

1. Agenda And Items

Documents:

CC AGENDA 01-12-26.PDF
ITEM 3.1 CLAIMS LIST 2026.01.12.PDF
ITEM 3.2.A. 2025.12.08 CITY COUNCIL MINUTES.PDF
ITEM 3.3 CITY COUNCIL SPECIAL PAY DECEMBER 2025.PDF
ITEM 3.4 WELLHOUSE 4 TREATMENT IMPROVEMENTS PROJECT PAY APPLICATION 15.PDF
ITEM 3.5 COLD STORAGE FACILITY PROJECT PAY APPLICATION 7 FINAL.PDF
ITEM 3.6 ODEAN AVENUE WATERMAIN AND PRV PROJECT CHANGE ORDER 2 AND PAY APPLICATION 3.PDF
ITEM 3.7 DESIGNATING AN OFFICIAL NEWSPAPER.PDF
ITEM 3.8 DESIGNATING DEPOSITORIES AND INVESTMENT BROKERS.PDF
ITEM 3.9 WELLHEAD PROTECTION ANNUAL PLAN.PDF
ITEM 3.10 LMC AUTHORIZING APPLICATION FOR GRANT NAVIGATOR SUPPORT.PDF
ITEM 3.11 MEADOWS OF OTSEGO 2ND ADDITION REQUEST FOR EXTENSION OF FINAL PLAT APPROVAL.PDF
ITEM 3.12 LIQUOR LICENSE PENALTIES.PDF



CITY COUNCIL AGENDA

Monday, January 12, 2026

7:00 PM

Otsego Prairie Center

Members of the public are invited to attend in person at the Otsego Prairie Center (8899 Nashua Avenue NE) or may view the meeting on the internet via Zoom.com using the meeting ID and password below or the dial-in number below. Those wishing to provide comments during open forum or during public hearings must be present in person at the meeting location or submit comments in writing in advance of the meeting.

Meeting ID: 857 2295 8612

Passcode: 548200

Dial-in: 1-312-626-6799

Call to Order:

Roll Call:

Pledge of Allegiance:

1. Open Forum.
2. Consider Agenda Approval.
3. Consent Agenda:
 - 3.1 Approve Claims List.
 - 3.2 Approve City Council Meeting Minutes.
 - A. December 8, 2025, Meeting.
 - 3.3 Approve City Council Special Compensation for December 2025.
 - 3.4 Approve Pay Application #15 for the Wellhouse 4 Treatment Improvements Project.
 - 3.5 Approve Pay Application #7 (Final) for the Cold Storage Facility Project.
 - 3.6 Approve Change Order #2 and Pay Application #3 for the Odean Avenue Watermain & PRV Project.
 - 3.7 Adopt Resolution 2026-01 Designating an Official Newspaper.
 - 3.8 Adopt Resolution 2026-02 Designating Depositories and Investment Brokers.
 - 3.9 Accept the Wellhead Protection Plan Annual Report.
 - 3.10 Adopt Resolution 2026-03 Authorizing Application for LMC Grant Navigator Support.
 - 3.11 Approve Request for Extension of Final Plat Approval – Meadows of Otsego 2nd.
 - 3.12 Adopt Resolution 2026-04 Imposing Civil Penalties for Failed Alcohol Compliance Checks.
4. Annual Business:
 - 4.1 Appoint Acting Mayor.
 - 4.2 City Council Appointments for 2026.
5. City Council Reports and Updates.
6. Staff Reports and Updates.
 - 6.1 Consider Scheduling a Special City Council Meeting for Advisory Commission Interviews.
 - 6.2 Consider Scheduling a Meeting of the Economic Development Authority.
7. Adjourn.

Continued on Back of Page

Open Forum:

This is an opportunity for members of the public to bring an item that is not on tonight's agenda but related to the governance of the City of Otsego, to the attention of the City Council. In providing this limited public forum, the City of Otsego expects respectful participation. We encourage all speakers to be courteous in their language and deportment, and to confine their remarks to those facts that are germane and relevant to the question or matter under discussion. Please remember that this is a public business meeting, available for viewing on the internet by members of the public, including children. Consistent with FCC rules, obscenity, and profane or indecent language will not be tolerated by the presiding officer. Anyone wishing to address the Council should approach the podium to make your comments and identify yourself by your first and last name and your address for the record. Please limit your comments to three (3) minutes. No discussion or action will be taken by the Council on this matter. If requested by the Council, City staff will prepare a report for the Council regarding the matter and place it on the next agenda.

Public Hearing Items:

The City Council wants to ensure that public comments are received at the proper time and place to be most effective. For some comments to be legally considered by the City Council they must be presented at a properly noticed public hearing specifically related to a certain issue. This includes comments related to zoning or subdivision applications, public improvement projects, assessments, code enforcement or other issues that are by State law or City Code subject to a hearing process. You may be advised by the City Council and/or the City Attorney to present comments related to the issues listed above at the appropriate forum to assure that your comments are given proper consideration.

Consent Agenda Items:

These items are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member requests, in which case the item will be removed from the consent for discussion later in the agenda.

Information:

The City Council has been provided background information for agenda items in advance by staff and appointed commissions, committees, and boards. Decisions are based on this information, as well as City policy, practices, input from constituents and a Council member's personal judgment.

The next regular City Council Meeting will be held on Monday, January 26, 2026, 7:00 PM at Otsego Prairie Center.

COUNCIL ITEM
 CITY COUNCIL MEETING
 January 12, 2026

TO: City Council

Claims List is attached; please refer to the Check Registers for payment detail.

CHECK REGISTERS:	\$ 1,305,009.60	77975 - 77986
	\$ 988,484.84	77987 - 78112
	\$ 2,094,839.83	78113 - 78197
Total	\$ 4,388,334.27	

VOIDED CHECKS:	\$ (35.00)	77635
Total	\$ (35.00)	

PAYROLL:	
December 2025 Payroll Transactions	\$ 386,762.66
Total	\$ 386,762.66

ELECTRONIC PYMTS:	
Bldg Permit Surcharge	\$ 2,532.65
Dept of Revenue-Fuel Permit	\$ -
Dept. of Revenue-Fuel Tax	\$ 373.97
Dept. of Revenue-Sales Tax	\$ 736.00
Elk River Utilities	\$ 5,182.80
Wright-Hennepin	\$ 43,595.27
Pitney Bowes	
PSN	\$ 5,362.74
Transfirst	\$ 153.83
Merchant Services	\$ 10.00
Wage Works	\$ 1,443.66
BambooHR	\$ 873.40
Alerus Cobra	\$ 40.00
Bank of Elk River	\$ 21.40
Total	\$ 60,325.72

GRAND TOTAL:	\$ 4,835,387.65
--------------	-----------------

Please let me know if you have any questions or would like additional information. Thank you.

Mary Olson
 Finance

Report Criteria:
 Report type: GL detail
 Check.Type = "Void"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Description	Invoice Amount	Check Amount
77635										
12/25	12/22/2025	77635	1237	DARRELL NOWAK	46890-01	1	001-11111	UTIL REFUND - 16541 72ND CT NE	35.00-	35.00-
Total 77635:										35.00-
Grand Totals:										35.00-

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-11111	.00	35.00-	35.00-
001-20200	35.00	.00	35.00
Grand Totals:	35.00	35.00-	.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
77975										
12/25	12/09/2025	77975	2006	BCI CONSTRUCTION INC	PAY #7 12.02	1	446-42200-525	PAY #12 - ESD FACILITY	181,536.42	181,536.42
Total 77975:										181,536.42
77976										
12/25	12/09/2025	77976	2042	BELAIR SITEWORK SERVICES	WS 31-A PAY	1	446-42200-525	PAY #12 - ESD FACILITY	23,697.58	23,697.58
Total 77976:										23,697.58
77977										
12/25	12/09/2025	77977	2036	BROTHERS FIRE & SECURITY	J002283 PAY	1	446-42200-525	PAY #12 - ESD FACILITY	66,813.54	66,813.54
Total 77977:										66,813.54
77978										
12/25	12/09/2025	77978	2078	CRAWFORD DOOR SALES COMPANY	WS 08-D PA	1	446-42200-525	PAY #12 - ESD FACILITY	66,633.00	66,633.00
Total 77978:										66,633.00
77979										
12/25	12/09/2025	77979	2080	HENKEMEYER COATINGS INC	WS 09-K PA	1	446-42200-525	PAY #12 - ESD FACILITY	2,850.00	2,850.00
Total 77979:										2,850.00
77980										
12/25	12/09/2025	77980	2005	KLEIN ELECTRIC INC	PAY #10 12.0	1	446-42200-525	PAY #12 - ESD FACILITY	48,241.13	48,241.13
Total 77980:										48,241.13
77981										
12/25	12/09/2025	77981	1984	MARKET & JOHNSON INC	WELLHOUS	1	601-49400-530	PAY #14 - WH4 WATER TREATMENT	286,418.25	286,418.25
Total 77981:										286,418.25
77982										
12/25	12/09/2025	77982	2018	MASTERS PLUMBING HEATING & COOLIN	WS 23-B PA	1	446-42200-525	PAY #12 - ESD FACILITY	222,154.65	222,154.65
Total 77982:										222,154.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
77983										
12/25	12/09/2025	77983	2079	MULTIPLE CONCEPTS INTERIORS	WS 09-D PA	1	446-42200-525	PAY #12 - ESD FACILITY	34,356.70	34,356.70
Total 77983:										34,356.70
77984										
12/25	12/09/2025	77984	2066	NORTHERN GLASS & GLAZING INC	WS 08-F PAY	1	446-42200-525	PAY #12 - ESD FACILITY	223,250.00	223,250.00
Total 77984:										223,250.00
77985										
12/25	12/09/2025	77985	2007	SPARTAN STEEL ERECTORS INC	PAY #5 12.02	1	446-42200-525	PAY #12 - ESD FACILITY	10,659.00	10,659.00
Total 77985:										10,659.00
77986										
12/25	12/09/2025	77986	2057	VOSS PLMG & HEATING OF PAYNESVILLE I	WS 03-A PAY	1	446-42200-525	PAY #12 - ESD FACILITY	104,574.58	104,574.58
12/25	12/09/2025	77986	2057	VOSS PLMG & HEATING OF PAYNESVILLE I	WS 32-B PA	1	446-42200-525	PAY #12 - ESD FACILITY	33,824.75	33,824.75
Total 77986:										138,399.33
Grand Totals:										1,305,009.60

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
446-20200	.00	1,018,591.35-	1,018,591.35-
446-42200-525	1,018,591.35	.00	1,018,591.35
601-20200	.00	286,418.25-	286,418.25-
601-49400-530	286,418.25	.00	286,418.25
Grand Totals:	1,305,009.60	1,305,009.60-	.00

GL Account	Debit	Credit	Proof
------------	-------	--------	-------

Report Criteria:
Report type: GL detail
Check.Type = {<->} "void"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
77987										
12/25	12/31/2025	77987	2	1ST AYD CORP	PSI837600	1	101-43240-220	SPRAY LUBE, CLEANER, DEGREASER BULK	525.64	525.64
Total 77987:										525.64
77988										
12/25	12/31/2025	77988	1242	814 CRE LLC	O2B KIDS D	1	701-22706	O2B KIDS DAYCARE ESCROW REFUND	6,129.37	6,129.37
Total 77988:										6,129.37
77989										
12/25	12/31/2025	77989	1991	ACE HARDWARE	343/7	1	101-43100-220	FITTINGS	17.98	17.98
12/25	12/31/2025	77989	1991	ACE HARDWARE	344/7	1	101-43100-220	BOLTS	3.98	3.98
12/25	12/31/2025	77989	1991	ACE HARDWARE	354/7	1	602-49450-210	EAST WW MAINTENANCE SUPPLIES	157.08	157.08
12/25	12/31/2025	77989	1991	ACE HARDWARE	355/7	1	101-45200-220	PLAYGROUND REPAIR-DEC-2025	11.12	11.12
12/25	12/31/2025	77989	1991	ACE HARDWARE	361/7	1	101-43240-220	SPRAY PAINT FOR DEBRIS BOX	37.94	37.94
12/25	12/31/2025	77989	1991	ACE HARDWARE	366/7	1	101-43100-220	FOAM TAPE	7.99	7.99
Total 77989:										236.09
77990										
12/25	12/31/2025	77990	168	ACE OF ALBERTVILLE	11.30.2025	1	602-49450-210	PLUMBING SUPPLIES/FASTENERS	162.77	162.77
12/25	12/31/2025	77990	168	ACE OF ALBERTVILLE	11.30.2025	2	602-49450-210	GRASS SEED	179.98	179.98
12/25	12/31/2025	77990	168	ACE OF ALBERTVILLE	11.30.2025	3	602-49450-210	PLUMBING SUPPLIES	45.52	45.52
12/25	12/31/2025	77990	168	ACE OF ALBERTVILLE	11.30.2025	4	101-45200-210	MARK FLAGS	25.98	25.98
12/25	12/31/2025	77990	168	ACE OF ALBERTVILLE	11.30.2025	5	101-43100-220	HOT WATER NOZZLE	12.99	12.99
Total 77990:										427.24
77991										
12/25	12/31/2025	77991	13	ADAMS PEST CONTROL INC	4295425	1	101-41945-390	PEST CONTROL - CH - DEC 2025	161.52	161.52
Total 77991:										161.52
77992										
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107473	1	601-49400-302	OB WELL -	9,450.00	9,450.00
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107474	1	601-49400-530	WELL HOUSE 3 WATER TREATMENT	92,693.20	92,693.20
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107525	1	601-49400-530	SOUTH CENTRAL WATER TREATMENT	115,706.00	115,706.00
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107558	1	602-49450-302	ENGINEERING - INSTRUMENTATION SERVICES	1,201.18	1,201.18
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107558	2	601-49400-302	ENGINEERING - INSTRUMENTATION SERVICES	2,226.00	2,226.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107561	1	601-49400-530	INSTRUMENTATION UPDATES	6,444.70	6,444.70
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107561	2	602-49450-530	INSTRUMENTATION UPDATES	16,700.00	16,700.00
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107572	1	601-49400-530	WELL HOUSE 4 WATER TREATMENT	20,577.80	20,577.80
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107573	1	601-49400-302	ENGINEERING - GENERAL SERVICES WATER	511.50	511.50
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107574	1	602-49450-302	ENGINEERING - GENERAL SERVICES WATER	293.00	293.00
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107575	1	601-49400-530	SOUTH CENTRAL WATER TREATMENT	535.50	535.50
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107578	1	601-49400-530	ODEAN PRV INSTRUMENTATION	14,190.83	14,190.83
12/25	12/31/2025	77992	1735	ADVANCED ENGINEERING & ENVIRONMEN	107579	1	602-49450-530	WEST WWTF EXPANSION	17,802.50	17,802.50
Total 77992:										298,332.21
77993										
12/25	12/31/2025	77993	20	AIRGAS USA LLC	9167707766	1	101-43100-227	WELDING LENS COVERS	9.93	9.93
Total 77993:										9.93
77994										
12/25	12/31/2025	77994	1237	ALL AMERICAN TITLE CO INC	10740-00	1	001-11111	UTIL REFUND - 15021 81ST CIR NE	160.54	160.54
Total 77994:										160.54
77995										
12/25	12/31/2025	77995	1174	ANCOM COMMUNICATIONS	131090	1	601-49400-240	PORTABLE RADIOS	1,335.00	1,335.00
12/25	12/31/2025	77995	1174	ANCOM COMMUNICATIONS	131090	2	602-49450-240	PORTABLE RADIOS	1,335.00	1,335.00
Total 77995:										2,670.00
77996										
12/25	12/31/2025	77996	1935	BALDRY, KURT	2025 - BALD	1	101-45350-104	2025 PARKS & REC MEETING COMPENSATION (6)	120.00	120.00
Total 77996:										120.00
77997										
12/25	12/31/2025	77997	1413	BALTOS, KITTY	2025 - BALT	1	101-45350-104	2025 PARKS & REC MEETING COMPENSATION (6)	120.00	120.00
Total 77997:										120.00
77998										
12/25	12/31/2025	77998	58	BEAUDRY OIL & SERVICES INC.	3123235	1	101-43240-202	2,000 GALLONS DIESEL	4,677.29	4,677.29
12/25	12/31/2025	77998	58	BEAUDRY OIL & SERVICES INC.	3123238	1	101-43240-202	2,000 GALLONS GASOLINE	4,044.00	4,044.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
12/25	12/31/2025	77998	58	BEAUDRY OIL & SERVICES INC.	3134607	1	602-49450-202	UTILITIES GENERATOR FUEL	1,666.85	1,666.85
Total 77998:										10,388.14
77999										
12/25	12/31/2025	77999	2084	BECKER, ROSSAMON	2025 - BECK	1	101-42150-104	2025 PUBLIC SAFETY MEETING COMPENSATION (160.00	160.00
Total 77999:										160.00
78000										
12/25	12/31/2025	78000	1097	CENTERPOINT ENERGY	11336478-0	1	602-49450-322	NOV 2025 - EAST WWTF	3,218.31	3,218.31
12/25	12/31/2025	78000	1097	CENTERPOINT ENERGY	5771063-4 N	1	101-41950-322	NOV 2025 - OLD TOWN HALL	171.35	171.35
12/25	12/31/2025	78000	1097	CENTERPOINT ENERGY	5784989-5 N	1	101-41940-322	NOV 2025 - PRAIRIE CENTER	271.88	271.88
12/25	12/31/2025	78000	1097	CENTERPOINT ENERGY	6574573-9	1	601-49400-322	NOV 2025 - PUMPHOUSE #4	48.00	48.00
12/25	12/31/2025	78000	1097	CENTERPOINT ENERGY	6671091-4 N	1	101-41945-322	NOV 2025 - CITY HALL	1,360.32	1,360.32
12/25	12/31/2025	78000	1097	CENTERPOINT ENERGY	6897618-2 N	1	601-49400-322	NOV 2025 - PUMPHOUSE #3	24.06	24.06
12/25	12/31/2025	78000	1097	CENTERPOINT ENERGY	6897619-0 N	1	602-49450-322	NOV 2025 - WEST WWTF	2,284.80	2,284.80
12/25	12/31/2025	78000	1097	CENTERPOINT ENERGY	6897623-2	1	601-49400-322	NOV 2025 - PUMPHOUSE #2	67.40	67.40
Total 78000:										7,446.12
78001										
12/25	12/31/2025	78001	97	CENTRAL HYDRAULICS INC.	00662729	1	101-43240-390	HYDRAULIC LINE REPAIR	219.69	219.69
Total 78001:										219.69
78002										
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	1	101-41940-322	DEC 2025 - TV SERVICE	12.34	12.34
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	2	601-49400-320	DEC 2025 - WELLHOUSE 4 INTERNET	120.00	120.00
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	3	601-49400-320	DEC 2025 - WELLHOUSE 2 INTERNET	120.00	120.00
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	4	602-49450-320	DEC 2025 - EAST WWTF INTERNET	170.00	170.00
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	5	602-49450-320	DEC 2025 - WEST WWTF INTERNET	120.00	120.00
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	6	101-41945-322	DEC 2025 - CH FIBER	812.80	812.80
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	7	101-41940-322	DEC 2025 - PC FIBER	812.80	812.80
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	8	602-49450-320	DEC 2025 - WEST WWTF FIBER	812.80	812.80
12/25	12/31/2025	78002	1572	CHARTER COMMUNICATIONS	08918320112	9	602-49450-320	DEC 2025 - EAST WWTF FIBER	812.81	812.81
Total 78002:										3,793.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78003										
12/25	12/31/2025	78003	1457	CINTAS	5310043001	1	101-41945-390	DEC 2025 - FIRST AID SUPPLIES - CH	460.16	460.16
12/25	12/31/2025	78003	1457	CINTAS	5310043001	2	101-41940-390	DEC 2025 - FIRST AID SUPPLIES - PC	162.88	162.88
Total 78003:										623.04
78004										
12/25	12/31/2025	78004	1457	CINTAS CORP	4252012927	1	101-43240-225	SHOP TOWELS AND UNIFORM SERVICE	35.00	35.00
12/25	12/31/2025	78004	1457	CINTAS CORP	4252742276	1	101-43240-225	SHOP TOWELS AND UNIFORM SERVICE	35.00	35.00
12/25	12/31/2025	78004	1457	CINTAS CORP	4253546409	1	101-43240-225	SHOP TOWELS AND UNIFORM SERVICE	42.61	42.61
12/25	12/31/2025	78004	1457	CINTAS CORP	4254224321	1	101-43240-225	SHOP TOWELS AND UNIFORM SERVICE	42.61	42.61
Total 78004:										155.22
78005										
12/25	12/31/2025	78005	111	CITY OF ALBERTVILLE	20250250	1	101-43100-390	COMPOST SITE - STAFF ATTENDANT COST SHARE	4,815.57	4,815.57
12/25	12/31/2025	78005	111	CITY OF ALBERTVILLE	20250253	1	101-43100-390	COMPOST SITE - BRUSH CHIPPING COST SHARE	45,191.66	45,191.66
Total 78005:										50,007.23
78006										
12/25	12/31/2025	78006	113	CITY OF MONTICELLO	0044586	1	101-42710-390	NOV 2025 - ANIMAL BOARDING	832.00	832.00
Total 78006:										832.00
78007										
12/25	12/31/2025	78007	114	CITY OF OTSEGO	27860-00 DE	1	602-49450-322	5850 RANDOLPH AVE - E WWTF - DEC 2025	971.36	971.36
12/25	12/31/2025	78007	114	CITY OF OTSEGO	28030-00 DE	1	602-49450-322	7551 LANCASTER-WEST WWTF - DEC 2025	71.17	71.17
12/25	12/31/2025	78007	114	CITY OF OTSEGO	28040-00 DE	1	602-49450-322	7551 LANCASTER - WEST WWTF - DEC 2025	5.14	5.14
12/25	12/31/2025	78007	114	CITY OF OTSEGO	28050-00 DE	1	602-49450-322	7551 LANCASTER - WEST WWTF - DEC 2025	51.15	51.15
12/25	12/31/2025	78007	114	CITY OF OTSEGO	68750-00 DE	1	602-49450-322	7551 LANCASTER - WEST WWTF - DEC 2025	45.16	45.16
12/25	12/31/2025	78007	114	CITY OF OTSEGO	68760-00 DE	1	602-49450-322	7551 LANCASTER - WEST WWTF - DEC 2025	5.14	5.14
Total 78007:										1,149.12
78008										
12/25	12/31/2025	78008	446	COMPASS MINERALS AMERICA	1575564	1	101-43100-272	80 TONS REGULAR ROAD SALT	8,202.35	8,202.35
12/25	12/31/2025	78008	446	COMPASS MINERALS AMERICA	1576371	1	101-43100-272	25 TONS REGULAR ROAD SALT	2,717.06	2,717.06
12/25	12/31/2025	78008	446	COMPASS MINERALS AMERICA	1584857	1	101-43100-272	44 TONS REGULAR ROAD SALT	4,830.80	4,830.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78008:										15,750.21
78009										
12/25	12/31/2025	78009	273	CORE & MAIN LP	INV0024412	1	601-49400-210	WATER LAB SUPPLIES	74.33	74.33
12/25	12/31/2025	78009	273	CORE & MAIN LP	Y207403	1	602-49450-220	HYDRANT MARKERS	2,653.00	2,653.00
Total 78009:										2,727.33
78010										
12/25	12/31/2025	78010	150	DAKOTA SUPPLY GROUP	S105243628.	1	602-49450-220	AIR RELIEF VALVE	1,050.00	1,050.00
Total 78010:										1,050.00
78011										
12/25	12/31/2025	78011	1852	DANZL, MATT	2025 - DANZ	1	101-45350-104	2025 PARKS & REC MEETING COMPENSATION (6)	120.00	120.00
Total 78011:										120.00
78012										
12/25	12/31/2025	78012	724	DEHN, ANGIE	2025 - DEHN	1	101-45350-104	2025 PARKS & REC MEETING COMPENSATION (5)	100.00	100.00
Total 78012:										100.00
78013										
12/25	12/31/2025	78013	2089	DSC COMMUNICATIONS	2512963	1	101-42500-500	800 MHZ RADIO PROGRAMMING	175.00	175.00
Total 78013:										175.00
78014										
12/25	12/31/2025	78014	184	ECM PUBLISHERS INC	1075849	1	101-41400-350	PUBLIC HEARING 2026 FEE SCHEDULE	77.40	77.40
12/25	12/31/2025	78014	184	ECM PUBLISHERS INC	1075850	1	101-41400-350	ADVISORY COMMISSION OPENINGS FOR 2026	68.80	68.80
12/25	12/31/2025	78014	184	ECM PUBLISHERS INC	1077503	1	101-41400-350	PUBLISH ORDINANCE 2025-02 AMENDING ZONING	129.00	129.00
Total 78014:										275.20
78015										
12/25	12/31/2025	78015	2056	ELECTRICAL PRODUCTION SERVICES INC	24372	1	414-43100-530	CITY CAMPUS FENCING - ELECTRICAL FOR GATE	17,441.16	17,441.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78015:										17,441.16
78016										
12/25	12/31/2025	78016	193	ELK RIVER PRINTING	203953	1	601-49400-201	BUSINESS CARDS - UTILITIES	47.93	47.93
12/25	12/31/2025	78016	193	ELK RIVER PRINTING	204264	1	601-49400-350	DOOR HANGERS - METERS	83.16	83.16
Total 78016:										131.09
78017										
12/25	12/31/2025	78017	1719	ERICKSON ELECTRIC COMPANY	13140	1	602-49450-390	EWWTf - ELECTRICAL WORK	162.43	162.43
12/25	12/31/2025	78017	1719	ERICKSON ELECTRIC COMPANY	13204	1	601-49400-390	WATER TOWER ANTENNA WORK	1,148.20	1,148.20
Total 78017:										1,310.63
78018										
12/25	12/31/2025	78018	1621	FOSTER, CHARLES	2025 - FOST	1	101-46530-104	2025 PLANNING COMMISSION MEETING COMPEN	210.00	210.00
Total 78018:										210.00
78019										
12/25	12/31/2025	78019	1536	FREIBERG, DAN	2025 - FREIB	1	101-42150-104	2025 PUBLIC SAFETY MEETING COMPENSATION (160.00	160.00
Total 78019:										160.00
78020										
12/25	12/31/2025	78020	2088	GEYEN-HELGET, JAMES	2025 BOOT	1	101-43240-225	JIM 2025 BOOT REIMBURSEMENT	200.00	200.00
Total 78020:										200.00
78021										
12/25	12/31/2025	78021	1754	GOLIATH HYDRO-VAC INC	042965	1	602-49450-390	ODOR CONTROL UNIT MEDIA REMOVAL	1,706.25	1,706.25
Total 78021:										1,706.25
78022										
12/25	12/31/2025	78022	253	GRAINGER	9740766457	1	602-49450-227	WATERPROOF OUTLET FOR EAST.	60.16	60.16
Total 78022:										60.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78023										
12/25	12/31/2025	78023	1747	GRAYMONT LLC	14-209361 RI	1	602-49450-216	QUICKLIME	7,376.54	7,376.54
Total 78023:									7,376.54	7,376.54
78024										
12/25	12/31/2025	78024	1537	GREEMAN, DAVID	2025 - GREE	1	101-42150-104	2025 PUBLIC SAFETY MEETING COMPENSATION (220.00	220.00
Total 78024:									220.00	220.00
78025										
12/25	12/31/2025	78025	1931	GREEN, LOREN	2025 - GREE	1	101-42150-104	2025 PUBLIC SAFETY MEETING COMPENSATION (100.00	100.00
Total 78025:									100.00	100.00
78026										
12/25	12/31/2025	78026	263	H & L MESABI	15720	1	101-43240-210	CURBS EDGES CUTTING EDGES	933.00	933.00
Total 78026:									933.00	933.00
78027										
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	1	602-49450-530	WEST WWTF EXPANSION PROJECT	668.50	668.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	2	205-45210-302	LILY POND PARK IMPROVEMENTS	4,181.50	4,181.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	3	201-43100-302	2025 STREET MAINTENANCE PROJECT	153.25	153.25
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	4	201-43100-302	2026 STREET MAINTENANCE PROJECT	6,362.00	6,362.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	5	101-43150-302	WETLAND ADMINISTRATION	1,081.50	1,081.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	6	701-22777	NOV2025 DEVELOPMENT CHARGES	532.10	532.10
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	7	603-49490-302	STORMWATER MANAGEMENT	2,077.90	2,077.90
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	8	601-49400-530	WATER TREATMENT - WELLHOUSE 4	1,259.50	1,259.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	9	601-49400-530	ODEAN AVENUE WATERMAIN	13,822.14	13,822.14
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	10	601-49400-530	SOUTH CENTRAL WTP	2,362.50	2,362.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	11	601-49400-530	CR137 WATERMAIN LOOPING	115.50	115.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	12	203-45210-302	CARRICKS LANDING RIVER ACCESS	423.25	423.25
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	13	203-45210-302	80TH STREET TRAIL - HUNTER HILLS TO MACIVER	613.00	613.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	14	203-45210-302	CSAH 42 TRAIL - 96TH STREET TO CSAH 39	1,100.00	1,100.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	15	205-45210-302	LILY POND PARK IMPROVEMENTS	135.00	135.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	16	101-43150-302	GENERAL ENGINEERING ITEMS	945.00	945.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	17	101-42410-302	BUILDING PERMIT REVIEW	1,552.50	1,552.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	18	101-43150-302	CITY MAP UPDATES	155.00	155.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	19	101-43150-302	PUBLIC WORKS SUBCOMMITTEE	337.50	337.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	20	101-43150-302	STAFF & DEVELOPMENT MEETINGS	742.50	742.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	21	601-49400-390	GOPHER ONE LOCATES	2,056.25	2,056.25
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	22	602-49450-390	GOPHER ONE LOCATES	2,056.25	2,056.25
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	23	101-43150-315	GIS SERVICES - BASE MONTHLY COST	1,305.00	1,305.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	24	101-43150-315	GIS SERVICES - GENERAL	175.00	175.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	25	601-49400-315	GIS SERVICES - WATER	262.50	262.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	26	602-49450-315	GIS SERVICES - SEWER	262.50	262.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	27	701-22701	NOV2025 DEVELOPMENT CHARGES	675.95	675.95
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	28	701-22551	NOV2025 DEVELOPMENT CHARGES	249.60	249.60
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	29	701-22627	NOV2025 DEVELOPMENT CHARGES	290.00	290.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	30	701-22533	NOV2025 DEVELOPMENT CHARGES	406.75	406.75
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	31	701-22672	NOV2025 DEVELOPMENT CHARGES	145.00	145.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	32	701-22753	NOV2025 DEVELOPMENT CHARGES	290.00	290.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	33	701-22727	NOV2025 DEVELOPMENT CHARGES	303.75	303.75
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	34	701-22753	NOV2025 DEVELOPMENT CHARGES	217.50	217.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	35	701-22679	NOV2025 DEVELOPMENT CHARGES	163.25	163.25
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	36	701-22757	NOV2025 DEVELOPMENT CHARGES	3,701.00	3,701.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	37	101-42410-311	NOV2025 LOT GRADING REVIEWS	3,750.00	3,750.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	38	701-22657	NOV2025 DEVELOPMENT CHARGES	135.00	135.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	39	701-22694	NOV2025 DEVELOPMENT CHARGES	327.00	327.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	40	701-22695	NOV2025 DEVELOPMENT CHARGES	145.00	145.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	41	701-22723	NOV2025 DEVELOPMENT CHARGES	943.00	943.00
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	42	701-22768	NOV2025 DEVELOPMENT CHARGES	4,196.50	4,196.50
12/25	12/31/2025	78027	265	HAKANSON ANDERSON ASSOC INC	HA Nov 2025	43	701-22771	NOV2025 DEVELOPMENT CHARGES	72.50	72.50
Total 78027:										60,749.44
78028										
12/25	12/31/2025	78028	736	HAWKINS INC	7271749	1	602-49450-216	AQUA HAWK	1,332.45	1,332.45
12/25	12/31/2025	78028	736	HAWKINS INC	7271976	1	602-49450-216	BLEACH FOR WEST WWTF	1,023.60	1,023.60
12/25	12/31/2025	78028	736	HAWKINS INC	7271977	1	602-49450-216	BIOSOLIDS CHEMICALS	10,486.81	10,486.81
12/25	12/31/2025	78028	736	HAWKINS INC	7281910	1	601-49400-216	WATER CHEMICALS	40.00	40.00
12/25	12/31/2025	78028	736	HAWKINS INC	7286991	1	601-49400-216	WATER CHEMICALS	1,078.13	1,078.13
12/25	12/31/2025	78028	736	HAWKINS INC	7286992	1	602-49450-216	WEST WWTF CHEMICALS	1,664.65	1,664.65
12/25	12/31/2025	78028	736	HAWKINS INC	7292478	1	602-49450-216	WEST BLEACH	498.30	498.30
12/25	12/31/2025	78028	736	HAWKINS INC	7292480	1	601-49400-216	WATER CHEMICALS	6,058.98	6,058.98
12/25	12/31/2025	78028	736	HAWKINS INC	7292481	1	602-49450-216	AQUAHAWK AND ZETAG FOR WW PLANTS	11,819.26	11,819.26
Total 78028:										34,002.18

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78029										
12/25	12/31/2025	78029	741	HEIDNER, VERN	2025 - HEID	1	101-46530-104	2025 PLANNING COMMISSION MEETING COMPEN	180.00	180.00
Total 78029:										180.00
78030										
12/25	12/31/2025	78030	1932	HELTEMES, KYLE	2025 - HELT	1	101-42150-104	2025 PUBLIC SAFETY MEETING COMPENSATION (140.00	140.00
Total 78030:										140.00
78031										
12/25	12/31/2025	78031	1484	HOISINGTON KOEGLER GROUP INC	021-020-56	1	203-45210-390	CARRICKS LANDING RIVER ACCESS	50.00	50.00
12/25	12/31/2025	78031	1484	HOISINGTON KOEGLER GROUP INC	021-020-56	2	205-45210-390	LILY POND PARK	1,075.00	1,075.00
Total 78031:										1,125.00
78032										
12/25	12/31/2025	78032	1193	HUBBARD, GREGORY	2025 - HUBB	1	101-42150-104	2025 PUBLIC SAFETY MEETING COMPENSATION (200.00	200.00
Total 78032:										200.00
78033										
12/25	12/31/2025	78033	1789	IDEAL ENERGIES SOLAR LEASING 2021 LL	12.19.2025	1	602-49450-322	SOLAR LEASING	429.51	429.51
Total 78033:										429.51
78034										
12/25	12/31/2025	78034	884	IDEAL SERVICE INC	13844	1	602-49450-390	LS#3 TROUBLESHOOTING.	1,380.00	1,380.00
12/25	12/31/2025	78034	884	IDEAL SERVICE INC	13874	1	602-49450-220	WEST WWTF BLOWER VFD	11,444.81	11,444.81
Total 78034:										12,824.81
78035										
12/25	12/31/2025	78035	305	INK WIZARDS	12485	1	101-43100-225	PARKER EMBROIDERY	50.00	50.00
12/25	12/31/2025	78035	305	INK WIZARDS	12592	1	101-43240-225	CLOTHES FOR JIM LEAD MECHANIC	156.10	156.10
12/25	12/31/2025	78035	305	INK WIZARDS	12705	1	101-43100-227	SAFETY VESTS	271.60	271.60
Total 78035:										477.70

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78036										
12/25	12/31/2025	78036	1979	INNOVATIVE OFFICE SOLUTIONS LLS	CIN131734	1	602-49450-390	OFFICE FURNITURE STOARGE	1,320.00	1,320.00
12/25	12/31/2025	78036	1979	INNOVATIVE OFFICE SOLUTIONS LLS	IN5013724	1	602-49450-201	WEST WWTF OFFICE	16.18	16.18
Total 78036:										1,336.18
78037										
12/25	12/31/2025	78037	1237	JARED CONNELL	65010-01	1	001-11111	UTIL REFUND - 15581 87TH LN NE	17.97	17.97
Total 78037:										17.97
78038										
12/25	12/31/2025	78038	1237	JOE & NIKKI LENHART	46920-02	1	001-11111	UTIL REFUND - 17552 57TH ST NE	103.00	103.00
Total 78038:										103.00
78039										
12/25	12/31/2025	78039	315	JOHN DEERE FINANCIAL	E25403	1	101-43100-240	SNOW BLOWER	729.00	729.00
12/25	12/31/2025	78039	315	JOHN DEERE FINANCIAL	P66156	1	101-43240-220	V-BELTS	65.98	65.98
Total 78039:										794.98
78040										
12/25	12/31/2025	78040	1786	JONES, LAURIE	2025 - JONE	1	101-46530-104	2025 PLANNING COMMISSION MEETING COMPEN	180.00	180.00
Total 78040:										180.00
78041										
12/25	12/31/2025	78041	1898	KALLAND, KATIE	MILEAGE-M	1	101-41400-321	MILEAGE - MCFOA MEETING (KALLAND)	29.05	29.05
Total 78041:										29.05
78042										
12/25	12/31/2025	78042	1237	KAREN FINNEMAN-KILLINGER	35430-01	1	001-11111	UTIL REFUND - 7947 PRAIRIE CREEK LN NE	18.72	18.72
Total 78042:										18.72
78043										
12/25	12/31/2025	78043	1995	KIFFMEYER, KELLY	2025 - KIFF	1	101-45300-104	2025 HPC MEETING COMPENSATION (8)	160.00	160.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78043:										160.00
78044										
12/25	12/31/2025	78044	1020	KINCANON, TRACY	2025 - KINC	1	101-46530-104	2025 PLANNING COMMISSION MEETING COMPEN	210.00	210.00
Total 78044:										210.00
78045										
12/25	12/31/2025	78045	1958	KRAUS-ANDERSON CONSTRUCTION COM	74543	1	414-43100-525	COLD STORAGE - NOV 2025 - CM SERVICES	4,747.93	4,747.93
Total 78045:										4,747.93
78046										
12/25	12/31/2025	78046	347	LAMSON, KEVIN	2025	1	101-43100-225	SAFETY BOOTS - KEVIN	141.24	141.24
Total 78046:										141.24
78047										
12/25	12/31/2025	78047	349	LANO EQUIPMENT INC.	02-1207026	1	101-43240-220	BOOM FOR TOOLCAT	2,979.18	2,979.18
12/25	12/31/2025	78047	349	LANO EQUIPMENT INC.	02-1208058	1	101-43240-210	SKID SHOE CUTTING EDGE	221.46	221.46
Total 78047:										3,200.64
78048										
12/25	12/31/2025	78048	356	LEAGUE OF MN CITIES	440803	1	101-41800-360	2026 MCMA WINTER WORKSHOP - SABRINA	100.00	100.00
Total 78048:										100.00
78049										
12/25	12/31/2025	78049	1237	LEGACY TITLE	63620-02	1	001-11111	UTIL REFUND - 15588 87TH LN NE	110.13	110.13
Total 78049:										110.13
78050										
12/25	12/31/2025	78050	1237	LENSERV NATIONAL TITLE INC	52240-01	1	001-11111	UTIL REFUND - 12116 77TH ST NE	121.51	121.51
Total 78050:										121.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78051										
12/25	12/31/2025	78051	1242	LENNAR HOMES	14638&1466	1	702-22025	14638 74TH LN NE - LANDSCAPE ESCROW REFUN	3,000.00	3,000.00
12/25	12/31/2025	78051	1242	LENNAR HOMES	14638&1466	2	702-22025	14662 74TH ST NE - LANDSCAPE ESCROW REFUN	3,000.00	3,000.00
12/25	12/31/2025	78051	1242	LENNAR HOMES	14638&1466	3	702-22025	11671 72ND ST NE - LANDSCAPE ESCROW REFUN	3,000.00	3,000.00
12/25	12/31/2025	78051	1242	LENNAR HOMES	KAEDING AV	1	702-22025	7352 KAEDING AVE NE - LANDSCAPE ESCROW RE	3,000.00	3,000.00
12/25	12/31/2025	78051	1242	LENNAR HOMES	KAEDING AV	2	702-22025	10073 73RD LN NE - LANDSCAPE ESCROW REFUN	3,000.00	3,000.00
12/25	12/31/2025	78051	1242	LENNAR HOMES	KAEDING AV	3	702-22025	7361 KAEDING AVE NE - LANDSCAPE ESCROW RE	3,000.00	3,000.00
12/25	12/31/2025	78051	1242	LENNAR HOMES	LANDSCAPE	1	702-22025	5945 RANGER AVE NE - LANDSCAPE ESCROW RE	3,000.00	3,000.00
12/25	12/31/2025	78051	1242	LENNAR HOMES	LANDSCAPE	2	702-22025	17760 54TH ST NE - LANDSCAPE ESCROW REFUN	3,000.00	3,000.00
12/25	12/31/2025	78051	1242	LENNAR HOMES	LANDSCAPE	3	702-22025	5998 RATHBUN AVE NE - LANDSCAPE ESCROW R	3,000.00	3,000.00
Total 78051:										27,000.00
78052										
12/25	12/31/2025	78052	1617	LIFESAVER FIRE PROTECTION	29530	1	101-41945-390	FIRE SPRINKLER INSPECTION - CH - 2025	625.00	625.00
Total 78052:										625.00
78053										
12/25	12/31/2025	78053	1242	M/I HOMES	BOULDER P	1	701-22610	BOULDER PASS 1ST ADDITION - ESCROW REFUN	68,437.75	68,437.75
12/25	12/31/2025	78053	1242	M/I HOMES	BOULDER P	1	701-22661	BOULDER PASS 2ND ADDITION - ESCROW REFUN	28,195.79	28,195.79
12/25	12/31/2025	78053	1242	M/I HOMES	BOULDER P	1	701-22701	BOULDER PASS 3RD ADDITION - ESCROW REDUC	33,783.58	33,783.58
12/25	12/31/2025	78053	1242	M/I HOMES	BOULDER P	1	701-22707	BOULDER PASS 4TH ADDITION - ESCROW REDUC	10,156.64	10,156.64
Total 78053:										140,573.76
78054										
12/25	12/31/2025	78054	1237	MARILYN MCLARNON	25540-02	1	001-11111	UTIL REFUND - 12042 65TH ST NE	36.79	36.79
Total 78054:										36.79
78055										
12/25	12/31/2025	78055	1994	MCCOOL STEPHANIE	2025 - MCC	1	101-45350-104	2025 PARKS & REC MEETING COMPENSION (6)	120.00	120.00
Total 78055:										120.00
78056										
12/25	12/31/2025	78056	392	MENARDS	27847	1	101-43100-210	DRIVEWAY MARKERS AND BOX COVER	48.22	48.22
12/25	12/31/2025	78056	392	MENARDS	27908	1	101-45250-445	INFLATABLES FOR SANTA DAY-DEC-2025	437.96	437.96
12/25	12/31/2025	78056	392	MENARDS	29055	1	101-43100-220	MAILBOX REPAIR SUPPLIES	120.13	120.13

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78056:										606.31
78057										
12/25	12/31/2025	78057	396	METRO WEST INSPECTION SVC INC.	4877	1	101-42410-390	NOV 2025 - BUILDING SAFETY (279.50 HRS)	20,962.50	20,962.50
Total 78057:										20,962.50
78058										
12/25	12/31/2025	78058	2083	METZGER, JILL	2025 - METZ	1	101-46530-104	2025 PLANNING COMMISSION MEETING COMPEN	210.00	210.00
Total 78058:										210.00
78059										
12/25	12/31/2025	78059	416	MN DEPT OF LABOR AND INDUSTRY	ALR0183357	1	101-41945-390	ELEVATOR ANNUAL PERMIT	145.00	145.00
Total 78059:										145.00
78060										
12/25	12/31/2025	78060	428	MOTOROLA SOLUTIONS INC.	8282242150	1	101-42500-500	APX6500/ENH SERIEIS - TYPE 4	5,284.80	5,284.80
12/25	12/31/2025	78060	428	MOTOROLA SOLUTIONS INC.	8282242150	2	101-42500-500	APX6500/ENH SERIEIS - TENDER	5,284.80	5,284.80
12/25	12/31/2025	78060	428	MOTOROLA SOLUTIONS INC.	8282242150	3	216-42200-550	APX6500/ENH SERIEIS - TAHOE	5,284.80	5,284.80
Total 78060:										15,854.40
78061										
12/25	12/31/2025	78061	1949	MRI SOFTWARE LLC	MRIUS25848	1	101-45250-201	BACKGROUND CHECK - PRE-EMPLOYMENT REC L	24.95	24.95
Total 78061:										24.95
78062										
12/25	12/31/2025	78062	432	MTI DISTRIBUTING INC	1502516-00	1	101-43240-220	IGNITION COILS	394.98	394.98
Total 78062:										394.98
78063										
12/25	12/31/2025	78063	2086	MWP RECREATION	2025411	1	101-45200-220	BEAUDRY PLAYGROUND REPAIR-DEC-2025	2,323.59	2,323.59
Total 78063:										2,323.59

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78064										
12/25	12/31/2025	78064	435	NAPA OF ELK RIVER INC	319906	1	101-43240-220	RELAY KIT	42.02	42.02
12/25	12/31/2025	78064	435	NAPA OF ELK RIVER INC	320815	1	101-43240-220	BALL JOINT AND SEAL	140.70	140.70
12/25	12/31/2025	78064	435	NAPA OF ELK RIVER INC	321040	1	101-43240-220	BATTERY AND CORE DEPOSITS	140.78	140.78
12/25	12/31/2025	78064	435	NAPA OF ELK RIVER INC	321369	1	101-43240-220	PLOW MARKERS	45.70	45.70
12/25	12/31/2025	78064	435	NAPA OF ELK RIVER INC	322519	1	101-43240-220	LED TAILLIGHTS	92.00	92.00
12/25	12/31/2025	78064	435	NAPA OF ELK RIVER INC	322858	1	101-43240-220	WIPER BLADES	112.64	112.64
Total 78064:										573.84
78065										
12/25	12/31/2025	78065	1933	NAULT, BROOKE	2025 - NAUL	1	101-45300-104	2025 HPC MEETING COMPENSATION (8)	160.00	160.00
Total 78065:										160.00
78066										
12/25	12/31/2025	78066	1590	NELSON SANITATION & RENTAL INC	INV/2025/19	1	101-45200-390	DOG PARK-BIFFY-DEC-2025	110.00	110.00
12/25	12/31/2025	78066	1590	NELSON SANITATION & RENTAL INC	INV/2025/19	1	602-49450-390	SANITARY TELEVISE	2,030.90	2,030.90
12/25	12/31/2025	78066	1590	NELSON SANITATION & RENTAL INC	INV/2025/20	1	101-45200-390	ICE RINK BIFFY-DEC-2025	110.00	110.00
12/25	12/31/2025	78066	1590	NELSON SANITATION & RENTAL INC	INV/2025/20	1	101-45200-390	PRAIRIE PARK BIFFY-DEC-2025	110.00	110.00
Total 78066:										2,360.90
78067										
12/25	12/31/2025	78067	2090	NORTH COUNTRY CHEVROLET GMC	OTSEGOFIR	1	216-42200-550	2026 TAHOE SSV - FIRE DEPARTMENT	55,329.96	55,329.96
Total 78067:										55,329.96
78068										
12/25	12/31/2025	78068	2081	NORTHERN DIESEL PERFORMANCE	NDP3728	1	101-43240-390	ECM REPROGRAMMING ONE TON	360.74	360.74
Total 78068:										360.74
78069										
12/25	12/31/2025	78069	1538	NORTHLAND OCCUPATIONAL HEALTH & D	2577176	1	101-43100-201	RANDOM DOT - STREETS	50.00	50.00
12/25	12/31/2025	78069	1538	NORTHLAND OCCUPATIONAL HEALTH & D	2577176	2	602-49450-201	RANDOM DOT - S UTILITIES	50.00	50.00
12/25	12/31/2025	78069	1538	NORTHLAND OCCUPATIONAL HEALTH & D	2577176	3	601-49400-201	RANDOM DOT - W UTILITIES	50.00	50.00
12/25	12/31/2025	78069	1538	NORTHLAND OCCUPATIONAL HEALTH & D	2577193	1	602-49450-201	RANDOM DOT - S UTILITIES	50.00	50.00
12/25	12/31/2025	78069	1538	NORTHLAND OCCUPATIONAL HEALTH & D	2577193	2	601-49400-201	RANDOM DOT - W UTILITIES	50.00	50.00
12/25	12/31/2025	78069	1538	NORTHLAND OCCUPATIONAL HEALTH & D	2577193	3	101-45200-201	RANDOM DOT - PARKS	100.00	100.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
12/25	12/31/2025	78069	1538	NORTHLAND OCCUPATIONAL HEALTH & D	2577209	1	602-49450-201	RANDOM DOT - S UTILITIES	25.00	25.00
12/25	12/31/2025	78069	1538	NORTHLAND OCCUPATIONAL HEALTH & D	2577209	2	601-49400-201	RANDOM DOT - W UTILITIES	25.00	25.00
Total 78069:										400.00
78070										
12/25	12/31/2025	78070	1751	NORTHLAND REFRIGERATION INC	7135	1	101-41940-402	HVAC CALL-OUT AT PRARIE CENTER-DECEMBER-	1,188.75	1,188.75
Total 78070:										1,188.75
78071										
12/25	12/31/2025	78071	682	NUSS TRUCK & EQUIPMENT	PSO260965-	1	101-43240-220	CAB SWITCH	119.04	119.04
12/25	12/31/2025	78071	682	NUSS TRUCK & EQUIPMENT	SWO065556-	1	101-43240-390	TANKER DIAGNOSTICS	76.68	76.68
Total 78071:										195.72
78072										
12/25	12/31/2025	78072	1323	OFFERMAN, ALAN	2025 - OFFE	1	101-46530-104	2025 PLANNING COMMISSION MEETING COMPEN	210.00	210.00
Total 78072:										210.00
78073										
12/25	12/31/2025	78073	2001	OFFICE OF MN IT SERVICES	25110616	1	101-41650-309	MONTHLY CROWDSTRIKE MDR FOR ALL CITY DEV	117.33	117.33
Total 78073:										117.33
78074										
12/25	12/31/2025	78074	1631	OLSEN CHAIN & CABLE INC	736470	1	101-43100-227	LIFTING SLINGS	87.36	87.36
Total 78074:										87.36
78075										
12/25	12/31/2025	78075	464	OMANN BROTHERS INC.	19359	1	101-43100-234	1/2" ASPHALT MIX	79.71	79.71
12/25	12/31/2025	78075	464	OMANN BROTHERS INC.	34507	1	201-43100-390	CONTRACTED PATCHES 85TH AND MACIVER	13,200.00	13,200.00
Total 78075:										13,279.71
78076										
12/25	12/31/2025	78076	1242	OPPIDAN INC	EVERBROO	1	701-22725	EVERBROOK ACADEMY ESCROW REFUND	4,168.87	4,168.87

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78076:										4,168.87
78077										
12/25	12/31/2025	78077	1242	OTSEGO POINTE LLC	PRAIRIE POI	1	701-22649	PRAIRIE POINTE 1ST - ESCROW REFUND	39,978.55	39,978.55
12/25	12/31/2025	78077	1242	OTSEGO POINTE LLC	PRAIRIE POI	1	701-22705	PRAIRIE POINTE 2ND - ESCROW REFUND	5,431.09	5,431.09
Total 78077:										45,409.64
78078										
12/25	12/31/2025	78078	1996	PENICK, JIM	2025 - PENI	1	101-45300-104	2025 HPC MEETING COMPENSATION (4)	80.00	80.00
Total 78078:										80.00
78079										
12/25	12/31/2025	78079	1825	PRO TECH DESIGN INC	121579	1	602-49450-390	PROTECH SECURITY	100.00	100.00
Total 78079:										100.00
78080										
12/25	12/31/2025	78080	1659	QUADIENT INC	17879428	1	601-49400-390	NOV 2025 - UB POSTAGE	1,004.18	1,004.18
12/25	12/31/2025	78080	1659	QUADIENT INC	17879428	2	602-49450-390	NOV 2025 - UB POSTAGE	1,481.17	1,481.17
12/25	12/31/2025	78080	1659	QUADIENT INC	17879428	3	603-49490-390	NOV 2025 - UB POSTAGE	25.11	25.11
Total 78080:										2,510.46
78081										
12/25	12/31/2025	78081	1659	QUADIENT LEASING USA INC	17860752	1	601-49400-390	OCT 2025 - UB POSTAGE	969.14	969.14
12/25	12/31/2025	78081	1659	QUADIENT LEASING USA INC	17860752	2	602-49450-390	OCT 2025 - UB POSTAGE	1,429.48	1,429.48
12/25	12/31/2025	78081	1659	QUADIENT LEASING USA INC	17860752	3	603-49490-390	OCT 2025 - UB POSTAGE	24.22	24.22
Total 78081:										2,422.84
78082										
12/25	12/31/2025	78082	1820	REPUBLIC SERVICES #899	0899-004891	1	101-41940-325	8899 NASHUA AVE NE	135.75	135.75
12/25	12/31/2025	78082	1820	REPUBLIC SERVICES #899	0899-004891	2	101-41940-325	8899 NASHUA - RECYCLING	48.61	48.61
12/25	12/31/2025	78082	1820	REPUBLIC SERVICES #899	0899-004891	3	101-41945-325	13400 90TH ST NE	1,237.96	1,237.96
12/25	12/31/2025	78082	1820	REPUBLIC SERVICES #899	0899-004891	4	602-49450-325	7551 LANCASTER AVE NE	326.65	326.65
12/25	12/31/2025	78082	1820	REPUBLIC SERVICES #899	0899-004891	5	602-49450-325	5850 RANDOLPH AVE NE	271.51	271.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78082:										2,020.48
78083										
12/25	12/31/2025	78083	512	RICOH USA INC	5072427868	1	101-41945-410	CH WIDE FORMAT - COPIES - SEP 2025 TO NOV 20	32.54	32.54
12/25	12/31/2025	78083	512	RICOH USA INC	5072427868	2	101-41940-410	PC COPIER - COPIES - SEP 2025 TO NOV 2025	134.41	134.41
12/25	12/31/2025	78083	512	RICOH USA INC	5072427868	3	101-41945-410	CH COPIER - COPIES - SEP 2025 TO NOV 2025	435.21	435.21
Total 78083:										602.16
78084										
12/25	12/31/2025	78084	1853	SCHAFFER, JESSICA	2025 - SCHA	1	101-45350-104	2025 PARKS & REC MEETING COMPENSATION (4)	80.00	80.00
Total 78084:										80.00
78085										
12/25	12/31/2025	78085	547	SEROSHEK, TONI	2025 - SERO	1	101-45300-104	2025 HPC MEETING COMPENSATION (5)	100.00	100.00
Total 78085:										100.00
78086										
12/25	12/31/2025	78086	1993	SIBERT, JUDY	2025 - SIBER	1	101-42150-104	2025 PUBLIC SAFETY MEETING COMPENSION (10)	200.00	200.00
Total 78086:										200.00
78087										
12/25	12/31/2025	78087	1504	SPECIALTY SOLUTIONS	153990	1	101-43100-272	2 TOTES BEET JUICE	1,509.76	1,509.76
Total 78087:										1,509.76
78088										
12/25	12/31/2025	78088	1237	STEPHANIE FRAZIER	14870-02	1	001-11111	UTIL REFUND - 15731 79TH ST NE	38.17	38.17
Total 78088:										38.17
78089										
12/25	12/31/2025	78089	1237	STEVEN NOWAK	46890-01 2	1	001-11111	UTIL REFUND - 16541 72ND CT NE	35.00	35.00
Total 78089:										35.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78090										
12/25	12/31/2025	78090	1934	STINSKI, TAMI	2025 - STINS	1	101-45300-104	2025 HPC MEETING COMPENSATION (8)	160.00	160.00
Total 78090:										160.00
78091										
12/25	12/31/2025	78091	576	STRITESKY, AARON	2025 - STRIT	1	101-46530-104	2025 PLANNING COMMISSION MEETING COMPEN	180.00	180.00
Total 78091:										180.00
78092										
12/25	12/31/2025	78092	1801	SYNAGRO TECHNOLOGIES INC	63589	1	602-49450-419	BIOSOLIDS HAULING	1,306.09	1,306.09
Total 78092:										1,306.09
78093										
12/25	12/31/2025	78093	1242	TAMARACK LAND DEVELOPMENT LLC	PLEASANT	1	701-22619	PLEASANT CREEK FARMS 7TH - ESCROW REFUN	31,089.80	31,089.80
Total 78093:										31,089.80
78094										
12/25	12/31/2025	78094	87	TEGRETE	119786	1	101-41945-389	BATH TISSUE / CAN LINERS / PAPER TOWELS	249.75	249.75
Total 78094:										249.75
78095										
12/25	12/31/2025	78095	587	TERMINAL SUPPLY CO INC.	76761-00	1	101-43240-220	FITTING, CLAMPS, TIES, MISC.	496.93	496.93
Total 78095:										496.93
78096										
12/25	12/31/2025	78096	592	THE UPS STORE #5093	30843	1	601-49400-206	WATER SAMPLE POSTAGE	21.84	21.84
Total 78096:										21.84
78097										
12/25	12/31/2025	78097	1990	TOSHIBA AMERICA BUSINESS SOLUTIONS	6715614	1	602-49450-201	TOSHIBA PRINTER - UTILITIES	1.37	1.37
12/25	12/31/2025	78097	1990	TOSHIBA AMERICA BUSINESS SOLUTIONS	6731512	1	602-49450-201	TOSHIBA PRINTER - UTILITIES	118.65	118.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78097:										120.02
78098										
12/25	12/31/2025	78098	1873	TOXALERT	33800	1	602-49450-390	GAS DETECTION SERVICES	200.00	200.00
Total 78098:										200.00
78099										
12/25	12/31/2025	78099	1144	TRI-STATE PUMP AND CONTROL	446300	1	602-49450-590	LIFT STATION ACCESS HATCH REPLACEMENT	9,895.66	9,895.66
Total 78099:										9,895.66
78100										
12/25	12/31/2025	78100	2004	TWIN STAR EQUIPMENT & MFG	TP20883	1	101-43240-220	LED FLOOD PLOW LIGHTS	171.80	171.80
Total 78100:										171.80
78101										
12/25	12/31/2025	78101	2085	TYBERGHEIN, JOE	2025 - TYBE	1	101-45350-104	2025 PARKS & REC MEETING COMPENSATION (7)	140.00	140.00
Total 78101:										140.00
78102										
12/25	12/31/2025	78102	623	UNLIMITED ELECTRIC INC	13174	1	101-41945-402	FUEL ISLAND/PRESSURE WASHER REPAIR	2,027.10	2,027.10
12/25	12/31/2025	78102	623	UNLIMITED ELECTRIC INC	13175	1	101-43100-390	MILLINGS WIRING FOR STACKER	936.22	936.22
12/25	12/31/2025	78102	623	UNLIMITED ELECTRIC INC	13176	1	101-43100-390	STREET LIGHT REPAIRS	951.29	951.29
Total 78102:										3,914.61
78103										
12/25	12/31/2025	78103	626	US BANK - VISA	007058	1	101-45250-445	SENIOR BINGO PRIZES-DEC-2025	74.88	74.88
12/25	12/31/2025	78103	626	US BANK - VISA	015882	1	602-49450-201	CONDIMENTS	10.17	10.17
12/25	12/31/2025	78103	626	US BANK - VISA	019933	1	101-45250-210	YOUTH REC PROGRAMMING-DEC-2025	6.49	6.49
12/25	12/31/2025	78103	626	US BANK - VISA	029225	1	101-45250-445	SENIOR BINGO PRIZES-DEC-2025	204.75	204.75
12/25	12/31/2025	78103	626	US BANK - VISA	031057	1	101-45250-445	SENIOR BINGO PRIZES DEC 2025	74.02	74.02
12/25	12/31/2025	78103	626	US BANK - VISA	035669	1	602-49450-206	EAST WWTF ODOR SAMPLE POSTAGE	12.10	12.10
12/25	12/31/2025	78103	626	US BANK - VISA	04263	1	101-45200-360	MRPA TRAINING-DEC-2025-NICK	69.00	69.00
12/25	12/31/2025	78103	626	US BANK - VISA	04263	2	101-45200-360	MRPA TRAINING-DEC-2025-CONNIE	69.00	69.00
12/25	12/31/2025	78103	626	US BANK - VISA	059159	1	101-41945-206	POSTAGE FOR HOLIDAY CARDS TO ADVISORY CO	46.80	46.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
12/25	12/31/2025	78103	626	US BANK - VISA	076623	1	601-49400-206	POSTAGE GO WATER REVENUE 2025A	43.65	43.65
12/25	12/31/2025	78103	626	US BANK - VISA	098192	1	101-41100-360	2025 COMMISSIONERS RECOGNITION DINNER - W	1,054.70	1,054.70
12/25	12/31/2025	78103	626	US BANK - VISA	098934	1	101-45250-445	TREE LIGHTING COOKIES DEC 2025	127.45	127.45
12/25	12/31/2025	78103	626	US BANK - VISA	11.19.2025	1	101-45200-210	WATER FEE-DNR-2025-SOCCER FIELDS	141.97	141.97
12/25	12/31/2025	78103	626	US BANK - VISA	11.19.2025 2	1	101-45200-210	WATER FEE-2025-DNR-PRAIRIE PARK	143.75	143.75
12/25	12/31/2025	78103	626	US BANK - VISA	111-1094636-	1	101-45200-220	TRAIL MARKING FLAGS-DEC-2025	37.94	37.94
12/25	12/31/2025	78103	626	US BANK - VISA	111-1969143-	1	601-49400-210	PAD HEATER	11.88	11.88
12/25	12/31/2025	78103	626	US BANK - VISA	111-1982828-	1	101-41400-201	CALENDARS	48.74	48.74
12/25	12/31/2025	78103	626	US BANK - VISA	111-2909781-	1	101-43240-210	TIRE CHAIN SETS	1,462.20	1,462.20
12/25	12/31/2025	78103	626	US BANK - VISA	111-3284807-	1	101-43240-240	WIRE STRIPPER	22.96	22.96
12/25	12/31/2025	78103	626	US BANK - VISA	111-4614498-	1	101-41400-201	HOLIDAY CARDS	24.17	24.17
12/25	12/31/2025	78103	626	US BANK - VISA	111-4614498-	2	101-41400-201	ERASABLE WALL CALENDAR	23.17	23.17
12/25	12/31/2025	78103	626	US BANK - VISA	111-4614498-	3	101-41400-201	AT A GLANCE WALL CALENDAR	19.78	19.78
12/25	12/31/2025	78103	626	US BANK - VISA	111-4614498-	4	101-41400-201	WALL CALENDAR	23.19	23.19
12/25	12/31/2025	78103	626	US BANK - VISA	111-5712325-	1	101-41400-201	AVERY PRINTABLE NAMETAGS	7.99	7.99
12/25	12/31/2025	78103	626	US BANK - VISA	111-5712325-	2	101-41400-201	HOLIDAY CARDS	12.34	12.34
12/25	12/31/2025	78103	626	US BANK - VISA	111-5712325-	3	101-41400-201	WALL CALENDAR	12.77	12.77
12/25	12/31/2025	78103	626	US BANK - VISA	111-6465853-	1	101-43240-240	TIRE SPREADER TOOL	44.95	44.95
12/25	12/31/2025	78103	626	US BANK - VISA	111-6805235-	1	101-45200-220	TRAIL MARKING FLAGS-DEC-2025	36.92	36.92
12/25	12/31/2025	78103	626	US BANK - VISA	111-7841031-	1	101-41940-402	SHARPS CONTAINERS-PRAIRIE CENTER-DEC-202	16.99	16.99
12/25	12/31/2025	78103	626	US BANK - VISA	111-8228171-	1	101-45250-445	SANTA SIGN-DEC-2025	39.37	39.37
12/25	12/31/2025	78103	626	US BANK - VISA	111-9446085-	1	101-45250-445	TREE LIGHTING MICS-DEC-2025	82.93	82.93
12/25	12/31/2025	78103	626	US BANK - VISA	111-9952028-	1	101-45200-220	TRAIL MARKING FLAGS-DEC-2025	66.28	66.28
12/25	12/31/2025	78103	626	US BANK - VISA	112-1066655	1	101-43240-220	WELDING WIRE	21.65	21.65
12/25	12/31/2025	78103	626	US BANK - VISA	112-2098877	1	101-43240-220	STEERING WHEEL KNOB	16.99	16.99
12/25	12/31/2025	78103	626	US BANK - VISA	112-2727640	1	101-43100-210	PADLOCKS	175.17	175.17
12/25	12/31/2025	78103	626	US BANK - VISA	112-4203349	1	101-43240-220	MAGNETIC MIC	44.95	44.95
12/25	12/31/2025	78103	626	US BANK - VISA	112-4600648	1	602-49450-210	EAST WWTF PFAS SUPPLIES	134.89	134.89
12/25	12/31/2025	78103	626	US BANK - VISA	112-4616090	1	101-43100-210	PLOW MARKERS	78.39	78.39
12/25	12/31/2025	78103	626	US BANK - VISA	112-4791054	1	602-49450-201	EAST WWTF OFFICE	112.08	112.08
12/25	12/31/2025	78103	626	US BANK - VISA	112-5267141	1	101-43100-210	COFFEE CUPS CITY HALL	69.49	69.49
12/25	12/31/2025	78103	626	US BANK - VISA	112-6272095	1	101-43100-227	FIRE EXTINGUISHER SIGNS	12.81	12.81
12/25	12/31/2025	78103	626	US BANK - VISA	112-6293369	1	101-43100-240	ANGLE GRINDER DISCS	46.54	46.54
12/25	12/31/2025	78103	626	US BANK - VISA	112-6565015	1	602-49450-201	UTILITY CART	72.99	72.99
12/25	12/31/2025	78103	626	US BANK - VISA	112-8514963	1	101-43100-210	PADLOCKS FOR NEW SIRENS	56.19	56.19
12/25	12/31/2025	78103	626	US BANK - VISA	112-8767079	1	101-43240-220	WELDING WIRE	33.47	33.47
12/25	12/31/2025	78103	626	US BANK - VISA	112-9109043	1	101-43100-210	PADLOCKS FOR SIRENS	129.99	129.99
12/25	12/31/2025	78103	626	US BANK - VISA	112-9109043	1	101-43100-210	PADLOCK RETURN CREDIT	129.99-	129.99-
12/25	12/31/2025	78103	626	US BANK - VISA	114-0287146	1	101-45250-210	SANTA LETTER CARDSTOCK DEC 2025	145.72	145.72
12/25	12/31/2025	78103	626	US BANK - VISA	114-0710382	1	101-41940-210	PRAIRIE CENTER-DEC-2025-COFFEE CUPS	74.99	74.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
12/25	12/31/2025	78103	626	US BANK - VISA	114-1344695	1	101-41940-402	SUPPLIES FOR PRAIRIE CENTER POD-DEC-2025	147.69	147.69
12/25	12/31/2025	78103	626	US BANK - VISA	114-2674223	1	602-49450-210	WEST WWTF VACUUM TUBING	15.19	15.19
12/25	12/31/2025	78103	626	US BANK - VISA	114-3580353	1	602-49450-210	WEST WWTF VACUUM PUMP	269.24	269.24
12/25	12/31/2025	78103	626	US BANK - VISA	114-3957458	1	101-45250-445	SENIOR CRAFTS PIPECLEANERS DEC 2025	17.98	17.98
12/25	12/31/2025	78103	626	US BANK - VISA	114-4575676	1	602-49450-227	LIFTING STRAPS	85.99	85.99
12/25	12/31/2025	78103	626	US BANK - VISA	114-4575676	2	602-49450-210	V BELT FOR MAU GARAGE HOOKS	42.67	42.67
12/25	12/31/2025	78103	626	US BANK - VISA	114-4575676	3	602-49450-201	IPHONE CHARGER	5.97	5.97
12/25	12/31/2025	78103	626	US BANK - VISA	114-4957709	1	101-45200-360	STAFF TRAINING-DEC-2025	67.48	67.48
12/25	12/31/2025	78103	626	US BANK - VISA	114-5220277	1	602-49450-227	WEST WWTF SAFETY ITEMS	19.58	19.58
12/25	12/31/2025	78103	626	US BANK - VISA	114-5620525	1	602-49450-210	WEST WWTF CL2 TEST STRIPS	21.38	21.38
12/25	12/31/2025	78103	626	US BANK - VISA	114-7255611-	1	602-49450-201	WEST WWTF OFFICE SUPPLIES	72.77	72.77
12/25	12/31/2025	78103	626	US BANK - VISA	114-8711286-	1	101-45250-445	SANTA DAY BAG HANDOUT DEC 2025	552.66	552.66
12/25	12/31/2025	78103	626	US BANK - VISA	1194442-IN	1	101-43100-210	CORD REELS	154.85	154.85
12/25	12/31/2025	78103	626	US BANK - VISA	1195462-IN	1	101-43100-210	CORD REELS, COLD STORAGE	315.35	315.35
12/25	12/31/2025	78103	626	US BANK - VISA	12.08.2025 R	1	101-36200	US BANK REBATE - 2025 - #4	503.01-	503.01-
12/25	12/31/2025	78103	626	US BANK - VISA	264315903	1	101-41850-309	CONVERTING SOFTWARE - CANVA	79.00	79.00
12/25	12/31/2025	78103	626	US BANK - VISA	27004719	1	602-49450-201	CMAR SELECTION LUNCH	53.68	53.68
12/25	12/31/2025	78103	626	US BANK - VISA	299060	1	101-43100-240	HYDRANT WRENCH	9.27	9.27
12/25	12/31/2025	78103	626	US BANK - VISA	39193677	1	101-41650-309	SERVER DRIVE EXPANSION SOFTWARE	399.99	399.99
12/25	12/31/2025	78103	626	US BANK - VISA	4 11.18.2025	1	101-45250-390	SENIOR GARDEN WORSHOP FEE DEC 2025	210.00	210.00
12/25	12/31/2025	78103	626	US BANK - VISA	7670115323	1	101-41400-201	COPY PAPER 11X17	12.89	12.89
12/25	12/31/2025	78103	626	US BANK - VISA	7670115323	2	101-41400-201	FINANCE RECEIPT PAPER ROLLS	5.29	5.29
12/25	12/31/2025	78103	626	US BANK - VISA	7670115323	3	101-41400-201	MINIMUM ORDER FEE	7.99	7.99
12/25	12/31/2025	78103	626	US BANK - VISA	7692	1	101-45250-390	SPRINKLES TREE LIGHTING DEC 2025	225.00	225.00
12/25	12/31/2025	78103	626	US BANK - VISA	8EG7W956	1	101-45250-445	SANTA CUSHION-DEC-2025	210.81	210.81
12/25	12/31/2025	78103	626	US BANK - VISA	D01-1866100	1	101-41650-309	WINDOWS 11 PRO UPGRADE FOR SABRINA	99.00	99.00
12/25	12/31/2025	78103	626	US BANK - VISA	G123524387	1	101-41650-309	NOV MICROSOFT AZURE INVOICE FOR DONOTRE	.03	.03
12/25	12/31/2025	78103	626	US BANK - VISA	MNPPCA000	1	602-49450-360	RENZO- MPCA CLASS C LICENSE	45.97	45.97
12/25	12/31/2025	78103	626	US BANK - VISA	S00105089-0	1	601-49400-227	CALIBRATION GAS	200.00	200.00
12/25	12/31/2025	78103	626	US BANK - VISA	S00105089-0	2	602-49450-227	CALIBRATION GAS	61.69	61.69
Total 78103:										8,076.02
78104										
12/25	12/31/2025	78104	759	UTILITY CONSULTANTS INC	125940	1	602-49450-390	EAST WWTF LABS 10/16/2025 - 11/25/2025	4,126.91	4,126.91
12/25	12/31/2025	78104	759	UTILITY CONSULTANTS INC	125941	1	601-49400-390	COLIFORM 10.2025 & 11.2025	742.20	742.20
12/25	12/31/2025	78104	759	UTILITY CONSULTANTS INC	125942	1	602-49450-390	WEST WWTF LABS 10/02/2025 - 11/25/2025	932.63	932.63
Total 78104:										5,801.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78105										
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	1	101-41400-320	ADMINISTRATION - DEC CELL PHONE	76.82	76.82
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	2	101-43100-320	STREETS - DEC CELL PHONE	327.30	327.30
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	3	101-45200-320	PARKS - DEC CELL PHONE	212.07	212.07
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	4	601-49400-320	WATER - DEC CELL PHONE	684.28	684.28
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	5	602-49450-320	SEWER - DEC CELL PHONE	426.93	426.93
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	6	101-45250-320	RECREATION - DEC CELL PHONE	76.82	76.82
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	7	101-43240-320	FLEET - DEC CELL PHONE	76.82	76.82
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	8	101-41320-320	CITY ADMINISTRATOR - DEC CELL PHONE	38.41	38.41
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	9	101-41800-320	HR - DEC CELL PHONE	38.41	38.41
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	10	101-42200-320	EMERGENCY SERVICES - DEC CELL PHONE	123.19	123.19
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	11	101-41650-320	IT - DEC CELL PHONE	38.41	38.41
12/25	12/31/2025	78105	636	VERIZON WIRELESS	6129878562	12	101-41850-320	COMMUNICATIONS - DEC CELL PHONE	38.41	38.41
Total 78105:										2,157.87
78106										
12/25	12/31/2025	78106	646	WAGeworks INC	INV8551753	1	101-41800-390	DECEMBER 2025 - FLEX BENEFIT ADMIN	78.00	78.00
Total 78106:										78.00
78107										
12/25	12/31/2025	78107	651	WASTE MANAGEMENT	0050165-170	1	602-49450-325	REFUSE 11/16/2025 - 11/30/2025	472.73	472.73
12/25	12/31/2025	78107	651	WASTE MANAGEMENT	0050220-170	1	602-49450-325	REFUSE 12/01/2025 - 12/15/2025	1,395.98	1,395.98
Total 78107:										1,868.71
78108										
12/25	12/31/2025	78108	2087	WILLIAM E YOUNG CO	23199	1	602-49450-210	TWAS PRESSURE GAUGE REPLACEMENT	1,654.00	1,654.00
12/25	12/31/2025	78108	2087	WILLIAM E YOUNG CO	23241	1	602-49450-210	TWAS PRESSURE GAUGE REBUILD	1,135.10	1,135.10
Total 78108:										2,789.10
78109										
12/25	12/31/2025	78109	662	WILSON, CHRIS	2025 - WILS	1	101-45300-104	2025 HPC MEETING COMPENSATION (4)	80.00	80.00
Total 78109:										80.00
78110										
12/25	12/31/2025	78110	669	WRIGHT COUNTY RECORDER	2025000000	1	701-22768	RECORDING OTSEGO I-94 WEST IND PARK 5TH A	52.65	52.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
12/25	12/31/2025	78110	669	WRIGHT COUNTY RECORDER	2025000000	2	701-22730	RECORDING OTSEGO ZACHMAN MEADOWS CON	194.00	194.00
Total 78110:										246.65
78111										
12/25	12/31/2025	78111	672	XCEL ENERGY	956175992	1	601-49400-322	16575 61ST ST NE - NOV 2025	283.21	283.21
12/25	12/31/2025	78111	672	XCEL ENERGY	956192632	1	101-45200-322	5500 RANDOLPH AVE NE UNIT PARK-NOV 2025	248.19	248.19
12/25	12/31/2025	78111	672	XCEL ENERGY	956192745	1	101-45200-322	STREET LIGHTS - NOV 2025	36.54	36.54
12/25	12/31/2025	78111	672	XCEL ENERGY	956291900	1	601-49400-322	5740 RANDOLPH AVE NE UNIT WELL 8-NOV 2025	243.19	243.19
12/25	12/31/2025	78111	672	XCEL ENERGY	957434441	1	602-49450-322	16935 56TH CT NE UNIT SEWER - DEC 2025	291.91	291.91
12/25	12/31/2025	78111	672	XCEL ENERGY	957434441	2	601-49400-322	5750 RANDOLPH AVE NE UNIT WELL 3 - DEC 2025	225.87	225.87
12/25	12/31/2025	78111	672	XCEL ENERGY	957434441	3	602-49450-322	5850 RANDOLPH AVE NE - DEC 2025	10,443.42	10,443.42
12/25	12/31/2025	78111	672	XCEL ENERGY	957434441	4	602-49450-322	17388 52ND ST NE - DEC 2025	360.06	360.06
12/25	12/31/2025	78111	672	XCEL ENERGY	957434441	5	602-49450-322	5850 RANDOLPH AVE NE BLDG EAST WWTF - DEC	7,477.68	7,477.68
Total 78111:										19,610.07
78112										
12/25	12/31/2025	78112	680	XYLEM WATER SOLUTIONS USA INC.	3556E00936	1	602-49450-210	EAST WWTF UV PARTS	2,298.00	2,298.00
Total 78112:										2,298.00
Grand Totals:										988,484.84

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-11111	641.83	.00	641.83
001-20200	.00	641.83-	641.83-
101-20200	633.00	156,965.28-	156,332.28-
101-36200	.00	503.01-	503.01-
101-41100-360	1,054.70	.00	1,054.70
101-41320-320	38.41	.00	38.41
101-41400-201	198.32	.00	198.32
101-41400-320	76.82	.00	76.82
101-41400-321	29.05	.00	29.05
101-41400-350	275.20	.00	275.20

GL Account	Debit	Credit	Proof
101-41650-309	616.35	.00	616.35
101-41650-320	38.41	.00	38.41
101-41800-320	38.41	.00	38.41
101-41800-360	100.00	.00	100.00
101-41800-390	78.00	.00	78.00
101-41850-309	79.00	.00	79.00
101-41850-320	38.41	.00	38.41
101-41940-210	74.99	.00	74.99
101-41940-322	1,097.02	.00	1,097.02
101-41940-325	184.36	.00	184.36
101-41940-390	162.88	.00	162.88
101-41940-402	1,353.43	.00	1,353.43
101-41940-410	134.41	.00	134.41
101-41945-206	46.80	.00	46.80
101-41945-322	2,173.12	.00	2,173.12
101-41945-325	1,237.96	.00	1,237.96
101-41945-389	249.75	.00	249.75
101-41945-390	1,391.68	.00	1,391.68
101-41945-402	2,027.10	.00	2,027.10
101-41945-410	467.75	.00	467.75
101-41950-322	171.35	.00	171.35
101-42150-104	1,180.00	.00	1,180.00
101-42200-320	123.19	.00	123.19
101-42410-302	1,552.50	.00	1,552.50
101-42410-311	3,750.00	.00	3,750.00
101-42410-390	20,962.50	.00	20,962.50
101-42500-500	10,744.60	.00	10,744.60
101-42710-390	832.00	.00	832.00
101-43100-201	50.00	.00	50.00
101-43100-210	1,027.65	129.99-	897.66
101-43100-220	163.07	.00	163.07
101-43100-225	191.24	.00	191.24
101-43100-227	381.70	.00	381.70
101-43100-234	79.71	.00	79.71
101-43100-240	784.81	.00	784.81
101-43100-272	17,259.97	.00	17,259.97
101-43100-320	327.30	.00	327.30
101-43100-390	51,894.74	.00	51,894.74
101-43150-302	3,261.50	.00	3,261.50
101-43150-315	1,480.00	.00	1,480.00
101-43240-202	8,721.29	.00	8,721.29

GL Account	Debit	Credit	Proof
101-43240-210	2,616.66	.00	2,616.66
101-43240-220	5,482.39	.00	5,482.39
101-43240-225	511.32	.00	511.32
101-43240-240	67.91	.00	67.91
101-43240-320	76.82	.00	76.82
101-43240-390	657.11	.00	657.11
101-45200-201	100.00	.00	100.00
101-45200-210	311.70	.00	311.70
101-45200-220	2,475.85	.00	2,475.85
101-45200-320	212.07	.00	212.07
101-45200-322	284.73	.00	284.73
101-45200-360	205.48	.00	205.48
101-45200-390	330.00	.00	330.00
101-45250-201	24.95	.00	24.95
101-45250-210	152.21	.00	152.21
101-45250-320	76.82	.00	76.82
101-45250-390	435.00	.00	435.00
101-45250-445	1,822.81	.00	1,822.81
101-45300-104	740.00	.00	740.00
101-45350-104	800.00	.00	800.00
101-46530-104	1,380.00	.00	1,380.00
201-20200	.00	19,715.25-	19,715.25-
201-43100-302	6,515.25	.00	6,515.25
201-43100-390	13,200.00	.00	13,200.00
203-20200	.00	2,186.25-	2,186.25-
203-45210-302	2,136.25	.00	2,136.25
203-45210-390	50.00	.00	50.00
205-20200	.00	5,391.50-	5,391.50-
205-45210-302	4,316.50	.00	4,316.50
205-45210-390	1,075.00	.00	1,075.00
216-20200	.00	60,614.76-	60,614.76-
216-42200-550	60,614.76	.00	60,614.76
414-20200	.00	22,189.09-	22,189.09-
414-43100-525	4,747.93	.00	4,747.93
414-43100-530	17,441.16	.00	17,441.16
601-20200	.00	297,013.55-	297,013.55-
601-49400-201	172.93	.00	172.93
601-49400-206	65.49	.00	65.49
601-49400-210	86.21	.00	86.21
601-49400-216	7,177.11	.00	7,177.11
601-49400-227	200.00	.00	200.00

GL Account	Debit	Credit	Proof
601-49400-240	1,335.00	.00	1,335.00
601-49400-302	12,187.50	.00	12,187.50
601-49400-315	262.50	.00	262.50
601-49400-320	924.28	.00	924.28
601-49400-322	891.73	.00	891.73
601-49400-350	83.16	.00	83.16
601-49400-390	5,919.97	.00	5,919.97
601-49400-530	267,707.67	.00	267,707.67
602-20200	.00	154,861.11-	154,861.11-
602-49450-201	588.86	.00	588.86
602-49450-202	1,666.85	.00	1,666.85
602-49450-206	12.10	.00	12.10
602-49450-210	6,115.82	.00	6,115.82
602-49450-216	34,201.61	.00	34,201.61
602-49450-220	15,147.81	.00	15,147.81
602-49450-227	227.42	.00	227.42
602-49450-240	1,335.00	.00	1,335.00
602-49450-302	1,494.18	.00	1,494.18
602-49450-315	262.50	.00	262.50
602-49450-320	2,342.54	.00	2,342.54
602-49450-322	25,654.81	.00	25,654.81
602-49450-325	2,466.87	.00	2,466.87
602-49450-360	45.97	.00	45.97
602-49450-390	16,926.02	.00	16,926.02
602-49450-419	1,306.09	.00	1,306.09
602-49450-530	35,171.00	.00	35,171.00
602-49450-590	9,895.66	.00	9,895.66
603-20200	.00	2,127.23-	2,127.23-
603-49490-302	2,077.90	.00	2,077.90
603-49490-390	49.33	.00	49.33
701-20200	.00	240,411.99-	240,411.99-
701-22533	406.75	.00	406.75
701-22551	249.60	.00	249.60
701-22610	68,437.75	.00	68,437.75
701-22619	31,089.80	.00	31,089.80
701-22627	290.00	.00	290.00
701-22649	39,978.55	.00	39,978.55
701-22657	135.00	.00	135.00
701-22661	28,195.79	.00	28,195.79
701-22672	145.00	.00	145.00
701-22679	163.25	.00	163.25

GL Account	Debit	Credit	Proof
701-22694	327.00	.00	327.00
701-22695	145.00	.00	145.00
701-22701	34,459.53	.00	34,459.53
701-22705	5,431.09	.00	5,431.09
701-22706	6,129.37	.00	6,129.37
701-22707	10,156.64	.00	10,156.64
701-22723	943.00	.00	943.00
701-22725	4,168.87	.00	4,168.87
701-22727	303.75	.00	303.75
701-22730	194.00	.00	194.00
701-22753	507.50	.00	507.50
701-22757	3,701.00	.00	3,701.00
701-22768	4,249.15	.00	4,249.15
701-22771	72.50	.00	72.50
701-22777	532.10	.00	532.10
702-20200	.00	27,000.00-	27,000.00-
702-22025	27,000.00	.00	27,000.00
Grand Totals:	<u>989,750.84</u>	<u>989,750.84-</u>	<u>.00</u>

Report Criteria:
 Report type: GL detail
 Check.Type = {<->} "void"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78113										
01/26	01/12/2026	78113	8	ABDO LLP	517118	1	101-41800-390	HR CONSULTING - POSITION SCORING	165.00	165.00
Total 78113:										165.00
78114										
01/26	01/12/2026	78114	168	ACE OF ALBERTVILLE	12.31.2025	1	602-49450-210	ICE MELT/SNOW PUSHER/SINK STRNR	266.26	266.26
01/26	01/12/2026	78114	168	ACE OF ALBERTVILLE	12.31.2025	2	602-49450-210	SNOW PUSHER	53.98	53.98
01/26	01/12/2026	78114	168	ACE OF ALBERTVILLE	12.31.2025	3	602-49450-210	40# EXTRA COURSE CRYSTALS	76.41	76.41
Total 78114:										396.65
78115										
01/26	01/12/2026	78115	1972	BERG, SHANE	2026 BOOT	1	101-43100-225	BOOT ALLOWANCE SHANE 2026	200.00	200.00
Total 78115:										200.00
78116										
01/26	01/12/2026	78116	60	BERRY COFFEE COMPANY	1093519	1	101-41945-210	CITY HALL - COFFEE SERVICE	572.80	572.80
Total 78116:										572.80
78117										
01/26	01/12/2026	78117	1963	BOYD, BEN	2025 MILEA	1	101-41650-321	2025 MILEAGE - IT MANAGER	656.04	656.04
Total 78117:										656.04
78118										
01/26	01/12/2026	78118	1237	BURNET TITLE	46280-01	1	001-11111	UTIL REFUND - 14675 77TH ST NE	641.10	641.10
Total 78118:										641.10
78119										
01/26	01/12/2026	78119	2067	CASELLE LLC	INV-14371	1	101-41600-309	JAN-JUN 2026 FINANCE SOFTWARE	7,539.43	7,539.43
Total 78119:										7,539.43
78120										
01/26	01/12/2026	78120	1097	CENTERPOINT ENERGY	11336478-0	1	602-49450-322	DEC 2025 - EAST WWTF	7,589.69	7,589.69
01/26	01/12/2026	78120	1097	CENTERPOINT ENERGY	5771063-4 D	1	101-41950-322	DEC 2025 - OLD TOWN HALL	554.29	554.29

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
01/26	01/12/2026	78120	1097	CENTERPOINT ENERGY	5784989-5 D	1	101-41940-322	DEC 2025 - PRAIRIE CENTER	976.60	976.60
01/26	01/12/2026	78120	1097	CENTERPOINT ENERGY	6574573-9 D	1	601-49400-322	DEC 2025 - PUMPHOUSE #4	1,643.59	1,643.59
01/26	01/12/2026	78120	1097	CENTERPOINT ENERGY	6671091-4 D	1	101-41945-322	DEC 2025 - CITY HALL	4,449.18	4,449.18
01/26	01/12/2026	78120	1097	CENTERPOINT ENERGY	6897618-2 D	1	601-49400-322	DEC 2025 - PUMPHOUSE #3	30.23	30.23
01/26	01/12/2026	78120	1097	CENTERPOINT ENERGY	6897619-0 D	1	602-49450-322	DEC 2025 - WEST WWTF	5,961.41	5,961.41
01/26	01/12/2026	78120	1097	CENTERPOINT ENERGY	6897623-2 D	1	601-49400-322	DEC 2025 - PUMPHOUSE #2	233.76	233.76
Total 78120:										21,438.75
78121										
01/26	01/12/2026	78121	97	CENTRAL HYDRAULICS INC.	00663245	1	101-43240-220	HYDRAULIC HOSE AND FITTINGS	106.97	106.97
Total 78121:										106.97
78122										
01/26	01/12/2026	78122	749	CENTURYLINK	432961938 J	1	601-49400-320	JAN 2026 - UTILITY ALARM LINE	83.22	83.22
01/26	01/12/2026	78122	749	CENTURYLINK	432961938 J	2	602-49450-320	JAN 2026 - UTILITY ALARM LINE	83.23	83.23
Total 78122:										166.45
78123										
01/26	01/12/2026	78123	749	CENTURYLINK	333870972 J	1	101-41945-320	JAN 2026 - CH ALARMS/ELEVATOR	230.71	230.71
01/26	01/12/2026	78123	749	CENTURYLINK	334122919 J	1	101-41940-320	JAN 2026 - PC ALARMS	186.63	186.63
Total 78123:										417.34
78124										
01/26	01/12/2026	78124	2091	CHAPPELL CENTRAL INC	00218361	1	602-49450-220	EXHAUST FAN REPAIR	3,115.00	3,115.00
Total 78124:										3,115.00
78125										
01/26	01/12/2026	78125	1572	CHARTER COMMUNICATIONS	17534550112	1	101-41945-322	JAN 2026 - CITY HALL INTERNET	129.99	129.99
Total 78125:										129.99
78126										
01/26	01/12/2026	78126	1457	CINTAS	9353376376	1	101-41945-390	JAN 2026 - AED CONTRACT - CH	115.88	115.88
01/26	01/12/2026	78126	1457	CINTAS	9353376376	2	101-41940-390	JAN 2026 - AED CONTRACT - PC	134.42	134.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78126:										250.30
78127										
01/26	01/12/2026	78127	1457	CINTAS CORP	4254932928	1	101-43240-225	SHOP TOWELS AND UNIFORM SERVICE	42.61	42.61
Total 78127:										42.61
78128										
01/26	01/12/2026	78128	111	CITY OF ALBERTVILLE	20250254	1	101-42200-390	ALB FIRE CONTRACT - 2026 - 1ST HALF	465,619.11	465,619.11
Total 78128:										465,619.11
78129										
01/26	01/12/2026	78129	1944	CIVICPLUS LLC	355912	1	101-41850-309	2026 - CIVIC SEND LICENSE & SUPPORT	2,493.46	2,493.46
01/26	01/12/2026	78129	1944	CIVICPLUS LLC	355912	2	101-41850-309	2026 - WEBSITE LICENSE & SUPPORT	9,247.00	9,247.00
01/26	01/12/2026	78129	1944	CIVICPLUS LLC	359341	1	101-41850-309	2026 - AUDIOEYE	1,623.29	1,623.29
Total 78129:										13,363.75
78130										
01/26	01/12/2026	78130	446	COMPASS MINERALS AMERICA	1591506	1	101-43100-272	24.5 TONS REGULAR ROAD SALT	2,669.14	2,669.14
Total 78130:										2,669.14
78131										
01/26	01/12/2026	78131	273	CORE & MAIN LP	INV0025084	1	601-49400-210	WATER LAB SUPPLIES	1,214.85	1,214.85
01/26	01/12/2026	78131	273	CORE & MAIN LP	INV0025084	2	601-49400-210	WASTEWATER LAB SUPPLIES	3,923.78	3,923.78
Total 78131:										5,138.63
78132										
01/26	01/12/2026	78132	810	COUNTRY SIDE SERVICES	1-111347-01	1	101-43240-220	POWER CABLES, PIN KIT	323.85	323.85
01/26	01/12/2026	78132	810	COUNTRY SIDE SERVICES	1-114617	1	101-43240-220	PUSH FRAME ASSEMBLY	532.61	532.61
Total 78132:										856.46
78133										
01/26	01/12/2026	78133	1797	CROW RIVER FARM EQUIPMENT CO	214232	1	101-43240-220	SQUARE TUBING TRUCK CAGE	55.43	55.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78133:										55.43
78134										
01/26	01/12/2026	78134	150	DAKOTA SUPPLY GROUP	S105243628.	1	602-49450-220	FORCEMAIN AIR RELIEF VALVES	24,528.81	24,528.81
Total 78134:										24,528.81
78135										
01/26	01/12/2026	78135	2039	DELL MARKETING LP	1085475515	1	101-41650-501	2026 COMPUTER PURCHASE - 2 ADDITIONS 5 REP	10,922.87	10,922.87
01/26	01/12/2026	78135	2039	DELL MARKETING LP	1085515930	1	446-42200-525	FIRE SATION COMPUTERS & MONITORS	11,843.32	11,843.32
Total 78135:										22,766.19
78136										
01/26	01/12/2026	78136	169	DMV	2026 TAHOE	1	216-42200-550	2026 TAHOE REGISTRATION	39.00	39.00
Total 78136:										39.00
78137										
01/26	01/12/2026	78137	184	ECM PUBLISHERS INC	1079365	1	101-41600-350	PUBLISH 2026 BUDGETS	223.60	223.60
01/26	01/12/2026	78137	184	ECM PUBLISHERS INC	1079365	2	601-49400-350	PUBLISH 2026 BUDGETS	111.80	111.80
01/26	01/12/2026	78137	184	ECM PUBLISHERS INC	1079365	3	602-49450-350	PUBLISH 2026 BUDGETS	111.80	111.80
Total 78137:										447.20
78138										
01/26	01/12/2026	78138	193	ELK RIVER PRINTING	204496	1	101-41850-350	COMMUNITY GUIDE BOOKLET	617.18	617.18
Total 78138:										617.18
78139										
01/26	01/12/2026	78139	204	ESS BROTHERS & SONS INC.	FF11063	1	602-49450-220	SANITARY SEWER MANHOLE CHIMNEY REPLACE	15,828.00	15,828.00
Total 78139:										15,828.00
78140										
01/26	01/12/2026	78140	214	FASTENAL COMPANY	MNELK1449	1	101-43240-220	TRUCK CAGE HARDWARE	312.74	312.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78140:										312.74
78141										
01/26	01/12/2026	78141	1500	FERGUSON ENTERPRISES INC #2518	0559468	1	601-49400-228	WATER METER ACCESORIES	307.92	307.92
Total 78141:										307.92
78142										
01/26	01/12/2026	78142	219	FINKEN WATER SOLUTIONS	07033TO	1	101-41945-210	BOTTLED WATER - CH	49.45	49.45
01/26	01/12/2026	78142	219	FINKEN WATER SOLUTIONS	07090TO	1	101-41940-210	BOTTLED WATER - PC	41.70	41.70
01/26	01/12/2026	78142	219	FINKEN WATER SOLUTIONS	1525663	1	101-41940-210	JAN 2026 - COOLER RENTAL - PC	10.00	10.00
01/26	01/12/2026	78142	219	FINKEN WATER SOLUTIONS	1525664	1	101-41945-210	JAN 2026 - COOLER RENTAL - CH	10.00	10.00
01/26	01/12/2026	78142	219	FINKEN WATER SOLUTIONS	1525665	1	101-41945-210	JAN 2026 - COOLER RENTAL - CH	10.00	10.00
Total 78142:										121.15
78143										
01/26	01/12/2026	78143	1754	GOLIATH HYDRO-VAC INC	42965	1	602-49450-390	ODOR CONTROL UNIT MEDIA REMOVAL	1,706.25	1,706.25
Total 78143:										1,706.25
78144										
01/26	01/12/2026	78144	251	GOPHER STATE ONE-CALL INC	5120673	1	601-49400-390	LOCATE TICKETS - DEC 2025	72.90	72.90
01/26	01/12/2026	78144	251	GOPHER STATE ONE-CALL INC	5120673	2	602-49450-390	LOCATE TICKETS - DEC 2025	72.90	72.90
Total 78144:										145.80
78145										
01/26	01/12/2026	78145	721	GOVERNMENT FINANCE OFFICERS ASSO	CASH-30026	1	101-41600-355	CPFO - 2026 MEMBER DUES - JULIE	175.00	175.00
Total 78145:										175.00
78146										
01/26	01/12/2026	78146	2053	GOVWELL TECHNOLOGIES INC	1128	1	101-42410-309	GOVWELL SOFTWARE - IMPLEMENTATION FEE	6,250.00	6,250.00
01/26	01/12/2026	78146	2053	GOVWELL TECHNOLOGIES INC	1128	2	101-42410-309	GOVWELL SOFTWARE - SUBSCRIPTION FEE	12,500.00	12,500.00
Total 78146:										18,750.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78147										
01/26	01/12/2026	78147	253	GRAINGER	9758759691	1	602-49450-210	MOISITURE ANALYSER/ WEIGHING BOATS	7,305.97	7,305.97
Total 78147:										7,305.97
78148										
01/26	01/12/2026	78148	1605	GREATER MN PARKS & TRAILS	00120	1	101-45200-355	GMPT 2026 ANNUAL MEMBERSHIP	265.00	265.00
Total 78148:										265.00
78149										
01/26	01/12/2026	78149	263	H & L MESABI	15788	1	101-43240-210	CUTTING EDGES FOR PLOWS	6,731.00	6,731.00
01/26	01/12/2026	78149	263	H & L MESABI	15790	1	101-43240-210	CUTTING EDGES AND HARDWARE	2,702.00	2,702.00
Total 78149:										9,433.00
78150										
01/26	01/12/2026	78150	736	HAWKINS INC	7295808	1	602-49450-216	WEST WWTF FERRIC	11,383.94	11,383.94
Total 78150:										11,383.94
78151										
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	1	101-41320-130	MEDICAL INSURANCE - JAN 2026	1,426.35	1,426.35
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	2	101-41400-130	MEDICAL INSURANCE - JAN 2026	3,441.84	3,441.84
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	3	101-41600-130	MEDICAL INSURANCE - JAN 2026	2,025.46	2,025.46
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	4	101-41650-130	MEDICAL INSURANCE - JAN 2026	1,434.00	1,434.00
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	5	101-41800-130	MEDICAL INSURANCE - JAN 2026	1,434.00	1,434.00
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	6	101-41850-130	MEDICAL INSURANCE - JAN 2026	863.12	863.12
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	7	101-42410-130	MEDICAL INSURANCE - JAN 2026	2,677.76	2,677.76
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	8	101-43100-130	MEDICAL INSURANCE - JAN 2026	6,636.58	6,636.58
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	9	101-43240-130	MEDICAL INSURANCE - JAN 2026	1,094.98	1,094.98
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	10	101-45200-130	MEDICAL INSURANCE - JAN 2026	3,124.37	3,124.37
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	11	101-45250-130	MEDICAL INSURANCE - JAN 2026	1,859.30	1,859.30
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	12	601-49400-130	MEDICAL INSURANCE - JAN 2026	2,438.09	2,438.09
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	13	602-49450-130	MEDICAL INSURANCE - JAN 2026	8,079.91	8,079.91
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	14	101-21706	MEDICAL INSURANCE - JAN 2026	2,758.67	2,758.67
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	15	101-41320-130	DENTAL INSURANCE - JAN 2026	7.65	7.65
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	16	101-41400-130	DENTAL INSURANCE - JAN 2026	259.93	259.93
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	17	101-41600-130	DENTAL INSURANCE - JAN 2026	135.62	135.62
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	18	101-42410-130	DENTAL INSURANCE - JAN 2026	135.62	135.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	19	101-43100-130	DENTAL INSURANCE - JAN 2026	395.55	395.55
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	20	101-43240-130	DENTAL INSURANCE - JAN 2026	90.41	90.41
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	21	101-45200-130	DENTAL INSURANCE - JAN 2026	214.74	214.74
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	22	101-45250-130	DENTAL INSURANCE - JAN 2026	101.72	101.72
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	23	601-49400-130	DENTAL INSURANCE - JAN 2026	113.03	113.03
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	24	602-49450-130	DENTAL INSURANCE - JAN 2026	274.82	274.82
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	25	101-21706	DENTAL INSURANCE - JAN 2026	712.06	712.06
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	26	602-49450-130	MEDICAL INSURANCE - RETRO A LINDENFELSER	503.06	503.06
01/26	01/12/2026	78151	274	HEALTHPARTNERS INC	0987805137	27	602-49450-130	DENTAL INSURANCE - RETRO A LINDENFELSER D	45.21	45.21
Total 78151:										42,283.85
78152										
01/26	01/12/2026	78152	297	I 94 WEST CHAMBER OF COMMERCE	13822	1	101-46580-355	I94 CHAMBER DUES - 2025/2026	395.00	395.00
Total 78152:										395.00
78153										
01/26	01/12/2026	78153	298	I-94 WEST CORRIDOR COALITION	2086	1	101-41100-355	2026 CORRIDOR COALITION DUES	10,000.00	10,000.00
Total 78153:										10,000.00
78154										
01/26	01/12/2026	78154	1860	IIMC REGION VI	2026 IIMC R	1	101-41400-360	IIMC REGION TRAINING (1)	75.00	75.00
Total 78154:										75.00
78155										
01/26	01/12/2026	78155	304	INITIATIVE FOUNDATION - 446122	VS-6199	1	101-46580-355	2026 INITIATIVE FOUNDATION DUES	260.00	260.00
Total 78155:										260.00
78156										
01/26	01/12/2026	78156	305	INK WIZARDS	12672	1	602-49450-225	RENZO EMBROIDERY	40.00	40.00
Total 78156:										40.00
78157										
01/26	01/12/2026	78157	1237	JASON LINDSTROM	28550-03	1	001-11111	UTIL REFUND - 6319 MARX AVE NE	35.46	35.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78157:										35.46
78158										
01/26	01/12/2026	78158	1237	JESSE WHITESIDE	34140-01	1	001-11111	UTIL REFUND - 12410 73RD ST NE	126.87	126.87
Total 78158:										126.87
78159										
01/26	01/12/2026	78159	1237	JODI MILES	31160-00 CR	1	001-11111	UTIL REFUND - 12396 67TH ST NE	127.58	127.58
Total 78159:										127.58
78160										
01/26	01/12/2026	78160	2011	JOHN KOLLES	7009 MCALL	1	201-43100-310	FF REBATE - 7009 MCALLISTER AVE NE	108.00	108.00
Total 78160:										108.00
78161										
01/26	01/12/2026	78161	349	LANO EQUIPMENT INC.	02-1208359	1	101-43240-210	CUTTING EDGE FOR TOOLCAT AND HARDWARE	185.99	185.99
01/26	01/12/2026	78161	349	LANO EQUIPMENT INC.	02-1210584	1	101-43240-220	HOSES	432.34	432.34
01/26	01/12/2026	78161	349	LANO EQUIPMENT INC.	02-1210584	2	101-43240-210	FILTERS	183.68	183.68
Total 78161:										802.01
78162										
01/26	01/12/2026	78162	356	LEAGUE OF MN CITIES	2026	1	101-41100-355	2026 - MN MAYORS ASSOCIATION DUES	30.00	30.00
01/26	01/12/2026	78162	356	LEAGUE OF MN CITIES	440807	1	101-41100-360	2026 LMC ELECTED TRAINING - DUNLAP	350.00	350.00
01/26	01/12/2026	78162	356	LEAGUE OF MN CITIES	441918	1	101-41100-355	2026 LMC MEMBER DUES	23,455.00	23,455.00
01/26	01/12/2026	78162	356	LEAGUE OF MN CITIES	442302	1	101-41100-360	2026 LMC ELECTED TRAINING - STOCKAMP	390.00	390.00
01/26	01/12/2026	78162	356	LEAGUE OF MN CITIES	442302	2	101-41100-360	2026 LMC ELECTED TRAINING - LUND	350.00	350.00
01/26	01/12/2026	78162	356	LEAGUE OF MN CITIES	442306	1	101-41100-360	2026 LMC ELECTED TRAINING - TANNER	350.00	350.00
Total 78162:										24,925.00
78163										
01/26	01/12/2026	78163	1673	LIVEVOICE	000038-985-	1	601-49400-320	JAN 2026 - ANSWERING SERVICE	62.45	62.45
01/26	01/12/2026	78163	1673	LIVEVOICE	000038-985-	2	602-49450-320	JAN 2026 - ANSWERING SERVICE	62.46	62.46

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78163:										124.91
78164										
01/26	01/12/2026	78164	1482	M & G TRAILER SALES - SERVICE & RENTA	173903	1	101-43240-220	DUMP TARP FOR TRUCK CAGE	515.98	515.98
Total 78164:										515.98
78165										
01/26	01/12/2026	78165	387	MBPTA	2026	1	101-42410-355	2025 MEMBERSHIP DUES - BARB	100.00	100.00
Total 78165:										100.00
78166										
01/26	01/12/2026	78166	1908	METRO CHIEF FIRE OFFICERS ASSOCIATI	2026	1	101-42200-355	METRO CHIEFS - 2026 DUES	100.00	100.00
Total 78166:										100.00
78167										
01/26	01/12/2026	78167	412	MN CITY/COUNTY MANAGEMENT ASSOC	2026-FLAHE	1	101-41320-355	2026 - MCMA DUES - ADAM	233.00	233.00
Total 78167:										233.00
78168										
01/26	01/12/2026	78168	1938	MN TRANSPORTATION ALLIANCE	P26-1012	1	101-41100-355	TRANSPORTATION ALLIANCE - 2026 DUES	700.00	700.00
Total 78168:										700.00
78169										
01/26	01/12/2026	78169	429	MRPA	2026	1	101-45200-355	MRPA AGENCY MEMBERSHIP-2026	525.00	525.00
01/26	01/12/2026	78169	429	MRPA	2026	2	101-45250-355	RECREATION MRPA MEMBERSHIP X 2-2026	390.00	390.00
01/26	01/12/2026	78169	429	MRPA	2026	3	101-45250-355	RECREATION MRPA MEMBERSHIP X 1-2026 - PAID	195.00	195.00
01/26	01/12/2026	78169	429	MRPA	2026	4	101-45200-355	PARKS MAINT. MRPA MEMBERSHIP X 5-2026	975.00	975.00
Total 78169:										1,695.00
78170										
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	1	101-41320-130	MOO JAN 2026	50.50	50.50
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	2	101-41400-130	MOO JAN 2026	198.15	198.15
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	3	101-41600-130	MOO JAN 2026	176.74	176.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	4	101-41650-130	MOO JAN 2026	50.76	50.76
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	5	101-41800-130	MOO JAN 2026	50.50	50.50
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	6	101-41850-130	MOO JAN 2026	32.99	32.99
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	7	101-42410-130	MOO JAN 2026	68.78	68.78
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	8	101-43100-130	MOO JAN 2026	285.68	285.68
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	9	101-43240-130	MOO JAN 2026	36.89	36.89
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	10	101-45200-130	MOO JAN 2026	175.42	175.42
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	11	101-45250-130	MOO JAN 2026	281.61	281.61
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	12	601-49400-130	MOO JAN 2026	112.44	112.44
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	13	602-49450-130	MOO JAN 2026	337.31	337.31
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	14	101-21707	MOO JAN 2026 - VOL LIFE	961.68	961.68
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	15	101-21707	MOO JAN 2026 - VOL LIFE RETRO - K LAMSON	94.25	94.25
01/26	01/12/2026	78170	1851	MUTUAL OF OMAHA	0020047377	16	101-21707	MOO JAN 2026 - VOL LIFE RETRO - MARY O DEP	2.35-	2.35-
Total 78170:										2,911.35
78171										
01/26	01/12/2026	78171	435	NAPA OF ELK RIVER INC	323091	1	101-43240-220	BATTERY	208.22	208.22
01/26	01/12/2026	78171	435	NAPA OF ELK RIVER INC	323938	1	101-43240-220	BRAKE BOOSTER/CORE DEPOSIT	287.13	287.13
01/26	01/12/2026	78171	435	NAPA OF ELK RIVER INC	323941	1	101-43240-220	GASKET AND CHARGER	38.87	38.87
01/26	01/12/2026	78171	435	NAPA OF ELK RIVER INC	323965	1	101-43240-220	CREDIT/ CORE DEPOSIT	287.13-	287.13-
Total 78171:										247.09
78172										
01/26	01/12/2026	78172	1590	NELSON SANITATION & RENTAL INC	INV/2026/011	1	101-45200-390	PRAIRIE PARK BIFFY-JAN-2026	110.00	110.00
Total 78172:										110.00
78173										
01/26	01/12/2026	78173	1751	NORTHLAND REFRIGERATION INC	7216	1	101-41945-390	HVAC MAINTENANCE	1,279.00	1,279.00
01/26	01/12/2026	78173	1751	NORTHLAND REFRIGERATION INC	7217	1	101-41945-390	HVAC MAINTENANCE	647.00	647.00
Total 78173:										1,926.00
78174										
01/26	01/12/2026	78174	452	NORTHLAND TRUST SERVICES INC.	OTSG18A 02	1	376-47000-601	DEBT SERVICE - 2018A	205,000.00	205,000.00
01/26	01/12/2026	78174	452	NORTHLAND TRUST SERVICES INC.	OTSG18A 02	2	376-47000-602	DEBT SERVICE - 2018A	17,978.13	17,978.13
01/26	01/12/2026	78174	452	NORTHLAND TRUST SERVICES INC.	OTSG20A 02	1	380-47000-601	DEBT SERVICE - 2020A	290,000.00	290,000.00
01/26	01/12/2026	78174	452	NORTHLAND TRUST SERVICES INC.	OTSG20A 02	2	380-47000-602	DEBT SERVICE - 2020A	18,500.00	18,500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
01/26	01/12/2026	78174	452	NORTHLAND TRUST SERVICES INC.	OTSG20A 02	3	380-47000-620	PAYING AGENT FEE - 2020A	495.00	495.00
01/26	01/12/2026	78174	452	NORTHLAND TRUST SERVICES INC.	OTSG21A 02	1	360-47000-601	DEBT SERVICE - 2021A	265,000.00	265,000.00
01/26	01/12/2026	78174	452	NORTHLAND TRUST SERVICES INC.	OTSG21A 02	2	360-47000-602	DEBT SERVICE - 2021A	34,802.50	34,802.50
Total 78174:										831,775.63
78175										
01/26	01/12/2026	78175	454	NOVA COMMUNICATIONS TECH	IN-80009186	1	101-41945-320	JAN 2026 - PHONE SYSTEM	491.96	491.96
01/26	01/12/2026	78175	454	NOVA COMMUNICATIONS TECH	IN-80009186	2	601-49400-320	JAN 2026 - PHONE SYSTEM	45.49	45.49
01/26	01/12/2026	78175	454	NOVA COMMUNICATIONS TECH	IN-80009186	3	602-49450-320	JAN 2026 - PHONE SYSTEM	136.47	136.47
Total 78175:										673.92
78176										
01/26	01/12/2026	78176	139	OPG-3 INC	9393	1	101-41400-309	LASERFICHE - LICENSE ADDITION VIEW ONLY(10)	2,225.00	2,225.00
Total 78176:										2,225.00
78177										
01/26	01/12/2026	78177	1659	QUADIENT LEASING USA INC	Q2127755	1	601-49400-390	Q1 2026 - UB PRINT/MAIL SERVICE	1,543.04	1,543.04
01/26	01/12/2026	78177	1659	QUADIENT LEASING USA INC	Q2127755	2	602-49450-390	Q1 2026 - UB PRINT/MAIL SERVICE	2,275.99	2,275.99
01/26	01/12/2026	78177	1659	QUADIENT LEASING USA INC	Q2127755	3	603-49490-390	Q1 2026 - UB PRINT/MAIL SERVICE	38.58	38.58
01/26	01/12/2026	78177	1659	QUADIENT LEASING USA INC	Q2144670	1	601-49400-410	Q4 2025 - LEASE - FOLDING MACHINE	548.83	548.83
01/26	01/12/2026	78177	1659	QUADIENT LEASING USA INC	Q2144670	2	602-49450-410	Q4 2025 - LEASE - FOLDING MACHINE	548.84	548.84
Total 78177:										4,955.28
78178										
01/26	01/12/2026	78178	1820	REPUBLIC SERVICES #899	0899-004907	1	101-41940-325	8899 NASHUA AVE NE	218.41	218.41
01/26	01/12/2026	78178	1820	REPUBLIC SERVICES #899	0899-004907	2	101-41940-325	8899 NASHUA - RECYCLING	48.70	48.70
01/26	01/12/2026	78178	1820	REPUBLIC SERVICES #899	0899-004907	3	101-41945-325	13400 90TH ST NE	1,424.21	1,424.21
01/26	01/12/2026	78178	1820	REPUBLIC SERVICES #899	0899-004907	4	602-49450-325	7551 LANCASTER AVE NE	64.00	64.00
01/26	01/12/2026	78178	1820	REPUBLIC SERVICES #899	0899-004907	1	602-49450-325	7551 LANCASTER AVE NE	260.44	260.44
01/26	01/12/2026	78178	1820	REPUBLIC SERVICES #899	0899-004907	2	602-49450-325	5850 RANDOLPH AVE NE	312.76	312.76
Total 78178:										2,328.52
78179										
01/26	01/12/2026	78179	512	RICOH USA INC	9033458451	1	101-41945-410	CH MAIN FLOOR - LEASE - JAN 2026	147.77	147.77
01/26	01/12/2026	78179	512	RICOH USA INC	9033458451	2	101-41940-410	PC COPIER - LEASE - Q1 2026	399.26	399.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
01/26	01/12/2026	78179	512	RICOH USA INC	9033458451	3	101-41945-410	CH COPIER - LEASE - Q1 2026	485.60	485.60
01/26	01/12/2026	78179	512	RICOH USA INC	9033458451	4	101-41945-410	CH WIDE FORMAT - LEASE - Q1 2026	899.09	899.09
Total 78179:										1,931.72
78180										
01/26	01/12/2026	78180	2009	ROAD MACHINERY & SUPPLIES CO	S8392102	1	101-43240-210	FILTERS FOR AIR COMPRESSOR	190.49	190.49
Total 78180:										190.49
78181										
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	1	101-41320-360	2026 SAFETY PROGRAM	116.00	116.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	2	101-41400-360	2026 SAFETY PROGRAM	157.00	157.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	3	101-41600-360	2026 SAFETY PROGRAM	160.00	160.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	4	101-41650-360	2026 SAFETY PROGRAM	70.00	70.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	5	101-41800-360	2026 SAFETY PROGRAM	81.00	81.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	6	101-41850-360	2026 SAFETY PROGRAM	41.00	41.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	7	101-42200-360	2026 SAFETY PROGRAM	91.00	91.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	8	101-42410-360	2026 SAFETY PROGRAM	81.00	81.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	9	101-43100-360	2026 SAFETY PROGRAM	3,968.34	3,968.34
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	10	101-43240-360	2026 SAFETY PROGRAM	978.00	978.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	11	101-45200-360	2026 SAFETY PROGRAM	3,072.00	3,072.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	12	101-45250-360	2026 SAFETY PROGRAM	124.00	124.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	13	601-49400-360	2026 SAFETY PROGRAM	973.00	973.00
01/26	01/12/2026	78181	1785	SAFEASSURE CONSULTANTS INC	3928	14	602-49450-360	2026 SAFETY PROGRAM	2,417.00	2,417.00
Total 78181:										12,329.34
78182										
01/26	01/12/2026	78182	2064	SCOTT, MICHAEL	2504	1	101-42200-106	DEC 2025 - INTERIM FIRE STAFFING	18,573.00	18,573.00
Total 78182:										18,573.00
78183										
01/26	01/12/2026	78183	549	SHERRILL, BRAD	BOOT REIM	1	101-43100-225	BOOT ALLOWANCE BRAD 2025	200.00	200.00
Total 78183:										200.00
78184										
01/26	01/12/2026	78184	1400	STERLING CODIFIERS	47505	1	101-41400-309	ANNUAL WEB HOSTING FEE 1/1/2026-01/01/2027 A	500.00	500.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78184:										500.00
78185										
01/26	01/12/2026	78185	87	TEGRETE	119677	1	101-41945-389	JAN 2026 - CH CLEANING	643.00	643.00
01/26	01/12/2026	78185	87	TEGRETE	119677	2	101-41940-389	JAN 2026 - PC CLEANING	923.00	923.00
Total 78185:										1,566.00
78186										
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	1	101-46570-303	DEC2025 - GENERAL PLANNING SERVICES	4,900.00	4,900.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	2	101-46570-303	DEC2025 - COUNCIL/COMMISSION MEETINGS	500.00	500.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	3	101-42410-303	DEC2025 - ZONING ADMINISTRATION/PERMITS	780.00	780.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	4	101-46570-303	HPC MEETING SCHEDULE REVIEW	100.00	100.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	5	601-49400-303	DEC2025 - WATER PLANNING	50.00	50.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	6	701-22730	DEC2025 DEVELOPMENT CHARGES	70.00	70.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	7	701-22756	DEC2025 DEVELOPMENT CHARGES	352.50	352.50
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	8	701-22757	DEC2025 DEVELOPMENT CHARGES	630.00	630.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	9	701-22774	DEC2025 DEVELOPMENT CHARGES	140.00	140.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	10	701-22771	DEC2025 DEVELOPMENT CHARGES	910.00	910.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	11	701-22773	DEC2025 DEVELOPMENT CHARGES	140.00	140.00
01/26	01/12/2026	78186	607	TPC	TPC Dec 202	12	701-22780	DEC2025 DEVELOPMENT CHARGES	780.00	780.00
Total 78186:										9,352.50
78187										
01/26	01/12/2026	78187	608	TR COMPUTER SALES LLC	36460-MS	1	101-41650-309	JAN - MONTHLY OFFICE 365 LICENSES	1,282.25	1,282.25
Total 78187:										1,282.25
78188										
01/26	01/12/2026	78188	71	TRANSWEST TRUCKS ST. MICHAEL	DE-13615	1	206-43100-501	2026 WESTERN STAR PLOW TRUCK	289,000.00	289,000.00
01/26	01/12/2026	78188	71	TRANSWEST TRUCKS ST. MICHAEL	DE-13615	2	206-39101	2008 STERLING L8500 TRADE ALLOWANCE	15,000.00-	15,000.00-
Total 78188:										274,000.00
78189										
01/26	01/12/2026	78189	2022	TRUST SECURITY & SOLUTIONS INC	ST0792	1	414-43100-525	CARD ACCESS FOR GATE PROJECT - FINAL PAYM	2,615.00	2,615.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78189:										2,615.00
78190										
01/26	01/12/2026	78190	625	US BANK	8015397	1	303-47000-620	PAYING AGENT FEE - 2024A	2,500.00	2,500.00
Total 78190:										2,500.00
78191										
01/26	01/12/2026	78191	759	UTILITY CONSULTANTS INC	126427	1	602-49450-390	EAST WWTF LABS 11/26/2025 - 12/18/2025	2,645.36	2,645.36
01/26	01/12/2026	78191	759	UTILITY CONSULTANTS INC	126428	1	602-49450-390	WEST WWTF LABS 12/03/2025 - 12/16/2025	390.45	390.45
Total 78191:										3,035.81
78192										
01/26	01/12/2026	78192	1900	VERIZON	3060000782	1	101-43240-309	GPS MONITORING	983.72	983.72
Total 78192:										983.72
78193										
01/26	01/12/2026	78193	1741	WOLD ARCHITECTS & ENGINEERS	9815	1	446-42200-525	ESD FACILITY - ARCHITECTURAL	15,805.50	15,805.50
01/26	01/12/2026	78193	1741	WOLD ARCHITECTS & ENGINEERS	9913	1	446-42200-525	ESD FACILITY - FFE	2,606.10	2,606.10
Total 78193:										18,411.60
78194										
01/26	01/12/2026	78194	665	WRIGHT COUNTY FINANCE	200025044	1	101-42100-390	JAN 2026 - SHERIFF CONTRACT	123,980.83	123,980.83
01/26	01/12/2026	78194	665	WRIGHT COUNTY FINANCE	200025044	2	216-42100-390	JAN 2026 - SHERIFF CONTRACT	50,915.00	50,915.00
Total 78194:										174,895.83
78195										
01/26	01/12/2026	78195	665	WRIGHT COUNTY FINANCE	200025045	1	101-42100-310	DEC 2025 - COURT FINES	3,844.24	3,844.24
Total 78195:										3,844.24
78196										
01/26	01/12/2026	78196	672	XCEL ENERGY	959627634	1	101-45200-322	STREET LIGHTS - DEC 2025	653.74	653.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
Total 78196:										653.74
78197										
01/26	01/12/2026	78197	673	YALE MECHANICAL	280293	1	101-41945-402	GARAGE DOOR REPAIR	500.04	500.04
Total 78197:										500.04
Grand Totals:										2,094,839.83

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-11111	931.01	.00	931.01
001-20200	.00	931.01-	931.01-
101-20200	484.48	789,138.52-	788,654.04-
101-21706	3,470.73	.00	3,470.73
101-21707	1,055.93	2.35-	1,053.58
101-41100-355	34,185.00	.00	34,185.00
101-41100-360	1,440.00	.00	1,440.00
101-41320-130	1,484.50	.00	1,484.50
101-41320-355	233.00	.00	233.00
101-41320-360	116.00	.00	116.00
101-41400-130	3,899.92	.00	3,899.92
101-41400-309	2,725.00	.00	2,725.00
101-41400-360	232.00	.00	232.00
101-41600-130	2,337.82	.00	2,337.82
101-41600-309	7,539.43	.00	7,539.43
101-41600-350	223.60	.00	223.60
101-41600-355	175.00	.00	175.00
101-41600-360	160.00	.00	160.00
101-41650-130	1,484.76	.00	1,484.76
101-41650-309	1,282.25	.00	1,282.25
101-41650-321	656.04	.00	656.04
101-41650-360	70.00	.00	70.00
101-41650-501	10,922.87	.00	10,922.87
101-41800-130	1,484.50	.00	1,484.50

GL Account	Debit	Credit	Proof
101-41800-360	81.00	.00	81.00
101-41800-390	165.00	.00	165.00
101-41850-130	896.11	.00	896.11
101-41850-309	13,363.75	.00	13,363.75
101-41850-350	617.18	.00	617.18
101-41850-360	41.00	.00	41.00
101-41940-210	51.70	.00	51.70
101-41940-320	186.63	.00	186.63
101-41940-322	976.60	.00	976.60
101-41940-325	267.11	.00	267.11
101-41940-389	923.00	.00	923.00
101-41940-390	134.42	.00	134.42
101-41940-410	399.26	.00	399.26
101-41945-210	642.25	.00	642.25
101-41945-320	722.67	.00	722.67
101-41945-322	4,579.17	.00	4,579.17
101-41945-325	1,424.21	.00	1,424.21
101-41945-389	643.00	.00	643.00
101-41945-390	2,041.88	.00	2,041.88
101-41945-402	500.04	.00	500.04
101-41945-410	1,532.46	.00	1,532.46
101-41950-322	554.29	.00	554.29
101-42100-310	3,844.24	.00	3,844.24
101-42100-390	123,980.83	.00	123,980.83
101-42200-106	18,573.00	.00	18,573.00
101-42200-355	100.00	.00	100.00
101-42200-360	91.00	.00	91.00
101-42200-390	465,619.11	.00	465,619.11
101-42410-130	2,882.16	.00	2,882.16
101-42410-303	780.00	.00	780.00
101-42410-309	18,750.00	.00	18,750.00
101-42410-355	100.00	.00	100.00
101-42410-360	81.00	.00	81.00
101-43100-130	7,317.81	.00	7,317.81
101-43100-225	400.00	.00	400.00
101-43100-272	2,669.14	.00	2,669.14
101-43100-360	3,968.34	.00	3,968.34
101-43240-130	1,222.28	.00	1,222.28
101-43240-210	9,993.16	.00	9,993.16
101-43240-220	2,814.14	287.13-	2,527.01
101-43240-225	42.61	.00	42.61

GL Account	Debit	Credit	Proof
101-43240-309	983.72	.00	983.72
101-43240-360	978.00	.00	978.00
101-45200-130	3,514.53	.00	3,514.53
101-45200-322	653.74	.00	653.74
101-45200-355	1,765.00	.00	1,765.00
101-45200-360	3,072.00	.00	3,072.00
101-45200-390	110.00	.00	110.00
101-45250-130	2,242.63	.00	2,242.63
101-45250-355	390.00	195.00-	195.00
101-45250-360	124.00	.00	124.00
101-46570-303	5,500.00	.00	5,500.00
101-46580-355	655.00	.00	655.00
201-20200	.00	108.00-	108.00-
201-43100-310	108.00	.00	108.00
206-20200	15,000.00	289,000.00-	274,000.00-
206-39101	.00	15,000.00-	15,000.00-
206-43100-501	289,000.00	.00	289,000.00
216-20200	.00	50,954.00-	50,954.00-
216-42100-390	50,915.00	.00	50,915.00
216-42200-550	39.00	.00	39.00
303-20200	.00	2,500.00-	2,500.00-
303-47000-620	2,500.00	.00	2,500.00
360-20200	.00	299,802.50-	299,802.50-
360-47000-601	265,000.00	.00	265,000.00
360-47000-602	34,802.50	.00	34,802.50
376-20200	.00	222,978.13-	222,978.13-
376-47000-601	205,000.00	.00	205,000.00
376-47000-602	17,978.13	.00	17,978.13
380-20200	.00	308,995.00-	308,995.00-
380-47000-601	290,000.00	.00	290,000.00
380-47000-602	18,500.00	.00	18,500.00
380-47000-620	495.00	.00	495.00
414-20200	.00	2,615.00-	2,615.00-
414-43100-525	2,615.00	.00	2,615.00
446-20200	.00	30,254.92-	30,254.92-
446-42200-525	30,254.92	.00	30,254.92
601-20200	.00	13,508.42-	13,508.42-
601-49400-130	2,663.56	.00	2,663.56
601-49400-210	5,138.63	.00	5,138.63
601-49400-228	307.92	.00	307.92
601-49400-303	50.00	.00	50.00

GL Account	Debit	Credit	Proof
601-49400-320	191.16	.00	191.16
601-49400-322	1,907.58	.00	1,907.58
601-49400-350	111.80	.00	111.80
601-49400-360	973.00	.00	973.00
601-49400-390	1,615.94	.00	1,615.94
601-49400-410	548.83	.00	548.83
602-20200	.00	96,477.73-	96,477.73-
602-49450-130	9,240.31	.00	9,240.31
602-49450-210	7,702.62	.00	7,702.62
602-49450-216	11,383.94	.00	11,383.94
602-49450-220	43,471.81	.00	43,471.81
602-49450-225	40.00	.00	40.00
602-49450-320	282.16	.00	282.16
602-49450-322	13,551.10	.00	13,551.10
602-49450-325	637.20	.00	637.20
602-49450-350	111.80	.00	111.80
602-49450-360	2,417.00	.00	2,417.00
602-49450-390	7,090.95	.00	7,090.95
602-49450-410	548.84	.00	548.84
603-20200	.00	38.58-	38.58-
603-49490-390	38.58	.00	38.58
701-20200	.00	3,022.50-	3,022.50-
701-22730	70.00	.00	70.00
701-22756	352.50	.00	352.50
701-22757	630.00	.00	630.00
701-22771	910.00	.00	910.00
701-22773	140.00	.00	140.00
701-22774	140.00	.00	140.00
701-22780	780.00	.00	780.00
Grand Totals:	<u>2,125,808.79</u>	<u>2,125,808.79-</u>	<u>.00</u>

GL Account

Debit

Credit

Proof

Report Criteria:

Report type: GL detail

Check.Type = {<->} "void"

**OTSEGO CITY COUNCIL MEETING
MONDAY, DECEMBER 8, 2025
7:00 PM
OTSEGO PRAIRIE CENTER**

Call to Order:

Mayor Stockamp called the meeting to order at 7:00 PM.

Roll Call:

Mayor Jessica Stockamp and Councilmembers: Ryan Dunlap, Tina Goede, Michelle Lund, and Corey Tanner. City Staff: City Administrator/Finance Director Adam Flaherty, Assistant City Administrator/Human Resources Sabrina Hille, Interim Fire Chief Mike Scott, City Planner Dan Licht, City Engineer Ron Wagner, City Attorney Dave Kendall, and City Clerk Audra Etzel.

Pledge of Allegiance:

Mayor Stockamp led in the Pledge of Allegiance.

1. Open Forum:

Mayor Stockamp opened the Open Forum at 7:01 PM.

David Swaab, 16135 71st Lane NE shared photos of the fire at his complex on July 17, 2023, causing \$1.35 million in damages; the fire was so savage it went through the fire barriers. Mr. Swaab said reducing the response time by 5 to 10 minutes may have saved a few of the units; their Homeowner's Association fees have since increased due to the cost of insurance for fire coverage. Mr. Swaab said his 2026 property tax increased by \$142; he felt the \$70 City portion was a fair increase. Mr. Swabb noted Otsego has grown 257% since 2000, and he questions why Otsego does not have a fire department, the City needs to look forward not backwards.

Nathan Anderson, 16780 65th Street NE had a house fire on May 19, 2024, and their home was a total loss. Mr. Anderson said they rebuilt and returned to their property in May of 2025 to find R&L Trucking had been built. Mr. Anderson provided a handout and filed a complaint due to lighting and noise generated by R&L Trucking; he would like his concerns addressed.

Kathy Coles, 15613 90th Street NE provided an updated photo of Coborns showing they have not completed the screening, and a bobcat is now being stored outside.

Mary Barthelemy, 7589 Odell Lane NE had three points regarding the Truth-in-Taxation meeting: COLA percentage and step increases, EDA funding fire station - communications to the residents, and future project expenses; she would like residents to have more input and better communication.

Gabe Davis, 6689 Packard Ave NE has concerns regarding the proposed fee increases, he wants to hear updates from Interim Fire Chief before approving pay requests and asked about a public forum to discuss the fire department.

Mark Rosen, 8863 Kahl Way NE, has concerns with fire department response times on the west end of the City and the 2027 fire department contracts.

Mike Riley, Jandel Avenue NE shared his 50 years of experience in public safety and this is the first city he has lived in without a Fire Department; he supports the Fire Department. Mr. Riley discussed his experience with Mutual Aid, and he has no doubt surrounding communities will assist; no one can predict if there will be multiple calls to a department.

Isabel Grimm provided no address reminded the community the residents did not get to vote for the Fire Department and said the fire study was not followed.

Vincent Peterson, 14064 67th Circle NE has not changed his mind about the fire department and questioned the candidate filing fee increase on the proposed fee schedule.

Mayor Stockamp closed the Open Forum at 7:35 PM.

2. Consider Agenda Approval:

CM Dunlap asked to have items 3.4 and 3.7 removed from the consent agenda for discussion, adding items 6.1 and 5.1.E to the agenda, and moving the Interim Fire Chief update prior to the budget and tax levy items.

CM Dunlap motioned to approve the agenda as amended, seconded by CM Lund. All in favor. Motion carried 5-0.

3. Consent Agenda:

3.1 Approve Claims List.

3.2 Approve City Council Meeting Minutes.

A. November 24, 2025, Meeting.

B. November 24, 2025, Special Meeting.

C. December 2, 2025, Special Meeting.

3.3 Approve City Council Special Compensation for November 2025.

~~3.4 Approve Pay Application #12 for the Fire and Emergency Services Facility Project.~~ Moved to item 6.1.

3.5 Approve Pay Application #14 for the Wellhouse 4 Treatment Improvements Project.

3.6 Authorize Full-Time Employment Status – Utility Office Coordinator and Communications Specialist.

~~3.7 Approve the Proposed 2026 Pay Plans.~~ Moved to item 5.1.E.

3.8 Adopt Ordinance 2025-11 Amending the City Code Regarding Administrative Subdivision Appeals.

3.9 Adopt Resolution 2025-63 Accepting Proposals and Awarding Contract – South Central Water Treatment.

3.10 Adopt Resolution 2025-64 Approving a Revised Personnel Policy.

CM Dunlap motioned to approve the consent agenda as amended, seconded by CM Tanner. All in favor. Motion carried 5-0.

4. Public Hearing:

4.1 Fee Schedule

- A. Presentation of the Proposed 2026 Fee Schedule by City Administrator/Finance Director.
- B. Conduct Public Hearing.
- C. Consider Ordinance 2025-12 Amending the City Code Regarding the 2026 Fee Schedule.

City Administrator/Finance Director Flaherty reviewed the staff report and presentation. City Planner Licht said the City can only impose fees on new development that are authorized by State Statute (stormwater, park dedication and utilities); the city cannot impose fees to offset taxes with new development fees.

Mayor Stockamp opened the Public Hearing at 7:43 PM.

Vincent Peterson, 14064 67th Circle NE does not want the candidate filing fees increased, he feels \$5 is just fine.

Mayor Stockamp closed the Public Hearing at 7:44 PM.

CM Dunlap said the WAC fee is half of what the City could justify based on current infrastructure needs, noting the City is undercharging. Flaherty said the study did outline the justifiable fee for water is more than the proposed rate, however he noted that justifiable fee was more than neighboring communities. CM Lund stated the proposed WAC charge is in line with the Metropolitan Council rate.

CM Tanner motioned to adopt Ordinance 2025-12 amending the City Code establishing the 2026 fee schedule and approve publication in summary form, seconded by CM Goede. All in favor. Motion carried 5-0.

7.1 Progress Report from Interim Fire Chief:

Interim Fire Chief Michael Scott provided an emergency services update, focusing on relationships and communication with all public safety agencies serving the City. Fire Chief Scott also reviewed a recent fire call and discussed some of the challenges with multiple counties involved with dispatch.

Fire Chief Scott addressed the EMS services and having fire fighters as trained EMT's getting on scene tends to save lives; after 6-8 minutes brain death starts. The Wright County Sheriff's time could be spent doing their job while trained fire personnel can deal with medical calls.

Fire Chief Scott noted Otsego is the 46th largest city in the state and is continuing to grow. Failure to continue the development and staffing will lead to a major failure; a human life cannot be replaced.

Fire Chief Scott is meeting with the contracted Fire Departments on a regular basis, and all have shown a willingness to help Otsego, and are not concerned with the 2027 contracts as they understand the City is still looking for the best direction. Mutual Aid will still be provided by our surrounding communities as Otsego will provide in return; the City is not losing seven stations but adding one. Fire Chief Scott added the City will not burden the surrounding communities with alarms.

Fire Chief Scott noted Fire Districts are a good thing and more efficient. Fire Chief Scott explained the challenges of working with three different counties and addressed the different levels of services and the complications created.

Fire Chief Scott said there is not a perfect solution to cover the NW corner, but having a staffed station will decrease the response time.

Fire Chief Scott asked for two appointed elected officials to continue communication with the surrounding communities along with Fire Chief Scott and City Administrator Flaherty.

CM Lund appreciated all the information provided.

CM Goede thanked Fire Chief Scott for moving the project forward and confirming the contracted Fire Chiefs are on board to move the project forward.

CM Tanner noted a second fire study was done to address the residential growth.

Fire Chief Scott said a tour of the station will be done at a later date and he addressed the size of the building noting that a building should be built for future growth and allowing other emergency services to use the building. CM Tanner asked about the ISO rating. Fire Chief Scott explained the ISO rating, residents will have some savings noting there will be more impact on commercial buildings. Mayor Stockamp added previous fire studies showed Otsego's need for a fire station.

CM Dunlap said the citizens should have confidence in staff and he has concerns with the previous Fire Chief's work, addressing various issues; he appreciated the work that has been completed. CM Dunlap said today is the date to continue service with Elk River. Fire Chief Scott said the Elk River Fire Chief understands the contract needs a 365-day notice and the contract does not automatically renew for a whole year. Fire Chief Scott will continue talks with the contracted departments; staff does not want to rush a recommendation.

Mayor Stockamp asked about the liaison appointment. Fire Chief Scott would appreciate two City Council members being appointed today.

Mayor Stockamp motioned to appoint CM Dunlap and Mayor Stockamp to work with the Fire Chief and City Administrator regarding fire discussions, second CM Tanner All in favor. Motion carried 5-0.

Fire Chief Scott will provide an update in early 2026.

CM Dunlap has concerns that the other cities may not have confidence in Otsego and read a prepared resolution into record to continue the fire service agreements.

CM Dunlap motioned for the City Council to accept the motion read. The motion failed due to lack of a second.

City Attorney Kendall agrees with Fire Chief Scotts assessment regarding the Elk River contract not locking into a full year.

Mayor Stockamp felt the resolution was out of line. CM Dunlap said the council has been inconsistent and this would send a message to the contracted departments. CM Tanner agrees the resolution is out of line and undermining. When asked, Flaherty said staff received the resolution just prior to the meeting.

5. Administration

5.1 2026 Budgets and Property Tax Levy.

- A. Presentation by City Administrator/Finance Director.
- B. Consider Resolution 2025-65 Adopting the 2026 Annual Operating Budgets.
- C. Consider Resolution 2025-66 Setting the Final Property Tax Levy for Taxes Payable 2026.
- D. Consider Resolution 2025-67 Adopting the 2026-2035 Capital Improvement Plan.
- E. Approve the Proposed 2026 Pay Plans.

City Administrator/Finance Director Flaherty reviewed the staff report and presentation.

CM Tanner motioned to adopt Resolution 2025-65 Adopting the 2026 Annual Operating Budgets, seconded by Goede. Voting in favor: Stockamp, Goede, Lund, and Tanner. Voting against: Dunlap. Motion carried 4-1.

CM Tanner motioned to adopt Resolution 2025-66 Setting a Final Property Tax Levy for Taxes Payable 2026, seconded by Lund.

CM Dunlap said the Council silenced the residents by using the EDA to move forward with the fire station, noting the decisions were made behind closed doors and the public was shut out; the City needs to be transparent and accountable.

Voting in favor: Stockamp, Goede, Lund, and Tanner. Voting against: Dunlap. Motion carried 4-1.

CM Tanner motioned to adopt Resolution 2025-67 Adopting the 2026-2035 Capital Improvement Plan, seconded by Goede. Voting in favor: Stockamp, Goede, Lund, and Tanner. Voting against: Dunlap. Motion carried 4-1.

Flaherty addressed the previous concern asked at open forum regarding capital improvements, noting the funds being expensed and how each is funded. Mayor Stockamp said the capital improvement plan lays out the plan and all the projects come back to City Council for approval.

CM Dunlap feels the COLA should be based on data, not an automatic raise. Mayor Stockamp said several of the employees are at the top of their grade and only receive a COLA. CM Tanner noted staff provided data on proposed COLAs with surrounding cities.

CM Tanner motioned to approve the Proposed 2026 Pay Plans, to be effective beginning January 1, 2026, seconded by CM Lund. Voting in favor: Stockamp, Goede, Lund, and Tanner. Voting against: Dunlap. Motion carried 4-1.

6.1 Approve Pay Application #12 for the Fire & Emergency Services Facility Project.

CM Dunlap opposes this action because the City receives services from the existing contract providers at a price point that is cost-effective for the taxpayers.

CM Tanner motioned to approve Pay Application #12 in the amount of \$1,018,591.35 for work completed on the Fire & Emergency Service Facility project, seconded by CM Goede. Voting in favor: Stockamp, Goede, Lund, and Tanner. Voting against: Dunlap. Motion carried 4-1.

6. City Council Reports and Updates:

Mayor Stockamp said the Santa Day event is this Saturday, and she thanked staff for clearing the roads after the recent snow event.

CM Tanner said Heritage Preservation Commission is cancelled this month.

7.2 Consider Cancellation of a Regular City Council Meeting:

Flaherty asked the City Council if they would like to cancel the scheduled December 22nd meeting.

CM Tanner motioned to cancel the regular City Council meeting scheduled for December 22, 2025, seconded by CM Goede. All in favor. Motion carried 5-0.

Flaherty said ISD 728 has a survey and is looking for recommendations from residents in their school district.

City Attorney Kendall and City Planner Licht wished everyone a happy holiday.

Sergeant Jason Oltmanns, Wright County Sheriff's Office provided updates on snow emergency parking violations, and the deputies are dealing with a lot of emotional calls.

8. Adjourn.

CM Goede motioned to adjourn at 8:56 PM, seconded by CM Tanner. All in favor. Motion carried 5-0.

Minutes prepared by Audra Etzel, City Clerk.

City of Otsego:

Jessica Stockamp, Mayor

ATTEST: _____
Audra Etzel, City Clerk



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Clerk Etzel	January 12, 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.3 - City Council Special Pay

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
X	Is a strong organization that is committed to leading the community through innovative communication.
	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff is recommending that the City Council approve the Special Compensation for December 2025.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>Title 1, Chapter 7, Section 1 outlines compensation for the Mayor and City Council for each special City Council meeting attended, each meeting of any established committee or commission which the Mayor or any City Council member is the appointed liaison or alternate, any meeting with the City Administrator and City Attorney to discuss or receive information related to City legal issues, any City sponsored event or any private event, tour or function where the Mayor or Council member is attending as representative of the City, any public hearing of a City board or commission, any meeting of another political subdivision, State agency or committee or the State Legislature where the Mayor or City Council member is appearing or functioning as a representative of the City and any other meeting, event or function which the City Council has directed or authorized the Mayor or any City Council member to attend either prior to or after the meeting, event or function has occurred.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> December 2025 – City Council Special Timesheets 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to approve City Council Special Compensation for December 2025.

BUDGET INFORMATION

FUNDING:	BUDGETED:
General Fund – City Council Department	Yes



City Council Time Sheet

GOEDE-DECEMBER 2025

Date	Meeting Description	Location	Comments	Charge
			Total	\$ 0.00

Type Name: TINA GOEDE

This is a fillable PDF in order to keep documents electronic in nature. By typing Your name above, you are signing this document.

Date: 12-28-2025

Abbreviations:
N/A= Not Applicable
NC= No Charge



City Council Time Sheet

December 2025

Date	Meeting Description	Location	Comments	Charge
12/2	Truth in taxation public hearing	PC		45
			Total	\$ 45

Type Name: Michelle Lund

This is a fillable PDF in order to keep documents electronic in nature. By typing Your name above, you are signing this document.

Date: 12/29/25

Abbreviations:
N/A= Not Applicable
NC= No Charge



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Utilities	Utility Manager Neidermeier	January 12, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	AE2S Engineer Hanson City Administrator/Finance Director Flaherty	3.4 – Pay Application for Wellhouse 4 Treatment

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City Staff is recommending City Council approval of Pay Application #15 to Market & Johnson.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>The amounts requested in Pay Application No. 15 are consistent with the progress of work completed to date. The current request totals \$835,032.56, reflecting 68.8% of the contract value completed or stored to date. The remaining balance to finish, including retainage, is \$2,496,998.34.</p> <p>In accordance with Minnesota Statute, the City is withholding 5% retainage on completed work, which totals \$235,267.54 for this pay application.</p> <p>No change orders were processed during this period. Cumulatively approved change orders to date represent a 1.86% increase in the overall project cost. A 5.0% contingency is included in the approved project budget and financing package.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> • Pay Application #15 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to approve Pay Application #15 in the amount of \$835,032.56 to Market & Johnson for work completed on the Wellhouse 4 Treatment Improvements project.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 601 – Drinking Water Utility	Yes

Contractor's Application for Payment

Owner: <u>City of Otsego</u>	Owner's Project No.: _____
Engineer: <u>AE2S</u>	Engineer's Project No.: <u>P05409-2020-010</u>
Contractor: <u>Market & Johnson</u>	Contractor's Project No.: <u>3416</u>
Project: <u>Otsego Wellhouse No. 4 Treatment Improvements</u>	
Contract: <u>All labor & materials to complete construction of expansion & treatment system improvements</u>	
Application No.: <u>15</u>	Application Date: <u>12/26/2025</u>
Application Period: From <u>11/25/2025</u> to <u>12/26/2025</u>	

1. Original Contract Price	\$ 6,840,000.00
2. Net change by Change Orders	\$ 127,081.49
3. Current Contract Price (Line 1 + Line 2)	\$ 6,967,081.49
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 4,705,350.69
5. Retainage	
a. <u>5%</u> X <u>\$ 4,549,983.19</u> Work Completed	\$ 227,499.16
b. <u>5%</u> X <u>\$ 155,367.50</u> Stored Materials	\$ 7,768.38
c. Total Retainage (Line 5.a + Line 5.b)	\$ 235,267.54
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 4,470,083.15
7. Less previous payments (Line 6 from prior application)	\$ 3,635,050.59
8. Amount due this application	\$ 835,032.56
9. Balance to finish, including retainage (Line 3 - Line 4, plus 5c)	\$ 2,496,998.34

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Market & Johnson, Inc.

Signature:  **Date:** 12/23/2025

Recommended by Engineer	Approved by Owner
By: <u>RYAN HANSON</u>	By: _____
Title: <u>PROJECT MANAGER</u>	Title: _____
Date: <u>1/7/2026</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application

Project: Otsego Wellhouse No. 4 Water Treatment Improvements				Application Number: 15				
Application Period: 11/25/2025-12/23/2025				Application Date: 12/23/2025				
A		B	Work Completed		E	F		G
Specification Section No.	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
02 41 19	Selective Demolition	30,853.00	30,853.00			30,853.00	100%	-
03 20 01	Concrete Reinforcing Labor	67,068.00	65,726.64	1,341.36		67,068.00	100%	-
03 20 02	Concrete Reinforcing Material	93,399.00	93,399.00			93,399.00	100%	-
03 30 00	Cast In Place Concrete	1,092,954.00	1,049,235.84	38,000.00		1,087,235.84	99%	5,718.16
04 20 00	Unit Masonry	144,000.00	125,280.00	11,000.00		136,280.00	95%	7,720.00
05 10 01	Structural Steel Install	17,075.00	17,075.00			17,075.00	100%	-
05 10 02	Structural Steel Supply	7,400.00	7,400.00			7,400.00	100%	-
06 10 00	Building Works	63,733.00	12,109.27	51,623.73		63,733.00	100%	-
07 10 00	Dampproofing and Waterproofing	7,000.00	7,000.00			7,000.00	100%	-
07 21 00	Insulation	13,999.00	8,819.37	2,000.00		10,819.37	77%	3,179.63
07 27 00	Air Barriers	6,200.00	-	6,200.00		6,200.00	100%	-
07 30 00	Singles and Roofing Tiles	132,100.00	-	132,100.00		132,100.00	100%	-
07 46 00	Siding	9,056.00	-			-		9,056.00
07 50 00	Membrane Roofing	53,200.00	10,036.00		15,500.00	25,536.00	48%	27,664.00
07 90 00	Joint Sealants	8,808.00	-			-		8,808.00
08 10 00	Doors Frames & Hardware	105,354.00	71,276.94	4,800.00	19,327.50	95,404.44	91%	9,949.56
09 21 16	Gypsum Board Assemblies	37,802.00	-			-		37,802.00
09 67 00	Fluid Applied Flooring	24,780.00	-			-		24,780.00
09 90 00	Painting & Coating	108,300.00	-			-		108,300.00
10 14 00	Signage	3,172.00	-			-		3,172.00
10 40 00	Safety Specialties	1,327.00	-			-		1,327.00
21 00 00	Fire Protection	5,000.00	-			-		5,000.00
22 00 00	Plumbing							
22 00 00	Plumbing Below Grade Material	18,250.00	4,927.50	13,322.50		18,250.00	100%	-
22 00 00	Plumbing Below Grade Labor	5,850.00	1,872.00	3,978.00		5,850.00	100%	-
22 00 00	Plumbing Above Grade Material	27,350.00	-			-		27,350.00
22 00 00	Plumbing Above Grade Labor	22,815.00	-			-		22,815.00
22 00 00	Plumbing & Hydronic Pipe Insulation Material and Labor	22,485.00	-	3,730.00		3,730.00	17%	18,755.00
23 00 00	HVAC							
23 00 00	HVAC Material	187,650.00	-	16,870.00		16,870.00	9%	170,780.00
23 00 00	HVAC Labor	25,255.00	-	2,340.00		2,340.00	9%	22,915.00
26 00 00	Electrical							
26 00 00	General Electrical Conditions	82,000.00	10,500.00	32,000.00		42,500.00	52%	39,500.00
26 00 00	Power Distribution Gear	120,750.00	-	36,800.00		36,800.00	30%	83,950.00
26 00 00	Lighting Fixtures	11,040.00	-		11,040.00	11,040.00	100%	-
26 00 00	Generator Equipment	126,000.00	-		98,000.00	98,000.00	78%	28,000.00
26 00 00	Control Station and Instrumentation	89,700.00	-	89,700.00		89,700.00	100%	-
26 00 00	Branch Power and lighting Wiring	18,500.00	-			-		18,500.00
26 00 00	Power Distrubution Wiring Labor	36,000.00	-	3,700.00		3,700.00	10%	32,300.00
26 00 00	Power Distrubution Wiring Material	55,400.00	-	1,500.00		1,500.00	3%	53,900.00
26 00 00	Controls and Motor Controls Wiring Labor	165,000.00	-	4,800.00		4,800.00	3%	160,200.00
26 00 00	Controls and Motor Controls Wiring Material	57,510.00	-	1,500.00		1,500.00	3%	56,010.00
26 00 00	Gear and Controls Submittals	40,000.00	40,000.00			40,000.00	100%	-
26 00 00	Spare Parts	15,000.00	-		11,500.00	11,500.00	77%	3,500.00
26 00 00	Start-up	3,000.00	-			-		3,000.00
26 00 00	O&Ms	1,100.00	-			-		1,100.00
28 00 00	Electronic Safety and Security Allowance	70,000.00	-			-		70,000.00

31 00 00	Earthwork								
31 00 00	Mobilization	53,800.00	53,800.00				53,800.00	100%	-
31 00 00	Demolition	30,000.00	30,000.00				30,000.00	100%	-
31 00 00	Erosion Control	10,000.00	10,000.00				10,000.00	100%	-
31 00 00	Earthwork	294,000.00	265,400.00				265,400.00	90%	28,600.00
31 00 00	Utilities	175,000.00	175,000.00				175,000.00	100%	-
32 12 16	Asphalt Paving	24,010.00	6,962.90				6,962.90	29%	17,047.10
32 16 00	Site Concrete	35,922.00	30,533.70				30,533.70	85%	5,388.30
40 10 00	Process Piping								
40 10 00	Process Pipe Material	423,595.00	177,909.90	42,000.00			219,909.90	52%	203,685.10
40 10 00	Process Pipe Labor and Misc.	188,720.00	18,872.00				18,872.00	10%	169,848.00
40 10 00	Process Valves	65,275.00	-				-		65,275.00
40 10 00	Process Pipe Support Material	12,450.00	-				-		12,450.00
40 10 00	Process Pipe Support Labor	4,850.00	-				-		4,850.00
40 10 00	Process Pipe Chemical Pipe Material	8,350.00	-				-		8,350.00
40 10 00	Process Pipe Chemical Pipe Labor	14,875.00	-				-		14,875.00
43 00 00	Water and Wastewater Equipment								
43 25 00	Submersible Liquid Pumps	67,109.00	-				-		67,109.00
43 32 76	Chlorine Gas Feed Equipment	150,325.00	-	112,000.00			112,000.00	75%	38,325.00
46 33 20	Liquid Chemical Storage Tanks and Scales	59,056.25	-	59,056.25			59,056.25	100%	-
46 33 40	Chemical Feed System Pumps	75,162.50	-	75,162.50			75,162.50	100%	-
46 33 80	Chemical Feed System Accessories	85,900.00	42,950.00	42,950.00			85,900.00	100%	-
46 61 21	Pressure Filter Airwash Blower	37,581.25	37,581.25				37,581.25	100%	-
46 61 21	Pressure Filters	859,000.00	515,400.00				515,400.00	60%	343,600.00
91 10 00	Builders Risk Insurance	6,937.00	6,937.00				6,937.00	100%	-
91 20 00	Performance and Payment Bonds	31,545.00	31,545.00				31,545.00	100%	-
91 30 00	Contractors Insurance	46,000.00	46,000.00				46,000.00	100%	-
91 40 00	Building Permit	40,000.00	9,515.06				9,515.06	24%	30,484.94
91 50 00	General Conditions	787,278.00	567,460.70	46,572.00			614,032.70	78%	173,245.30
91 60 00	Cold Weather Protection	20,024.00	4,004.80	4,004.80			8,009.60	40%	12,014.40
98 00 01	COR#001R1 - Modify the Distribution Piping and add a 12" Watermain Connection	40,872.65	40,872.65				40,872.65	100%	0.00
98 00 02	COR#002 - RFQ#02 - Abandoned Sanitary Fill and Plug	6,090.13	-				-		6,090.13
98 00 03	COR#003 - Add Temporary Overland Bypass Piping for Utility Work.	6,546.03	6,546.03				6,546.03	100%	-
98 00 04	COR#005R1 - RFQ#03 - Switching to Chemical Feed Pumps	(4,802.27)	-				-		(4,802.27)
98 00 05	COR#008 - RFP#05 - Modifications to Valves and Piping	(5,086.14)	-				-		(5,086.14)
98 00 06	COR#009 - RFP#08 - Grout Sloping at Reclaim Tank	41,262.85	38,200.00				38,200.00	93%	3,062.85
98 00 07	COR#012 - Backwash Tank Water Stop Removal per RFI #19	(917.68)	-				-		(917.68)
98 00 08	COR#011R1 Flowable Fill Below South Addition Footings	26,783.27	-	26,783.27			26,783.27	100%	-
98 00 09	COR#014R1 Reusing Existing SSMH 103	(9,788.08)	-				-		(9,788.08)
98 00 10	COR#016 Filter-to-Waste Valve Removal	(5,266.14)	-				-		(5,266.14)
98 00 11	COR#013R1 Modifications to Submersible Pumps & Accessories	3,982.69	-				-		3,982.69
98 00 12	COR#010 Addition of a Lintel at Door 110	2,359.56	-	2,359.56			2,359.56	100%	-
98 00 13	COR#007 Upsizing Blower Pipe Intake from 4" to 6" Piping	2,312.56	-				-		2,312.56
98 00 14	COR#015R1 Floor Assembly and Roof Layout Modifications	18,914.39	-	6,970.00			6,970.00	37%	11,944.39
98 00 15	COR#021 RFP #14, RFI #28 Roofing Hardware	3,817.67	-	3,817.67			3,817.67	100%	-
	Totals	6,967,081.49	3,671,001.55	878,981.64	155,367.50	4,705,350.69	68%	2,261,730.80	



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Public Works	Street Operations Manager Lamson	January 12, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	Kraus-Anderson City Administrator/Finance Director Flaherty	3.5 – Pay Application for the Cold Storage Facility

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:									
City staff are recommending City Council approval of Pay Application #7 (Final) for the Cold Storage Facility Project.									
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?								
No	No								
BACKGROUND/JUSTIFICATION:									
<p>The amounts requested for Pay Application #7 are consistent with the work progress to date, have been signed by each respective contractor, and reviewed and signed by the City’s Architectural and Construction Management consultants.</p> <p>There are four individual contractors included within Pay Application #7 for a total of \$32,562.75:</p> <table border="1" style="width: 100%;"> <tr> <td>Prime Solutions, LLC</td> <td style="text-align: right;">\$225.00</td> </tr> <tr> <td>Yale Mechanical, LLC</td> <td style="text-align: right;">\$2,081.20</td> </tr> <tr> <td>St. Cloud Refrigeration, Inc.</td> <td style="text-align: right;">\$26,044.24</td> </tr> <tr> <td>Electrical Production Services, Inc.</td> <td style="text-align: right;">\$4,212.31</td> </tr> </table>		Prime Solutions, LLC	\$225.00	Yale Mechanical, LLC	\$2,081.20	St. Cloud Refrigeration, Inc.	\$26,044.24	Electrical Production Services, Inc.	\$4,212.31
Prime Solutions, LLC	\$225.00								
Yale Mechanical, LLC	\$2,081.20								
St. Cloud Refrigeration, Inc.	\$26,044.24								
Electrical Production Services, Inc.	\$4,212.31								
SUPPORTING DOCUMENTS ATTACHED:									
<ul style="list-style-type: none"> Pay Application #7 (Final) 									

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to approve Pay Application #7 (Final) in the amount of \$32,562.75 for work completed on the Cold Storage Facility Project.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 414 – Capital Improvement Revolving	Yes

AIA® DOCUMENT G736 - 2009

Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: City of Otsego Cold Storage Building 13400 90th St Ne Otsego, MN 55330	PROJECT:	City of Otsego Cold Sotrage Building Otsego, MN	APPLICATION NO: 7	DISTRIBUTION TO:
			PERIOD TO: 11/30/2025	OWNER <input type="checkbox"/>
			PROJECT NO: 2510113-01	CONSTRUCTION MANAGER <input type="checkbox"/>
				ARCHITECT <input type="checkbox"/>

ATTENTION: **Adam Flaherty** VIA CONSTRUCTION MANAGER: **Kraus-Anderson Construction Co.**

PROJECT APPLICATION FOR PAYMENT

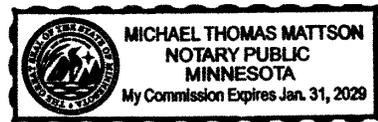
Application is made for Payment, as shown below, in connection with the Project. AIA Document G737-2009, Summary of Contractors' Applications for Payment, is attached.

1. TOTAL CONTRACT SUMS <i>(Item A Totals)</i>	\$1,026,977.00
2. TOTAL NET CHANGES BY CHANGES IN THE WORK <i>(Item B Totals)</i>	(\$22,848.25)
3. TOTAL CONTRACT SUM TO DATE <i>(Item C Totals)</i>	\$1,004,128.75
<hr/>	
4. TOTAL COMPLETED & STORED TO DATE <i>(Item F Totals)</i>	\$1,004,128.75
5. RETAINAGE <i>(Item H Totals)</i>	\$0.00
6. LESS PREVIOUS TOTAL PAYMENTS <i>(Item I Totals)</i>	\$971,566.00
7. CURRENT PAYMENT DUE <i>(Item J Totals)</i>	\$32,562.75

The undersigned Construction Manager certifies that to the best of its knowledges, information and belief this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER: **Kraus-Anderson Construction Company**
 By: Dustin Phillips Date: 12/08/25
 BF73267235464F6...
 State of: **Minnesota**
 County of: **Hennepin**
 Subscribed and sworn to before me this **8th** day of **December**, 2025

Signed by: Michael Mattson
 Notary Public: 1267D575D27746E
 My Commission expires: **January 31, 2029**



PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based evaluation of the Work and the data comprising this Application, the Construction Manager certified to the Owner that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Construction Manager recommends to the Owner and Architect that the Contractors be paid the AMOUNTS set forth in the attached Summary of Contractors' Applications for Payment.

TOTAL OF AMOUNTS CERTIFIED..... **\$32,562.75**

CONSTRUCTION MANAGER: **Kraus-Anderson Construction Company**
 By: Dustin Phillips Date: 12/08/25
 BF73267235464F6...

In accordance with the Contract Documents, based evaluation of the Work and the data comprising this Application, the Construction Manager's recommendation, the Architect certifies to the Owner, that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Contractors are entitled to payments of the AMOUNTS set for in the attached Summary of Contractors' Applications for Payment.

ARCHITECT: **Wold Architects & Engineers**
 By: John Wold Date: 12/10/2025 | 9:48 AM CST
 E462463605DC4EF...

AIA DOCUMENT G737 - 2009

Summary of Contractors' Applications for Payment, Construction Manager as Adviser Edition

AIA Document G732, Application and Certificate for Payment, has been completed by each Contractor. The content of those G732 forms is summarized below

APPLICATION NO.: 7
APPLICATION DATE: 11/30/2025
PERIOD FROM: 11/1/2025
PERIOD TO: 11/30/2025
PROJECT NOS.:

City of Otsego Cold Sotrage Building

DESCRIPTION OF WORK	CONTRACTOR'S NAME	A ORIGINAL CONTRACT SUM	B NET CHANGES IN THE WORK	C CONTRACT SUM TO DATE	D WORK IN PLACE TO DATE	E STORED MATERIALS (Not in D or I)	F TOTAL COMPLETED AND STORED TO DATE (D + E)	G RETAINAGE %	H RETAINAGE AMOUNT	I PREVIOUS PAYMENTS	J CURRENT PAYMENT (F - H - I)	K BALALANCE FINISH (C - F)	L % COMPL. (F / C)
WS-01J Final Cleaning	Prime Solutions LLC DBA Prime Construction Solutions	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00	0.00%	\$0.00	\$4,275.00	\$225.00	\$0.00	100%
WS-08E Overhead Sectional Doors	Yale Mechanical LLC	\$39,736.00	\$1,888.00	\$41,624.00	\$41,624.00	\$0.00	\$41,624.00	0.00%	\$0.00	\$39,542.80	\$2,081.20	\$0.00	100%
WS-13G Post Framed Wood Building	Lester Buildings, LLC	\$489,973.00	\$34,379.30	\$524,352.30	\$524,352.30	\$0.00	\$524,352.30	0.00%	\$0.00	\$524,352.30	\$0.00	\$0.00	100%
WS-23B Combined Mechanical	St. Cloud Refrigeration, Inc	\$79,570.00	(\$672.63)	\$78,897.37	\$78,897.37	\$0.00	\$78,897.37	0.00%	\$0.00	\$52,853.13	\$26,044.24	\$0.00	100%
WS-26A Electrical	Electrical Production Services, Inc	\$106,698.00	(\$22,451.74)	\$84,246.26	\$84,246.26	\$0.00	\$84,246.26	0.00%	\$0.00	\$80,033.95	\$4,212.31	\$0.00	100%
WS-31A Site Clearing & Earthwork	Rachel Contracting, LLC	\$306,500.00	(\$35,991.18)	\$270,508.82	\$270,508.82	\$0.00	\$270,508.82	0.00%	\$0.00	\$270,508.82	\$0.00	\$0.00	100%
TOTALS		\$1,026,977.00	(\$22,848.25)	\$1,004,128.75	\$1,004,128.75	\$0.00	\$1,004,128.75	5.00%	\$0.00	\$971,566.00	\$32,562.75	\$0.00	100.0%

AIA DOCUMENT G737 - 2009 (formerly G723C/Ma - 1992) - Copyright ©1992 and 2009 by The American Institute of Architects.

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

AIA Document G732™ - 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: City of Ostego 13400 90th St NE Ostego MN 55330	PROJECT: Ostego New Public Works Cold Storage 13400 90th St NE Ostego MN 55330	APPLICATION NO:	Distribution to:
FROM CONTRACTOR: Prime Solutions 9363 Penn Ave S Bloomington MN 55431	VIA CONSTRUCTION MANAGER: Krows Anderson 501 South 8th St, Minneapolis MN 55404	PERIOD TO: 11/30/2025	
CONTRACT FOR: labor	VIA ARCHITECT: Wold	CONTRACT DATE: 4/17/24 PROJECT NOS: 2510113	<input type="checkbox"/> OWNER <input type="checkbox"/> CONSTRUCTION MANAGER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER

CLOSEOUT DOCUMENTS RECEIVED

WS 01-J

CONTRACTOR'S APPLICATION FOR PAYMENT

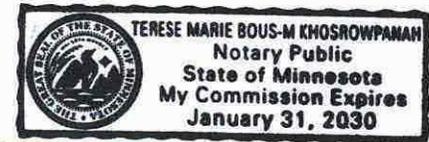
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	4500-
2. NET CHANGE BY CHANGE ORDERS	-
3. CONTRACT SUM TO DATE (Line 1 ± 2)	4500-
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	4500-
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D + E on G703)	0.00
b. <u>0</u> % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	0.00
6. TOTAL EARNED LESS RETAINAGE	4,500.00
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	4,275.00
(Line 6 from prior Certificate)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *[Signature]*
By: *[Signature]*
State of: MN Date: 10/21/25

County of: Hennepin
Subscribed and sworn to before me this 21 day of October 2025
Notary Public: *[Signature]*
My Commission expires: Dec 31 2020



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount to be paid is on the next page

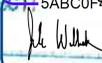
8. CURRENT PAYMENT DUE **225.00** ✓

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)

AMOUNT CERTIFIED **225.00**
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK		\$0.00

CONSTRUCTION MANAGER
 Signed by: 
 By: _____
 ARCHITECT: 
 By: _____
 Date: **12/8/2025**
 Date: 12/10/2025 | 9:48 AM CST
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing CONTRACTOR'S SIGNED Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO.: **2**
 APPLICATION DATE: 10/21/2025
 PERIOD TO: **11/30/2025**
 PROJECT NO.: 2510113

A	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE 5%
			FROM PREVIOUS APPLICATIONS (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
			1 Base Bid	\$4,051.22		4,051.22			
2 P&P Bond	\$150.00	150.00			\$150.00	100%			
3 Tax	\$298.78	298.78			\$298.78	100%			
		4,500.00	4,500.00			4,500.00			

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO City of Otsego

PROJECT: Otsego Public Works-Door
NEW City Hall
13400 90 Street NE, Otsego, MN 55330

APPLICATION NO.: Retainage
APPLICATION DATE: 09-23-25



FROM CONTRACTOR: Yale Mechanical
220 West 81st Street
Bloomington, MN 55420

YALE PROJECT: 25-0529
VIA ARCHITECT:

PERIOD TO: 09-23-25

PROJECT NOS.:

CONTRACT FOR: Door Installation

CONTRACT DATE: 07-24-25

WS 08-E

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM \$ 39,736.00
2. Net change by Change Orders \$ 1,888.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 41,624.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 41,624.00
5. RETAINAGE: a. 0% of Completed Work \$ - b. 0% of Stored Material \$ -
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ 41,624.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 39,542.80
8. CURRENT PAYMENT DUE \$ 2,081.20
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: YALE MECHANICAL

By: [Signature]

Date: 9/23/25

State of: Minnesota
County of: Hennepin

Subscribed and sworn to before me this 23rd day of September, 2025

Notary Public: Margo Anderson
My Commission expires: 01-31-28



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Document, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$2,081.20

Signed by: [Signature]

Date: 12/8/2025

ARCHITECT: [Signature]

Date: 12/10/2025 | 9:48 AM CST

This Certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Table with 3 columns: CHANGE ORDER SUMMARY, ADDITIONS, DEDUCTIONS. Rows include Total changes approved in previous months by Owner, Total approved this Month, TOTALS, and NET CHANGES by Change Order.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Otsego Public Works-Door
Yale Project # 25-0529

Door Installation

APPLICATION NUMBER: Retainage

APPLICATION DATE: 09-23-25

PERIOD FROM:

TO: 09-23-25

CONTRACT #:

CONTRACT DATE: 07-24-25

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D			E		G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			D PREVIOUS APPLICATIONS	E WORK COMPLETED THIS PERIOD		G %				
				F WORK IN PLACE	F STORED MATERIALS (NOT IN D OR E)		G (C-G)			
1	Materials	\$ 26,997.00	\$ 26,997.00	\$ -			\$ 26,997.00	100.0%	\$ -	\$ -
2	Labor	\$ 10,880.00	\$ 10,880.00	\$ -			\$ 10,880.00	100.0%	\$ -	\$ -
3	Equipment	\$ 1,581.00	\$ 1,581.00	\$ -			\$ 1,581.00	100.0%	\$ -	\$ -
4	Bonds	\$ 278.00	\$ 278.00	\$ -			\$ 278.00	100.0%	\$ -	\$ -
5	CO01	\$ 1,888.00	\$ 1,888.00	\$ -			\$ 1,888.00	100.0%	\$ -	\$ -
		\$ 41,624.00	\$ 41,624.00	\$ -	\$ -	\$ -	\$ 41,624.00	100.0%	\$ -	\$ -

APPLICATION AND CERTIFICATE FOR PAYMENT

DocuSign Envelope ID: 4AA2141A-18D0-4CCF-B088-23BE4DB9B224

TO OWNER: CITY OF OTSEGO PUBLIC WORKS CS
13400 90TH ST NE
OTSEGO MN 55330

PROJECT: W23270
OTSEGO COLD STORAGE
FROM: ST. CLOUD REFRIGERATION INC
604 LINCOLN AVE NE
ST. CLOUD, MN 56304

APPLICATION NO.: 4
PERIOD TO: Nov 30/25
PROJECT NOS.:
CONTRACT DATE: May 20/25

Distribution to:
_ OWNER
_ CONSTRUCTION
MANAGER
_ ARCHITECT
_ CONTRACTOR



WS 23-B

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM.....	\$79,570.00
2. Net change by Change Orders.....	(\$672.63)
3. CONTRACT SUM TO DATE (Line 1 +- 2)...	\$78,897.37
4. TOTAL COMPLETED & STORED TO DATE..... (Column G)	\$78,897.37
5. RETAINAGE:	
a. 5 % of Completed Work (Columns D + E)	0.00
b. % of Stored Material (Column F)	\$0.00
Total Retainage (Line 5a + 5b or Total in Column I).....	0.00
6. TOTAL EARNED LESS RETAINAGE.... (Line 4 less Line 5 Total)	\$78,897.37
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$52,853.13
8. CURRENT PAYMENT DUE.....	\$26,044.24
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	672.63
Total approved this Month	0.00	0.00
TOTALS	0.00	672.63
NET CHANGES by Change Order	(\$672.63)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein in now due.

CONTRACTOR: SCR
By: Margi Cota Date: 11/19/25
State of: Minnesota
County of: Benton
Subscribed and sworn to before
me this 19th day of November, 2025



Notary Public: Deanne M Orcutt
My commission expires: 1/31/28

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Document, based on on-site observations and the data comprising this application, the Architect certifies to to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents, and the the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$26,044.24

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount Certified.)

Signed by: CONSTRUCTION MANAGER: Date: 12/8/2025

DocuSigned by: ARCHITECT: 5A800F228379412...

By: [Signature] Date: 12/10/2025 | 9:48 AM CST

This E462463605DC4EF is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 4
 APPLICATION DATE: Nov 19/25
 PERIOD TO: Nov 30/25
 ARCHITECT'S PROJECT NO.: W25276

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
CONTRACT									
00001	PERMIT	2000.00	2000.00	0.00	0.00	2000.00	100	0.00	100.00
00002	PERFORMANCE BONDS	800.00	800.00	0.00	0.00	800.00	100	0.00	40.00
00003	DUCTWORK - M	8000.00	8000.00	0.00	0.00	8000.00	100	0.00	400.00
00004	DUCTWORK - L	11720.00	11720.00	0.00	0.00	11720.00	100	0.00	586.00
00005	EF 1, LOUVERS, DAMPE	13000.00	3900.00	9100.00	0.00	13000.00	100	0.00	650.00
00006	EQUIPMENT INSTALLATI	18000.00	9000.00	9000.00	0.00	18000.00	100	0.00	900.00
00007	CONTROLS	12000.00	9000.00	3000.00	0.00	12000.00	100	0.00	600.00
00008	TEST AND BALANCE	500.00	0.00	500.00	0.00	500.00	100	0.00	25.00
00009	INSULATION	9800.00	9800.00	0.00	0.00	9800.00	100	0.00	490.00
00010	CRANE/LIFT RENTAL	1750.00	875.00	875.00	0.00	1750.00	100	0.00	87.50
00011	ALLOWANCE	2000.00	539.87	1460.13	0.00	2000.00	100	0.00	100.00
		79570.00	55634.87	23935.13	0.00	79570.00	100	0.00	3978.50
ADDITIONS TO CONTRACT									
09001	CO 1 - UNUSED ALLOWA	-672.63	0.00	-672.63	0.00	-672.63	100	0.00	-33.63
		-672.63	0.00	-672.63	0.00	-672.63	100	0.00	-33.63
Total Contract		78897.37	55634.87	23262.50	0.00	78897.37	100	0.00	3944.87

AIA Document G732™ - 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO **City of Otsego**

PROJECT: Otsego Cold Storage

APPLICATION NO: 06



DISTRIBUTION TO:

FROM Electrical Production Services
 CONTRACTOR: 4201 Norex Drive, Suite 200
 Chaska, MN 55318

VIA CONSTRUCTION
 MANAGER:

PERIOD TO:
 CONTRACT DATE:
 PROJECT NOS:

OWNER
 CONSTRUCTION MANAGER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CONTRACT FOR: Electrical

VIA ARCHITECT:

WS 26-A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 106,698.00
2. NET CHANGES IN THE WORK.....	\$ -22,451.74
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 84,246.26
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$ 84,246.26
5. RETAINAGE:	
a. 5 % of Completed Work (Column D + E on G703)	\$ _____
b. % of Stored Material (Column F on G703)	\$ _____
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$ _____
6. TOTAL EARNED LESS RETAINAGE.....	\$ 84,246.46
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	80,033.95
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 4,212.31 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$ _____

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
 By: Jan Roman

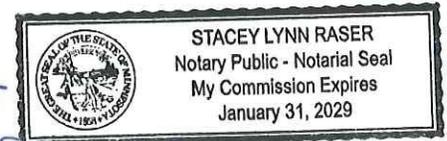
Date: 11/26/25

State of Minnesota
 County of: Carver

Subscribed and sworn to before
 me this 26TH day of November 2025

Notary Public: Stacey L Raser

My Commission expires: 1-31-2029



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 4,212.31

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

Signed by:
 CONSTRUCTION MANAGER:

By: [Signature] Date: 12/8/2025

ARCHITECT: [Signature] Multiple contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: [Signature] Date: 12/10/2025 | 9:48 AM CST

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month, including Construction Change Directives	\$	\$
TOTALS	\$	\$
NET CHANGES IN THE WORK	\$	



AIA Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 006
APPLICATION DATE: 11/25/2025
PERIOD TO: 11/30/2025
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE <i>(D + E + F)</i>	% <i>(G ÷ C)</i>		
1	Temp Power Labor	2280.00				2280.00	100		114.00
2	Temp Power Mtl	1408.78				1408.78	100		70.44
3	Service Dist Labor	5890.00				5890.00	100		294.50
4	Service Dist Mtl	54737.45				54737.45	100		2736.87
5	Mechanical Equip Labor	2850.00				2850.00	100		142.50
6	Mechanical Equip Mtl	1619.37				1619.37	100		80.97
7	Interior Lighting Labor	8455.00				8455.00	100		422.75
8	Interior Lighting Mtl	18336.73				18336.73	100		916.84
9	Controls Labor	712.50				712.50	100		35.63
10	Controls Mtl	630.35				630.35	100		31.52
11	Misc Power Labor	2375.00				2375.00	100		118.75
12	Mis Power Mtl	1899.03				1899.03	100		94.95
13	Low Voltage Systems Lbr	285.00				285.00	100		14.25
14	Low Voltage Syst Mtl	171.35				171.35	100		8.57
15	LV Rough in Lbr	855.00				855.00	100		42.75
16	LV Rough in Mtl	492.44				492.44	100		24.62
17	Performance and Payment Bond	1700.00				1700.00	100		85.00
18	Allowance	2000.00				2000.00	100		100.00
19	Changes	-22451.74				-22451.74	100		
	GRAND TOTAL	84,246.26				84,246.26	100.00		5,334.91



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Public Works	City Engineer Wagner	January 12, 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.6 – Pay Application for Odean Ave Watermain & PRV

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City Staff are recommending City Council approval of Change Order #2 and Pay Application #3 to C & L Excavating, Inc.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>This pay application includes payment for work completed to raise the PRV vault (see Change Order #2), including forms and rebar for PRV vault riser, setting forms, pouring PRV vault riser, and stripping forms.</p> <p>Change Order #2 adds items to raise the Pressure Reducing Valve (PRV) vault lid to match ground and allow drainage to be routed around the vault, due to abrupt ground elevation differences from behind curb to vault location.</p> <p>In accordance with Minnesota Statute, the City is withholding the maximum of 5% retainage of work completed, which amounts to \$45,866.77 at this time.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> • Change Order #2 • Pay Application #3 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to approve Change Order #2 and Pay Application #3 to C & L Excavating, Inc., in the amount of \$785.49 for the Odean Avenue Watermain & Pressure Reducing Valve project.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 601 – Water Utility	Yes

Change Order No.	2
------------------	---

Project Location	Odean Avenue Watermain & Pressure Reducing Valve, Otsego, MN		
Local Agency	City of Otsego	Local Project	
Contractor	C&L Excavating, Inc.	Contract No.	OT541
Total Change Order Amount	+\$13,326.84		

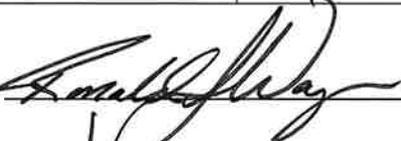
Item #1

Payment added to raise Pressure Reducing Valve (PRV) vault lid to match ground and allow drainage to be routed around the vault. This includes forms and rebar for PRV vault riser, setting forms, pouring PRV vault riser, and stripping forms. Abrupt ground elevation differences from behind curb to vault location, as well as meeting required watermain cover, created a situation where either A) additional bends in watermain would be necessary along with moving vault location, or B) height of vault would be adjusted. The latter option was chosen as adjusting vault location would have additional consequences (further from street and impacting additional landscape).

Also, the completion date was extended by 55 days for the contractor due to the vault vendor being unable to meet delivery schedule. Staff concurred that as long as completion was this year, the city would be fine. Project was substantially completed on November 24, 2025.

Estimate Of Cost: <i>(Include any increases or decreases in contract items, any negotiated or force account items.)</i>					
Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
1	RAISING PRV VAULT	LS	\$13,326.84	+1	+\$13,326.84

Due to this change, the contract time: <i>(check one)</i>	
<input type="checkbox"/> Is NOT changed	<input checked="" type="checkbox"/> May be revised as provided in MnDOT Specification 1806
<input type="checkbox"/> Is Increased by _____ Working Days	<input checked="" type="checkbox"/> Is Increased by <u>55</u> Calendar Days
<input type="checkbox"/> Is Decreased by _____ Working Days	<input type="checkbox"/> Is Decreased by _____ Calendar Days

Approved by Project Engineer:  Date: 12/18/25

Print Name: RONALD J. WAGNER

Approved by Contractor:  Date: 12/19/2025

Print Name: Jason Hoffmann

PAY ESTIMATE #3
City of Otsego
Odean Avenue Watermain Pressure Reducing Valve

Base Bid

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LS	\$ 50,000.00	\$ 50,000.00	0.90	\$ 45,000.00
2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	80	LF	\$ 5.00	\$ 400.00	100.00	\$ 500.00
3	TRAIL PATCHING (3" BIT / 6" CLASS 5)	97	SY	\$ 110.00	\$ 10,670.00	221.0	\$ 24,310.00
4	STREET REPLACEMENT - FULL SECTION	100	SY	\$ 100.00	\$ 10,000.00	82	\$ 8,200.00
5	CONCRETE CURB REPLACEMENT	60	LF	\$ 35.00	\$ 2,100.00	60	\$ 2,100.00
6	12" DUCTILE IRON PIPE CL 52 OR 12" HDPE OR 12" PVC	1,385	LF	\$ 75.00	\$ 103,875.00	1,424	\$ 106,800.00
7	6" DUCTILE IRON PIPE CL 52	60	LF	\$ 75.00	\$ 4,500.00	68.0	\$ 5,100.00
8	4" DUCTILE IRON PIPE CL 52	27	LF	\$ 100.00	\$ 2,700.00	14	\$ 1,400.00
9	12" HDPE - HORIZONTAL DIRECTIONAL DRILLING	2,355	LF	\$ 97.00	\$ 228,435.00	2,366	\$ 229,502.00
10	1 1/2" PVC PIPE SCHEDULE 40	85	LF	\$ 15.00	\$ 1,275.00	85	\$ 1,275.00
11	HYDRANT	5	EACH	\$ 8,000.00	\$ 40,000.00	5	\$ 40,000.00
12	16" BUTTERFLY VALVE AND BOX	1	EACH	\$ 8,000.00	\$ 8,000.00	1	\$ 8,000.00
13	12" BUTTERFLY VALVE AND BOX	10	EACH	\$ 4,250.00	\$ 42,500.00	7	\$ 29,750.00
14	6" BUTTERFLY VALVE AND BOX	5	EACH	\$ 2,400.00	\$ 12,000.00	5	\$ 12,000.00
15	WATERMAIN FITTINGS	3,355	LB	\$ 15.00	\$ 50,325.00	5,558	\$ 83,370.00
16	PRESSURE REDUCING VALVE	1	EACH	\$ 270,000.00	\$ 270,000.00	1	\$ 270,000.00
17	CONNECT TO EXISTING WATERMAN	5	EACH	\$ 3,500.00	\$ 17,500.00	5	\$ 17,500.00
18	VALVE STAKE	16	EACH	\$ 150.00	\$ 2,400.00	16	\$ 2,400.00
19	SUMP PUMP (FURNISH AND INSTALL)	1	EACH	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
20	TRAFFIC CONTROL	1	LS	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00
21	INLET SEDIMENT CONTROL	5	EACH	\$ 200.00	\$ 1,000.00	5	\$ 1,000.00
22	SILT FENCE, TYPE MACHINE SLICED	2,600	LF	\$ 2.15	\$ 5,590.00	2,612	\$ 5,615.80
23	SOD REPLACEMENT	480	SY	\$ 26.00	\$ 12,480.00		\$ -
24	LANDSCAPING AND TREES, REMOVAL AND REPLACEMENT	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -
25	IRRIGATION SYSTEM ALLOWANCE	1	LS	\$ 10,000.00	\$ 10,000.00	0	\$ -
26	TURF ESTABLISHMENT (EST. 1.45 ACRES)	1	LS	\$ 5,000.00	\$ 5,000.00	0.5	\$ 2,500.00
Total Base Bid					\$ 901,750.00		\$ 902,322.80

PAY ESTIMATE #3
City of Otsego
Odean Avenue Watermain Pressure Reducing Valve

Change Order #1

1	HYDRANT EXTENSION 11/4/25	1	LS	\$ 1,685.69	\$ 1,685.69	1	\$ 1,685.69
Total Change Order #1					<u>\$ 1,685.69</u>		<u>\$ 1,685.69</u>

Change Order #2

1	RAISING PRV VAULT	1	LS	\$ 13,326.84	\$ 13,326.84	1	\$ 13,326.84
Total Change Order #2					<u>\$ 13,326.84</u>		<u>\$ 13,326.84</u>

	<u>\$ 916,762.53</u>	<u>\$ 917,335.33</u>
--	-----------------------------	-----------------------------



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Clerk Etzel	January 12, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.7 – Official Newspaper

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
X	Is a strong organization that is committed to leading the community through innovative communication. Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommend the City Council adopt a resolution designating an official newspaper.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>In accordance with Minnesota Statute §412.831, the City Council shall, annually at its first meeting of the year, designate a legal newspaper of general circulation in the City as its official newspaper, in which shall be published such ordinances and other matters as are required by law to be so published and such other matters at the City Council may deem it advisable and in the public interest to have published in this manner.</p> <p>The Star News is a qualified newspaper in accordance with Minnesota Statute §331A.02.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> Resolution 2026-01 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to approve Resolution 2026-01 Designating an Official Newspaper.

BUDGET INFORMATION

FUNDING:	BUDGETED:
N/A	N/A

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-01

DESIGNATING AN OFFICIAL NEWSPAPER

WHEREAS, in accordance with Minnesota Statute §412.831, the City Council shall, annually at its first meeting of the year, designate a legal newspaper of general circulation in the City as its official newspaper, in which shall be published such ordinances and other matters as are required by law to be so published and such other matters at the City Council may deem advisable and in the public interest to have published in this manner; and

WHEREAS, the Star News is a qualified newspaper in accordance with Minnesota Statute §331A.02.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

The Star News is designated as the official newspaper of the City of Otsego, effective immediately.

ADOPTED by the Otsego City Council this 12th day of January, 2026.

**MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:**

CITY OF OTSEGO

Jessica Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Administrator/Finance Director Flaherty	January 12, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent		3.8 – Depositories and Brokers

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
X	Is a strong organization that is committed to leading the community through innovative communication.
	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommend that the City Council adopt a resolution designating depositories and investment brokers.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>This is an annual approval for the City Council to consider.</p> <p>In accordance with Minnesota State Statute §118A.02, the City Council shall designate, as a depository of City funds, one or more financial institutions. The listed depositories and the accounts at each are:</p> <ol style="list-style-type: none"> 1) Bank of Elk River – Checking Account 2) Minnesota Municipal Money Market Fund (4M Fund) – Money Market Accounts 3) RBC Capital Markets – Safekeeping Account for City’s Investment Portfolio 4) US Bank – Trustee of EDA Lease Revenue Bond <p>In accordance with the City’s Investment Policy, the City Council shall approve the investment brokers to be used for the purpose of investing public monies. The firms and individual brokers are:</p> <ol style="list-style-type: none"> 1) RBC Capital Markets – Reid Christianson 2) Oppenheimer & Co., Inc. – Chris Sullivan 3) Moreton Capital Markets – Hannah Lynch 4) PMA Financial Network, Inc. – Corey Boyer <p>It should be noted that in accordance with the City’s investment policy, any investment security that is purchased through any of the brokers listed above, will be held in one centralized safekeeping account with RBC Capital Markets.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> • Resolution 2026-02 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to approve Resolution 2026-02 designating depositories and approving investment brokers.

BUDGET INFORMATION

FUNDING:	BUDGETED:
N/A	N/A

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-02

DESIGNATING DEPOSITORIES AND INVESTMENT BROKERS

WHEREAS, the Otsego City Council must on an annual basis designate one or more financial institutions as a depository of City funds in accordance with Minnesota Statute §118A.02, Subdivision 1; and

WHEREAS, the Otsego City Council must on an annual basis authorize the investment brokers for the purpose of investing public monies in accordance with the City's investment policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That the following financial institutions are designated as depositories of City funds:
 - a. The Bank of Elk River
 - b. Minnesota Municipal Money Market Fund (4M Fund)
 - c. RBC Capital Markets, LLC
 - d. US Bank

2. That the following investment brokers are approved for the purpose of investing public monies:
 - a. RBC Capital Markets, LLC
 - b. Oppenheimer & Co., Inc.
 - c. Moreton Capital Markets
 - d. PMA Financial Network, Inc.

ADOPTED by the Otsego City Council this 12th day of January, 2026.

MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:

CITY OF OTSEGO

Jessica L. Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Utilities	Utility Manager Neidermeier	January 12, 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.9 – Wellhead Protection Plan

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
X	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommend the City Council accept the Wellhead Protection Plan Annual Report.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>The City maintains a Wellhead Protection Plan (Plan), established in 2005; amended in 2016 that provides management strategies to mitigate municipal well contamination risks. The Plan reviews source water origination and underground water movement to establish Drinking Water Supply Management Areas (DWSMA). Protection of these source waters and DWSMAs are identified in the Plan. Attached is the document the Wellhead Protection team tracks various action items and its progress to assist in keeping our source water safe.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> Wellhead Protection Plan Annual Report 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to accept the 2026 Wellhead Protection Plan Annual Report.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 601 – Drinking Water Utility	Yes



TO: Otsego Mayor & City Council
FROM: Kurt Neidermeier,
Wellhead Protection Manager, City of Otsego
DATE: January 12, 2026
RE: Wellhead Protection Plan Update

The Wellhead Protection Plan (WHP) serving the Otsego Public Water System received Minnesota Department of Health (MDH) approval in 2016. The approved plan assessed source water vulnerability and provides management strategies to protect these sources. Included are the WHP action items and updates as part of the Annual Report and Plan Self Evaluation.

Reporting and Evaluation Action Items:

Complete an annual report and brief the Council on management priorities for the upcoming year and the status of implementation. Due annually – This report

- 2017 March 16, Public Works Subcommittee (PWSC); March 27 Council Consent
- 2018 February 21, PWSC; February 26 Council Consent
- 2019 January 23, PWSC; January 28 Council Consent
- 2020 January 22, PWSC; January 27 Council Consent
- 2021 February 17, PWSC; February 22 Council Consent
- 2022 January 19, PWSC; January 24 Council Consent
- 2023 January 9, Council Consent
- 2024 January 8, Council Consent
- 2025 January 13, Council Consent
- 2026 January 12, Council Consent

Priorities for 2026/2027:

- Identify & explore new water source(s) for Well House 3 and South-Central Water Treatment sites.
- Monitor & communicate Mt Simon aquifer observation well data with DNR.
- Consider alternative water sources for impaired water sources and water treatment options to minimize aquifer vulnerability.
- Prepare funding and direction for Well Head Protection plan updating.
- Solidify backflow prevention program coordination & monitoring, improve new installation communications.
- System interconnect phase 2 construction completion in 2027 benefiting system risk and resilience allowing less dependency on critical assets.

Conduct a self-evaluation:

Each 2.5 years evaluate WHP progress & submit report to the MDH Planner.

2018 – April electronic submission.

2021 – March electronic submittal

2024 – December 2023 electronic submittal

2026 – Scheduled mid-year

Inner Wellhead Management Zone (IWMZ) Action Items:

Assist MDH staff in completing the IWMZ Inventory for the Public Water Supply wells.

Status – Maintained

Follow all setback requirements for new potential contaminant sources within the IWMZ. Continuously monitored and followed

Implement the WHP Measures and Findings in the IWMZ inventory and requirements of the Sanitary Survey Report. 2016 – 2025 Monitoring and followed

Contact the MDH Planner if changes to the locations or construction of potential contaminant sources are proposed in the IWMZ. Status – Continuously monitored
2016 – 2025 No changes to locations or construction of potential contaminant sources proposed in the IWMZ.

Land Use Controls and Management Action Items:

The City will explore options to strengthen language in the cross-connection ordinance. Status Complete - Cross-connection ordinance in place and properly regulate cross connections. The City maintains & enforces a backflow prevention program.

The City will evaluate their zoning ordinances and make necessary changes to strengthen controls in regard to properly managing wells and storage tanks within City limits and the Drinking Water Supply Management Areas (DWSMA).
Status Complete – Zoning ordinances in place & properly support management areas.

Data Collection Action Items:

Work in cooperation with MDH, collect tritium sample from the public supply wells as directed by MDH.

Status – MDH has not requested tritium sampling during this Plan cycle as it is in a 10-year cycle. The aquifer vulnerability score is low based on previous sampling.

Incorporate instrumentation within Well#6 in order to provide more detailed water quantity information. Status Complete – equipment was installed for level monitoring during 2016 well inspection & maintenance.

Cooperate with MDH to ensure the City manages radium levels providing safe drinking water to their residents.

Operations Staff conduct routine monitoring per MDH direction supporting safe drinking water. A Memorandum of Agreement is in place and reviewed annually for radium concentrations to mitigate radium levels and maintain water quality within set standards.

Well 1 - high radium concentrations, removed from service and sealed in 2019.

Well 2 – high radium concentrations, only used for emergency purposes and included in memorandum of agreement with the MDH.

Well 8 – high radium concentrations, operated minimally to ensure meeting safe drinking water standards, included within memorandum of agreement.

Well 9 – installed in 2020 to support capacity and water quality. A Water Master Plan was completed in 2019 adopted by Council in 2020.

Well 10 – installed in 2023 to support capacity and water quality.

Well 11 – Installed in 2025 further support capacity and water quality.

South Central Wellfield study, hydrogeology reviews with aquifer testing will benefit the community with alternative water sources.

Pressure filtration at Wellhouse 4 Water Treatment will complete spring 2026, Wellhouse 3 water treatment construction begins 2026 & design South-Central location.

A system interconnect is established with phase 2 planned to benefit system risk & resilience & critical asset reliance.

The City will contact the MDH Hydrologist & ask for their assistance in helping to select an alternative site for drilling a new public supply well in case one is needed in the future. The City can apply for MDH grants to help offset the cost of exploratory drilling and water quality sampling etc....

Status – Operations and Engineering review water supply needs on an annual basis to ensure demands are met. Capital planning is preparing funding for additional water storage and water production capacity to meet community growth.

Irrigation Restrictions have been implemented, & educational water conservation material is available on the City website and reminded within Utility Billings.

2016-2018

- Interconnect Wellhouse 4 with West System – Kadler Ave. Watermain Project
- Water Supply Plan completed & adopted
- Well 5 Maintenance – Pump & Motor replaced
- Water Tower 1 refurbished for added storage support, East Public System
- Well 7 upsized and installed to support the West Public Water System
- Well House 4 improvements completed

2019-2021

- Water Master Planning approved prepared for 2020 approval
- Cooperation occurred with the MDH and DNR reviewing locations of a new water source well for the Public Water System.
- A test well successfully identified a new well to be drilled in 2020.
- Grants were applied for and received.
- Water Master Plan approved
- Well 9 installed
- Rate Study conducted recommending reinforced irrigation rates
- Received implementation grant for new well exploration scheduled 2022
- New water rate structure implemented
- Hydrogeological study approved

2022-2024

- Received implementation & competitive grant, well exploration & testing
- Completion of E/W Water system interconnect
- Telemetry improvements
- Well 10 operational and well 11 complete
- Identify next water source wells and evaluate quality and quantities.
- Secure land for water resources.
- Progress water treatment institution
- Strengthen system resilience and minimize system risks

2025+

- Received grant for Mt. Simon Observation well; construction completed.
- Telemetry improvements for monitoring and trending.
- Identified water source wells to evaluate quality & quantities.
- Water treatment design and construction.
- Strengthen system resilience and minimize system risks

Potential Contaminant Source Management Action Items:

The City will apply for a grant via MDH to secure funds to seal any unused, unsealed wells located within the DWSMAs. If funding is not available via MDH, the City will work cooperatively with local units of government to provide as much cost share as possible to help seal the wells. The City will request MDH Well Management assistance with locating wells on properties where the City feels there might be unused unsealed wells. Status – no unused unsealed wells identified at this time. As new developments are considered, wells within that property are identified and reviewed for closure or system separation.

Well 1, with high radium concentrations was removed from service & sealed in 2019.

The Wellhead Protection Team/Manager will continually attempt to locate potential contaminant sources in the DWSMA. This will be accomplished through direct contact with landowners and through visual observation as the WHP team travels through the DWSMA. Status - Ongoing

Cooperate with MDH & DNR Hydrologists as requested to help assess any potential impacts on the public water supply well(s) or 1.5 miles of the DWSMA boundary. If impacts are identified cooperatively work with the high capacity well owner, DNR & MDH Hydrologist to identify & resolve any potential negative impacts. Status – Ongoing

The City will share information regarding the location of any potential Class V well(s) with the MDH if any well(s) are located within the DWSMA in the future.

Status – In 2018 a potential Class V well was investigated through communication of the MDH and EPA however found compliant. No Class V wells have been identified by the WHP team.

The City will contact the MPCA tank program and ask MPCA to update them on the Leaky Underground Storage Tanks (LUST) site located within their Central DWSMA and communicate the risk this site may have on the City's drinking water supply.

Status Complete – communications with MPCA have occurred with official request for information complete.

If a critical issue or potential contaminant threat becomes an issue in the future for the City, the City will promptly take actions to prevent this contaminant source from polluting their drinking water supply. Status – Continuous

Public Education and Outreach Action Items:

The City will provide a short summary of the new wellhead protection amendment in the City's newsletter and direct residents to the City's website for detailed education materials.

2017 – A short summary of the Wellhead Protection amendment was added to the City Website and linked to the MDH "Well Owner's Handbook - A Consumer's Guide to Water Wells in Minnesota Fourth *Edition* updated *January 2014* to provide a reference for well maintenance and water safety.

Post WHP educational materials on the city website dealing with proper well management, water conservation etc.

Completed – water conservation ideas and suggestions are available on the City website along with linked MDH reference information on well management.

Provide the MRWA Essay and Poster contest information to the school yearly & encourage participation. Completed annually each winter

MRWA classroom activities are distributed to Otsego schools for consideration to include in lesson plans of the 4th grade students. 2020 – poster contest winner

Wellhead Protection Team Members:

Wellhead Protection Manager: Kurt Neidermeier

Engineering: Ron Wagner

Operations: Matt Flintrop, Justin Mielke, Seth Wilkes, Nick Beste, Renee Devries

Robert Small, Andy Lindenfelser, Reese Carstens, Renzo Vita and Charles Schanlaub



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Parks and Recreation	Parks and Recreation Director Jacobs	January 12, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.10 – Grant Application

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
X	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff are recommending the City Council adopt a resolution authorizing a grant application.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>The Parks and Recreation Commission, City staff, and the City’s park planning consultants, HKGi, have been actively strategizing ways to help fund Prairie Park Phase 1 improvements. Securing grant funding will be impactful in advancing this project and is a critical step toward getting Prairie Park Phase 1 off the ground.</p> <p>City staff have identified the League of Minnesota Cities (LMC) Grant Navigation Program, which provides funding to assist cities in engaging professional grant consultants to support grant application efforts. Through this program, the City would partner with HKGi to assist with the preparation and submission of a Minnesota Department of Natural Resources (MnDNR) Outdoor Recreation Grant application for Prairie Park Phase 1 improvements.</p> <p>The LMC Grant Navigation Program offers a maximum award of \$5,000 per city, to fund professional grant writing services provided by HKGi related to the Prairie Park Phase 1 grant application.</p> <p>If the City is awarded the MnDNR Outdoor Recreation Grant, the potential grant award could be up to \$500,000 to support Prairie Park Phase 1 improvements.</p> <p>As part of the application requirements for the LMC Grant Navigation Program, the City Council must adopt a resolution of support confirming the City Council’s willingness to proceed with Prairie Park Phase 1 in the event grant funding is awarded.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> Resolution 2026-03 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to adopt resolution 2026-03 authorizing application for Grant Navigator Support.

BUDGET INFORMATION

FUNDING:

There is no cost to the City in submitting this grant application.

BUDGETED:

N/A

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-03

**AUTHORIZING APPLICATION FOR
GRANT NAVIGATOR SUPPORT**

WHEREAS, the League of Minnesota Cities (“LMC”) has created the Grant Navigator Program (“Program”) in which LMC will provide grants up to \$5,000 per city to use with industry partners to ease the process of identifying potential grant funds for city projects and aid in the grant application process; and

WHEREAS, the Program is limited to providing support in obtaining grant funding for one project per city, pursuant to Program guidelines; and

WHEREAS, the Program is limited to providing support in obtaining grant funding, and LMC does not provide funds to implement projects; and

WHEREAS, the City of Otsego wishes to apply to the Program for support in finding grant funding for Phase 1 of the Prairie Park Master Plan; and

WHEREAS, the City of Otsego recognizes that if approved, any funds received through the Program must be used in a manner consistent with the conditions above as well as all other conditions or limitations of the Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

- 1.** The City names Parks and Recreation Director Nick Jacobs as its fiscal agent for the purpose of applying to the Program on behalf of the City.
- 2.** The City authorizes the Fiscal Agent to act on its behalf when communicating with LMC in all matters related to the Program application for the Project.
- 3.** If the City is awarded a grant under the Program, it agrees to use the funds to engage with industry partners who will aid the grant matching and application process consistent with the terms and conditions of the Program.
- 4.** If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to the LMC with these findings consistent with the terms and conditions of the Program.
- 5.** If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Program.

ADOPTED by the Otsego City Council this 12th day of January, 2026.

MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:

CITY OF OTSEGO

Jessica Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Planning	City Planner Licht	12 January 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty City Engineer Wagner	3.11 – Meadows of Otsego 2nd

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
X	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommend the City Council approve an extension of a final plat approval.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	
BACKGROUND/JUSTIFICATION:	
<p>US Homes, LLC (d/b/a Lennar) received final plat approval for Meadows of Otsego 2nd Addition on 10 February 2025. Final plat approvals are valid for one year unless extended by the City Council in accordance with Section 10-5-3.E.4 of the Subdivision Ordinance. Lennar has requested an extension of the final plat approval until 1 June 2026. The extension coincides with the developer’s planned closing on the property.</p> <p>There have been no changes to the Comprehensive Plan, Zoning Ordinance or Subdivision Ordinance that would apply to the subject property. The City Code has been amended to update the Fee Schedule for 2026. Accordingly, extension of the final plat approval is to be contingent on payment of applicable fees in effect at the time the development contract is executed and final plat recorded.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> None 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to extend the final plat approval for Meadows of Otsego 2 nd Addition to 1 June 2026 subject to payment of applicable fees and securities in accordance with the fee schedule in effect at the time the development contract is executed and final plat recorded.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 701 – Development Escrows	N/A



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Clerk Etzel	January 12, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.12 – Liquor License Penalties

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
X	Is a strong organization that is committed to leading the community through innovative communication. Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommend the City Council adopt a resolution imposing civil penalties.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>Wright County recently performed alcohol compliance checks on licensed establishments in the City. Unfortunately, Otsego Tobacco & Liquor (Off-Sale) and Pour Wine Bar & Bistro (On-Sale) did not pass their compliance checks.</p> <p>Neither establishment have had a compliance check failure in the last two years.</p> <p>The City Code (Title 4, Chapter 1, Section 9) outlines a \$1,000 civil penalty with no license suspension for a first violation. City Code additionally outlines that Best Practices Training be completed within 60 days. The penalty is subject to City Council discretion, however City staff recommend that the City Council adhere to the ordinance guidelines as outlined in the attached Resolution.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> • Wright County Letter Dated January 8, 2026 • Resolution 2026-04 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to adopt Resolution 2026-04 imposing a civil penalty and other sanctions on Otsego Tobacco & Liquor and Pour Wine Bar & Bistro.

BUDGET INFORMATION

FUNDING:	BUDGETED:
N/A	N/A



**Public Health
Department**

3650 Braddock Avenue NE
Suite 2100
Buffalo, MN 55313

Ph: (763) 335-0280
Fax: (763) 682-7701

www.co.wright.mn.us

1/8/2026

Dear Otsego City Administrator,

I am happy to inform you that the following establishments passed their most recent alcohol compliance check.

Congratulations to:

- Boondox Bar & Grille
- Coborn's Liquor #2047
- Cowboy Jack's Saloon
- Kwik Trip #162
- Mississippi Valley Grill & Bar
- Napa Valley Liquors
- Pour Bottle Shop
- Pour Cocktail Bar & Bites
- Riverview Liqueur
- Riverwood National Bar & Grill
- Rockwoods Grill & Bar
- Target Super T-2456

Unfortunately, the following establishment(s) were not checked due to being closed for the season:

- Vintage Golf Course

Unfortunately, the following establishment(s) did not pass their compliance check:

- Otsego Tobacco & Liquor
- Pour Wine Bar & Bistro

Safe Communities of Wright County has partnered with Wright County Public Health to offer Responsible Beverage Server Training (RBST) to bar owners, managers, servers, and sellers at alcohol establishments about strategies to avoid illegally selling alcohol to underage youth or intoxicated patrons.

Individual Classes will be held monthly at the Wright County Law Enforcement Center. Go to <https://safecomm.org/rbst-training/> to sign up.

Respectfully,

Terri Burkhart
Wright County Public Health
763-682-7516
Terri.Burkhart@wrightcountymn.gov
Licensing@wrightcountymn.gov

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-04

**IMPOSING A CIVIL PENALTY AND OTHER SANCTIONS ON
POUR WINE BAR & BISTRO AND OTSEGO TOBACCO & LIQUOR**

WHEREAS, the Wright County Sheriff's Department, along with Wright County Public Health Staff, conducted alcohol compliance checks within the City of Otsego; and

WHEREAS, Wright County has informed the City by letter dated January 8, 2026, that Pour Wine Bar & Bistro and Otsego Tobacco & Liquor failed the alcohol compliance check; and

WHEREAS, Wright County Public Health, along with the State of Minnesota Department of Public Safety strongly recommends that the City issue a penalty to the license holder; and

WHEREAS, that said violation is by ordinance the first liquor violation for Pour Wine Bar & Bistro and Otsego Tobacco & Liquor as they have had no similar violations in the preceding two-year period; and

WHEREAS, the City Council has authority granted to it under the provisions of Section 340A.415 of Minnesota Statutes to either revoke the license or permit, suspend the license or permit for up to 60 days, impose a civil penalty of up to \$2,000.00 for each violation, or impose any combination of these sanctions; and

WHEREAS, the City has adopted guidelines for enforcement of said authority which are contained in Otsego City Code, Section 4-1-9 Enforcement and Penalties; Suspension and Revocation of License, and which outline a \$1,000.00 fine and Best Practices Training for a first violation, subject to Council discretion; and

WHEREAS, the City Council finds that the imposition of a civil penalty and required training is necessary to send a message to the liquor establishments located within the City of Otsego that said liquor establishments must prevent the sale of alcohol to minors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. The City does hereby impose a civil penalty upon each of Pour Wine Bar & Bistro and Otsego Tobacco & Liquor in the amount of \$1,000.00 each, payable immediately as well as mandatory Best Practices Training to be completed within 60 days and reported back to the City. In the event that all of the sanctions imposed above are not complied with as directed, the matter will be brought back to the City Council for imposition of additional conditions or penalties.
2. That the ownership of Pour Wine Bar & Bistro and Otsego Tobacco & Liquor are hereby directed to provide all additional training in proper alcohol sales for its staff to avoid further violations.

ADOPTED by the Otsego City Council this 12th day of January, 2026.

MOTION BY:

SECONDED BY:
IN FAVOR:
OPPOSED:

CITY OF OTSEGO

Jessica L. Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk