

1. 7:00 P.M. Agenda And Items

Documents:

CC AGENDA 02-23-26.PDF
ITEM 3.1 APPROVE CLAIMS LIST 2026.02.23.PDF
ITEM 3.2.A. 2026.02.09 CITY COUNCIL MINUTES.PDF
ITEM 3.2.B. 2026.02.12 SPECIAL CITY COUNCIL MINUTES.PDF
ITEM 3.3 FIRE STATION FACILITY PROJECT PAY APPLICATION 14.PDF
ITEM 3.4 MODIFYING WATER AND SANITARY SEWER UTILITY RATES.PDF
ITEM 3.5 METROPOLITAN TRANSPORTATION PLANNING ACTIVITIES
MEMORANDUM OF UNDERSTANDING.PDF
ITEM 3.6 OUTLOT A GREAT RIVER CENTRE OF OTSEGO 7TH ADDITION
AUTHORIZING RELEASE OF AGREEMENTS.PDF
ITEM 3.7 ZACHMAN MEADOWS APPROVING CERTIFICATE OF PLAT
CORRECTIONS.PDF
ITEM 3.8 APPOINTING COMMISSIONERS TO ADVISORY COMMISSIONS.PDF
ITEM 4.1 LILY POND PARK RENOVATION PROJECT.PDF
ITEM 5.1 2026 STREET RENEWAL PROJECT.PDF



CITY COUNCIL AGENDA

Monday, February 23, 2026

7:00 PM

Otsego Prairie Center

Members of the public are invited to attend in person at the Otsego Prairie Center (8899 Nashua Avenue NE) or may view the meeting on the internet via Zoom.com using the meeting ID and password below or the dial-in number below. Persons wishing to provide comments during open forum or during public hearings must be present in person at the meeting location or submit comments in writing in advance of the meeting.

Meeting ID: 882 7420 7539

Passcode: 488640

Dial-in: 1-312-626-6799

Call to Order:

Roll Call:

Pledge of Allegiance:

1. Open Forum.
2. Consider Agenda Approval.
3. Consent Agenda:
 - 3.1 Approve Claims List.
 - 3.2 Approve City Council Meeting Minutes.
 - A. February 9, 2026, Meeting.
 - B. February 12, 2026, Special Meeting.
 - 3.3 Approve Pay Application #14 for the Fire Station Facility Project.
 - 3.4 Adopt Resolution 2026-11 Modifying Water & Sanitary Sewer Utility Rates.
 - 3.5 Approve a Memorandum of Understanding – Metropolitan Transportation Planning Activities.
 - 3.6 Adopt Resolution 2026-12 Authorizing Release of Agreements – Outlot A, GRC of Otsego 7th Addition.
 - 3.7 Adopt Resolution 2026-13 Approving Certificate of Plat Corrections – Zachman Meadows.
 - 3.8 Adopt Resolution 2026-14 Appointing Commissioners to Advisory Commissions.
4. Parks and Recreation:
 - 4.1 Lily Pond Park Renovation Project.
 - A. Presentation by Parks and Recreation Director.
 - B. Consider Approval of Plans and Specifications and Authorize the Bid Process.
 - C. Consider Accepting a Quote and Authorize Procurement of Playground Equipment.
5. Engineering:
 - 5.1 2026 Street Renewal Project:
 - A. Presentation by City Engineer.
 - B. Consider Resolution 2026-15 Receiving a Feasibility Report and Calling Hearing on Improvement.

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6. City Council Reports and Updates.
 - A. Heritage Preservation Commission Liaison CM Tanner.
 - B. Parks & Recreation Commission Liaison CM Lund.
 - C. Planning Commission Liaison CM Dunlap.
 - D. Public Safety Commission Liaison CM Goede.
7. Staff Reports and Updates.
 - 7.1 Consider Scheduling a Special City Council Meeting to Discuss the Prairie Park Phase 1 Project.
 - 7.2 Consider Scheduling a Special City Council Meeting to Conduct Fire Chief Interviews.
8. Adjourn.

Open Forum:

This is an opportunity for members of the public to bring an item that is not on tonight's agenda but related to the governance of the City of Otsego, to the attention of the City Council. In providing this limited public forum, the City of Otsego expects respectful participation. We encourage all speakers to be courteous in their language and deportment, and to confine their remarks to those facts that are germane and relevant to the question or matter under discussion. Please remember that this is a public business meeting, available for viewing on the internet by members of the public, including children. Consistent with FCC rules, obscenity, and profane or indecent language will not be tolerated by the presiding officer. Anyone wishing to address the Council should approach the podium to make your comments and identify yourself by your first and last name and your address for the record. Please limit your comments to three (3) minutes. No discussion or action will be taken by the Council on this matter. If requested by the Council, City staff will prepare a report for the Council regarding the matter and place it on the next agenda.

Public Hearing Items:

The City Council wants to ensure that public comments are received at the proper time and place to be most effective. For some comments to be legally considered by the City Council they must be presented at a properly noticed public hearing specifically related to a certain issue. This includes comments related to zoning or subdivision applications, public improvement projects, assessments, code enforcement or other issues that are by State law or City Code subject to a hearing process. You may be advised by the City Council and/or the City Attorney to present comments related to the issues listed above at the appropriate forum to assure that your comments are given proper consideration.

Consent Agenda Items:

These items are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member requests, in which case the item will be removed from the consent for discussion later in the agenda.

Information:

The City Council has been provided background information for agenda items in advance by staff and appointed commissions, committees, and boards. Decisions are based on this information, as well as City policy, practices, input from constituents and a Council member's personal judgment.

The next regular City Council Meeting will be held on Monday, March 9, 2026, 7:00 PM at Otsego Prairie Center.

**COUNCIL ITEM
CITY COUNCIL MEETING
February 23, 2026**

TO: City Council

Claims List is attached; please refer to the Check Registers for payment detail.

CHECK REGISTERS:	\$ 925,601.36	78367 - 78368
	\$ 921,110.98	78369 - 78444
Total	\$ 1,846,712.34	
VOIDED CHECKS:	\$ (2,287.65)	77525
	\$ (15,828.00)	78226
Total	\$ (18,115.65)	
PAYROLL:		
Total	\$ -	
ELECTRONIC PYMTS:		
Total	\$ -	
GRAND TOTAL:	\$ 1,828,596.69	

Please let me know if you have any questions or would like additional information. Thank you.

Mary Olson
Finance

Report Criteria:
 Report type: GL detail
 Check.Type = "Void"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Description	Invoice Amount	Check Amount
77525										
02/26	02/10/2026	77525	651	WASTE MANAGEMENT	0049981-170	1	602-49450-325	REFUSE 09/01/2025 - 09/15/2025	1,372.44-	1,372.44-
02/26	02/10/2026	77525	651	WASTE MANAGEMENT	0050008-170	1	602-49450-325	REFUSE 09/16/2025 - 09/30/2025	915.21-	915.21-
Total 77525:										2,287.65-
Grand Totals:										2,287.65-

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
602-20200	2,287.65	.00	2,287.65
602-49450-325	.00	2,287.65-	2,287.65-
Grand Totals:	2,287.65	2,287.65-	.00

Report Criteria:
 Report type: GL detail
 Check.Type = "Void"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Description	Invoice Amount	Check Amount
78226										
02/26	02/12/2026	78226	204	ESS BROTHERS & SONS INC.	GG1011	1	602-49450-220	SANITARY SEWER MANHOLE CHIMNEY REP	15,828.00-	15,828.00-
Total 78226:										15,828.00-
Grand Totals:										15,828.00-

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
602-20200	15,828.00	.00	15,828.00
602-49450-220	.00	15,828.00-	15,828.00-
Grand Totals:	15,828.00	15,828.00-	.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78367										
02/26	02/10/2026	78367	1984	MARKET & JOHNSON INC	WELLHOUS	1	601-49400-530	PAY #16 - WH4 WATER TREATMENT	923,313.71	923,313.71
Total 78367:										923,313.71
78368										
02/26	02/10/2026	78368	651	WASTE MANAGEMENT	0049981-170	1	602-49450-325	REFUSE 09/01/2025 - 09/15/2025	1,372.44	1,372.44
02/26	02/10/2026	78368	651	WASTE MANAGEMENT	0050008-170	1	602-49450-325	REFUSE 09/16/2025 - 09/30/2025	915.21	915.21
Total 78368:										2,287.65
Grand Totals:										925,601.36

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
601-20200	.00	923,313.71-	923,313.71-
601-49400-530	923,313.71	.00	923,313.71
602-20200	.00	2,287.65-	2,287.65-
602-49450-325	2,287.65	.00	2,287.65
Grand Totals:	925,601.36	925,601.36-	.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78369										
02/26	02/23/2026	78369	1991	ACE HARDWARE	380/7	1	101-43100-220	TOILET FLOAT	6.59	6.59
02/26	02/23/2026	78369	1991	ACE HARDWARE	388/7	1	101-43100-220	PAINTERS TAPE/FASTENERS	24.15	24.15
02/26	02/23/2026	78369	1991	ACE HARDWARE	390/7	1	602-49450-210	BOLTS	2.58	2.58
02/26	02/23/2026	78369	1991	ACE HARDWARE	393/7	1	101-45250-445	WINTERFEST SUPPLIES-FEB-2026	9.59	9.59
02/26	02/23/2026	78369	1991	ACE HARDWARE	396/7	1	101-43100-220	PLUMBERS PUTTY	3.59	3.59
02/26	02/23/2026	78369	1991	ACE HARDWARE	399/7	1	101-41940-210	PRAIRIE CENTER TOOLS-FEB-2026	44.99	44.99
02/26	02/23/2026	78369	1991	ACE HARDWARE	404/7	1	101-43100-240	DRILL BIT	8.99	8.99
Total 78369:										100.48
78370										
02/26	02/23/2026	78370	168	ACE OF ALBERTVILLE	01.31.2026	1	602-49450-210	LEATHER GLOVES	18.99	18.99
02/26	02/23/2026	78370	168	ACE OF ALBERTVILLE	01.31.2026	2	602-49450-210	LIME-RUST/GLOVES/BRUSH/SPONGE SCRUB	74.74	74.74
Total 78370:										93.73
78371										
02/26	02/23/2026	78371	13	ADAMS PEST CONTROL INC	4354644	1	101-41940-390	PRAIRIE CENTER PEST CONTROL-FEB-2026	129.05	129.05
02/26	02/23/2026	78371	13	ADAMS PEST CONTROL INC	4355287	1	101-41945-390	PEST CONTROL - CITY HALL - FEB 2026	167.98	167.98
Total 78371:										297.03
78372										
02/26	02/23/2026	78372	16	ADVANCED ENGINEERING AND	108822	1	602-49450-530	MARTIN FARM LS IMPROVEMENT	5,388.40	5,388.40
02/26	02/23/2026	78372	16	ADVANCED ENGINEERING AND	108826	1	602-49450-530	SCADA IMPROVEMENTS	21,979.22	21,979.22
02/26	02/23/2026	78372	16	ADVANCED ENGINEERING AND	108863	1	601-49400-302	I & C SERVICES	1,500.00	1,500.00
02/26	02/23/2026	78372	16	ADVANCED ENGINEERING AND	108863	2	602-49450-302	I & C SERVICES	1,019.41	1,019.41
02/26	02/23/2026	78372	16	ADVANCED ENGINEERING AND	108901	1	602-49450-530	WEST WWTF MBR	6,166.00	6,166.00
02/26	02/23/2026	78372	16	ADVANCED ENGINEERING AND	108917	1	601-49400-530	WATER TREATMENT WH3	73,553.15	73,553.15
02/26	02/23/2026	78372	16	ADVANCED ENGINEERING AND	108930	1	601-49400-530	WATER TREATMENT WH4	20,325.97	20,325.97
02/26	02/23/2026	78372	16	ADVANCED ENGINEERING AND	108954	1	601-49400-530	SOUTH CENTRAL WATER TREATMENT	177,422.00	177,422.00
Total 78372:										307,354.15
78373										
02/26	02/23/2026	78373	1456	ADVANCED POWER SERVICES INC	7647	1	101-41940-390	PRAIRIE CENTER GENERATOR SERVICE	888.00	888.00
Total 78373:										888.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78374										
02/26	02/23/2026	78374	1259	ALYSSA ESPINOZA	CAMP CLAS	1	101-34700	MULTI-SPORT CAMP REFUND - CLASS CANCELED	25.00	25.00
Total 78374:										25.00
78375										
02/26	02/23/2026	78375	2030	ASTLEFORD INTERNATIONAL TRUCKS	01P129753	1	101-43240-220	BATTERY CORE CREDIT	50.00-	50.00-
02/26	02/23/2026	78375	2030	ASTLEFORD INTERNATIONAL TRUCKS	01P145344	1	101-43240-220	BATTERIES AND CORES	230.00	230.00
Total 78375:										180.00
78376										
02/26	02/23/2026	78376	58	BEAUDRY OIL & SERVICES INC.	3217384	1	101-43240-202	1997 GALLONS OF DIESEL	5,452.27	5,452.27
02/26	02/23/2026	78376	58	BEAUDRY OIL & SERVICES INC.	3217390	1	101-43240-202	2500 GALLONS OF GASOLINE	4,987.50	4,987.50
Total 78376:										10,439.77
78377										
02/26	02/23/2026	78377	60	BERRY COFFEE COMPANY	1097242	1	101-41940-210	COFFEE FOR PRAIRIE CENTER-FEB-2026	76.00	76.00
02/26	02/23/2026	78377	60	BERRY COFFEE COMPANY	1097276	1	101-41945-210	CITY HALL - COFFEE FILTERS	76.00	76.00
Total 78377:										152.00
78378										
02/26	02/23/2026	78378	74	BRAUN INTERTEC CORPORATION	IN1005161	1	601-49400-530	INSPECTIONS & TESTING - WH4 WTP	21,552.25	21,552.25
Total 78378:										21,552.25
78379										
02/26	02/23/2026	78379	1391	C. EMERY NELSON INC	44912	1	602-49450-210	EAST WWTF BLOWER FILTERS	1,955.00	1,955.00
Total 78379:										1,955.00
78380										
02/26	02/23/2026	78380	1045	CAMPBELL KNUTSON	CK Jan 2026	1	101-41700-301	JAN2026 GENERAL LEGAL	3,933.10	3,933.10
02/26	02/23/2026	78380	1045	CAMPBELL KNUTSON	CK Jan 2026	2	101-41700-301	JAN2026 COUNCIL MEETINGS & LEGAL	400.00	400.00
02/26	02/23/2026	78380	1045	CAMPBELL KNUTSON	CK Jan 2026	3	601-49400-530	WELLHOUSE 4 WATER TREATMENT PROJECT	289.00	289.00
02/26	02/23/2026	78380	1045	CAMPBELL KNUTSON	CK Jan 2026	4	601-49400-530	SOUTH CENTRAL WATER FACILITY	326.40	326.40
02/26	02/23/2026	78380	1045	CAMPBELL KNUTSON	CK Jan 2026	5	701-22757	JAN2026 DEVELOPMENT CHARGES	138.00	138.00
02/26	02/23/2026	78380	1045	CAMPBELL KNUTSON	CK Jan 2026	6	701-22761	JAN2026 DEVELOPMENT CHARGES	26.60	26.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
02/26	02/23/2026	78380	1045	CAMPBELL KNUTSON	CK Jan 2026	7	701-22771	JAN2026 DEVELOPMENT CHARGES	79.80	79.80
Total 78380:										5,192.90
78381										
02/26	02/23/2026	78381	1097	CENTERPOINT ENERGY	11336478-0 J	1	602-49450-322	JAN 2026 - EAST WWTF	7,617.52	7,617.52
02/26	02/23/2026	78381	1097	CENTERPOINT ENERGY	5771063-4 J	1	101-41950-322	JAN 2026 - OLD TOWN HALL	599.87	599.87
02/26	02/23/2026	78381	1097	CENTERPOINT ENERGY	5784989-5 J	1	101-41940-322	JAN 2026 - PRAIRIE CENTER	794.16	794.16
02/26	02/23/2026	78381	1097	CENTERPOINT ENERGY	6574573-9 J	1	601-49400-322	JAN 2026 - PUMPHOUSE #4	2,261.71	2,261.71
02/26	02/23/2026	78381	1097	CENTERPOINT ENERGY	6671091-4 J	1	101-41945-322	JAN 2026 - CITY HALL	4,034.45	4,034.45
02/26	02/23/2026	78381	1097	CENTERPOINT ENERGY	6897618-2 J	1	601-49400-322	JAN 2026 - PUMPHOUSE #3	22.00	22.00
02/26	02/23/2026	78381	1097	CENTERPOINT ENERGY	6897619-0 J	1	602-49450-322	JAN 2026 - WEST WWTF	5,493.74	5,493.74
02/26	02/23/2026	78381	1097	CENTERPOINT ENERGY	6897623-2 J	1	601-49400-322	JAN 2026 - PUMPHOUSE #2	226.97	226.97
Total 78381:										21,050.42
78382										
02/26	02/23/2026	78382	97	CENTRAL HYDRAULICS INC.	00665420	1	101-43240-220	HYDRAULIC HOSE AND FITTINGS	85.03	85.03
Total 78382:										85.03
78383										
02/26	02/23/2026	78383	1262	CENTURY FENCE COMPANY	268963901	1	101-41945-525	ELECTION ROOM SECURITY - GATE INSTALL	2,130.00	2,130.00
Total 78383:										2,130.00
78384										
02/26	02/23/2026	78384	1137	CHARLIE BROWN SHELL	1016695	1	101-43100-210	PROPANE FOR FORKLIFT	58.23	58.23
Total 78384:										58.23
78385										
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	1	101-41940-322	FEB 2026 - TV SERVICE	12.28	12.28
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	2	101-41945-322	FEB 2026 - CH FIBER	812.80	812.80
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	3	101-41940-322	FEB 2026 - PC FIBER	812.80	812.80
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	4	602-49450-320	FEB 2026 - WEST WWTF FIBER	812.80	812.80
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	5	602-49450-320	FEB 2026 - EAST WWTF FIBER	812.81	812.81
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	6	602-49450-320	FEB 2026 - EAST WWTF INTERNET	170.00	170.00
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	7	602-49450-320	FEB 2026 - WEST WWTF INTERNET	120.00	120.00
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	8	601-49400-320	FEB 2026 - WELLHOUSE 4 INTERNET	120.00	120.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
02/26	02/23/2026	78385	1572	CHARTER COMMUNICATIONS	0891832010	9	601-49400-320	FEB 2026 - WELLHOUSE 2 INTERNET	120.00	120.00
Total 78385:										3,793.49
78386										
02/26	02/23/2026	78386	1457	CINTAS	9357596236	1	101-41945-390	FEB 2026 - AED CONTRACT - CH	115.88	115.88
02/26	02/23/2026	78386	1457	CINTAS	9357596236	2	101-41940-390	FEB 2026 - AED CONTRACT - PC	134.42	134.42
Total 78386:										250.30
78387										
02/26	02/23/2026	78387	1457	CINTAS CORP	4257955287	1	101-43240-225	SHOP TOWELS AND UNIFORM SERVICE	42.61	42.61
02/26	02/23/2026	78387	1457	CINTAS CORP	4258719658	1	101-43240-225	SHOP TOWELS AND UNIFORM SERVICE	42.61	42.61
02/26	02/23/2026	78387	1457	CINTAS CORP	4259462089	1	101-43240-225	SHOP TOWELS AND UNIFORM SERVICE	42.61	42.61
Total 78387:										127.83
78388										
02/26	02/23/2026	78388	2073	CITYGATE ASSOCIATES LLC	32104	1	214-42200-390	JAN 2026 - FIRE CONSULTING	2,362.31	2,362.31
Total 78388:										2,362.31
78389										
02/26	02/23/2026	78389	446	COMPASS MINERALS AMERICA	1624311	1	101-43100-272	108.45 TONS REGULAR ROAD SALT	11,831.99	11,831.99
Total 78389:										11,831.99
78390										
02/26	02/23/2026	78390	273	CORE & MAIN LP	INV0026114	1	602-49450-220	WW PROCESS PROBES	410.90	410.90
02/26	02/23/2026	78390	273	CORE & MAIN LP	Y501573	1	602-49450-210	COLLECTION SYSTEM COMPONENT	541.72	541.72
02/26	02/23/2026	78390	273	CORE & MAIN LP	Y515630	1	602-49450-210	COLLECTION SYSTEM COMPONENT	235.64	235.64
Total 78390:										1,188.26
78391										
02/26	02/23/2026	78391	1797	CROW RIVER FARM EQUIPMENT CO	214302	1	101-43240-220	STEEL AND HARDWARE	95.04	95.04
Total 78391:										95.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78392										
02/26	02/23/2026	78392	1237	DONALD SMEIJA	27260-01	1	001-11111	UTIL REFUND - 6400 MANCHESTER AVE NE	33.70	33.70
Total 78392:										33.70
78393										
02/26	02/23/2026	78393	193	ELK RIVER PRINTING	206148	1	601-49400-350	DOOR HANGERS - WATER NOTIFICATION	78.16	78.16
02/26	02/23/2026	78393	193	ELK RIVER PRINTING	206243	1	101-41400-201	ADMINISTRATION - WINDOW ENVELOPES	654.28	654.28
Total 78393:										732.44
78394										
02/26	02/23/2026	78394	1500	FERGUSON ENTERPRISES INC #2518	0558993	1	601-49400-309	NEPTUNE 360 - METER READING	9,270.50	9,270.50
02/26	02/23/2026	78394	1500	FERGUSON ENTERPRISES INC #2518	0560905	1	601-49400-228	WATER METERS	15,680.00	15,680.00
Total 78394:										24,950.50
78395										
02/26	02/23/2026	78395	226	FORCE AMERICA INC	CM001-2009	1	101-43240-220	PUMP CREDIT AS DISCUSSED	1,688.15-	1,688.15-
02/26	02/23/2026	78395	226	FORCE AMERICA INC	IN001-21163	1	101-43240-220	HYDRAULIC PUMP	3,377.15	3,377.15
Total 78395:										1,689.00
78396										
02/26	02/23/2026	78396	251	GOPHER STATE ONE-CALL INC	6010672	1	601-49400-390	LOCATE TICKETS - JAN 2026	97.90	97.90
02/26	02/23/2026	78396	251	GOPHER STATE ONE-CALL INC	6010672	2	602-49450-390	LOCATE TICKETS - JAN 2026	97.90	97.90
Total 78396:										195.80
78397										
02/26	02/23/2026	78397	1747	GRAYMONT LLC	14-210653RI	1	602-49450-216	QUICKLIME	7,251.62	7,251.62
Total 78397:										7,251.62
78398										
02/26	02/23/2026	78398	2094	GUARDIAN FLEET SAFETY	303862	1	216-42200-550	TAHOE - CHIEF VEHICLE BUILDOUT	15,255.27	15,255.27
Total 78398:										15,255.27

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78399										
02/26	02/23/2026	78399	736	HAWKINS INC	7321996	1	602-49450-216	BIOSOLIDS CHEMICALS	10,486.81	10,486.81
02/26	02/23/2026	78399	736	HAWKINS INC	7332351	1	601-49400-216	WATER CHEMICALS	11,548.33	11,548.33
02/26	02/23/2026	78399	736	HAWKINS INC	7335566	1	601-49400-216	CL TANK DEMURRAGE CHARGE >60DAY	30.00	30.00
Total 78399:										22,065.14
78400										
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	1	101-41400-130	MEDICAL INSURANCE - MAR 2026	3,441.84	3,441.84
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	2	101-41400-130	DENTAL INSURANCE - MAR 2026	259.93	259.93
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	3	101-41600-130	DENTAL INSURANCE - MAR 2026	135.62	135.62
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	4	101-41600-130	MEDICAL INSURANCE - MAR 2026	2,025.45	2,025.45
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	5	101-43100-130	MEDICAL INSURANCE - MAR 2026	6,636.58	6,636.58
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	6	101-43100-130	DENTAL INSURANCE - MAR 2026	395.55	395.55
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	7	101-43240-130	DENTAL INSURANCE - MAR 2026	90.41	90.41
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	8	101-43240-130	MEDICAL INSURANCE - MAR 2026	1,094.98	1,094.98
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	9	101-45200-130	MEDICAL INSURANCE - MAR 2026	3,124.37	3,124.37
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	10	101-45200-130	DENTAL INSURANCE - MAR 2026	214.74	214.74
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	11	101-45250-130	DENTAL INSURANCE - MAR 2026	101.72	101.72
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	12	101-45250-130	MEDICAL INSURANCE - MAR 2026	1,859.30	1,859.30
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	13	601-49400-130	MEDICAL INSURANCE - MAR 2026	2,462.09	2,462.09
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	14	601-49400-130	DENTAL INSURANCE - MAR 2026	113.03	113.03
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	15	602-49450-130	DENTAL INSURANCE - MAR 2026	229.61	229.61
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	16	602-49450-130	MEDICAL INSURANCE - MAR 2026	7,584.85	7,584.85
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	17	101-21706	MEDICAL INSURANCE - MAR 2026	2,726.68	2,726.68
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	18	101-21706	DENTAL INSURANCE - MAR 2026	712.06	712.06
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	19	101-42410-130	DENTAL INSURANCE - MAR 2026	135.62	135.62
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	20	101-42410-130	MEDICAL INSURANCE - MAR 2026	2,677.76	2,677.76
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	21	101-41320-130	MEDICAL INSURANCE - MAR 2026	1,426.35	1,426.35
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	22	101-41320-130	DENTAL INSURANCE - MAR 2026	7.65	7.65
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	23	101-41800-130	MEDICAL INSURANCE - MAR 2026	1,434.00	1,434.00
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	24	101-41650-130	MEDICAL INSURANCE - MAR 2026	1,434.00	1,434.00
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	25	101-41850-130	MEDICAL INSURANCE - MAR 2026	863.12	863.12
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	26	602-49450-130	A LINDENFELSER RETRO MEDICAL X JAN 2026	503.06-	503.06-
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	27	602-49450-130	A LINDENFELSER RETRO MEDICAL X FEB 2026	503.06-	503.06-
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	28	602-49450-130	A LINDENFELSER RETRO DENTAL X FEB 2026	45.21-	45.21-
02/26	02/23/2026	78400	274	HEALTHPARTNERS INC	0987850516	29	602-49450-130	A LINDENFELSER RETRO DENTAL X JAN 2026	45.21-	45.21-
Total 78400:										40,090.77

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78401										
02/26	02/23/2026	78401	2095	HENRICKSEN	25101489-00	1	446-42200-525	FURNITURE DEPOSIT - FIRE STATION	76,487.96	76,487.96
Total 78401:										76,487.96
78402										
02/26	02/23/2026	78402	1484	HOISINGTON KOEGLER GROUP INC	021-020-58	1	205-45210-390	LILY POND PARK-FEB 2026	5,438.98	5,438.98
02/26	02/23/2026	78402	1484	HOISINGTON KOEGLER GROUP INC	021-020-58	2	203-45210-390	PRAIRE PARK PHASE 1-FEB-2026	525.00	525.00
Total 78402:										5,963.98
78403										
02/26	02/23/2026	78403	290	HOME DEPOT CREDIT SERVICES	0120560	1	101-43100-220	HANDLE, SQUEEGEE, HOSE REEL	173.06	173.06
02/26	02/23/2026	78403	290	HOME DEPOT CREDIT SERVICES	0511201	1	101-41940-402	PRAIRIE CENTER REPAIR-JAN-2026	85.28	85.28
Total 78403:										258.34
78404										
02/26	02/23/2026	78404	1789	IDEAL ENERGIES SOLAR LEASING 2021 LL	02.16.2026	1	602-49450-322	SOLAR LEASING	429.51	429.51
Total 78404:										429.51
78405										
02/26	02/23/2026	78405	1979	INNOVATIVE OFFICE SOLUTIONS LLS	IN2057114	1	602-49450-201	CLEANER, PLASTIC CUPS, DRY ERASE	407.00	407.00
02/26	02/23/2026	78405	1979	INNOVATIVE OFFICE SOLUTIONS LLS	IN5055289	1	602-49450-201	PAPERTOWELS, PLATES, PENS/MARKERS, PLASTI	1,341.31	1,341.31
02/26	02/23/2026	78405	1979	INNOVATIVE OFFICE SOLUTIONS LLS	IN5056443	1	602-49450-201	JANITORIAL	31.71	31.71
02/26	02/23/2026	78405	1979	INNOVATIVE OFFICE SOLUTIONS LLS	IN5057305	1	601-49400-227	NITRILE GLOVES	164.76	164.76
Total 78405:										1,944.78
78406										
02/26	02/23/2026	78406	1958	KRAUS-ANDERSON CONSTRUCTION COM	75538	1	446-42200-525	ESD FACILITY - JAN 2026 - CM SERVICES	73,620.93	73,620.93
Total 78406:										73,620.93
78407										
02/26	02/23/2026	78407	480	LARSON COMPANIES	2504516415	1	101-43240-210	AIR FILTERS	14.40	14.40
02/26	02/23/2026	78407	480	LARSON COMPANIES	2504516442	1	101-43240-210	FILTERS	55.28	55.28
02/26	02/23/2026	78407	480	LARSON COMPANIES	2504516446	1	101-43240-210	AIR FILTERS	139.15	139.15
02/26	02/23/2026	78407	480	LARSON COMPANIES	2504516833	1	101-43240-210	CAB AIR FILTERS	63.25	63.25

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Total 78407:										272.08
78408										
02/26	02/23/2026	78408	1237	LEGACY TITLE	14140-07	1	001-11111	UTIL REFUND - 7742 PALOMINO AVE NE	310.23	310.23
Total 78408:										310.23
78409										
02/26	02/23/2026	78409	1673	LIVEVOICE	000039-320-	1	601-49400-320	FEB 2026 - ANSWERING SERVICE	79.81	79.81
02/26	02/23/2026	78409	1673	LIVEVOICE	000039-320-	2	602-49450-320	FEB 2026 - ANSWERING SERVICE	79.82	79.82
Total 78409:										159.63
78410										
02/26	02/23/2026	78410	1482	M & G TRAILER SALES - SERVICE & RENTA	176722	1	101-43240-220	TARP ROPE HOOK	4.00	4.00
Total 78410:										4.00
78411										
02/26	02/23/2026	78411	881	MCMaster-CARR	58942684	1	101-43240-220	DRAW LATCHES	40.02	40.02
02/26	02/23/2026	78411	881	MCMaster-CARR	59626973	1	101-41945-402	HVAC MOTOR BEARINGS	194.78	194.78
02/26	02/23/2026	78411	881	MCMaster-CARR	59629754	1	101-41945-402	PRESSURE GAUGE	131.88	131.88
02/26	02/23/2026	78411	881	MCMaster-CARR	59683801	1	101-41945-402	PRESSURE GAUGE	131.88	131.88
Total 78411:										498.56
78412										
02/26	02/23/2026	78412	392	MENARDS	31295	1	101-43100-220	PIPE FITTINGS	4.29	4.29
02/26	02/23/2026	78412	392	MENARDS	31330	1	602-49450-210	DISTILLED WATER, HARDWARE ITEMS FOR THE W	339.84	339.84
02/26	02/23/2026	78412	392	MENARDS	31587	1	101-45200-210	PARK MAINTENANCE SUPPLIES-FEB-2026	95.24	95.24
02/26	02/23/2026	78412	392	MENARDS	31691	1	101-43100-210	DEGREASER FLOOR SOAP	93.96	93.96
02/26	02/23/2026	78412	392	MENARDS	31691	2	101-43100-220	RUBBER AIR HOSE	34.99	34.99
02/26	02/23/2026	78412	392	MENARDS	31699	1	101-43100-210	BOTTLED WATER	292.32	292.32
02/26	02/23/2026	78412	392	MENARDS	31699	2	101-41945-402	HVAC COUPLING	12.16	12.16
02/26	02/23/2026	78412	392	MENARDS	31747	1	101-43100-240	DRILL BITS	67.98	67.98
02/26	02/23/2026	78412	392	MENARDS	31747	2	101-43100-220	BALL VALVE	19.99	19.99
Total 78412:										960.77

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78413										
02/26	02/23/2026	78413	395	METRO APPLIANCE RECYCLING	583082D	1	602-49450-325	BATTERY RECYCLING	30.00	30.00
Total 78413:										30.00
78414										
02/26	02/23/2026	78414	1737	MIDWAY IRON & METAL INC	622486	1	101-43240-220	STEEL ROUND BAR	7.97	7.97
Total 78414:										7.97
78415										
02/26	02/23/2026	78415	417	MN DEPT OF NATL RESOURCES	2005-3146 0	1	601-49400-306	WATER USE (2025)	22,704.64	22,704.64
Total 78415:										22,704.64
78416										
02/26	02/23/2026	78416	1444	MNGFOA	5111	1	101-41600-355	MNGFOA DUES 2026 - JULIE	80.00	80.00
Total 78416:										80.00
78417										
02/26	02/23/2026	78417	1733	MONTICELLO ANIMAL CONTROL	1301	1	101-42710-390	JAN 2026 - ANIMAL PICKUPS	275.00	275.00
Total 78417:										275.00
78418										
02/26	02/23/2026	78418	1956	NAPA AUTO PARTS	329297	1	101-43240-220	EXTENSION	21.92	21.92
Total 78418:										21.92
78419										
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	327830	1	101-43240-220	BATTERY, WARRANTY AND CORE DEPOSITS	950.11	950.11
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	327830 VD	1	101-43240-220	BATTERY AND WARRANTY CREDIT	950.11-	950.11-
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	327832	1	101-43240-220	TRAILER WIRE	158.00	158.00
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	327832	2	101-43240-240	OIL PITCHER	13.42	13.42
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	328153	1	101-43240-240	BEARING PACKER	35.80	35.80
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	328153 VD	1	101-43240-240	BEARING PACKER CREDIT	35.80-	35.80-
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	328159	1	101-43240-220	OIL SEALS	17.36	17.36
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	328159 VD	1	101-43240-220	OIL SEALS CREDIT	17.36-	17.36-
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	328163	1	101-43240-220	SEALS	17.84	17.84

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02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	328354	1	101-43240-220	OIL SEALS	17.84	17.84
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	329345	1	101-43240-202	DEF FLUID	347.38	347.38
02/26	02/23/2026	78419	435	NAPA OF ELK RIVER INC	329348	1	101-43240-220	WASHER FLUID AND BATTERY CORE CREDIT	164.99	164.99
Total 78419:										719.47
78420										
02/26	02/23/2026	78420	442	NEWMAN TRAFFIC SIGNS	TRFINV0655	1	101-43100-293	SIGN HARDWARE	358.16	358.16
Total 78420:										358.16
78421										
02/26	02/23/2026	78421	1751	NORTHLAND REFRIGERATION INC	7334	1	602-49450-390	HVAC SERVICES EWWTF	351.00	351.00
Total 78421:										351.00
78422										
02/26	02/23/2026	78422	454	NOVA COMMUNICATIONS TECH	IN-80009186	1	101-41945-320	FEB 2026 - PHONE SYSTEM	491.96	491.96
02/26	02/23/2026	78422	454	NOVA COMMUNICATIONS TECH	IN-80009186	2	601-49400-320	FEB 2026 - PHONE SYSTEM	45.49	45.49
02/26	02/23/2026	78422	454	NOVA COMMUNICATIONS TECH	IN-80009186	3	602-49450-320	FEB 2026 - PHONE SYSTEM	136.47	136.47
Total 78422:										673.92
78423										
02/26	02/23/2026	78423	2096	NOVO SOLUTIONS INC	7988	1	601-49400-309	NOVO	3,400.00	3,400.00
02/26	02/23/2026	78423	2096	NOVO SOLUTIONS INC	7988	2	602-49450-309	NOVO	10,195.00	10,195.00
Total 78423:										13,595.00
78424										
02/26	02/23/2026	78424	706	PACE ANALYTICAL SERVICES INC.	2510050442	1	602-49450-390	PFAS SAMPLING	2,789.20	2,789.20
02/26	02/23/2026	78424	706	PACE ANALYTICAL SERVICES INC.	2510050467	1	602-49450-390	PFAS SAMPLING	482.00	482.00
02/26	02/23/2026	78424	706	PACE ANALYTICAL SERVICES INC.	26100511402	1	602-49450-390	PFAS SAMPLING	521.00	521.00
Total 78424:										3,792.20
78425										
02/26	02/23/2026	78425	488	POMP'S TIRE SERVICE INC	2390031365	1	101-43240-210	TIRE CASINGS CREDIT	280.00-	280.00-
02/26	02/23/2026	78425	488	POMP'S TIRE SERVICE INC	2390033167	1	101-43240-210	TIRES	1,140.44	1,140.44
02/26	02/23/2026	78425	488	POMP'S TIRE SERVICE INC	2390033293	1	101-43240-210	TIRES	1,064.58	1,064.58

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Total 78425:										1,925.02
78426										
02/26	02/23/2026	78426	1659	QUADIENT INC	17934068	1	601-49400-390	JAN 2026 - UB POSTAGE	958.69	958.69
02/26	02/23/2026	78426	1659	QUADIENT INC	17934068	2	602-49450-390	JAN 2026 - UB POSTAGE	1,424.32	1,424.32
02/26	02/23/2026	78426	1659	QUADIENT INC	17934068	3	603-49490-390	JAN 2026 - UB POSTAGE	41.22	41.22
Total 78426:										2,424.23
78427										
02/26	02/23/2026	78427	1776	RENEE DEVRIES	MILEAGE/B	1	602-49450-321	CONFERENCE MILEAGE	127.02	127.02
02/26	02/23/2026	78427	1776	RENEE DEVRIES	MILEAGE/B	2	601-49400-360	CERTIFICATION - WATER	23.00	23.00
Total 78427:										150.02
78428										
02/26	02/23/2026	78428	1820	REPUBLIC SERVICES #899	0899-004927	1	101-41940-325	8899 NASHUA AVE NE	140.18	140.18
02/26	02/23/2026	78428	1820	REPUBLIC SERVICES #899	0899-004927	2	101-41940-325	8899 NASHUA - RECYCLING	50.22	50.22
02/26	02/23/2026	78428	1820	REPUBLIC SERVICES #899	0899-004927	3	101-41945-325	13400 90TH ST NE	1,276.70	1,276.70
02/26	02/23/2026	78428	1820	REPUBLIC SERVICES #899	0899-004927	4	602-49450-325	7551 LANCASTER AVE NE	324.98	324.98
02/26	02/23/2026	78428	1820	REPUBLIC SERVICES #899	0899-004927	5	602-49450-325	5850 RANDOLPH AVE NE	280.36	280.36
Total 78428:										2,072.44
78429										
02/26	02/23/2026	78429	512	RICOH USA INC	5072730902	1	101-41945-410	CH MAIN FLOOR - COPIES - NOV 2025 TO JAN 202	190.41	190.41
Total 78429:										190.41
78430										
02/26	02/23/2026	78430	1372	SIMPLIFILE	3657870146	1	101-41400-340	EASEMENT UTILITY AND DRAINAGE 85TH STREET	49.25	49.25
02/26	02/23/2026	78430	1372	SIMPLIFILE	3657870146	2	101-41400-340	EASEMENT 85TH STREET - VASSEUR 11411 85TH	49.25	49.25
02/26	02/23/2026	78430	1372	SIMPLIFILE	3657870146	3	101-41400-340	EASEMENT ROADWAY 85TH STREET - JOHNSON 8	49.25	49.25
02/26	02/23/2026	78430	1372	SIMPLIFILE	3657870146	4	101-41400-340	EASEMENT UTILITY AND DRAINAGE 85TH STREET	49.25	49.25
02/26	02/23/2026	78430	1372	SIMPLIFILE	3657870146	5	101-41400-340	EASEMENT ROADWAY 85TH STREET - MACK 1489	49.25	49.25
02/26	02/23/2026	78430	1372	SIMPLIFILE	3657870146	6	101-41400-340	EASEMENT ROADWAY 85TH STREET - THEIGLES 8	49.25	49.25
02/26	02/23/2026	78430	1372	SIMPLIFILE	3657870146	7	101-41400-340	EASEMENT UTILITY AND DRAINAGE 85TH STREET	49.25	49.25
02/26	02/23/2026	78430	1372	SIMPLIFILE	3657870146	8	101-41400-340	EASEMENT UTILITY AND DRAINAGE 85TH STREET	49.25	49.25

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Total 78430:										394.00
78431										
02/26	02/23/2026	78431	1353	SITEONE LANDSCAPE SUPPLY HOLDING L	162599094-0	1	101-45200-220	IRRIGATION SUPPLIES-FEB-2026	1,661.55	1,661.55
Total 78431:										1,661.55
78432										
02/26	02/23/2026	78432	1801	SYNAGRO TECHNOLOGIES INC	65432	1	602-49450-419	BIOSOLIDS HAULING JANUARY 2026	1,485.24	1,485.24
Total 78432:										1,485.24
78433										
02/26	02/23/2026	78433	87	TEGRETE	120458	1	101-41945-389	MAR 2026 - CH CLEANING	643.00	643.00
02/26	02/23/2026	78433	87	TEGRETE	120458	2	101-41940-389	MAR 2026 - PC CLEANING	923.00	923.00
Total 78433:										1,566.00
78434										
02/26	02/23/2026	78434	587	TERMINAL SUPPLY CO INC.	89995-00	1	101-43240-220	CABLE TIES AND HARDWARE	88.43	88.43
Total 78434:										88.43
78435										
02/26	02/23/2026	78435	1990	TOSHIBA AMERICA BUSINESS SOLUTIONS	6761465	1	602-49450-201	TOSHIBA PRINTER - UTILITIES	2.61	2.61
02/26	02/23/2026	78435	1990	TOSHIBA AMERICA BUSINESS SOLUTIONS	6769873	1	602-49450-201	TOSHIBA PRINTER - UTILITIES	101.40	101.40
Total 78435:										104.01
78436										
02/26	02/23/2026	78436	604	TOWMASTER	90004768	1	206-43100-501	2024 SINGLE AXLE TRUCK BUILD OUT	169,861.00	169,861.00
Total 78436:										169,861.00
78437										
02/26	02/23/2026	78437	450	TREVIPAY	9fe60450	1	101-43240-220	PINTLE HITCHES FOR UTILITIES	547.86	547.86
Total 78437:										547.86

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
78438										
02/26	02/23/2026	78438	626	US BANK - VISA	0215191	1	601-49400-220	WATER PUMP COMPONENTS	1,120.03	1,120.03
02/26	02/23/2026	78438	626	US BANK - VISA	025060	1	602-49450-206	STAMPS	40.00	40.00
02/26	02/23/2026	78438	626	US BANK - VISA	025060	2	601-49400-206	STAMPS	38.00	38.00
02/26	02/23/2026	78438	626	US BANK - VISA	041831	1	101-45250-445	SENIOR BINGO PRIZES-FEB-2026	159.00	159.00
02/26	02/23/2026	78438	626	US BANK - VISA	04388	1	101-45200-360	CPSI-JIM-JAN-2026	655.00	655.00
02/26	02/23/2026	78438	626	US BANK - VISA	046725	1	101-45250-445	SENIOR BINGO PRIZES-FEB-2026	68.22	68.22
02/26	02/23/2026	78438	626	US BANK - VISA	064458	1	101-45250-445	STRAW FOR WINTERFEST-FEB-2026	129.32	129.32
02/26	02/23/2026	78438	626	US BANK - VISA	094578	1	602-49450-201	COFFEE	178.90	178.90
02/26	02/23/2026	78438	626	US BANK - VISA	1000112	1	101-45200-360	TREE INSPECTOR-JIM-JAN-2026	25.00	25.00
02/26	02/23/2026	78438	626	US BANK - VISA	1001247	1	101-45200-360	CRAIG-TRAINING-JAN-2026	45.00	45.00
02/26	02/23/2026	78438	626	US BANK - VISA	10875633	1	101-45250-355	SESAC MUSIC LISENCE-JAN-2026	641.00	641.00
02/26	02/23/2026	78438	626	US BANK - VISA	111-0702240-	1	601-49400-210	OUTLET COVER	43.68	43.68
02/26	02/23/2026	78438	626	US BANK - VISA	111-0873102-	1	101-43240-220	FLOOR SPONGES SLIP PREVENTION	132.00	132.00
02/26	02/23/2026	78438	626	US BANK - VISA	111-2263112-	1	101-45200-210	MUTT MITTS-JAN-2026	519.00	519.00
02/26	02/23/2026	78438	626	US BANK - VISA	111-2263112-	2	101-45250-210	STICKERS FOR REC-JAN-2026	7.95	7.95
02/26	02/23/2026	78438	626	US BANK - VISA	111-2469033-	1	101-43240-220	ADAPTER AND BATTERIES	24.18	24.18
02/26	02/23/2026	78438	626	US BANK - VISA	111-2616517-	1	101-41400-201	TRAINING MATERIAL FOR 3/6/2026 - ETZEL	15.59	15.59
02/26	02/23/2026	78438	626	US BANK - VISA	111-3380406-	1	101-41940-210	PRAIRIE CENTER SUPPLIES-JAN-2026	55.00	55.00
02/26	02/23/2026	78438	626	US BANK - VISA	111-4350674-	1	101-45200-210	MUTT MITTS-JAN-2026	376.47	376.47
02/26	02/23/2026	78438	626	US BANK - VISA	111-5017792-	1	101-43100-210	PHONE CASE/CHARGING BLOCK, PROTECTOR,AI	89.20	89.20
02/26	02/23/2026	78438	626	US BANK - VISA	111-6388666-	1	101-43240-220	SHEAR BOLTS, O-RINGS	74.27	74.27
02/26	02/23/2026	78438	626	US BANK - VISA	111-6495110-	1	602-49450-210	TOOL ORGANIZERS	32.99	32.99
02/26	02/23/2026	78438	626	US BANK - VISA	111-8218555-	1	601-49400-228	WATER METER ACCESSORY	61.29	61.29
02/26	02/23/2026	78438	626	US BANK - VISA	112-1037923	1	602-49450-201	CLEANING SUPPLIES	38.41	38.41
02/26	02/23/2026	78438	626	US BANK - VISA	112-1180700-	1	602-49450-210	BIOSOLIDS PH PROBE	178.49	178.49
02/26	02/23/2026	78438	626	US BANK - VISA	112-1564000	1	602-49450-201	LAUNDRY SUPPLIES	62.32	62.32
02/26	02/23/2026	78438	626	US BANK - VISA	112-4200478	1	602-49450-201	DISPOSABLE CUPS	70.39	70.39
02/26	02/23/2026	78438	626	US BANK - VISA	112-4200478	1	602-49450-201	PLASTIC CUPS RETURNED/CREDITED	70.39-	70.39-
02/26	02/23/2026	78438	626	US BANK - VISA	112-4631104-	1	602-49450-201	SOLO CUPS	152.29	152.29
02/26	02/23/2026	78438	626	US BANK - VISA	112-7517754	1	602-49450-201	CLEANING SUPPLIES	109.92	109.92
02/26	02/23/2026	78438	626	US BANK - VISA	112-9563566	1	602-49450-201	AIR FRESHENERS	19.39	19.39
02/26	02/23/2026	78438	626	US BANK - VISA	11329091724	1	101-45250-355	BMI MUSIC LICENSE-JAN-2026	459.00	459.00
02/26	02/23/2026	78438	626	US BANK - VISA	114-0010837	1	101-43240-220	D-RINGS AND RATCHET STRAP	88.49	88.49
02/26	02/23/2026	78438	626	US BANK - VISA	114-0036697	1	602-49450-201	PLATES AND BOWLS	210.00	210.00
02/26	02/23/2026	78438	626	US BANK - VISA	114-0638051	1	602-49450-210	STAINLESS ANCHORS	93.40	93.40
02/26	02/23/2026	78438	626	US BANK - VISA	114-1516122	1	101-45200-210	PARK MAINTENANCE SUPPLIES-JAN-2026	128.98	128.98
02/26	02/23/2026	78438	626	US BANK - VISA	114-1873223	1	602-49450-240	SOCKET SET	48.94	48.94
02/26	02/23/2026	78438	626	US BANK - VISA	114-2168114-	1	101-43100-227	HAZARD FLOOR TAPE	15.02	15.02
02/26	02/23/2026	78438	626	US BANK - VISA	114-2411954-	1	101-45250-445	WINTERFEST KIDS HUNT PRIZES BAG CANDY FID	85.83	85.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
02/26	02/23/2026	78438	626	US BANK - VISA	114-2734768	1	602-49450-210	SPECIALTY SOCKET	6.32	6.32
02/26	02/23/2026	78438	626	US BANK - VISA	114-2836348	1	602-49450-210	STAINLESS EYE BOLTS & REPLACEMENT PARTS	74.87	74.87
02/26	02/23/2026	78438	626	US BANK - VISA	114-2857549	1	602-49450-227	CHEMICAL WARNING SIGNS	28.50	28.50
02/26	02/23/2026	78438	626	US BANK - VISA	114-4095044	1	602-49450-210	SMALL PIPE JETTING EQUIPMENT	35.99	35.99
02/26	02/23/2026	78438	626	US BANK - VISA	114-5850222	1	101-45250-445	WINTERFEST CRAFT SUPPLIES FEB 2026	25.62	25.62
02/26	02/23/2026	78438	626	US BANK - VISA	114-5879504	1	602-49450-201	WEST OFFICE SUPPLIES AND AIR FRESHENERS	50.18	50.18
02/26	02/23/2026	78438	626	US BANK - VISA	114-5910044	1	602-49450-227	CHEMICAL SIGNS	45.64	45.64
02/26	02/23/2026	78438	626	US BANK - VISA	114-6179449	1	101-45250-445	SENIOR CARD MONEY BOX FEB 2026	12.79	12.79
02/26	02/23/2026	78438	626	US BANK - VISA	114-6524883	1	101-43100-210	CORK BOARD	58.90	58.90
02/26	02/23/2026	78438	626	US BANK - VISA	114-6994929	1	602-49450-210	PRESSURE WASHER PARTS	16.99	16.99
02/26	02/23/2026	78438	626	US BANK - VISA	114-7014108	1	101-45250-445	WINTERFEST PRIZES FEB 2026	35.87	35.87
02/26	02/23/2026	78438	626	US BANK - VISA	114-7166452	1	101-41940-210	COFFEE FILTERS FEB 2026	28.50	28.50
02/26	02/23/2026	78438	626	US BANK - VISA	114-7486881	1	101-45250-210	MARKERS-FEB-2026	8.92	8.92
02/26	02/23/2026	78438	626	US BANK - VISA	114-7632448	1	602-49450-210	PRESSURE WASHER	379.99	379.99
02/26	02/23/2026	78438	626	US BANK - VISA	114-7862058	1	602-49450-210	HOSE CONNECTORS AND HOLDER	39.88	39.88
02/26	02/23/2026	78438	626	US BANK - VISA	114-7958015	1	602-49450-240	SCREWDRIVER SET AND STORAGE	13.29	13.29
02/26	02/23/2026	78438	626	US BANK - VISA	114-8117597-	1	101-43240-220	LOCKING PIN	45.99	45.99
02/26	02/23/2026	78438	626	US BANK - VISA	114-8207074	1	101-45250-445	SENIOR CRAFTS FUR WIRE FEB 2026	37.71	37.71
02/26	02/23/2026	78438	626	US BANK - VISA	114-8512402	1	101-41650-210	IPAD CHARGING CABLES AND BRICKS	61.93	61.93
02/26	02/23/2026	78438	626	US BANK - VISA	114-8792305	1	101-43240-220	LOCKING PINS	13.99	13.99
02/26	02/23/2026	78438	626	US BANK - VISA	114-8885979	1	101-45250-445	BINGO PRIZES PUDDING FEB 2026	18.75	18.75
02/26	02/23/2026	78438	626	US BANK - VISA	114-9036037	1	602-49450-210	CAR WASHING SOAP	27.99	27.99
02/26	02/23/2026	78438	626	US BANK - VISA	114-9354944	1	101-45250-445	SENIOR CARD PAPER STORAGE DRAWER FEB 20	58.85	58.85
02/26	02/23/2026	78438	626	US BANK - VISA	114-9717042	1	602-49450-201	LAUNDRY SUPPLIES	19.94	19.94
02/26	02/23/2026	78438	626	US BANK - VISA	1214210483	1	101-46580-360	I94 STATE OF CITIES - REGISTRATION	260.00	260.00
02/26	02/23/2026	78438	626	US BANK - VISA	1282422	1	101-41600-390	2025 - IRS FILING - 1099 FORMS	197.40	197.40
02/26	02/23/2026	78438	626	US BANK - VISA	1314-3574	1	602-49450-360	AE2S TRAINING/CEU'S	10.00	10.00
02/26	02/23/2026	78438	626	US BANK - VISA	1668-3033	1	602-49450-360	AE2S TRAINING/CEU	10.00	10.00
02/26	02/23/2026	78438	626	US BANK - VISA	173625	1	101-43240-390	POWDER COATING FOR DUMP ENCLOSURE	566.50	566.50
02/26	02/23/2026	78438	626	US BANK - VISA	200030114	1	101-43240-360	CDL CERTIFICATION JIM GEYEN	245.00	245.00
02/26	02/23/2026	78438	626	US BANK - VISA	26596411	1	601-49400-360	CLASS C WATER EXAM TRAINING.	350.00	350.00
02/26	02/23/2026	78438	626	US BANK - VISA	2916	1	101-41400-360	TRAINING AND PRESENTATION SKILLS - KALLAND	160.00	160.00
02/26	02/23/2026	78438	626	US BANK - VISA	332118	1	101-45200-210	FLAGS-JAN-2026	468.40	468.40
02/26	02/23/2026	78438	626	US BANK - VISA	4122	1	101-45250-350	EVENT SIGNAGE FEB 2026	255.00	255.00
02/26	02/23/2026	78438	626	US BANK - VISA	443037	1	101-41320-360	MCMA CONFERENCE - REGISTRATION - ADAM	525.00	525.00
02/26	02/23/2026	78438	626	US BANK - VISA	50465	1	101-43100-220	STOP BUTTON ASSEMBLY	32.97	32.97
02/26	02/23/2026	78438	626	US BANK - VISA	5079692	1	601-49400-202	FUEL	36.15	36.15
02/26	02/23/2026	78438	626	US BANK - VISA	599636	1	101-41400-360	MCFOA ANNUAL CONFERENCE - KALLAND	395.00	395.00
02/26	02/23/2026	78438	626	US BANK - VISA	599640	1	101-41400-360	2026 MCFOA ANNUAL CONFERENCE - SANDY	395.00	395.00
02/26	02/23/2026	78438	626	US BANK - VISA	600006	1	101-41400-360	MCFOA ANNUAL CONFERENCE - ETZEL	395.00	395.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
02/26	02/23/2026	78438	626	US BANK - VISA	62394	1	101-43240-202	GASOLINE OFF SITE	30.18	30.18
02/26	02/23/2026	78438	626	US BANK - VISA	711IQY8S-00	1	101-43240-390	WINDSHIELD CHIP REPAIR	125.00	125.00
02/26	02/23/2026	78438	626	US BANK - VISA	734846	1	101-41800-355	ICMA MEMBERSHIP 2026 - SABRINA	903.00	903.00
02/26	02/23/2026	78438	626	US BANK - VISA	7373808855	1	101-41945-210	CITY HALL SUPPLIES - SPOONS AND PAPER TOW	25.87	25.87
02/26	02/23/2026	78438	626	US BANK - VISA	7373808855	2	101-41400-201	ADMIN SUPPLIES - TAPE AND COLOR PAPER	34.57	34.57
02/26	02/23/2026	78438	626	US BANK - VISA	74880217	1	601-49400-360	WATER TRAINING AND EDUCATION	350.00	350.00
02/26	02/23/2026	78438	626	US BANK - VISA	7672442436	1	101-41400-201	NOTARY STAMP - ETZEL	32.99	32.99
02/26	02/23/2026	78438	626	US BANK - VISA	7672442436	2	101-41400-201	NOTARY STAMP - KALLAND	32.99	32.99
02/26	02/23/2026	78438	626	US BANK - VISA	7773	1	101-45250-445	WINTERFEST ELSA FEB 2026	275.00	275.00
02/26	02/23/2026	78438	626	US BANK - VISA	862350	1	101-41600-360	GFOA CONFERENCE - REGISTRATION - ADAM	600.00	600.00
02/26	02/23/2026	78438	626	US BANK - VISA	B20691236	1	101-41650-309	EMAIL SECURITY\SPAM FILTER ANNUAL RENEWAL	2,926.00	2,926.00
02/26	02/23/2026	78438	626	US BANK - VISA	CS-569406	1	101-45250-445	WINTERFEST MEDALLIONS FEB 2026	159.75	159.75
02/26	02/23/2026	78438	626	US BANK - VISA	INV3384749	1	101-41650-309	YEARLY ZOOM LICENSE FOR COUNCIL CHAMBER	2,361.18	2,361.18
02/26	02/23/2026	78438	626	US BANK - VISA	MN8OSS004	1	101-41400-355	NOTARY RENEWAL - ETZEL	120.00	120.00
02/26	02/23/2026	78438	626	US BANK - VISA	MNPPCA000	1	602-49450-360	CLASS B WASTEWATER EXAM	56.18	56.18
02/26	02/23/2026	78438	626	US BANK - VISA	MNPPCA000	1	602-49450-360	CLASS B WASETWATER REFRESHER	597.58	597.58
02/26	02/23/2026	78438	626	US BANK - VISA	MNRAGR00	1	101-45200-360	JIM-PESTICIDE LISENCE-JAN-2026	15.32	15.32
02/26	02/23/2026	78438	626	US BANK - VISA	MNRAGR00	1	101-45200-360	PESTICIDE-CRAIG-JAN-2026	15.32	15.32
02/26	02/23/2026	78438	626	US BANK - VISA	R011AC	1	101-41800-360	MCMA CONFERENCE LODGING - SABRINA	408.06	408.06
02/26	02/23/2026	78438	626	US BANK - VISA	RA 20260000	1	101-41400-355	NOTARY REGISTRATION WRIGHT COUNTY - ETZE	21.80	21.80
02/26	02/23/2026	78438	626	US BANK - VISA	RENEWAL F	1	101-41400-355	IIMC ANNUAL MEMBERSHIP - ETZEL	235.00	235.00
02/26	02/23/2026	78438	626	US BANK - VISA	SI628211	1	101-43240-220	STEP REPAIR KIT	115.00	115.00
02/26	02/23/2026	78438	626	US BANK - VISA	SO1102345	1	101-43100-220	SOAP SYSTEM PARTS	95.31	95.31
02/26	02/23/2026	78438	626	US BANK - VISA	TCI839S106	1	101-41400-355	NOTARY REGISTRATION ANOKA COUNTY - KALLA	20.52	20.52
Total 78438:										21,227.01
78439										
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	1	101-41400-320	ADMINISTRATION - JAN CELL PHONE	76.82	76.82
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	2	101-43100-320	STREETS - JAN CELL PHONE	327.30	327.30
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	3	101-45200-320	PARKS - JAN CELL PHONE	212.07	212.07
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	4	601-49400-320	WATER - JAN CELL PHONE	681.20	681.20
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	5	602-49450-320	SEWER - JAN CELL PHONE	426.93	426.93
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	6	101-45250-320	RECREATION - JAN CELL PHONE	76.82	76.82
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	7	101-43240-320	FLEET - JAN CELL PHONE	76.82	76.82
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	8	101-41320-320	CITY ADMINISTRATOR - JAN CELL PHONE	38.41	38.41
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	9	101-41800-320	HR - JAN CELL PHONE	38.41	38.41
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	10	101-42200-320	EMERGENCY SERVICES - JAN CELL PHONE	78.42	78.42
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	11	101-41650-320	IT - JAN CELL PHONE	38.41	38.41
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	12	101-41850-320	COMMUNICATIONS - DEC CELL PHONE	38.41	38.41

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Inv Seq	Invoice GL Account	Description	Invoice Amount	Check Amount
02/26	02/23/2026	78439	636	VERIZON WIRELESS	6134900881	13	101-42410-320	BUILDING - JAN PHONE	40.04	40.04
Total 78439:										2,150.06
78440										
02/26	02/23/2026	78440	1331	VER-TECH	S-INV107217	1	101-43100-210	PRESSURE WASHER SOAP	997.88	997.88
Total 78440:										997.88
78441										
02/26	02/23/2026	78441	651	WASTE MANAGEMENT	0050316-170	1	602-49450-325	REFUSE 01/16/2026 - 01/31/2026	946.94	946.94
Total 78441:										946.94
78442										
02/26	02/23/2026	78442	665	WRIGHT COUNTY FINANCE	A25-011900	1	101-41600-390	AUDIT VERIFICATION FORM - 2025	150.00	150.00
Total 78442:										150.00
78443										
02/26	02/23/2026	78443	672	XCEL ENERGY	864757451	1	101-45200-322	5500 RANDOLPH AVE NE UNIT PARK-JAN 2026	251.70	251.70
02/26	02/23/2026	78443	672	XCEL ENERGY	964701039	1	101-45200-322	STREET LIGHT - JAN 2026	38.21	38.21
02/26	02/23/2026	78443	672	XCEL ENERGY	964701692	1	601-49400-322	5740 RANDOLPH AVE NE UNIT WELL 8-JAN 2026	282.38	282.38
02/26	02/23/2026	78443	672	XCEL ENERGY	964715763	1	601-49400-322	16575 61ST ST NE - JAN 2026	422.33	422.33
02/26	02/23/2026	78443	672	XCEL ENERGY	965047151	1	602-49450-322	5850 RANDOLPH AVE NE BLDG EAST WWTF - FEB	2,380.54	2,380.54
Total 78443:										3,375.16
78444										
02/26	02/23/2026	78444	676	ZIEGLER INC	IN002274626	1	101-43240-220	PARKING BRAKE SEALS/PLATES	1,997.94	1,997.94
02/26	02/23/2026	78444	676	ZIEGLER INC	IN002282204	1	101-43240-220	CYLINDER ASSEMBLY	108.31	108.31
02/26	02/23/2026	78444	676	ZIEGLER INC	IN002301036	1	101-43240-220	FUEL ELEMENT, SEPERATOR	72.83	72.83
02/26	02/23/2026	78444	676	ZIEGLER INC	IN002301377	1	101-43240-220	PIN ASSEMBLY, BEARING, HARDWARE	627.14	627.14
Total 78444:										2,806.22
Grand Totals:										921,110.98

GL Account	Debit	Credit	Proof
001-11111	343.93	.00	343.93
001-20200	.00	343.93-	343.93-
101-20200	3,021.42	107,604.18-	104,582.76-
101-21706	3,438.74	.00	3,438.74
101-34700	25.00	.00	25.00
101-41320-130	1,434.00	.00	1,434.00
101-41320-320	38.41	.00	38.41
101-41320-360	525.00	.00	525.00
101-41400-130	3,701.77	.00	3,701.77
101-41400-201	770.42	.00	770.42
101-41400-320	76.82	.00	76.82
101-41400-340	394.00	.00	394.00
101-41400-355	397.32	.00	397.32
101-41400-360	1,345.00	.00	1,345.00
101-41600-130	2,161.07	.00	2,161.07
101-41600-355	80.00	.00	80.00
101-41600-360	600.00	.00	600.00
101-41600-390	347.40	.00	347.40
101-41650-130	1,434.00	.00	1,434.00
101-41650-210	61.93	.00	61.93
101-41650-309	5,287.18	.00	5,287.18
101-41650-320	38.41	.00	38.41
101-41700-301	4,333.10	.00	4,333.10
101-41800-130	1,434.00	.00	1,434.00
101-41800-320	38.41	.00	38.41
101-41800-355	903.00	.00	903.00
101-41800-360	408.06	.00	408.06
101-41850-130	863.12	.00	863.12
101-41850-320	38.41	.00	38.41
101-41940-210	204.49	.00	204.49
101-41940-322	1,619.24	.00	1,619.24
101-41940-325	190.40	.00	190.40
101-41940-389	923.00	.00	923.00
101-41940-390	1,151.47	.00	1,151.47
101-41940-402	85.28	.00	85.28
101-41945-210	101.87	.00	101.87
101-41945-320	491.96	.00	491.96
101-41945-322	4,847.25	.00	4,847.25
101-41945-325	1,276.70	.00	1,276.70
101-41945-389	643.00	.00	643.00

GL Account	Debit	Credit	Proof
101-41945-390	283.86	.00	283.86
101-41945-402	470.70	.00	470.70
101-41945-410	190.41	.00	190.41
101-41945-525	2,130.00	.00	2,130.00
101-41950-322	599.87	.00	599.87
101-42200-320	78.42	.00	78.42
101-42410-130	2,813.38	.00	2,813.38
101-42410-320	40.04	.00	40.04
101-42710-390	275.00	.00	275.00
101-43100-130	7,032.13	.00	7,032.13
101-43100-210	1,590.49	.00	1,590.49
101-43100-220	394.94	.00	394.94
101-43100-227	15.02	.00	15.02
101-43100-240	76.97	.00	76.97
101-43100-272	11,831.99	.00	11,831.99
101-43100-293	358.16	.00	358.16
101-43100-320	327.30	.00	327.30
101-43240-130	1,185.39	.00	1,185.39
101-43240-202	10,817.33	.00	10,817.33
101-43240-210	2,477.10	280.00-	2,197.10
101-43240-220	9,123.70	2,705.62-	6,418.08
101-43240-225	127.83	.00	127.83
101-43240-240	49.22	35.80-	13.42
101-43240-320	76.82	.00	76.82
101-43240-360	245.00	.00	245.00
101-43240-390	691.50	.00	691.50
101-45200-130	3,339.11	.00	3,339.11
101-45200-210	1,588.09	.00	1,588.09
101-45200-220	1,661.55	.00	1,661.55
101-45200-320	212.07	.00	212.07
101-45200-322	289.91	.00	289.91
101-45200-360	755.64	.00	755.64
101-45250-130	1,961.02	.00	1,961.02
101-45250-210	16.87	.00	16.87
101-45250-320	76.82	.00	76.82
101-45250-350	255.00	.00	255.00
101-45250-355	1,100.00	.00	1,100.00
101-45250-445	1,076.30	.00	1,076.30
101-46580-360	260.00	.00	260.00
203-20200	.00	525.00-	525.00-
203-45210-390	525.00	.00	525.00

GL Account	Debit	Credit	Proof
205-20200	.00	5,438.98-	5,438.98-
205-45210-390	5,438.98	.00	5,438.98
206-20200	.00	169,861.00-	169,861.00-
206-43100-501	169,861.00	.00	169,861.00
214-20200	.00	2,362.31-	2,362.31-
214-42200-390	2,362.31	.00	2,362.31
216-20200	.00	15,255.27-	15,255.27-
216-42200-550	15,255.27	.00	15,255.27
446-20200	.00	150,108.89-	150,108.89-
446-42200-525	150,108.89	.00	150,108.89
601-20200	.00	367,760.91-	367,760.91-
601-49400-130	2,575.12	.00	2,575.12
601-49400-202	36.15	.00	36.15
601-49400-206	38.00	.00	38.00
601-49400-210	43.68	.00	43.68
601-49400-216	11,578.33	.00	11,578.33
601-49400-220	1,120.03	.00	1,120.03
601-49400-227	164.76	.00	164.76
601-49400-228	15,741.29	.00	15,741.29
601-49400-302	1,500.00	.00	1,500.00
601-49400-306	22,704.64	.00	22,704.64
601-49400-309	12,670.50	.00	12,670.50
601-49400-320	1,046.50	.00	1,046.50
601-49400-322	3,215.39	.00	3,215.39
601-49400-350	78.16	.00	78.16
601-49400-360	723.00	.00	723.00
601-49400-390	1,056.59	.00	1,056.59
601-49400-530	293,468.77	.00	293,468.77
602-20200	1,166.93	105,753.24-	104,586.31-
602-49450-130	7,814.46	1,096.54-	6,717.92
602-49450-201	2,795.77	70.39-	2,725.38
602-49450-206	40.00	.00	40.00
602-49450-210	4,055.42	.00	4,055.42
602-49450-216	17,738.43	.00	17,738.43
602-49450-220	410.90	.00	410.90
602-49450-227	74.14	.00	74.14
602-49450-240	62.23	.00	62.23
602-49450-302	1,019.41	.00	1,019.41
602-49450-309	10,195.00	.00	10,195.00
602-49450-320	2,558.83	.00	2,558.83
602-49450-321	127.02	.00	127.02

GL Account	Debit	Credit	Proof
602-49450-322	15,921.31	.00	15,921.31
602-49450-325	1,582.28	.00	1,582.28
602-49450-360	673.76	.00	673.76
602-49450-390	5,665.42	.00	5,665.42
602-49450-419	1,485.24	.00	1,485.24
602-49450-530	33,533.62	.00	33,533.62
603-20200	.00	41.22-	41.22-
603-49490-390	41.22	.00	41.22
701-20200	.00	244.40-	244.40-
701-22757	138.00	.00	138.00
701-22761	26.60	.00	26.60
701-22771	79.80	.00	79.80
Grand Totals:	<u>929,487.68</u>	<u>929,487.68-</u>	<u>.00</u>

Report Criteria:
 Report type: GL detail
 Check.Type = {<->} "void"

**OTSEGO CITY COUNCIL MEETING
MONDAY, FEBRUARY 9, 2026
7:00 PM
OTSEGO PRAIRIE CENTER**

Call to Order:

Mayor Stockamp called the meeting to order at 7:00 PM.

Roll Call:

Mayor Jessica Stockamp and Councilmembers: Tina Goede, Ryan Dunlap, Michelle Lund, and Corey Tanner. City Staff: City Administrator/Finance Director Adam Flaherty, City Planner Daniel Licht, Assistant City Attorney Richard Hansen, and City Clerk Audra Etzel.

Pledge of Allegiance:

Mayor Stockamp led in the Pledge of Allegiance.

1. Open Forum:

Mayor Stockamp opened the Open Forum at 7:01 PM.

Gabe Davis shared a family members' encounter with ICE that happened in another community. Mr. Davis asked if City Council has been contacted by residents regarding ICE incidents within the City. The City Council noted they have not received any communication regarding ICE within Otsego.

Senator Eric Lucero provided a legislative preview for the session starting next week, noting this is a bonding year. Senator Lucero provided updates on upcoming elections, fraud, access at the Capitol, affordable housing, and HOA reform.

House Representative Walter Hudson provided updates regarding the upcoming elections, family law proposals, unfunded mandates, and ICE. CM Tanner and CM Lund asked questions on fraud and ensuring things are accomplished by the legislature.

Mayor Stockamp closed the Open Forum at 7:28 PM.

2. Consider Agenda Approval:

CM Dunlap motioned to approve the agenda as written, seconded by CM Lund. All in favor. Motion carried 5-0.

3. Consent Agenda.

3.1 Approve Claims List.

3.2 Approve City Council Meeting Minutes.

A. January 26, 2026, Meeting.

3.3 Approve City Council Special Compensation for January 2026.

3.4 Approve Pay Application #16 for the Wellhouse 4 Treatment Improvements Project.

3.5 Adopt Resolution 2026-09 Releasing Securities for Boulder Pass Grading and Mineral Extraction.

3.6 Approve a Grant Program Agreement – Polling Place Accessibility Grant.

- 3.7 Adopt Ordinance 2026-01 Amending Street Name Designations – Tanglewood & Tanglewood 2nd Addition.
- 3.8 Adopt Resolution 2026-10 Accepting a Donation.
- 3.9 Approve Plans and Specifications and Order Advertisement for Bids – 2026 Microsurface & Striping Project.
- 3.10 Approve Amendment No. 2 to Engineering Agreement – Wellhouse No. 4 Water Treatment Plant.

CM Dunlap motioned to approve the consent agenda as written, seconded by CM Goede. All in favor. Motion carried 5-0.

4. Public Safety:

4.1 Fire Department Staffing.

- A. Presentation by Interim Fire Chief.
- B. Consider Approval of a Job Description and Authorize Recruitment – Fire Captain.
- C. Consider Approval of a Job Description and Authorize Recruitment – Part-Time Firefighters.

Interim Fire Chief Scott and Flaherty reviewed the staff reports and presentation.

CM Dunlap asked about the previously approved staffing plan, policy of responding to neighboring cities, and hourly rate for training. Chief Scott was unaware of an approved policy regarding responding to neighboring cities. Flaherty said operating policies have not been formally approved at this time. Chief Scott said the pay rate would be based on the fire fighter's experience and could increase based on completion of training and certification.

CM Dunlap asked about delaying the hiring of the 3rd Captain. Chief Scott said the City runs the risk of losing a good candidate, but this is to keep within budget.

Mayor Stockamp asked about training. Chief Scott addressed the training and testing, and noted there is excitement within the community and surrounding area to join the Otsego Fire Department; he anticipates some members coming with training and those members could be hired closer to operations.

Mayor Stockamp asked about the job description minimum requirement of needing to live within so many miles of the approved response time of the fire station. Chief Scott said staff will review before posting if approved.

Mayor Stockamp asked if the fire reserve funds have been dedicated to other costs. Flaherty said the funds collected were to start up a Fire Department and have not been committed for other uses at this time. CM Tanner asked if the Fire Reserve would be replenished. Flaherty said there is a new capital revolving fund that will be funded for future replacement and maintenance of equipment and facilities.

CM Tanner asked if hiring 20 members for the part-time and cadet staffing is attainable. Chief Scott said there is a lot of interest within the area and neighboring departments; however, volunteerism continues to dwindle as call volumes continue to grow.

CM Dunlap noted the budget variance due to moving up the hiring timelines. Chief Scott emphasized the importance of having the fire department fully operational as a team by January 2027 and outlined the tasks for Captains once hired. The council also reviewed historical discussions about the fire station proposals and shared services studies with neighboring cities.

CM Dunlap asked to review the comparisons within the presentation noting that most cities had a centralized population and closer incidents to their fire stations. CM Dunlap said most of Otsego's incidents occur within 5 miles of a contracted fire station. Chief Scott said the comparison presented with similar cities was for staffing comparison, not the number of fire stations; adding a second station will be considered in the future. Chief Scott said partnering would be a great option if City had a willing partner and being able to bring something to the partnership. CM Tanner noted the request on the agenda is to approve staffing, not the fire station quantities.

CM Goede motioned to approve the Fire Captain Job Description and to authorize recruitment, seconded by CM Tanner. Voting in favor: Stockamp, Goede, Lund, and Tanner. Voting against: Dunlap. Motion carried 4-1.

CM Goede motioned to approve the Firefighter Cadet and Part-Time Firefighter Job Descriptions and to authorize recruitment, and to amend the Seasonal Temporary Employees Pay Plan to include the respective position and wage-scale, seconded by CM Tanner. Voting in favor: Stockamp, Goede, Lund, and Tanner. Voting against: Dunlap. Motion carried 4-1.

5. City Council Reports and Updates.

Mayor Stockamp and Councilmembers had a brief discussion and review of their recent attendance at a League of Minnesota Cities training event.

6. Staff Reports and Updates:

Flaherty noted the bonding bill importance for low interest funding, a goal setting survey was sent to the City Council, updated about on-going recruitments, noted that the City received a certificate of achievement for excellence in financial reporting, and City offices will be closed next Monday for the Presidents Day Holiday.

Etzel said Advisory Commission interviews are scheduled for this Thursday starting at 5:30 p.m.

City Planner Licht said the Planning Commission will meet next Tuesday to review ordinance amendments.

Sergeant Jason Oltmanns, Wright County Sheriff’s Office provided updates regarding a social media incident regarding a violent criminal that involved a pursuit and apprehension within Otsego and a recent award ceremony for Deputies involved in a water rescue.

7. Adjourn.

CM Goede motioned to adjourn at 8:27 PM, seconded by CM Tanner. All in favor. Motion carried 5-0.

City of Otsego:

Jessica Stockamp, Mayor

ATTEST: _____
Audra Etzel, City Clerk

**SPECIAL OTSEGO CITY COUNCIL MEETING
THURSDAY, FEBRUARY 12, 2026
5:30 PM
OTSEGO PRAIRIE CENTER**

Call to Order:

Mayor Stockamp called the meeting to order at 5:32 PM.

Roll Call:

Mayor Jessica Stockamp and Councilmembers: Ryan Dunlap, Tina Goede, Michelle Lund, and Corey Tanner. City Staff: City Clerk Audra Etzel.

1. Advisory Commission Interviews:

The City Council interviewed the following applicants:

- A. Laurie Jones – Planning Commission
- B. Jim Buchanan – Public Safety Commission
- C. Kim Shelmidine – Public Safety Commission, Parks and Recreation Commission, and Planning Commission (withdrew from Planning Commission)
- D. David Swaab – Public Safety Commission
- E. Tom Jiru – Public Safety Commission
- F. Matt Danzl – Parks and Recreation Commission
- G. Brent Maki – Public Safety Commission
- H. Jeremy Willgohs – Planning Commission and Parks and Recreation Commission

After discussion the City Council concurred to:

Appoint no one to the Heritage Preservation Commission; and

Appoint Jim Buchanan (Alternate) to the Public Safety Commission; and

Appoint Matt Danzl, Kim Shelmindine, and Jeremy Willgohs (Alternate) to the Parks & Recreation Commission; and

Appoint Laurie Jones to the Planning Commission.

Advisory commissioners will serve four-year terms starting March 1, 2026, expiring on February 28, 2030, unless otherwise noted.

A resolution appointing the advisory commissioners as noted above will be added to the February 23, 2026, City Council consent agenda for approval. City Clerk Etzel will notify all the applicants.

2. Adjourn.

CM Dunlap motioned to adjourn at 7:37 PM, seconded by CM Lund. All in favor. Motion carried 5-0.

Minutes prepared by Audra Etzel, City Clerk.

City of Otsego

Jessica Stockamp, Mayor

ATTEST: _____
Audra Etzel, City Clerk



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Public Safety	Interim Fire Chief Scott	February 23, 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	Kraus-Anderson City Administrator/Finance Director Flaherty	3.3 – Pay Application for the Fire Station

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
	Has proactively expanded infrastructure to responsibly provide core services.
X	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:																											
City staff recommend City Council approval of Pay Application #14 for the Fire Station project.																											
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?																										
No	No																										
BACKGROUND/JUSTIFICATION:																											
<p>The amounts requested for Pay Application #14 are consistent with the work progress to date, have been signed by each respective contractor, and reviewed and signed by the City's Architectural and Construction Management consultants.</p> <p>There are thirteen individual work scope requests included within Pay Application #14 for a total of \$678,146.30:</p> <table border="1" style="width: 100%;"> <tr><td>Voss Plumbing & Heating of Paynesville, Inc.</td><td style="text-align: right;">\$41,161.12</td></tr> <tr><td>Quality Cleaning, Inc.</td><td style="text-align: right;">\$5,011.25</td></tr> <tr><td>Spartan Steel Erectors, Inc.</td><td style="text-align: right;">\$7,600.00</td></tr> <tr><td>BCI Construction, Inc.</td><td style="text-align: right;">\$82,943.24</td></tr> <tr><td>Roof Tech, Inc.</td><td style="text-align: right;">\$55,921.75</td></tr> <tr><td>Northern Glass & Glazing</td><td style="text-align: right;">\$19,000.00</td></tr> <tr><td>Sonus Interiors, Inc.</td><td style="text-align: right;">\$23,750.00</td></tr> <tr><td>Henkemeyer Coatings, Inc.</td><td style="text-align: right;">\$6,650.00</td></tr> <tr><td>Woodside Industries, Inc.</td><td style="text-align: right;">\$67,572.35</td></tr> <tr><td>Brothers Fire Protection Co.</td><td style="text-align: right;">\$3,648.00</td></tr> <tr><td>Masters Plumbing Heating & Cooling LLC</td><td style="text-align: right;">\$265,004.70</td></tr> <tr><td>Klein Electric, Inc.</td><td style="text-align: right;">\$95,303.33</td></tr> <tr><td>Belair Builders, Inc.</td><td style="text-align: right;">\$4,580.56</td></tr> </table> <p>In accordance with Minnesota Statute, the City is withholding the maximum of 5% retainage of work completed, which amounts to \$537,343.54 at this time.</p>		Voss Plumbing & Heating of Paynesville, Inc.	\$41,161.12	Quality Cleaning, Inc.	\$5,011.25	Spartan Steel Erectors, Inc.	\$7,600.00	BCI Construction, Inc.	\$82,943.24	Roof Tech, Inc.	\$55,921.75	Northern Glass & Glazing	\$19,000.00	Sonus Interiors, Inc.	\$23,750.00	Henkemeyer Coatings, Inc.	\$6,650.00	Woodside Industries, Inc.	\$67,572.35	Brothers Fire Protection Co.	\$3,648.00	Masters Plumbing Heating & Cooling LLC	\$265,004.70	Klein Electric, Inc.	\$95,303.33	Belair Builders, Inc.	\$4,580.56
Voss Plumbing & Heating of Paynesville, Inc.	\$41,161.12																										
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Masters Plumbing Heating & Cooling LLC	\$265,004.70																										
Klein Electric, Inc.	\$95,303.33																										
Belair Builders, Inc.	\$4,580.56																										
SUPPORTING DOCUMENTS ATTACHED:																											
<ul style="list-style-type: none"> • Pay Application #14 																											

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to approve Pay Application #14 in the amount of \$678,146.30 for work completed on the Fire Station project.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 446 – Fire Station Facility	Yes

AIA® DOCUMENT G736 - 2009

Project Application and Project Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: City Of Otsego New Fire Station 14499 75th St Ne Otsego, MN 55330	PROJECT:	City Of Otsego New Fire Station Otsego, MN	APPLICATION NO: 14 PERIOD TO: 1/31/2026 PROJECT NO: 2410290	DISTRIBUTION TO: OWNER <input type="checkbox"/> CONSTRUCTION MANAGER <input type="checkbox"/> ARCHITECT <input type="checkbox"/>
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ATTENTION: **Adam Flaherty** VIA CONSTRUCTION MANAGER: **Kraus-Anderson Construction Co.**

PROJECT APPLICATION FOR PAYMENT

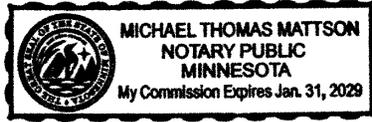
Application is made for Payment, as shown below, in connection with the Project. AIA Document G737-2009, Summary of Contractors' Applications for Payment, is attached.

1. TOTAL CONTRACT SUMS <i>(Item A Totals)</i>	\$14,018,369.00
2. TOTAL NET CHANGES BY CHANGES IN THE WORK <i>(Item B Totals)</i>	\$62,128.58
3. TOTAL CONTRACT SUM TO DATE <i>(Item C Totals)</i>	\$14,080,497.58
<hr/>	
4. TOTAL COMPLETED & STORED TO DATE <i>(Item F Totals)</i>	\$10,746,870.69
5. RETAINAGE <i>(Item H Totals)</i>	\$537,343.54
6. LESS PREVIOUS TOTAL PAYMENTS <i>(Item I Totals)</i>	\$9,531,380.85
7. CURRENT PAYMENT DUE <i>(Item J Totals)</i>	\$678,146.30

The undersigned Construction Manager certifies that to the best of its knowledges, information and belief this Project Application for Payment is an accurate compilation of the Contractors' Applications for Payment, attached hereto.

CONSTRUCTION MANAGER: **Kraus-Anderson Construction Company**
 Signed by: Dustin Phillips
 By: _____ Date: 02/06/26
 BF73267235464F6...
 State of: **Minnesota**
 County of: **Hennepin**
 Subscribed and sworn to before me this **6th** day of **February**, 2026

Signed by: _____
 Notary Public: Michael Mattson
 My Commission expires: **January 31, 2029**



PROJECT CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based evaluation of the Work and the data comprising this Application, the Construction Manager certified to the Owner that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Construction Manager recommends to the Owner and Architect that the Contractors be paid the AMOUNTS set forth in the attached Summary of Contractors' Applications for Payment.

TOTAL OF AMOUNTS CERTIFIED..... **\$678,146.30**

CONSTRUCTION MANAGER: **Kraus-Anderson Construction Company**
 Signed by: Dustin Phillips
 By: _____ Date: 02/06/26
 BF73267235464F6...

In accordance with the Contract Documents, based evaluation of the Work and the data comprising this Application, the Construction Manager's recommendation, the Architect certifies to the Owner, that to the best of its knowledge, information and belief the Work has progressed as indicated; the quality of the Work is in accordance with the Contract Documents; and the Contractors are entitled to payments of the AMOUNTS set for in the attached Summary of Contractors' Applications for Payment.

ARCHITECT: **Wold Architects & Engineers**
 Signed by: _____
 By: John Wold Date: 2/10/2026 | 5:03 PM CST
 E462463605DC4EF...

Summary of Contractors' Applications for Payment, Construction Manager as Adviser Edition

AIA Document G732, Application and Certificate for Payment, has been completed by each Contractor. The content of those G732 forms is summarized below

APPLICATION NO.: 14
APPLICATION DATE: 1/31/2026
PERIOD FROM: 1/1/2026
PERIOD TO: 1/31/2026
PROJECT NOS.: 2410290

Otsego Fire Station

DESCRIPTION OF WORK	CONTRACTOR'S NAME	A ORIGINAL CONTRACT SUM	B NET CHANGES IN THE WORK	C CONTRACT SUM TO DATE	D WORK IN PLACE TO DATE	E STORED MATERIALS (Not in D or I)	F TOTAL COMPLETED AND STORED TO DATE (D + E)	G RETAINAGE %	H RETAINAGE AMOUNT	I PREVIOUS PAYMENTS	J CURRENT PAYMENT (F - H - I)	K BALANCE FINISH (C - F)	L % COMPL. (F / C)
WS-01J Final Cleaning	Prime Solutions, LLC DBA Prime Construction Solutions	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	5.00%	\$0.00	\$0.00	\$0.00	\$35,000.00	0%
WS-03A Concrete & Masonry Package	Voss Plumbing & Heating Of Paynesville, Inc	\$767,212.00	\$14,666.40	\$781,878.40	\$726,028.40	\$0.00	\$726,028.40	5.00%	\$36,301.42	\$648,565.86	\$41,161.12	\$55,850.00	93%
WS-03B Precast Structural Concrete	Molin Concrete Products Company	\$1,456,510.00	(\$1,865.00)	\$1,454,645.00	\$1,454,645.00	\$0.00	\$1,454,645.00	5.00%	\$72,732.25	\$1,381,912.75	\$0.00	\$0.00	100%
WS-03D Specially Finished Concrete	Quality Cleaning Inc, DBA QC Companies	\$26,625.00	\$0.00	\$26,625.00	\$5,275.00	\$0.00	\$5,275.00	5.00%	\$263.75	\$0.00	\$5,011.25	\$21,350.00	20%
WS-05A Structural Steel Material Only	JRK Steel, Inc	\$575,531.00	\$0.00	\$575,531.00	\$548,972.00	\$0.00	\$548,972.00	5.00%	\$27,448.60	\$521,523.40	\$0.00	\$26,559.00	95%
WS-05B Structural Steel Erection	Spartan Steel Erectors, Inc	\$150,000.00	\$13,251.05	\$163,251.05	\$150,151.05	\$0.00	\$150,151.05	5.00%	\$7,507.55	\$135,043.50	\$7,600.00	\$13,100.00	92%
WS-06A/07F/09A Carpentry, Metal Panels, Drywall	BCI Construction, Inc	\$1,030,000.00	\$7,566.30	\$1,037,566.30	\$792,783.77	\$0.00	\$792,783.77	5.00%	\$39,639.19	\$670,201.34	\$82,943.24	\$244,782.53	76%
WS-07H Roofing Package	Roof Tech, Inc	\$755,620.00	\$15,341.51	\$770,961.51	\$742,016.51	\$0.00	\$742,016.51	5.00%	\$37,100.83	\$648,993.93	\$55,921.75	\$28,945.00	96%
WS-07K Joint Sealants	Carciofini Company	\$41,900.00	\$0.00	\$41,900.00	\$0.00	\$0.00	\$0.00	5.00%	\$0.00	\$0.00	\$0.00	\$41,900.00	0%
WS-08A Doors, Frames, and Hardware	Contract Hardware Co., Inc	\$284,972.00	\$0.00	\$284,972.00	\$168,547.00	\$0.00	\$168,547.00	5.00%	\$8,427.35	\$160,119.65	\$0.00	\$116,425.00	59%
WS-08D/08E Four Fold Doors/Sectional Overhead Door	Crawford Door Sales Company Twin Cities, Inc	\$458,540.00	\$0.00	\$458,540.00	\$448,540.00	\$0.00	\$448,540.00	5.00%	\$22,427.00	\$426,113.00	\$0.00	\$10,000.00	98%
WS-08F Exterior Glass & Glazing	Northern Glass & Glazing	\$358,700.00	\$0.00	\$358,700.00	\$339,370.00	\$0.00	\$339,370.00	5.00%	\$16,968.50	\$303,401.50	\$19,000.00	\$19,330.00	95%
WS-09B Tile	Tim's Construction Group, LLC	\$140,000.00	\$0.00	\$140,000.00	\$7,900.00	\$0.00	\$7,900.00	5.00%	\$395.00	\$7,505.00	\$0.00	\$132,100.00	6%
WS-09C Ceiling & Acoustical Treatment	Sonus Interiors, Inc	\$148,000.00	\$0.00	\$148,000.00	\$27,000.00	\$0.00	\$27,000.00	5.00%	\$1,350.00	\$1,900.00	\$23,750.00	\$121,000.00	18%
WS-09D Flooring Resilient & Carpet	M.C.I., Inc, DBA Multiple Concepts Interiors	\$53,764.00	\$0.00	\$53,764.00	\$36,164.95	\$0.00	\$36,164.95	5.00%	\$1,808.25	\$34,356.70	\$0.00	\$17,599.05	67%
WS-09H Fluid Applied Flooring	Grazzini Brothers & Company	\$29,700.00	\$0.00	\$29,700.00	\$650.00	\$0.00	\$650.00	5.00%	\$32.50	\$617.50	\$0.00	\$29,050.00	2%
WS-09K Wall Covering & Painting	Henkemeyer Coatings, Inc	\$124,210.00	\$0.00	\$124,210.00	\$10,000.00	\$0.00	\$10,000.00	5.00%	\$500.00	\$2,850.00	\$6,650.00	\$114,210.00	8%
WS-12C Manufactured Casework	Woodside Industries, Inc	\$272,575.00	\$0.00	\$272,575.00	\$86,988.63	\$0.00	\$86,988.63	5.00%	\$4,349.42	\$15,066.86	\$67,572.35	\$185,586.37	32%
WS-21A Fire Supression	Brothers Fires Protection Co. DBA Brothers Fire & Security	\$133,600.00	\$0.00	\$133,600.00	\$127,840.00	\$0.00	\$127,840.00	5.00%	\$6,392.00	\$117,800.00	\$3,648.00	\$5,760.00	96%
WS-23B Combined Mechanical	Masters Plumbing Heating & Cooling, LLC	\$3,135,000.00	(\$245.25)	\$3,134,754.75	\$2,223,189.12	\$0.00	\$2,223,189.12	5.00%	\$111,159.46	\$1,847,024.96	\$265,004.70	\$911,565.63	71%
WS-26A Electrical	Klein Electric, Inc	\$1,693,205.00	(\$24,061.25)	\$1,669,143.75	\$1,122,995.74	\$0.00	\$1,122,995.74	5.00%	\$56,149.79	\$971,542.62	\$95,303.33	\$546,148.01	67%
WS-31A Site Clearing & Earthwork	Belair Builders, Inc. DBA Belair Sitework Services	\$1,429,318.00	\$37,474.82	\$1,466,792.82	\$1,407,604.52	\$0.00	\$1,407,604.52	5.00%	\$70,380.23	\$1,332,643.73	\$4,580.56	\$59,188.30	96%
WS-32A Asphalt Paving	Omann Contracting Companies, Inc	\$189,800.00	\$0.00	\$189,800.00	\$102,395.00	\$0.00	\$102,395.00	5.00%	\$5,119.75	\$97,275.25	\$0.00	\$87,405.00	54%
WS-32B Concrete Paving	Voss Plumbing & Heating Of Paynesville, Inc	\$340,687.00	\$0.00	\$340,687.00	\$217,814.00	\$0.00	\$217,814.00	5.00%	\$10,890.70	\$206,923.30	\$0.00	\$122,873.00	64%
WS-32F Landscaping	Grennscape Companies, Inc	\$387,900.00	\$0.00	\$387,900.00	\$0.00	\$0.00	\$0.00	5.00%	\$0.00	\$0.00	\$0.00	\$387,900.00	0%
TOTALS		\$14,018,369.00	\$62,128.58	\$14,080,497.58	\$10,746,870.69	\$0.00	\$10,746,870.69	5.00%	\$537,343.54	\$9,531,380.85	\$678,146.30	\$3,333,626.89	76.3%

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APPLICATION AND CERTIFICATE FOR PAYMENT

CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G702/CMA

PAGE ONE OF PAGES

TO OWNER: City of Otsego	PROJECT: Otsego Fire Hall Building 03A Concrete #2410290	APPLICATION NO: 8	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> CONSTRUCTION MANAGER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER
FROM CONTRACTOR: Voss Plumbing & Heating of Paynesville 316 Business 23 East PO Box 77 Paynesville, MN 56362	VIA CONSTRUCTION MANAGER: Kraus Anderson	PERIOD TO: 1/31/2026	
	VIA ARCHITECT:	CONTRACT DATE:	

WS 03-A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

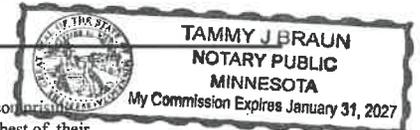
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	767,212.00
2. Net change by Change Orders	\$	14,666.40
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	781,878.40
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	726,028.40
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	\$36,301.42
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	36,301.42
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	689,726.98
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	648,565.86
8. CURRENT PAYMENT DUE	\$	41,161.12
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	92,151.42

CONTRACTOR: Voss Plumbing & Heating of Paynesville, Inc.

BY: Robert M Braun DATE: 1/20/26

State of: Minnesota County of: Stearns
 Subscribed and sworn before me this 20th day of January 2026
 Notary Public: Jammy J Braun
 My Commission Expires: 1/31/2027



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data contained in this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 41,161.12

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

Signed by CONSTRUCTION MANAGER:

By: Ben Albrecht Date: 2/6/2026

DocuSigned by: 5ABC0F428379412...
 ARCHITECT: [Signature] Date: 2/10/2026 | 5:03 PM CST

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$14,666.40	
Total approved this Month		
TOTALS	\$14,666.40	\$0.00
NET CHANGES by Change Order	\$14,666.40	



CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 8

APPLICATION DATE: 1/1/2026

PERIOD TO: 1/31/2026

ARCHITECT'S PROJECT NO: Otsego Fire Hall Building
03A Concrete

A ITEM NO.	B DESCRIPTION OF WORK			C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G + C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)	
					FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
1	Footing Labor	1.00	LS	\$68,831.38	\$68,831.38			\$68,831.38	100.00%	\$0.00	\$3,441.57	
2	Footing Material	1.00	LS	\$62,080.62	\$62,080.62			\$62,080.62	100.00%	\$0.00	\$3,104.03	
3	Poured Wall Labor	1.00	LS	\$70,011.55	\$70,011.55			\$70,011.55	100.00%	\$0.00	\$3,500.58	
4	Poured Wall Material	1.00	LS	\$63,101.45	\$63,101.45			\$63,101.45	100.00%	\$0.00	\$3,155.07	
5	Slab Labor	1.00	LS	\$98,261.99	\$98,261.99			\$98,261.99	100.00%	\$0.00	\$4,913.10	
6	Slab Material	1.00	LS	\$182,060.01	\$182,060.01			\$182,060.01	100.00%	\$0.00	\$9,103.00	
7	Trash Enclosure Labor	1.00	LS	\$3,915.84	\$3,915.84			\$3,915.84	100.00%	\$0.00	\$195.79	
8	Trash Enclosure Material	1.00	LS	\$2,894.16	\$2,894.16			\$2,894.16	100.00%	\$0.00	\$144.71	
9	Masonry Labor	1.00	LS	\$13,200.00	\$13,200.00	\$6,500.00	\$6,700.00	\$13,200.00	100.00%	\$0.00	\$660.00	
10	Masonry Material	1.00	LS	\$93,005.00	\$93,005.00	\$65,000.00	\$28,005.00	\$93,005.00	100.00%	\$0.00	\$4,650.25	
11	Joint Sealant	1.00	LS	\$18,000.00	\$18,000.00			\$0.00	0.00%	\$18,000.00	\$0.00	
12	Floor Sealing	1.00	LS	\$15,350.00	\$15,350.00			\$0.00	0.00%	\$15,350.00	\$0.00	
13	Door frame installation	1.00	LS	\$7,500.00	\$7,500.00			\$0.00	0.00%	\$7,500.00	\$0.00	
14	Mobilization	1.00	LS	\$50,000.00	\$50,000.00	\$35,000.00	\$5,000.00	\$40,000.00	80.00%	\$10,000.00	\$2,000.00	
15	Performance and Payment Bond	1.00	LS	\$9,000.00	\$9,000.00	\$9,000.00		\$9,000.00	100.00%	\$0.00	\$450.00	
16	Allowance	1.00	LS	\$10,000.00	\$10,000.00	\$5,000.00		\$5,000.00	50.00%	\$5,000.00	\$250.00	
17								\$0.00	#DIV/0!	\$0.00	\$0.00	
18	Change Order # 01	1.00	LS	3,622.50	\$3,622.50		\$3,622.50	\$3,622.50	100.00%	\$0.00	\$181.13	
19	Change Order #2 RFI 46 added footing	1.00	LS	1,188.00	\$1,188.00	\$1,188.00		\$1,188.00	100.00%	\$0.00	\$59.40	
20	CO #3 Concrete per Updated Schedule	1.00	LS	-	\$0.00			\$0.00	#DIV/0!	\$0.00	\$0.00	
21	CO #4 Concrete Faced Foam	1.00	LS	3,946.00	\$3,946.00	\$3,946.00		\$3,946.00	100.00%	\$0.00	\$197.30	
22	CO #5 Mesh to Cover Infloor	1.00	LS	4,828.00	\$4,828.00	\$4,828.00		\$4,828.00	100.00%	\$0.00	\$241.40	
23	CO #6 Wall Changes North Wall	1.00	LS	1,081.90	\$1,081.90	\$1,081.90		\$1,081.90	100.00%	\$0.00	\$54.10	
24								\$0.00	#DIV/0!	\$0.00	\$0.00	
GRAND TOTALS					\$781,878.40	\$682,700.90	\$43,327.50	\$0.00	\$726,028.40	92.86%	\$55,850.00	\$36,301.42

TO City of Otsego

PROJECT: Otsego New Fire Station
14499 75th Street NE
Otsego, MN 55330

APPLICATION NC 1

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

PERIOD TO: 01/31/2026

FROM CONTRACTOR:

VIA ARCHITECT:

QC COMPANIES
14043 LINCOLN ST NE
HAM LAKE, MN 55304

PROJECT NOS: 2410290

CONTRACT FOR: FLUID APPLIED FLOORING PKG 091

CONTRACT DATE 11/15/2024

WS 03-D

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	26,625.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	26,625.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	5,275.00
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	263.75
b. % of Stored Material (Column F on G703)	\$	NA
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	263.75
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	5,011.25
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	0.00
8. CURRENT PAYMENT DUE	\$	5,011.25 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	21,613.75

CONTRACTOR: QC COMPANIES

By: Gary A. Maciej Date: 1-28-26

State of: Minnesota County of: Anoka
Subscribed and sworn to before me this 28 day of Jan
Notary Public: Alisa M. Maciej
My Commission expires: 11/31/2030



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 5,011.25

Construction Manager:
By: Ben Albrecht Date: 2/6/2026

Architect:
By: [Signature] Date: 2/10/2026 | 5:03 PM CST

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 1

Contractor's signed certification is attached.

APPLICATION DATE: 01.28.26

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 01.31.26

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)				TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Labor - City Otsego Fire Dept	\$15,710.00	\$0.00	\$2,700.00	\$0.00	\$2,700.00	17.19%	\$13,010.00	\$135.00	
2	Material - City Otsego Fire Dept	\$10,140.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	17.75%	\$8,340.00	\$90.00	
3	Bond - City Otsego Fire Dept	\$775.00	\$0.00	\$775.00	\$0.00	\$775.00	100.00%	\$0.00	\$38.75	
4	No Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00	
GRAND TOTALS		\$26,625.00	\$0.00	\$5,275.00	\$0.00	\$5,275.00	19.81%	\$21,350.00	\$263.75	

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

TO OWNER: City of Otsego

PROJECT: Otsego Fire Station

APPLICATION NO: 2508-7

Distribution to:

VIA CONSTRUCTION

PERIOD TO: 1.19.26

MANAGER: Kraus Anderson

CONTRACT FOR:

- OWNER
- CONSTRUCTION MANAGER
- ARCHITECT
- CONTRACTOR
- FIELD

FROM CONTRACTOR:

VIA ARCHITECT:

CONTRACT DATE:

PROJECT NOS:

Spartan Steel Erectors, Inc.
PO Box 215
Mound, MN 55364

Contract for Bid Package: Steel Erection

WS 05-B

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 150,000.00
2. NET CHANGE BY CHANGE ORDERS	\$ 13,251.05
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 163,251.05
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 150,151.05
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$ 7,507.55
b. <u>0</u> % of Stored Material (Column F on G703)	\$ -
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$ 7,507.55
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 142,643.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 135,043.50
8. CURRENT PAYMENT DUE	\$ 7,600.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 20,607.55

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

By: [Signature] Date: 1/19/26

State of: MN County of: HENNEPIN
Subscribed and sworn to before me this 19 day of JANUARY
Notary Public: [Signature] 2026
My Commission expires: 1-31-2027



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 7,600.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

Signed by: Ben Almarut Date: 2/6/2026

ARCHITECT'S NOTE: If Multiple Prime contractors are responsible for performing portions of the Project, the Architect's Certification is not required.

Signed by: [Signature] Date: 2/10/2026 | 5:03 PM CST

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 13,251.05	\$ -
Total approved this Month	\$ -	\$ -
TOTALS	\$ 13,251.05	\$ -
NET CHANGES by Change Order	\$	13,251.05



APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: City of Otsego
13400 90th Street NE
Otsego, MN, 55330

PROJECT: 14499 75th ST. NE
Otsego, MN, 55330

INVOICE NO: PF-000967

APPLICATION NO: 0009

PERIOD TO: 1/31/2026

PROJECT: 20524

Distribution to:

- OWNER
- ARCHITECT
- CONTRACTOR
-

FROM CONTRACTOR: BCI Construction, Inc.
7135 5th NE
Sauk Rapids, MN, 56379

Contract For: Otsego - New Fire Station

WS 06-A
WS 07-F
WS 09-A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$1,030,000.00
2. Net Change by Change Orders	\$7,566.30
3. CONTRACT SUM TO DATE (Line 1+2)	\$1,037,566.30
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$792,783.77
5. RETAINAGE:	
a. 5 % of Completed Work & Stored Material (Column D + E + F on G703)	\$39,639.19
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$753,144.58
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$670,201.34
8. CURRENT PAYMENT DUE	\$82,943.24
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 Less Line 6 Total)	\$284,421.72

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: BCI Construction, Inc.

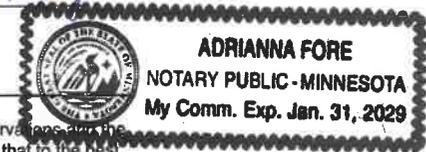
DocuSigned by:
By: Brian Bankers Date: 1-26-2026

State of: MN County of: Benton

Subscribed and sworn to before me this 26th day of January

Notary Public: [Signature]

My Commission expires: 1-31-2029



In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 82,943.24

Signed By: Ben Albrecht Date 2/6/2026
Construction Manager:

DocuSigned by:
ARCHITECT: [Signature] Date 2/10/2026 | 5:03 PM CST

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by	\$7,566.30	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTAL	\$7,566.30	\$0.00
NET CHANGES by Change Order	\$7,566.30	

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

INVOICE NO: PF-000967
 APPLICATION NO: 0009
 PERIOD TO: 1/31/2026
 ARCHITECT'S PROJECT NO: 20524

DESCRIPTION OF WORK	ORIGINAL CHANGE ORDERS		REVISED SCHEDULED VALUE	WORK COMPLETED		STORED MATERIALS	TOTAL % Comp		BALANCE TO RETAINAGE HELD	
	SCHEDULED VALUE			FROM PREVIOUS APPLICATION	THIS PERIOD		COMPLETED AND STORED TO DATE		FINISH	
Prime Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0 %	\$0.00	\$0.00
Project Administration	\$102,725.00	\$0.00	\$102,725.00	\$71,807.50	\$10,272.50	\$0.00	\$82,180.00	80.0 %	\$20,545.00	\$4,109.00
Bonds & Insurance	\$11,844.00	\$0.00	\$11,844.00	\$11,844.00	\$0.00	\$0.00	\$11,844.00	100.0 %	\$0.00	\$592.20
Mobilization	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	100.0 %	\$0.00	\$1,250.00
Submittals	\$10,000.00	\$0.00	\$10,000.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	95.0 %	\$500.00	\$475.00
General Conditions	\$128,639.00	\$0.00	\$128,639.00	\$90,047.30	\$12,863.90	\$0.00	\$102,911.20	80.0 %	\$25,727.80	\$5,145.55
05 4000 Cold-Formed Metal Framing L	\$42,808.00	\$0.00	\$42,808.00	\$42,808.00	\$0.00	\$0.00	\$42,808.00	100.0 %	\$0.00	\$2,140.40
05 4000 Cold-Formed Metal Framing M	\$29,511.00	\$0.00	\$29,511.00	\$29,511.00	\$0.00	\$0.00	\$29,511.00	100.0 %	\$0.00	\$1,475.55
05 5000 Metal Fabrications L	\$3,930.00	\$0.00	\$3,930.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0 %	\$3,930.00	\$0.00
05 5000 Metal Fabrications M	\$11,909.00	\$0.00	\$11,909.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0 %	\$11,909.00	\$0.00
06 Carpentry - Unforeseen Scope Allowance	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0 %	\$15,000.00	\$0.00
06 1053 Rough Carpentry L	\$24,725.00	\$0.00	\$24,725.00	\$23,488.75	\$1,236.25	\$0.00	\$24,725.00	100.0 %	\$0.00	\$1,236.25
06 1053 Rough Carpentry M	\$18,663.00	\$0.00	\$18,663.00	\$18,196.43	\$466.57	\$0.00	\$18,663.00	100.0 %	\$0.00	\$933.15
06 8316 Fiberglass Reinforced Panelling-FRP L	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0 %	\$800.00	\$0.00
06 8316 Fiberglass Reinforced Panelling-FRP M	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0 %	\$1,200.00	\$0.00
07 2100 Insulation L	\$10,080.00	\$0.00	\$10,080.00	\$9,576.00	\$504.00	\$0.00	\$10,080.00	100.0 %	\$0.00	\$504.00
07 2100 Insulation M	\$24,800.00	\$0.00	\$24,800.00	\$24,800.00	\$0.00	\$0.00	\$24,800.00	100.0 %	\$0.00	\$1,240.00
07 2119 Spray Foam Insulation L	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.0 %	\$0.00	\$50.00
07 2119 Spray Foam Insulation M	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.0 %	\$0.00	\$75.00
07 2500 Weather Barriers L	\$14,000.00	\$0.00	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	100.0 %	\$0.00	\$700.00
07 2500 Weather Barriers M	\$13,000.00	\$0.00	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.0 %	\$0.00	\$650.00
07 4600 Thermally Modified Wood Rain Screen Siding System L	\$39,047.00	\$0.00	\$39,047.00	\$13,014.37	\$13,018.26	\$0.00	\$26,032.63	66.7 %	\$13,014.37	\$1,301.63
07 4600 Thermally Modified Wood Rain Screen Siding System M	\$129,405.00	\$0.00	\$129,405.00	\$129,405.00	\$0.00	\$0.00	\$129,405.00	100.0 %	\$0.00	\$6,470.26
07 6200 Sheet Metal Coping and Flashing L	\$10,500.00	\$0.00	\$10,500.00	\$2,625.00	\$874.65	\$0.00	\$3,499.65	33.3 %	\$7,000.35	\$174.98
07 6200 Sheet Metal Coping and Flashing M	\$5,203.00	\$0.00	\$5,203.00	\$1,734.16	\$0.00	\$0.00	\$1,734.16	33.3 %	\$3,468.84	\$86.71
07 8400 Firestopping	\$3,500.00	\$0.00	\$3,500.00	\$3,000.00	\$500.00	\$0.00	\$3,500.00	100.0 %	\$0.00	\$175.00
07 9200 Joint Sealants	\$6,500.00	\$0.00	\$6,500.00	\$2,166.45	\$4,008.55	\$0.00	\$6,175.00	95.0 %	\$325.00	\$308.75
08 1113 Hollow Metal Doors and Frames L	\$13,000.00	\$0.00	\$13,000.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	30.8 %	\$9,000.00	\$200.00
08 1416 Flush Wood Doors L	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0 %	\$6,500.00	\$0.00



CONTINUATION SHEET

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

INVOICE NO: PF-000967
 APPLICATION NO: 0009
 PERIOD TO: 1/31/2026
 ARCHITECT'S PROJECT NO: 20524

DESCRIPTION OF WORK	ORIGINAL SCHEDULED VALUE	CHANGE ORDERS	REVISED SCHEDULED VALUE	WORK COMPLETED		STORED MATERIALS	TOTAL % Comp	BALANCE TO RETAINAGE HELD	
				FROM PREVIOUS APPLICATION	THIS PERIOD			COMPLETED AND STORED TO DATE	FINISH
08 3400 Sliding Barn Doors L	\$3,600.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$0.00	0.0 %	\$3,600.00	\$0.00
08 7100 Finish Hardware L	\$10,300.00	\$0.00	\$10,300.00	\$0.00	\$0.00	\$0.00	0.0 %	\$10,300.00	\$0.00
08 3100 Access Panels L	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	0.0 %	\$800.00	\$0.00
08 3100 Access Panels M	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.0 %	\$1,500.00	\$0.00
09 Drywall - Unforeseen Scope Allowance	\$10,000.00	\$0.00	\$10,000.00	\$8,988.83	\$0.00	\$0.00	89.9 %	\$1,011.17	\$449.44
09 2126 Gypsum Wallboard Assemblies L	\$119,480.00	\$0.00	\$119,480.00	\$85,844.00	\$27,662.00	\$0.00	95.0 %	\$5,974.00	\$5,675.30
09 2126 Gypsum Wallboard Assemblies M	\$64,160.00	\$0.00	\$64,160.00	\$60,952.00	\$3,208.00	\$0.00	100.0 %	\$0.00	\$3,208.00
10 0000 Interior Specialties L	\$6,200.00	\$0.00	\$6,200.00	\$0.00	\$0.00	\$0.00	0.0 %	\$6,200.00	\$0.00
10 1100 Visual Display Boards	\$4,575.00	\$0.00	\$4,575.00	\$0.00	\$4,575.00	\$0.00	100.0 %	\$0.00	\$228.75
10 1210 Display Cases	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	0.0 %	\$7,500.00	\$0.00
10 1400 Signage	\$10,300.00	\$0.00	\$10,300.00	\$0.00	\$0.00	\$0.00	0.0 %	\$10,300.00	\$0.00
10 1419 Dimensional Letter Signage	\$45,234.00	\$0.00	\$45,234.00	\$0.00	\$0.00	\$0.00	0.0 %	\$45,234.00	\$0.00
10 2600 Surface Protection Specialties	\$11,591.00	\$0.00	\$11,591.00	\$0.00	\$0.00	\$0.00	0.0 %	\$11,591.00	\$0.00
10 2800 Toilet Accessories	\$6,733.00	\$0.00	\$6,733.00	\$0.00	\$6,733.00	\$0.00	100.0 %	\$0.00	\$336.65
10 4400 Fire Protection Specialties	\$1,386.00	\$0.00	\$1,386.00	\$0.00	\$1,386.00	\$0.00	100.0 %	\$0.00	\$69.30
10 5126 HDPE Lockers - ASI Storage Solutions	\$7,352.00	\$0.00	\$7,352.00	\$0.00	\$0.00	\$0.00	0.0 %	\$7,352.00	\$0.00
12 2400 Window Shades	\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$0.00	\$0.00	0.0 %	\$14,500.00	\$0.00
Change Order 001	\$0.00	\$7,566.30	\$7,566.30	\$7,566.30	\$0.00	\$0.00	100.0 %	\$0.00	\$378.32
Totals:	\$1,030,000.00	\$7,566.30	\$1,037,566.30	\$705,475.09	\$87,308.68	\$0.00	76.4 %	\$244,782.53	\$39,639.19



CONDITIONAL LIEN WAIVER AND RELEASE UPON PROGRESS PAYMENT

KNOW ALL MEN BY THESE PRESENTS:

On receipt by the undersigned of a check from City of Otsego in the sum of \$82,943.24 (Eighty Two Thousand Nine Hundred Forty Three Dollars and 24/100) payable to BCI Construction Inc. and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, this document becomes effective to release and satisfy all lien rights, claims or demands of any kind whatsoever, which the undersigned now has against City of Otsego, the owner, its successors and assigns, on the project Otsego – New Fire Station. This release covers a progress payment for labor, services, equipment or materials furnished to Otsego – New Fire Station – 14499 75th Street NE. Otsego, MN 55330, the owner, through January 31st, 2026 only and does not cover retainage.

The undersigned warrants that he either has already paid or will use the monies he receives from this progress payment to promptly pay in full all of his laborer, subcontractors, materialmen and suppliers for all work, materials, equipment or services provided for or to the above referenced project up to the date of this waiver.

Dated: 1-26-2026

Company Name: BCI Construction, Inc. Signed by: _____

By: Brian Bankers,  _____
BF669078D48C4CA...

Title: Chief Operating Officer

ENTERED

AIA Type Document
Application and Certification for Payment

PICTURES OF THE STORED MATERIAL ARE
ATTACHED AND INSURANCE IS ON FILE

TO (OWNER): City of Otsego
13400 90th Street NE
Otsego, MN 55330

PROJECT: Otsego Fire Station
13400 90th St NE
Otsego, MN 55330

APPLICATION NO: 5
PERIOD TO: 1/31/2026

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR
RECEIVED

FROM (CONTRACTOR): Roof Tech, Inc.
1775 Industrial Blvd S
PO Box 708
Stillwater, MN 55082

VIA (ARCHITECT): Wold Architects & Engineers
332 Minnesota Street
St. Paul, MN 55101

ARCHITECT'S
PROJECT NO: 07-H Roofing

JAN 30 2026

CONTRACT FOR: Work Scope 07-H Roofing

CONTRACT DATE: 11/12/2024

WS 07-H

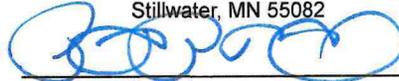
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	755,620.00
2. Net Change by Change Orders	\$	15,341.51
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	770,961.51
4. TOTAL COMPLETED AND STORED TO DATE	\$	742,016.51
5. RETAINAGE:		
a. 5.00 % of Completed Work	\$	34,157.58
b. 5.00 % of Stored Material	\$	2,943.25
Total retainage (Line 5a + 5b)	\$	37,100.83
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	704,915.68
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		
	\$	648,993.93
8. CURRENT PAYMENT DUE	\$	55,921.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		
	\$	66,045.83

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Roof Tech, Inc.
1775 Industrial Blvd S PO Box 708
Stillwater, MN 55082

By: 
Robert P. Poutre / President

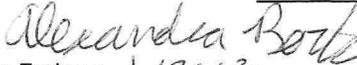
Date: 1/22/26

State of: MN

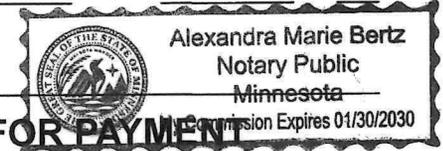
County of: Washington

Subscribed and Sworn to before me this 22

Day of January 20 26

Notary Public: 

My Commission Expires: 1/30/30

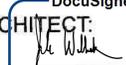


ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

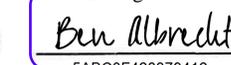
AMOUNT CERTIFIED \$ 55,921.75

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

By: 
E462463605DC4EF...

Date: 2/10/2026 | 5:03 PM CST

Construction Sited by:

By: 
5ABC0F428379412...

Date: 2/6/2026

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	15,341.51	0.00
Total approved this Month	0.00	0.00
TOTALS	15,341.51	0.00
NET CHANGES by Change Order	15,341.51	

AIA Type Document
Application and Certification for Payment

TO (OWNER): City of Otsego
 13400 90th Street NE
 Otsego, MN 55330

PROJECT: Otsego Fire Station
 13400 90th St NE
 Otsego, MN 55330

APPLICATION NO: 5
PERIOD TO: 1/31/2026

DISTRIBUTION TO:
 _ OWNER
 _ ARCHITECT
 _ CONTRACTOR

FROM (CONTRACTOR): Roof Tech, Inc.
 1775 Industrial Blvd S
 PO Box 708
 Stillwater, MN 55082

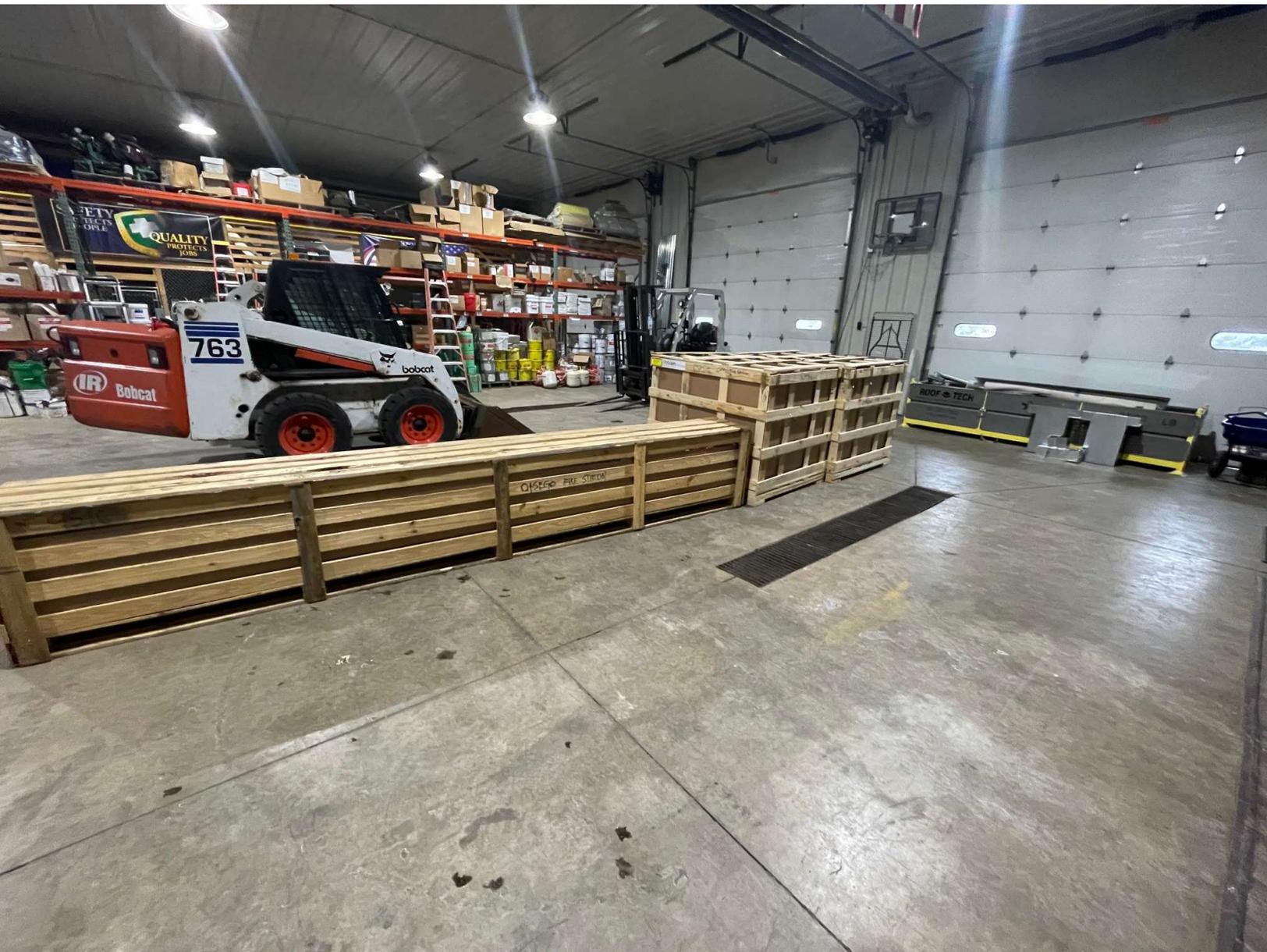
VIA (ARCHITECT): Wold Architects & Engineers
 332 Minnesota Street
 St. Paul, MN 55101

ARCHITECT'S PROJECT NO: 07-H Roofing

CONTRACT FOR: Work Scope 07-H Roofing

CONTRACT DATE: 11/12/2024

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
Work Scope 07-H Roofing									
Section 32 35 00: Site Screening Devices									
1	Materials	58,865.00	0.00	0.00	58,865.00	58,865.00	100.00	0.00	2,943.25
2	Labor	14,400.00	0.00	0.00	0.00	0.00	0.00	14,400.00	0.00
Section 07 54 23: Thermoplastic Membrane Roofing									
3	Materials	448,635.00	448,635.00	0.00	0.00	448,635.00	100.00	0.00	22,431.75
4	Labor	162,590.00	162,590.00	0.00	0.00	162,590.00	100.00	0.00	8,129.50
Section 07 62 00: Sheet Metal Coping and Flashing									
5	Materials	37,910.00	28,435.00	0.00	0.00	28,435.00	75.01	9,475.00	1,421.75
6	Labor	14,495.00	9,425.00	0.00	0.00	9,425.00	65.02	5,070.00	471.25
Section 07 72 00: Roof Accessories									
7	Materials	4,465.00	4,465.00	0.00	0.00	4,465.00	100.00	0.00	223.25
8	Labor	2,660.00	2,660.00	0.00	0.00	2,660.00	100.00	0.00	133.00
Payment and Performance Bond									
9	Bond	11,600.00	11,600.00	0.00	0.00	11,600.00	100.00	0.00	580.00
Change Orders									
10	Change Order #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	Change Order #2	15,341.51	15,341.51	0.00	0.00	15,341.51	100.00	0.00	767.08
REPORT TOTALS		\$770,961.51	\$683,151.51	\$0.00	\$58,865.00	\$742,016.51	96.25	\$28,945.00	\$37,100.83





Application and Certificate for Payment

SUBCONTRACTOR:

Northern Glass & Glazing, Inc
165 W. 88th St
Bloomington, MN 55420

PROJECT:

Otsego Fire Station

VIA CONSTRUCTION MANAGER:

Kraus Anderson Construction

APPLICATION NO:

5

PERIOD TO:

1/31/2026

CONTRACT DATE:

PROJECT NO:

(REFERENCED ON SUBCONTRACT)

WS 08-F

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 358,700.00
2. NET CHANGES IN THE WORK	\$ 0.00
3. CONTRACT SUM TO DATE (LINE 1+2)	\$ 358,700.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$ 339,370.00
5. RETAINAGE		
a. 5% of Completed Work (Column D + E on G703)	\$ 16,968.50	
b. 5% of Stored Material (Column F on G703)	\$ -	
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$ 16,968.50	
6. TOTAL EARNED LESS RETAINAGE	\$ 322,401.50
(Line 4 minus Line 5 Total)		
7.. LESS PREVIOUS CERTIFICATE FOR PAYMENT	\$ 303,401.50
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$ 19,000.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 36,298.50
(Line 3 minus Line 6)		

The undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Northern Glass & Glazing
 By: Samuel Rasset Date: 1-23-26

State of: MN
 County of: _____
 Subscribed and sworn to before me this 23 day of Jan 26
 Notary Public: _____
 My Commission expires: Jan 31, 2029

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 19,000.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by owner		
Total approved this month including Construction Change Directives		
TOTALS	\$ -	\$ -
NET CHANGES IN THE WORK	\$ -	-

Signed by: _____
 Construction Manager: Ben Albrecht Date: 2/6/2026
5ABC0F428379412...

DocuSigned by: _____
 Architect: [Signature] Date: 2/10/2026 | 5:03 PM CST
E462463605DC4EF...

AIA Document G732™ – 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

Invoice # 416123

24-1799.2

TO **City of Otsego** PROJECT: Otsego Fire Station APPLICATION NO: 000002 DISTRIBUTION TO: OWNER
 OWNER
 CONSTRUCTION MANAGER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

FROM CONTRACTOR: VIA CONSTRUCTION MANAGER: PERIOD TO: 1/31/2026
 CONTRACT DATE: PROJECT NOS: 11/12/2024 / 2410290

CONTRACT FOR: VIA ARCHITECT: 2410290 **WS 09-C**

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

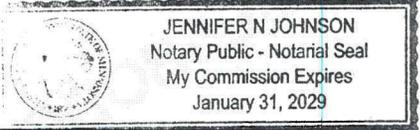
1. ORIGINAL CONTRACT SUM.....	\$ 148,000.00
2. NET CHANGES IN THE WORK.....	\$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$ 148,000.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703).....	\$ 27,000.00
5. RETAINAGE:	
a. 5.00% of Completed Work (Column D + E on G703)	\$ 1,350.00
b. % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I on G703).....	\$ 1,350.00
6. TOTAL EARNED LESS RETAINAGE:.....	\$ 25,650.00
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 1,900.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 23,750.00 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE.....	\$ 122,350.00
(Line 3 minus Line 6)	

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month, including Construction Change Directives	\$	\$
TOTALS	\$	\$
NET CHANGES IN THE WORK	\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: By: Kristin Williams Date: 1/20/2026
 State of: Minnesota
 County of: Hennepin

Subscribed and sworn to before me this 20 day of January 2026
 Notary Public: Jennifer N Johnson
 My Commission expires: 1-31-29



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 23,750.00
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

Signed by: CONSTRUCTION MANAGER: By: Ben Albrecht Date: 2/6/2026

ARCHITECT: Ben Albrecht multiple Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)
 By: Ben Albrecht Date: 2/10/2026 | 5:03 PM CST

This Certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE: 000002
PERIOD TO: 1/20/2026
ARCHITECT'S PROJECT NO: 1/31/2026

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>	% <i>(G ÷ C)</i>		
1	Bond	2,000.00	2,000.00			2,000.00	100.00		100.00
2	ACT Labor	23,000.00		10,000.00		10,000.00	43.48	13,000.00	500.00
3	ACT Material	41,000.00		15,000.00		15,000.00	36.59	26,000.00	750.00
4	Turf Labor	18,000.00						18,000.00	
5	Turf Material	64,000.00						64,000.00	
Totals GRAND TOTAL		148,000.00	2,000.00	25,000.00		27,000.00	18.24	121,000.00	1,350.00

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOC G702

(Instructions on reverse side)

CONSTRUCTION MANAGER-ADVISOR EDITION

PAGE 1 of 2

Contractor City of Otsego

APPLICATION NUMBER: 2
 PERIOD TO: 1/31/2026
 PROJECT NOS.:
 DISTRIBUTION TO:
 OWNER
 CONSTRUCTION MANAGER
 ARCHITECT
 CONTRACTOR

SUBCONTRACTOR: Henkemeyer Coatings Inc
 P O Box 459
 Clearwater MN 55320
 CONTRACT FOR: Otsego Fire Station

VIA CONSTRUCTION MANAGER:
 VIA ARCHITECT:

WS 09-K

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$124,210.00
2. Net Change By Change Orders.....	_____
3. CONTRACT SUM TO DATE (Line 1 +2).....	\$124,210.00
4. TOTAL COMPLETED & STORED TO DATE..... (Column G on G703)	\$10,000.00
5. RETAINAGE:	
a. 5% % of Completed Work (Column D & E on G703)	\$500.00
b. 10% % of Stored Material (Column F on G703)	_____
Total Retainage (Line 5a + 5b or Total in Column 1 of G703)	\$500.00
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$9,500.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$2,850.00
8. CURRENT PAYMENT DUE	\$6,650.00 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$114,710.00

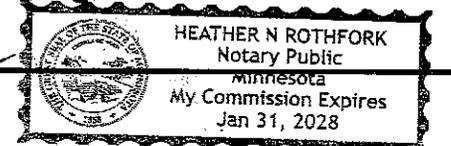
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	
Total Approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Henkemeyer Coatings

BY: [Signature] DATE 1/16/26
 Jim Henkemeyer President

State Minnesota County of: Stearns
 Subscribed and sworn before me this 16th day of Jan 2026
 Notary Public: Heather Rothfork
 My Commission Expires: 01/31/2028



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Construction Manager certifies that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 6,650.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MGR:
 By: [Signature] Date: 2/6/2026

ARCHITECT:
 By: [Signature] Date: 2/10/2026 | 5:03 PM CST

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SCHEDULE OF VALUES

AIA DOCUMENT G703 (Instructions on reverse side)

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
 APPLICATION DATE: 01/16/26
 PERIOD TO: 01/31/26
 ARCHITECT'S PROJECT

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD					
1	Painting-Labor	\$92,628.00	\$3,000.00	\$3,000.00		\$6,000.00		\$86,628.00	\$300.00
2	Painting- Material	\$19,407.00		\$4,000.00		\$4,000.00		\$15,407.00	\$200.00
3	Bonds	\$2,175.00				\$0.00		\$2,175.00	\$0.00
4	Allowance	\$10,000.00				\$0.00		\$10,000.00	\$0.00
5						\$0.00		\$0.00	\$0.00
6						\$0.00		\$0.00	\$0.00
7						\$0.00		\$0.00	\$0.00
8						\$0.00		\$0.00	\$0.00
9						\$0.00		\$0.00	\$0.00
10						\$0.00		\$0.00	\$0.00
11						\$0.00		\$0.00	\$0.00
12						\$0.00		\$0.00	\$0.00
13						\$0.00		\$0.00	\$0.00
14						\$0.00		\$0.00	\$0.00
15						\$0.00		\$0.00	\$0.00
16						\$0.00		\$0.00	\$0.00
17						\$0.00		\$0.00	\$0.00
18						\$0.00		\$0.00	\$0.00
19						\$0.00		\$0.00	\$0.00
20						\$0.00		\$0.00	\$0.00
21						\$0.00		\$0.00	\$0.00
22						\$0.00		\$0.00	\$0.00
TOTALS		\$124,210.00	\$3,000.00	\$7,000.00	\$0.00	\$10,000.00		\$114,210.00	\$500.00

APPLICATION AND CERTIFICATE FOR PAYMENT (AIA DOCUMENT G702/CMa)

CONSTRUCTION MANAGER-ADVISER EDITION

TO OWNER:
CITY OF OTSEGO
 13400 90th Street Northeast
 Otsego, MN 55330

PROJECT:
Otsego New Fire Station
 14499 75th Street Northeast
 Otsego, MN 55330

APPLICATION NO: 2
PERIOD TO: 01/31/2026
PROJECT NO: 2410290
CONTRACT DATE: 11/12/2024

DISTRIBUTION TO:

OWNER
 CONSTRUCTION MANAGER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:
Woodside Industries
 606 Division Ave S
 Cavalier, ND 58220

VIA CONSTRUCTION MANAGER: KRAUS-ANDERSON CONSTRUCTION
VIA ARCHITECT:

WS 12-C

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	<u>\$272,575.00</u>
2. Net change by Change Orders	
3. CONTRACT SUM TO DATE <small>(Line 1 ± 2)</small>	<u>\$272,575.00</u>
4. TOTAL COMPLETED & STORED TO DATE <small><i>(Column G on G703)</i></small>	<u>\$86,988.63</u>
5. RETAINAGE:	
a. 5.00 % of Completed Work <small><i>(Column D + E on G703)</i></small>	<u>\$4,349.42</u>
b. 0.00 % of Stored Material <small><i>(Column F on G703)</i></small>	
Total Retainage <small>(Lines 5a + 5b or Total in Column I of G703)</small>	<u>\$4,349.42</u>
6. TOTAL EARNED LESS RETAINAGE <small><i>(Line 4 less Line 5 Total)</i></small>	<u>\$82,639.21</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT <small><i>(Line 6 from prior Certificate)</i></small>	<u>\$15,066.86</u>
8. CURRENT PAYMENT DUE	<u>\$67,572.35</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE <small><i>(Line 3 less Line 6)</i></small>	<u>\$189,935.79</u>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Woodside Industries

By: Diana Kvedan
 State of: ND
 County of: Roembling
 Subscribed and sworn to before me this 23rd day of January 2026
 Notary Public: Joshua Friedt
 My Commission expires: 4-1-2029

Date: 1/23/2026

JOSHUA FRIEDT
 Notary Public
 State of North Dakota
 My Commission Expires April 1, 2029

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 67,572.35
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

Signed by:
CONSTRUCTION MANAGER:

By: Ben Albert Date: 2/6/2026

5ABC0642837944 by:
ARCHITECT:
 By: [Signature] Date: 2/10/2026 | 5:03 PM CST
 E462463605DC4EF...

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:2

APPLICATION DATE:01/31/2026

PERIOD TO:01/31/2026

PROJECT NO: 2410290

Woodside Industries - Schedule of Values

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Cabinets, Phenolic Casework and Components	\$123,662.90		\$58,522.28		\$58,522.28	47.32	\$65,140.62	\$2,926.11
2	Wood & Stainless Steel Countertops	\$9,707.85						\$9,707.85	
3	Solid Surface & Quartz Countertops, Install Included	\$68,995.14						\$68,995.14	
4	Installation	\$51,404.82		\$11,134.28		\$11,134.28	21.66	\$40,270.54	\$556.71
5	Payment & Performance Bonds	\$10,484.85	\$10,484.85			\$10,484.85	100.00		\$524.24
6	Shop Drawings and Delivery	\$8,319.44	\$5,375.00	\$1,472.22		\$6,847.22	82.30	\$1,472.22	\$342.36
GRAND TOTALS		\$272,575.00	\$15,859.85	\$71,128.78		\$86,988.63		\$185,586.37	

APPLICATION AND CERTIFICATE FOR PAYMENT

TO **City of Otsego**

PROJECT: SC00126
CITY OTSEGO NEW FIRE STATION

APPLICATION NO.: 5
PERIOD TO: Jan 31/26
PROJECT NOS.:

Distribution to:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

FROM: Brothers Fire & Security
9950 East Highway 10

CONTRACT DATE: Dec 03/24

Inv# J007392

WS 21-A

CONTRACT FOR:

Elk River, MN55330

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM.....	\$133,600.00
2. NET CHANGE BY CHANGE ORDERS.....	\$0.00
3. CONTRACT SUM TO DATE (Line 1 +- 2)....	\$133,600.00
4. TOTAL COMPLETED & STORED TO DATE..... (Column G)	\$127,840.00
5. RETAINAGE:	
a. 5.00 % of Completed Work (Columns D + E)	\$6,392.00
b. 5.00 % of Stored Material (Column F)	\$0.00
Total Retainage (Line 5a + 5b or Total in Column I).....	\$6,392.00
6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$121,448.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$117,800.00
8. CURRENT PAYMENT DUE.....	\$3,648.00 ✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$12,152.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Brothers Fire & Security

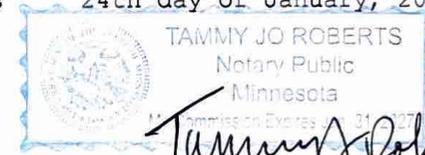
By: [Signature] Date: 1-24-26

State of: Minnesota

County of: Sherburne

Subscribed and sworn to before

me this 24th day of January, 2026



Tammy Jo Roberts
My commission expires: 1-31-2027

Notary Public:
My commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Document, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 3,648.00

Construction Manager:
Signed by:

By: Ben Albrecht Date: 2/6/2026

5ABC0F428379412...
DocuSigned by:

ARCHITECT:

By: [Signature] Date: 2/10/2026 | 5:03 PM CS

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION NO.: 5
 APPLICATION DATE: Jan 24/26

PERIOD TO: Jan 31/26
 PROJECT NO.: SC00126

A	B	C	D	E	F	G	H	I	
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
CONTRACT									
00001	PERMIT	3800.00	3800.00	0.00	0.00	3800.00	100	0.00	190.00
00002	DESIGN	9000.00	9000.00	0.00	0.00	9000.00	100	0.00	450.00
00003	MATERIAL	71277.00	71277.00	0.00	0.00	71277.00	100	0.00	3563.85
00004	LABOR	48000.00	38400.00	3840.00	0.00	42240.00	88	5760.00	2112.00
00005	BOND	1523.00	1523.00	0.00	0.00	1523.00	100	0.00	76.15
		133600.00	124000.00	3840.00	0.00	127840.00	96	5760.00	6392.00
Total Contract		133600.00	124000.00	3840.00	0.00	127840.00	96	5760.00	6392.00

APPLICATION AND CERTIFICATE FOR PAYMENT

CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G702/CMa

PAGE ONE OF 2 PAGES

TO OWNER:

City of Otsego
13400 90th St NE
Otsego, MN 55330

PROJECT:

Otsego Fire Station
14499 75th St NE
Otsego, MN 55330

APPLICATION NO: 013

Distribution to:

- OWNER
- CONSTRUCTION
- MANAGER
- ARCHITECT
- CONTRACTOR

PERIOD TO: 1/25/26

PROJECT NO:

CONTRACT DATE:

FROM CONTRACTOR:

Masters Plumbing Heating & Cooling LLC

3446 State Hwy 29 N, Alexandria, MN 56308 **VIA CONSTRUCTION MANAGER:**

Kraus-Anderson

BID PACKAGE:

VIA ARCHITECT:

Wold Architects

WS 23-B

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	3,135,000.00
2. Net change by Change Orders	\$	(245.25)
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	3,134,754.75
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	2,223,189.12
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	111,159.46
b. % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	111,159.46
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$	2,112,029.66
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	1,847,024.96
8. CURRENT PAYMENT DUE	\$	265,004.70
9. BALANCE TO FINISH, INCLUDING RETAINA (Line 3 less Line 6)	\$	1,022,725.09

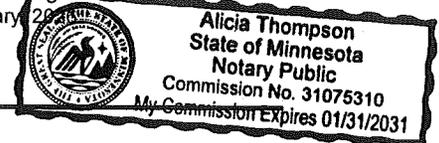
CONTRACTOR:

By: [Signature] Date: 1/22/26

State of: Minnesota County of: Douglas

Subscribed and sworn to before me this 22nd day of January, 2026

Notary Public: Alicia Thompson
My Commission expires: January 31, 2031



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ **265,004.70**

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: Ben Albrecht Date: 2/6/2026

ARCHITECT:

By: [Signature] Date: 2/10/2026 | 5:03 PM CST

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$3,299.62	(\$858.07)
Total approved this Month		(\$2,686.80)
TOTALS	\$3,299.62	(\$3,544.87)
NET CHANGES by Change Order	(\$245.25)	

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 013
APPLICATION DATE: 1/25/2026

PERIOD TO: 1/25/2026
ARCHITECT'S PROJECT NO: Otsego Fire

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	Masters Plumbing								
	Bond/Permit	43,000.00	43,000.00			43,000.00	100.00%	0.00	2,150.00
	Allowance	20,000.00	3,014.80			3,014.80	15.07%	16,985.20	150.74
	Division 22 Plumbing - Material								
	22 05 10 Storm Shelter Specialties	4,400.00	4,400.00			4,400.00	100.00%	0.00	220.00
	22 05 19 Meters & Gages	1,000.00	1,000.00			1,000.00	100.00%	0.00	50.00
	22 05 23 General Duty Valves	20,500.00	20,500.00			20,500.00	100.00%	0.00	1,025.00
	22 05 29 Hangers & Supports	14,500.00	14,500.00			14,500.00	100.00%	0.00	725.00
	22 05 53 Identification	1,200.00	1,200.00			1,200.00	100.00%	0.00	60.00
	22 11 16 Domestic Water Piping	102,800.00	83,800.00			83,800.00	81.52%	19,000.00	4,190.00
	22 11 19 Dom Water Pipe Spcl	45,000.00	10,000.00	21,000.00		31,000.00	68.89%	14,000.00	1,550.00
	22 11 23 Domestic Water Pumps	1,800.00				-	0.00%	1,800.00	0.00
	22 13 16 Sanitary Waste & Vent	102,500.00	54,000.00			54,000.00	52.68%	48,500.00	2,700.00
	22 13 19 Sanitary Waste Pipe Spcl	123,000.00	123,000.00			123,000.00	100.00%	0.00	6,150.00
	22 14 13 Storm Drain Piping	51,400.00	23,000.00			23,000.00	44.75%	28,400.00	1,150.00
	22 14 23 Storm Drain Pipe Spcl	13,200.00				-	0.00%	13,200.00	0.00
	22 15 13 Gen Compressed Air Pipe	15,500.00				-	0.00%	15,500.00	0.00
	22 15 19 Gen Air Compress & Rec	12,500.00				-	0.00%	12,500.00	0.00
	22 31 00 Water Softeners	14,500.00				-	0.00%	14,500.00	0.00
	22 34 00 FF Dom Water Heaters	30,000.00	2,500.00			2,500.00	8.33%	27,500.00	125.00
	22 40 00 Plumbing Fixtures	42,500.00	37,000.00			37,000.00	87.06%	5,500.00	1,850.00
	Division 23 HVAC - Material								
	23 05 10 Storm Shelter Spcl	4,400.00	4,400.00			4,400.00	100.00%	0.00	220.00
	23 05 19 Meters & Gages	1,800.00	1,800.00			1,800.00	100.00%	0.00	90.00
	23 05 23 General Duty Valves	15,000.00	15,000.00			15,000.00	100.00%	0.00	750.00
	23 05 29 Hangers & Supports	10,000.00	10,000.00			10,000.00	100.00%	0.00	500.00
	23 05 53 Identification	800.00	800.00			800.00	100.00%	0.00	40.00
	23 11 23 Facility Nat Gas Pipe	4,000.00	4,000.00			4,000.00	100.00%	0.00	200.00
	23 21 13 Hydronic Piping	145,800.00	88,300.00			88,300.00	60.56%	57,500.00	4,415.00
	23 21 23 Hydronic Pumps	28,800.00	28,800.00			28,800.00	100.00%	0.00	1,440.00
	23 52 16 Condensing Boilers	151,000.00	151,000.00			151,000.00	100.00%	0.00	7,550.00
	23 82 33 Heating Terminal Units	35,600.00	35,600.00			35,600.00	100.00%	0.00	1,780.00
	23 38 16 Radiant Heat Hydro Pipe	47,000.00	47,000.00			47,000.00	100.00%	0.00	2,350.00
	Division 22 Plumbing - Labor								
	22 05 10 Storm Shelter Specialties	200.00		200.00		200.00	100.00%	0.00	10.00

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Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 013

APPLICATION DATE: 1/25/2026

PERIOD TO: 1/25/2026

ARCHITECT'S PROJECT NO: Otsego Fire

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	22 05 19 Meters & Gages	300.00				-	0.00%	300.00	0.00
	22 05 23 General Duty Valves	2,000.00	1,000.00			1,000.00	50.00%	1,000.00	50.00
	22 05 29 Hangers & Supports	5,000.00	2,500.00	1,500.00		4,000.00	80.00%	1,000.00	200.00
	22 05 53 Identification	800.00				-	0.00%	800.00	0.00
	22 11 16 Domestic Water Piping	108,253.00	45,000.00	30,000.00		75,000.00	69.28%	33,253.00	3,750.00
	22 11 19 Dom Water Pipe Spcl	10,000.00	5,000.00	4,000.00		9,000.00	90.00%	1,000.00	450.00
	22 11 23 Domestic Water Pumps	200.00				-	0.00%	200.00	0.00
	22 13 16 Sanitary Waste & Vent	107,375.00	94,000.00	5,000.00		99,000.00	92.20%	8,375.00	4,950.00
	22 13 19 Sanitary Waste Pipe Spcl	4,000.00	4,000.00			4,000.00	100.00%	0.00	200.00
	22 14 13 Storm Drain Piping	67,000.00	52,000.00	5,000.00		57,000.00	85.07%	10,000.00	2,850.00
	22 14 23 Storm Drain Pipe Spcl	2,000.00	2,000.00			2,000.00	100.00%	0.00	100.00
	22 15 13 Gen Compressed Air Pipe	6,750.00		3,000.00		3,000.00	44.44%	3,750.00	150.00
	22 15 19 Gen Air Compress & Rec	1,000.00				-	0.00%	1,000.00	0.00
	22 31 00 Water Softeners	600.00				-	0.00%	600.00	0.00
	22 34 00 FF Dom Water Heaters	2,000.00				-	0.00%	2,000.00	0.00
	22 40 00 Plumbing Fixtures	12,000.00				-	0.00%	12,000.00	0.00
	Division 23 HVAC - Labor								
	23 05 10 Storm Shelter Spcl	200.00				-	0.00%	200.00	0.00
	23 05 19 Meters & Gages	300.00				-	0.00%	300.00	0.00
	23 05 23 General Duty Valves	1,000.00		500.00		500.00	50.00%	500.00	25.00
	23 05 29 Hangers & Supports	3,000.00	1,500.00	1,000.00		2,500.00	83.33%	500.00	125.00
	23 05 53 Identification	600.00				-	0.00%	600.00	0.00
	23 11 23 Facility Nat Gas Pipe	13,500.00	10,000.00	2,500.00		12,500.00	92.59%	1,000.00	625.00
	23 21 13 Hydronic Piping	260,600.00	87,000.00	50,000.00		137,000.00	52.57%	123,600.00	6,850.00
	23 21 23 Hydronic Pumps	3,500.00	3,500.00			3,500.00	100.00%	0.00	175.00
	23 52 16 Condensing Boilers	3,500.00	3,500.00			3,500.00	100.00%	0.00	175.00
	23 82 33 Heating Terminal Units	6,625.00		2,000.00		2,000.00	30.19%	4,625.00	100.00
	23 38 16 Radiant Heat Hydro Pipe	21,000.00	11,000.00			11,000.00	52.38%	10,000.00	550.00
	3D Modeling	45,922.00	45,922.00			45,922.00	100.00%	0.00	2,296.10
	Diamond Insulation								
	Material:								
	22 07 00 Plumbing Insulation	33,075.00	6,600.00	6,600.00		13,200.00	39.91%	19,875.00	660.00
	Labor:								
	22 07 00 Plumbing Insulation	22,175.00	4,400.00	4,400.00		8,800.00	39.68%	13,375.00	440.00

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APPLICATION NO: 013

APPLICATION DATE: 1/25/2026

PERIOD TO: 1/25/2026

ARCHITECT'S PROJECT NO: Otsego Fire

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	Elite Insulation								
	Material:								
	23 07 00 HVAC Insulation	21,950.00	21,950.00			21,950.00	100.00%	0.00	1,097.50
	Labor:								
	23 07 00 HVAC Insulation	40,500.00	20,250.00	15,250.00		35,500.00	87.65%	5,000.00	1,775.00
	UHL								
	Labor:								
	23 09 00 Building Auto System	150,000.00	37,500.00	7,500.00		45,000.00	30.00%	105,000.00	2,250.00
	23 09 50 Variable Freq Motor Control	2,500.00				-	0.00%	2,500.00	0.00
	23 09 93 BAS Sequence	15,000.00	3,000.00			3,000.00	20.00%	12,000.00	150.00
	Material:								
	23 09 00 Building Auto System	140,375.00	105,281.25	21,056.25		126,337.50	90.00%	14,037.50	6,316.88
	23 09 50 Variable Freq Motor Control	6,000.00		6,000.00		6,000.00	100.00%	0.00	300.00
	Sentra-Sota Sheet Metal								
	23 90 00 TAB	10,400.00				-	0.00%	10,400.00	0.00
	23 07 00 Duct Insulation - LABOR	44,200.00	10,000.00	17,700.00		27,700.00	62.67%	16,500.00	1,385.00
	23 82 19 Fan Coil Units - LABOR	4,500.00		3,600.00		3,600.00	80.00%	900.00	180.00
	23 82 19 Fan Coil Units - MATERIAL	11,600.00		9,280.00		9,280.00	80.00%	2,320.00	464.00
	23 62 00 Pckgd Compress & Cond - LAB	9,500.00	3,800.00	3,800.00		7,600.00	80.00%	1,900.00	380.00
	23 62 00 Pckgd Compress & Cond - MA	75,000.00	67,000.00			67,000.00	89.33%	8,000.00	3,350.00
	23 81 23 Computer Room A/C - LABOR	31,510.00	6,302.00	9,453.00		15,755.00	50.00%	15,755.00	787.75
	23 81 23 Computer Room A/C - MATER	18,000.00	18,000.00			18,000.00	100.00%	0.00	900.00
	23 73 33 Indirect FF Htg Units - LABOR	7,900.00	4,740.00	2,370.00		7,110.00	90.00%	790.00	355.50
	23 73 33 Indirect FF Htg Units - MATERI	146,000.00	146,000.00			146,000.00	100.00%	0.00	7,300.00
	23 34 16 Air Handling - LABOR	14,000.00	2,800.00	2,800.00		5,600.00	40.00%	8,400.00	280.00
	23 34 16 Air Handling - MATERIAL	86,300.00	72,500.00			72,500.00	84.01%	13,800.00	3,625.00
	23 36 00 Air Terminal Units - LABOR	17,000.00	5,100.00	1,700.00		6,800.00	40.00%	10,200.00	340.00
	23 36 00 Air Terminal Units - MATERIAL	23,500.00	23,500.00			23,500.00	100.00%	0.00	1,175.00
	08 91 00 Louvers - LABOR	1,600.00	800.00			800.00	50.00%	800.00	40.00
	08 91 00 Louvers - MATERIAL	3,800.00	3,800.00			3,800.00	100.00%	0.00	190.00
	23 31 13 Ductwork & Acc - LABOR	214,400.00	107,200.00	21,440.00		128,640.00	60.00%	85,760.00	6,432.00
	23 31 13 Ductwork & Acc - MATERIAL	82,000.00	41,000.00	8,200.00		49,200.00	60.00%	32,800.00	2,460.00
	General Conditions	82,490.00	41,245.00	8,249.00		49,494.00	60.00%	32,996.00	2,474.70

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APPLICATION NO: 013

APPLICATION DATE: 1/25/2026

PERIOD TO: 1/25/2026

ARCHITECT'S PROJECT NO: Otsego Fire

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G + C)		
	23 33 00 Air Duct Acc - LABOR	1,800.00		360.00		360.00	20.00%	1,440.00	18.00
	23 33 00 Air Duct Acc - MATERIAL	6,200.00	6,200.00			6,200.00	100.00%	0.00	310.00
	23 51 00 Breech/Chimney/Stack - LABO	4,200.00		3,360.00		3,360.00	80.00%	840.00	168.00
	23 51 00 Breech/Chimney/Stack - MATE	14,800.00	5,510.00	4,300.00		9,810.00	66.28%	4,990.00	490.50
						-	0.00%	0.00	0.00
	CO001 Masters	(207.00)	(207.00)			(207.00)	100.00%	0.00	(10.35)
	CO002 Diamond Insulation	350.00				-	0.00%	350.00	0.00
	CO002 Sentra-Sota	(1,479.13)		(1,479.13)		(1,479.13)	100.00%	0.00	(73.96)
	CO002 Masters	3,720.45	3,720.45			3,720.45	100.00%	0.00	186.02
	CO003 Masters	708.30	708.30			708.30	100.00%	0.00	35.42
	CO004 Masters	(651.07)				-	0.00%	(651.07)	0.00
	CO005 Masters	\$0.00				-	0.00%	0.00	0.00
	CO006 Masters	(\$2,686.80)		(\$2,686.80)		(2,686.80)	100.00%	0.00	(134.34)
						-	0.00%	0.00	0.00
						-	0.00%	0.00	0.00
	GRAND TOTALS	\$3,134,754.75	\$1,944,236.80	\$278,952.32	\$0.00	2,223,189.12	70.92%	\$911,565.63	\$111,159.46

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

AIA Document G702® – 1992

Application and Certificate for Payment

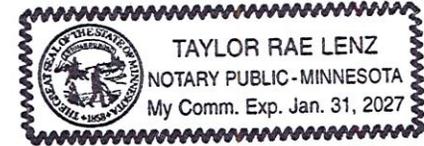
TO OWNER: City of Otsego 13400 90th Street NE Otsego, MN 55330	PROJECT: Otsego Fire Station 14499 75th Street Otsego, MN 55330	APPLICATION NO: 012 PERIOD TO: January 20, 2026 CONTRACT FOR: New Building CONTRACT DATE: 04-23-2025 PROJECT NOS: / 8493 / WS 26-A
FROM Klein Electric, INC 24729 Lake Road St. Cloud, MN 56301	VIA ARCHITECT:	Distribution to: OWNER: [X] ARCHITECT: [] CONTRACTOR: [] FIELD: [] OTHER: []

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	S1,693,205.00	
2. NET CHANGE BY CHANGE ORDERS.....	S(24,061.25)	CONTRACTOR:
3. CONTRACT SUM TO DATE (Line 1 ± 2).....	S1,669,143.75	By: <u><i>[Signature]</i></u> Date: _____
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703).....	S1,122,995.74	State of: MINNESOTA
5. RETAINAGE:		County of: STEARNS
a. 0.00% of Completed Work		Subscribed and sworn to before
(Column D + E on G703: _____ S0.00)= _____ S0.00		me this _____ day of _____
b. 0.00% of Stored Material		Notary Public: TAYLOR LENZ <u><i>[Signature]</i></u>
(Column F on G703: _____ S0.00)= _____ S0.00		My Commission expires: 01-31-2027
Total Retainage (Lines 5a + 5b or Total in Column I of G703).....	S56,149.79	
6. TOTAL EARNED LESS RETAINAGE.....	S1,066,845.95	
(Line 4 Less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	S971,542.62	
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE.....	S95,303.33	AMOUNT CERTIFIED <u>S95,303.33</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE		Construction Manager: _____ Signed by: _____
(Line 3 less Line 6)	S602,297.80	By: <u><i>Ben Albrecht</i></u> Date: 2/6/2026

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... S95,303.33

Construction Manager: _____ Signed by: _____
 By: *Ben Albrecht* Date: **2/6/2026**

ARCHITECT: _____ Date: **2/10/2026 | 5:03 PM**
 By: *[Signature]*

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	S15,515.93	S39,577.18
Total approved this Month	S0.00	S0.00
TOTALS	S15,515.93	S39,577.18
NET CHANGES by Change Order		S(24,061.25)

AIA Document G703[®] – 1992

Continuation Sheet

AIA Document G702[®], Application and Certification for Payment, or G732[™], Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

Otsego Fire Station
14499 75th Street
Otsego, MN 55330

APPLICATION NO:

012

APPLICATION DATE:

01-20-2026

PERIOD TO:

January 20, 2026

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G÷C)			
200	Bond	11,434.00	11,434.00	0.00	0.00	11,434.00	100.00%	0.00	571.70
202	Permit	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	150.00
204	Submittals	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00%	0.00	425.00
206	Mobilization	40,000.00	21,200.00	4,800.00	0.00	26,000.00	65.00%	14,000.00	1,300.00
208	Allowance	20,000.00	5,643.50	0.00	0.00	5,643.50	28.22%	14,356.50	282.18
210	W.H. Electric Utility Cost	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	1,000.00
212	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
214	Temp Service	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%	0.00	125.00
216	Temp Power Job Trailer	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
218	Temp Power & Lights	3,500.00	2,625.00	0.00	0.00	2,625.00	75.00%	875.00	131.25
220	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
222	Site DATA Raceway- Mtrl	14,374.00	14,374.00	0.00	0.00	14,374.00	100.00%	0.00	718.70
224	Site Date Raceway- Lbr	8,558.00	8,558.00	0.00	0.00	8,558.00	100.00%	0.00	427.90
226	Site Lighting UG- Mtrl	6,020.00	6,020.00	0.00	0.00	6,020.00	100.00%	0.00	301.00
228	Lite Lighting UG- Lbr	9,991.00	9,991.00	0.00	0.00	9,991.00	100.00%	0.00	499.55
230	Site Pole Bases- Mtrl	17,660.00	17,660.00	0.00	0.00	17,660.00	100.00%	0.00	883.00
232	Site Pole Bases - Lbr	9,241.00	9,241.00	0.00	0.00	9,241.00	100.00%	0.00	462.05
234	Site Light Pole- Mtrl	976.00	927.20	0.00	0.00	927.20	95.00%	48.80	46.36
236	Site Light Pole- Lbr	2,518.00	2,392.10	0.00	0.00	2,392.10	95.00%	125.90	119.60
238	Site Trench Drain HT- Mtrl	964.00	0.00	0.00	0.00	0.00	0.00%	964.00	0.00
240	Site Trench Drain HT- Lbr	1,404.00	0.00	0.00	0.00	0.00	0.00%	1,404.00	0.00
242	Site Primary Utility RW- Mtrl	2,536.00	2,536.00	0.00	0.00	2,536.00	100.00%	0.00	126.80
244	Site Primary Utility RW- Lbr	1,895.00	1,895.00	0.00	0.00	1,895.00	100.00%	0.00	94.75
246	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
248	Switchgear Pkg/ JH Larson	148,135.00	88,881.00	27,372.29	0.00	116,253.29	78.48%	31,881.71	5,812.66
250	Generator Pkg/ Total Energy Syst	298,548.00	298,548.00	0.00	0.00	298,548.00	100.00%	0.00	14,927.40
252	SVC Entrance/ATS-DL- Mtrl	14,050.00	8,431.00	0.00	0.00	8,431.00	60.01%	5,619.00	421.55

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
254	SVC Entrance/ATS-DL-Lbr	5,681.00	3,408.00	0.00	0.00	3,408.00	59.99%	2,273.00	170.40
256	MSB- Mtrl	10,892.00	2,178.00	1,089.00	0.00	3,267.00	29.99%	7,625.00	163.35
258	MSB- Lbr	7,037.00	1,408.00	704.00	0.00	2,112.00	30.01%	4,925.00	105.60
260	Feeder Panels- Mtrl	91,039.00	27,312.00	18,208.00	0.00	45,520.00	50.00%	45,519.00	2,276.00
262	Feeder Panels- Lbr	29,069.00	8,720.00	5,814.00	0.00	14,534.00	50.00%	14,535.00	726.70
264	Generator- Mtrl	13,443.00	1,344.00	0.00	0.00	1,344.00	10.00%	12,099.00	67.20
266	Generator- Lbr	7,913.00	791.00	0.00	0.00	791.00	10.00%	7,122.00	39.55
268	Docking Station- Mtrl	11,885.00	7,132.00	1,783.00	0.00	8,915.00	75.01%	2,970.00	445.75
270	Docking Station- Lbr	6,610.00	3,967.00	992.00	0.00	4,959.00	75.02%	1,651.00	247.95
272	Gen Distribution Panel-Mtrl	8,837.00	5,303.00	1,326.00	0.00	6,629.00	75.01%	2,208.00	331.45
274	Gen Distribution Panel- Lbr	4,242.00	2,545.00	636.00	0.00	3,181.00	74.99%	1,061.00	159.05
276	Transfer Switches- Mtrl	14,617.00	7,309.00	0.00	0.00	7,309.00	50.00%	7,308.00	365.45
278	Transfer Switches- Lbr	6,422.00	3,211.00	0.00	0.00	3,211.00	50.00%	3,211.00	160.55
280	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
282	Light Fixture Pkg/ JH Larson	295,931.00	295,931.00	0.00	0.00	295,931.00	100.00%	0.00	14,796.55
284	Fixture- Mtrl	25,478.00	0.00	3,822.00	0.00	3,822.00	15.00%	21,656.00	191.10
286	Fixture- Lbr	62,574.00	0.00	9,386.00	0.00	9,386.00	15.00%	53,188.00	469.30
288	Controls- Mtrl	11,400.00	0.00	1,710.00	0.00	1,710.00	15.00%	9,690.00	85.50
290	Controls- Lbr	24,129.00	0.00	3,619.00	0.00	3,619.00	15.00%	20,510.00	180.95
292	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
294	Power/Device- Mtrl	17,951.00	7,247.00	0.00	0.00	7,247.00	40.37%	10,704.00	362.35
296	Power/Device- Lbr	35,242.00	14,096.00	0.00	0.00	14,096.00	40.00%	21,146.00	704.80
298	Floor Boxes/ JH Larson	10,599.00	10,599.00	0.00	0.00	10,599.00	100.00%	0.00	529.95
300	Floor Box- Mtrl	4,439.00	3,552.00	0.00	0.00	3,552.00	80.02%	887.00	177.60
302	Floor Box- Lbr	9,228.00	7,382.00	0.00	0.00	7,382.00	80.00%	1,846.00	369.10
304	Cord Reels/ JH Larson	7,470.00	7,470.00	0.00	0.00	7,470.00	100.00%	0.00	373.50
306	Cord Reels- Mtrl	2,296.00	0.00	230.00	0.00	230.00	10.02%	2,066.00	11.50
308	Cord Reels- Lbr	4,016.00	0.00	402.00	0.00	402.00	10.01%	3,614.00	20.10
310	Overhead Doors- Mtrl	4,887.00	1,466.00	0.00	0.00	1,466.00	30.00%	3,421.00	73.30
312	Overhead Doors- Lbr	11,095.00	3,329.00	0.00	0.00	3,329.00	30.00%	7,766.00	166.45
314	Tower Hoist- Mtrl	1,581.00	0.00	0.00	0.00	0.00	0.00%	1,581.00	0.00
316	Tower Hoist- Lbr	2,239.00	0.00	0.00	0.00	0.00	0.00%	2,239.00	0.00
318	Precast RI- Mtrl	6,888.00	6,888.00	0.00	0.00	6,888.00	100.00%	0.00	344.40
320	Precast RI- Lbr	21,803.00	21,803.00	0.00	0.00	21,803.00	100.00%	0.00	1,090.15
322	CO System- Mtrl	1,839.00	276.00	0.00	0.00	276.00	15.01%	1,563.00	13.80
324	CO System- Lbr	2,676.00	402.00	0.00	0.00	402.00	15.02%	2,274.00	20.10
326	Circuit Home Runs- Mtrl	6,225.00	1,556.00	311.00	0.00	1,867.00	29.99%	4,358.00	93.35
328	Circuit Home Runs- Lbr	9,195.00	2,300.00	460.00	0.00	2,760.00	30.02%	6,435.00	138.00
330	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00

A	B	C	D		E	F	G		H	I
			WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)							
332	AHU- Mtrl	1,196.00	0.00		299.00	0.00	299.00	25.00%	897.00	14.95
334	AHU- Lbr	1,881.00	0.00		470.00	0.00	470.00	24.99%	1,411.00	23.50
336	AHU Return Fan- Mtrl	694.00	0.00		174.00	0.00	174.00	25.07%	520.00	8.70
338	AHU Return Fan- Lbr	1,241.00	0.00		310.00	0.00	310.00	24.98%	931.00	15.50
340	Air Compressors 1-2- Mtrl	409.00	0.00		0.00	0.00	0.00	0.00%	409.00	0.00
342	Air Compressors 1-2- Lbr	803.00	0.00		0.00	0.00	0.00	0.00%	803.00	0.00
344	Boiler 1-2- Mtrl	343.00	0.00		257.00	0.00	257.00	74.93%	86.00	12.85
346	Boiler 1-2- Lbr	701.00	0.00		526.00	0.00	526.00	75.04%	175.00	26.30
348	Condensing Units 1-2 -Mtrl	1,545.00	0.00		232.00	0.00	232.00	15.02%	1,313.00	11.60
350	Condensing Units 1-2 -Lbr	2,020.00	0.00		303.00	0.00	303.00	15.00%	1,717.00	15.15
352	Cabinet Unit Heaters 1-2 - Mtrl	498.00	100.00		149.00	0.00	249.00	50.00%	249.00	12.45
354	Cabinet Unit Heaters 1-2 - Lbr	1,012.00	202.00		304.00	0.00	506.00	50.00%	506.00	25.30
356	Big Ass Fans 1-5 -Mtrl	1,661.00	249.00		0.00	0.00	249.00	14.99%	1,412.00	12.45
358	Big Ass Fans 1-5 -Lbr	2,420.00	363.00		0.00	0.00	363.00	15.00%	2,057.00	18.15
360	Exhaust Fans 1-13 -Mtrl	2,673.00	401.00		267.00	0.00	668.00	24.99%	2,005.00	33.40
362	Exhaust Fans 1-13 -Lbr	5,942.00	891.00		594.00	0.00	1,485.00	24.99%	4,457.00	74.25
364	Fan Coil -Mtrl	195.00	0.00		0.00	0.00	0.00	0.00%	195.00	0.00
366	Fan Coil -Lbr	409.00	0.00		0.00	0.00	0.00	0.00%	409.00	0.00
368	Glycol Unit -Mtrl	171.00	0.00		128.00	0.00	128.00	74.85%	43.00	6.40
370	Glycol Unity -Lbr	304.00	0.00		228.00	0.00	228.00	75.00%	76.00	11.40
372	Make-Up Air 1-5 -Mtrl	1,559.00	0.00		78.00	0.00	78.00	5.00%	1,481.00	3.90
374	Make-Up Air 1-5 -Lbr	3,130.00	0.00		157.00	0.00	157.00	5.02%	2,973.00	7.85
376	Pumps 1-12 -Mtrl	2,428.00	0.00		121.00	0.00	121.00	4.98%	2,307.00	6.05
378	Pumps 1-12 -Lbr	4,989.00	0.00		249.00	0.00	249.00	4.99%	4,740.00	12.45
380	Pressure Washer -Mtrl	1,558.00	0.00		0.00	0.00	0.00	0.00%	1,558.00	0.00
382	Pressure Washer -Lbr	1,644.00	0.00		0.00	0.00	0.00	0.00%	1,644.00	0.00
384	Computer Room Unit -Mtrl	478.00	0.00		0.00	0.00	0.00	0.00%	478.00	0.00
386	Computer Room Unit -Lbr	675.00	0.00		0.00	0.00	0.00	0.00%	675.00	0.00
388	Steam Shower 1-2 -Mtrl	320.00	0.00		0.00	0.00	0.00	0.00%	320.00	0.00
390	Steam Shower 1-2 -Lbr	586.00	0.00		0.00	0.00	0.00	0.00%	586.00	0.00
392	Transfer Fan 1-2 -Mtrl	343.00	0.00		34.00	0.00	34.00	9.91%	309.00	1.70
394	Transfer Fan 1-2 -Lbr	672.00	0.00		67.00	0.00	67.00	9.97%	605.00	3.35
396	Unit Heaters 1-9 -Mtrl	1,867.00	0.00		187.00	0.00	187.00	10.02%	1,680.00	9.35
398	Unit Heaters 1-9 -Lbr	4,213.00	0.00		421.00	0.00	421.00	9.99%	3,792.00	21.05
400	Water Heaters 1-2 -Mtrl	472.00	0.00		47.00	0.00	47.00	9.96%	425.00	2.35
402	Water Heaters 1-2 -Lbr	783.00	0.00		78.00	0.00	78.00	9.96%	705.00	3.90
404	Water Softener -Mtrl	247.00	0.00		25.00	0.00	25.00	10.12%	222.00	1.25
406	Water Softener -Lbr	418.00	0.00		42.00	0.00	42.00	10.05%	376.00	2.10
408	*	0.00	0.00		0.00	0.00	0.00	0.00%	0.00	0.00

A	B	C	D		E	F	G		H	I
			WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)							
410	D28 FA Pkg / Twenty4Seven	36,627.00	14,651.00	5,494.00	0.00	20,145.00	55.00%	16,482.00	1,007.25	
412	FA Notification RI -Mtrl	3,529.00	529.00	353.00	0.00	882.00	24.99%	2,647.00	44.10	
414	FA Notification RI -Lbr	8,526.00	1,279.00	853.00	0.00	2,132.00	25.01%	6,394.00	106.60	
416	FA Detection RI - Mtrl	2,078.00	312.00	208.00	0.00	520.00	25.02%	1,558.00	26.00	
418	FA Detection RI -Lbr	5,110.00	767.00	511.00	0.00	1,278.00	25.01%	3,832.00	63.90	
420	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
422	D27 COMM Pkg/ System Tech	91,434.00	0.00	0.00	0.00	0.00	0.00%	91,434.00	0.00	
424	D27 DATA RI - Mtrl	10,818.00	3,245.00	0.00	0.00	3,245.00	30.00%	7,573.00	162.25	
426	D27 DATA RI -Lbr	13,668.00	4,100.00	0.00	0.00	4,100.00	30.00%	9,568.00	205.00	
428	D27 WAP RI -Mtrl	729.00	0.00	0.00	0.00	0.00	0.00%	729.00	0.00	
430	D27 WAP RI -Lbr	1,563.00	0.00	0.00	0.00	0.00	0.00%	1,563.00	0.00	
432	D27 TV RI -Mtrl	338.00	101.00	152.00	0.00	253.00	74.85%	85.00	12.65	
434	D27 TV RI -Lbr	513.00	154.00	231.00	0.00	385.00	75.05%	128.00	19.25	
436	D27 Future Alert RI - Mtrl	696.00	209.00	139.00	0.00	348.00	50.00%	348.00	17.40	
438	D27 Future Alert RI -Lbr	1,750.00	525.00	350.00	0.00	875.00	50.00%	875.00	43.75	
440	D27 Speaker RI -Mtrl	1,496.00	0.00	0.00	0.00	0.00	0.00%	1,496.00	0.00	
442	D27 Speaker RI -Lbr	2,564.00	0.00	0.00	0.00	0.00	0.00%	2,564.00	0.00	
444	D27 Security RI -Mtrl	2,104.00	631.00	421.00	0.00	1,052.00	50.00%	1,052.00	52.60	
446	D27 Security RI -Lbr	6,280.00	1,884.00	1,256.00	0.00	3,140.00	50.00%	3,140.00	157.00	
448	D27 Plywood -Mtrl	333.00	0.00	0.00	0.00	0.00	0.00%	333.00	0.00	
450	D27 Plywood -Lbr	565.00	0.00	0.00	0.00	0.00	0.00%	565.00	0.00	
452	D27 Ground Bar - Grounding Material	2,005.00	0.00	1,003.00	0.00	1,003.00	50.02%	1,002.00	50.15	
454	D27 Ground Bar - Grounding Labor	586.00	0.00	293.00	0.00	293.00	50.00%	293.00	14.65	
456	D27 Radio System Conduits - Mtrl	2,059.00	1,132.00	412.00	0.00	1,544.00	74.99%	515.00	77.20	
458	D27 Radio System Conduit -Lbr	1,162.00	639.00	232.00	0.00	871.00	74.96%	291.00	43.55	
460	*	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
900	CO 001 Revise Ckt Size per Mech Sub 236200	207.00	0.00	0.00	0.00	0.00	0.00%	207.00	0.00	
901	CO 002 SI003 PCO14 Dorm Dampers	(4,732.75)	0.00	0.00	0.00	0.00	0.00%	(4,732.75)	0.00	
902	CO 002 RFI008 PCO012 Type H1 Luminaire	(319.28)	(319.28)	0.00	0.00	(319.28)	100.00%	0.00	(15.96)	
903	CO 002 PR003 PCO15 Lighting Invertor	(34,525.15)	(29,459.00)	0.00	0.00	(29,459.00)	85.33%	(5,066.15)	(1,472.95)	
904	CO 003 PR004R PCO016 ELEC MTR & PNL UPDATE	7,121.35	7,121.35	0.00	0.00	7,121.35	100.00%	0.00	356.07	

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
905	CO 004 SI008 PCO068 Site Lighting Revisions	7,579.83	7,579.83	0.00	0.00	7,579.83	100.00%	0.00	378.99
906	CO 006 PR008 PCO029 Flush Mount Panel KLA11 Recessed	607.75	607.75	0.00	0.00	607.75	100.00%	0.00	30.39
904		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	1,669,143.75	1,022,676.45	100,319.29	0.00	1,122,995.74	67.28%	546,148.01	56,149.79

APPLICATION AND CERTIFICATE FOR PAYMENT CONSTRUCTION MANAGER-ADVISER EDITION

AIA DOCUMENT G702/CMa (Instruction on reverse side)

PAGE ONE OF TWO PAGES

To: City of Otsego	PROJECT: City of Otsego New Fire Station 14499 57th Street NE Otsego, MN 55330	APPLICATION NO.: 8	Distribution to:
		PERIOD TO: 1/31/2026	<input type="checkbox"/> OWNER
		PROJECT NOS.:	<input type="checkbox"/> ARCHITECT
FROM CONTRACTOR: Belair Builders, Inc. dba Belair Sitework Services 2200 Old Highway 8 NW New Brighton, MN 55112		CONTRACT DATE: 11/15/24	<input type="checkbox"/> CONTRACTOR
		BELAIR JOB NO.: 40590-30/50	
CONTRACT FOR: Earthwork & Site Utilities	VIA CONSTRUCTION MANAGER: Kraus-Anderson Minneapolis VIA ARCHITECT: Wold Architects & Engineers		

WS 31-A

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		\$ 1,429,318.00	
2. Net Change By Change Orders		\$ 37,474.82	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)		\$ 1,466,792.82	
4. TOTAL COMPLETED & STORED TO DATE		\$ 1,407,604.52	
(Column G on G703)			
5. RETAINAGE:			
a. 5% of Completed Work	\$ 70,380.23		
(Columns D + E on G703)			
b. 5% of Stored Material			
(Column F on G703)			
Total Retainage (Line 5a + 5b or Total in Column I of G703)			
		\$ 70,380.23	
6. TOTAL EARNED LESS RETAINAGE		\$ 1,337,224.29	
(Line 4 less Line 5 Total)			
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		\$ 1,332,643.73	
(Line 6 from prior Certificate)			
8. CURRENT PAYMENT DUE		\$ 4,580.56	✓
9. BALANCE TO FINISH, INCLUDING RETAINAGE			
(Line 3 less Line 6)			
		\$ 129,568.53	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: _____
By: Jennifer Lee Date: 1/22/26
Jennifer Lee

State of: Minnesota
County of: Ramsey
Subscribed and sworn to before me this 22nd day of January, 2026.
Notary Public: Lisa M. Kiefer
My Commission expires: 1/31/2027



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 4,580.56
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous month by Owner	37,474.82	
Total approved this Month		
TOTALS	37,474.82	-
NET CHANGES by Change Order		37,474.82

Signed by: _____
CONSTRUCTION MANAGER: Ben Albrecht Date: 2/6/2026
By: _____
ARCHITECT: Ben Albrecht Date: 2/10/2026 | 5:03 PM CST
By: _____

This Certificate is non-negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: **8**
 APPLICATION DATE: 01/22/26
 PERIOD TO: 01/31/26
 CUSTOMER PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G / C)			
	EARTHWORK								
500	Flag Pole Furnish & Install	3,632.00	3,632.00	-		3,632.00	100.00%	-	181.60
600	Work Scope Allowance	20,000.00	11,738.80	4,821.65		16,560.45	82.80%	3,439.55	828.02
	EWO28036 Re-Dig Footings								
	EWO28041 Trash Enclosure Revisions								
	EWO28225 R&R Casting @ Odean Ave								
	EWO28224 Relocate CB15								
315	Equipment Moves	59,650.00	59,650.00	-		59,650.00	100.00%	-	2,982.50
320	Erosion Control	80,406.00	77,058.00	-		77,058.00	95.84%	3,348.00	3,852.90
325	Site Demolition & Clearing	21,682.00	21,682.00	-		21,682.00	100.00%	-	1,084.10
330	Site Grading	211,704.00	204,304.00	-		204,304.00	96.50%	7,400.00	10,215.20
350	Structure Excavation and Backfill	30,407.00	30,407.00	-		30,407.00	100.00%	-	1,520.35
351	Building Pad Class 5 Cushion	43,275.00	43,275.00	-		43,275.00	100.00%	-	2,163.75
352	Building Sand Subbase for Draintile at Doors & Footed Stoops	30,694.00	30,694.00	-		30,694.00	100.00%	-	1,534.70
355	Site Finishing	359,657.00	314,656.25	-		314,656.25	87.49%	45,000.75	15,732.81
360	Temp. Construction Fabric - 7 rolls	-				-	0.00%	-	-
361	Temp. Construction 3-inch Rock - 1,051 ton	-				-	0.00%	-	-
362	Temp. Construction 3/4-inch to 1 1/2-inch Rock - 525 ton	-				-	0.00%	-	-
	UTILITIES								
400	Mobilization	3,178.00	3,178.00	-		3,178.00	100.00%	-	158.90
405	Removals	3,437.00	3,437.00	-		3,437.00	100.00%	-	171.85
410	Sanitary Sewer	46,008.00	46,008.00	-		46,008.00	100.00%	-	2,300.40
415	Watermain	311,733.00	311,733.00	-		311,733.00	100.00%	-	15,586.65
420	Storm Sewer	203,551.00	203,551.00	-		203,551.00	100.00%	-	10,177.55
425	Trench Drain (Supply Only)	304.00	304.00	-		304.00	100.00%	-	15.20
CO 001	-Additional Tree Removal	5,380.00	5,380.00	-		5,380.00	100.00%	-	269.00
CO 002	-Change FES with Riprap to FES with ACM	16,416.00	16,416.00	-		16,416.00	100.00%	-	820.80
CO 003	- RFI 036 Updated Schedule - No Cost	-	-	-	-	-	0.00%	-	-
CO 004	- Extend Excavation for Watermain Connection	15,678.82	15,678.82	-		15,678.82	100.00%	-	783.94
		1,466,792.82	1,402,782.87	4,821.65	-	1,407,604.52	95.96%	59,188.30	70,380.23



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Administrator/Finance Director Flaherty	February 23, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent		3.4 – Utility Rates

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
X	Is a strong organization that is committed to leading the community through innovative communication.
	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff are recommending that the City Council adopt a resolution modifying water & sanitary sewer utility rates.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>The City has a public utility system with Water and Sanitary Sewer operations. The current system is comprised of approximately 5,797 customers who include both residential and commercial accounts. Those customers receive monthly utility bills for usage of the water and sanitary sewer utility system. The monthly charges include both a base fee, and a consumption fee which is calculated on their actual usage of the system.</p> <p>The utility rates for the water and sanitary sewer systems are analyzed by the Finance Director on an annual basis. This analysis includes reviews of budget-to-actuals, preparation of the operating budget, preparation of the capital improvement plan, and future projections.</p> <p>In addition to analysis by City staff, the City Council commissioned a Utility Rate Study with Ehlers during 2023, and again in 2025, which evaluated: funding capital projects, managing revenue volatility, reviewed billing structure, competitiveness of rates and adequacy of connection fees. The recommendations for utility rates in 2026 are consistent with the forecasted increases in the Utility Rate Studies and were factored into the 2026 Water and Sanitary Sewer Operating budgets.</p> <p>This information was reviewed and discussed by the Administrative Subcommittee and the Public Works Subcommittee at their respective February 2026 meetings and provided recommendations to proceed with consideration of approval by the City Council.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> • Rate Summary Comparisons • Monthly Bill Illustrations • Resolution 2026-11 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to adopt Resolution 2026-11, Modifying Water and Sanitary Sewer Utility Rates for 2026.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 601 – Water Utility Fund 602 – Sanitary Sewer Utility	Yes



City of Otsego
Public Utility Charges
Water Rate Comparison
2026

	Actual Increases						
	6.00%	6.00%	6.00%	7.00%	7.00%		
	2021	2022	2023	2024	2025	2026	Proposed Change
Base Rate							
5/8" Meter	\$ 4.00	\$ 4.24	\$ 4.49	\$ 4.80	\$ 5.14	\$ 9.19	78.79%
3/4" Meter	\$ 4.00	\$ 4.24	\$ 4.49	\$ 4.80	\$ 5.14	\$ 9.19	78.79%
1.00" Meter	\$ 10.00	\$ 10.60	\$ 11.24	\$ 12.03	\$ 12.87	\$ 20.22	57.11%
1.50" Meter	\$ 20.00	\$ 21.20	\$ 22.47	\$ 24.04	\$ 25.72	\$ 45.95	78.65%
2.00" Meter	\$ 32.00	\$ 33.92	\$ 35.96	\$ 38.48	\$ 41.17	\$ 58.82	42.87%
3.00" Meter	\$ 70.00	\$ 74.20	\$ 78.65	\$ 84.16	\$ 90.05	\$ 183.80	104.11%
4.00" Meter	\$ 120.00	\$ 127.20	\$ 134.83	\$ 144.27	\$ 154.37	\$ 459.50	197.66%
6.00" Meter			\$ 134.83	\$ 144.27	\$ 154.37	\$ 735.20	376.26%
Residential, Apartments, & City Owned Consumption (per 1k)							
0 - 5,000 Gallons	\$ 2.22	\$ 2.35	\$ 2.49	\$ 2.66	\$ 2.85	\$ 2.56	-10.18%
5,000 - 15,000 Gallons	\$ 2.78	\$ 2.95	\$ 3.13	\$ 3.35	\$ 3.58	\$ 3.20	-10.61%
15,000 - 35,000 Gallons	\$ 3.48	\$ 3.69	\$ 3.91	\$ 4.18	\$ 4.47	\$ 4.00	-10.51%
35,000 + Gallons						\$ 5.00	n/a
Commercial, Industrial & Institutional Consumption (per 1k)							
0 - 50,000 Gallons	\$ 2.22	\$ 2.35	\$ 2.49	\$ 2.66	\$ 2.85	\$ 2.56	-10.18%
50,000 - 150,000 Gallons	\$ 2.78	\$ 2.95	\$ 3.13	\$ 3.35	\$ 3.58	\$ 3.20	-10.61%
150,000 + Gallons						\$ 4.00	n/a
Irrigation & Bulk Water Consumption (per 1k)							
All Usage	\$ 3.48	\$ 3.69	\$ 3.91	\$ 4.18	\$ 4.47	\$ 5.00	11.86%



City of Otsego
Public Utility Charges
Sanitary Sewer Rate Comparison
2026

	Actual Increases	10.00%	10.00%	10.00%	2.00%	2.00%		
		<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>Proposed Change</u>
Base Rate								
Base Fee		\$ 14.11	\$ 15.52	\$ 17.07	\$ 17.41	\$ 17.76	\$ 18.12	2.03%
Flat Fee		\$ 51.61	\$ 55.95	\$ 54.72	\$ 57.83	\$ 60.29	\$ 61.51	2.02%
Consumption								
Per 1,000 Gallons of Water Usage		\$ 7.50	\$ 8.25	\$ 9.08	\$ 9.26	\$ 9.45	\$ 9.64	2.01%
Dayton								
Base Charge		\$ 47.76	\$ 52.54	\$ 57.79	\$ 58.95	\$ 60.13	\$ 61.33	2.00%
Consumption		\$ 2.64	\$ 2.90	\$ 3.19	\$ 3.25	\$ 3.32	\$ 3.39	2.11%



**City of Otsego
Public Utility Charges
Monthly Bill Estimations
2026**

	<u>2025</u>	<u>2026</u>	<u>Proposed Change</u>
Residential (Winter = 4,501 Gallons)			
Base Fee	\$ 5.14	\$ 9.19	
Consumption: 0-5K Gallons	\$ 12.83	\$ 11.52	
Subtotal - Water Charges	<u>\$ 17.97</u>	<u>\$ 20.71</u>	15.28%
Base Fee	\$ 17.76	\$ 18.12	
Consumption	\$ 42.53	\$ 43.39	
Subtotal - Sanitary Sewer Charges	<u>\$ 60.29</u>	<u>\$ 61.51</u>	2.02%
Total Monthly Estimated Bill	<u>\$ 78.26</u>	<u>\$ 82.22</u>	5.06%
Residential (Summer = 13,478 Gallons)			
Base Fee	\$ 5.14	\$ 9.19	
Consumption: 0-5K Gallons	\$ 14.25	\$ 12.80	
Consumption: 5-15K Gallons	\$ 30.35	\$ 27.13	
Consumption: 15K + Gallons	\$ -	\$ -	
Subtotal - Water Charges	<u>\$ 49.74</u>	<u>\$ 49.12</u>	-1.25%
Base Fee	\$ 17.76	\$ 18.12	
Consumption (4.501K Gallons)	\$ 42.53	\$ 43.39	
Subtotal - Sanitary Sewer Charges	<u>\$ 60.29</u>	<u>\$ 61.51</u>	2.02%
Total Monthly Estimated Bill	<u>\$ 110.04</u>	<u>\$ 110.63</u>	0.54%

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-11

**MODIFYING WATER & SANITARY SEWER
UTILITY RATES FOR 2026**

WHEREAS, Otsego City Code Chapter 7; Section 2 outlines that in order to pay for the costs associated with Water and Sanitary Sewer utility systems, that a just and equitable charge will be imposed upon users of those systems; and

WHEREAS, the Otsego City Council has identified and reviewed the operating, capital and debt service requirements of the Water and Sanitary Sewer utility systems.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That the following rates, fees and charges be imposed on users of the Water utility system:

a. Base Charge (Monthly for All Users)

Meter Size	2026 Base Charge
5/8"	\$ 9.19
3/4"	\$ 9.19
1.00"	\$ 20.22
1.50"	\$ 45.95
2.00"	\$ 58.82
3.00"	\$ 183.80
4.00"	\$ 459.50
6.00"	\$ 735.20

b. Usage Rates (Monthly Per 1,000 Gallons of Consumption)

Customer Type	Consumption	2026 Rate
Residential, Apartments, & City Owned	0 - 5,000 Gallons	\$ 2.56
Residential, Apartments, & City Owned	5,000 - 15,000 Gallons	\$ 3.20
Residential, Apartments, & City Owned	15,000 - 35,000 Gallons	\$ 4.00
Residential, Apartments, & City Owned	35,000+ Gallons	\$ 5.00
Commercial, Industrial & Institutional	0 - 50,000 Gallons	\$ 2.56
Commercial, Industrial & Institutional	50,000 - 150,000 Gallons	\$ 3.20
Commercial, Industrial & Institutional	150,000+ Gallons	\$ 4.00
Irrigation & Bulk Water	All	\$ 5.00

c. Bulk Water

In order to access bulk water from the system, a meter rental from the City is required. There is a \$200.00 deposit required for that meter. The rental fee for that meter is a minimum of \$50.00, which includes the first month, with each additional month being charged at \$50.00.

The consumption tracked by the meter will be billed at the rates identified in paragraph 1(b) of this resolution. The local sales tax rate of 7.375% will also apply to the entire bulk water rental and consumption charge incurred.

2. That the following rates, fees and charged be imposed on users of the Sanitary Sewer utility system:

a. Base Charge

Customer Type	Frequency	2026 Rate
All Otsego Users	Monthly	\$ 18.12
Introductory Flat Fee (New Accounts)	Monthly	\$ 61.51
All Wholesale Users	Quarterly	\$ 61.33

b. Usage Rates (Per 1,000 Gallons of Average December-February Water Usage)

Customer Type	Frequency	2026 Rate
All Otsego Users	Monthly	\$ 9.64

c. Usage Rates (Per 1,000 Gallons of Actual Sewer Usage)

Customer Type	Frequency	2026 Rate
All Wholesale Users	Quarterly	\$ 3.39

d. Minimum Charges

These charges come into effect for new accounts where there is less than three months of usage history to base the average from. This minimum monthly charge is \$61.51.

3. That the rates, fees, and charges outlined in this resolution shall be effective for all billings issued on or after March 1, 2026.

ADOPTED by the Otsego City Council this 23rd day of February, 2026.

MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:

CITY OF OTSEGO

Jessica L. Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Administrator/Finance Director Flaherty	February 23, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Consent		3.5 – Transportation MOU

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff are recommending that the City Council approve a memorandum of understanding.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>Federal transportation law (23 U.S.C. §§ 134 and 135; 49 U.S.C. §§ 5303 and 5304; 23 CFR Part 450) requires that all urbanized areas with a population exceeding 50,000 be included within a designated Metropolitan Planning Organization (MPO) boundary to ensure a continuing, cooperative, and comprehensive transportation planning process.</p> <p>The Metropolitan Council serves as the federally designated MPO for the Minneapolis–St. Paul Urbanized Area. Portions of Wright and Sherburne Counties—including the cities of Albertville, Elk River, Hanover, Otsego, and St. Michael—are included within the contiguous urbanized area as identified by the 2010 and 2020 U.S. Census.</p> <p>An MOU was previously executed in 2012, with the Otsego City Council approving it in November 2013, to address metropolitan transportation planning requirements in the extended area. Following review of the 2020 Census urbanized area boundaries, only minor revisions were required. The attached updated MOU formalizes continued coordination among the Metropolitan Council, Region 7W Transportation Policy Board (TPB), the affected counties, and cities.</p> <p>The MOU establishes how federally required metropolitan transportation planning activities will be conducted within the extended planning area. Specifically, it:</p> <ul style="list-style-type: none"> ▪ Affirms the Metropolitan Council’s role as the MPO for the urbanized area. ▪ Defines the metropolitan planning area boundary in compliance with federal law. ▪ Establishes coordination procedures for long-range transportation planning and the Transportation Improvement Program (TIP). ▪ Clarifies that federal transportation funding for projects in the extended area will continue to flow through the existing District 3/Region 7W Area Transportation Partnership (ATP) process. 	

- Confirms that planning activities will be funded through the Council’s federal Consolidated Planning Grant (CPG), with no additional financial obligation to the City.
- Outlines procedures for air quality conformity, public participation, and interagency communication.

Key Considerations

- **No Expansion of Metropolitan Council Authority:** The MOU applies only to federally required metropolitan transportation planning activities. It does not extend other Metropolitan Council authorities (e.g., wastewater services, transit service provision, or land use planning requirements) to the City.
- **No Direct Financial Impact:** The Council will use existing federal planning funds. No additional local funding commitment is required.
- **Continued Local Coordination:** The City retains participation through Region 7W TPB and coordination with MnDOT District 3.
- **Non-Binding Agreement:** The MOU is not legally binding and may be terminated by any party with 90 days’ written notice.

Staff recommend that the City Council approve the Memorandum of Understanding to Conduct Federally Required Metropolitan Transportation Planning Activities and authorize the Mayor and City Administrator (or appropriate officials) to execute the agreement on behalf of the City. Approval ensures continued eligibility for federally funded transportation projects and maintains coordination with regional and state transportation planning partners.

The Public Works Subcommittee reviewed this information at their February 18, 2026, meeting and provided a recommendation for consideration of approval by the City Council.

SUPPORTING DOCUMENTS ATTACHED:

- **Memorandum of Understanding (Redlined)**

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to approve a Memorandum of Understanding between the Metropolitan Council, Region 7W Transportation Policy Board, Wright and Sherburne Counties, and the Cities of Albertville, Elk River, Hanover, Otsego, and St. Michael to Conduct Federally Required Metropolitan Transportation Planning Activities.

BUDGET INFORMATION

FUNDING:	BUDGETED:
N/A	N/A

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE METROPOLITAN COUNCIL, REGION 7W TRANSPORTATION POLICY BOARD,
WRIGHT AND SHERBURNE COUNTIES, THE CITIES OF ALBERTVILLE, ELK RIVER,
HANOVER, OTSEGO, and ST. MICHAEL
TO CONDUCT FEDERALLY REQUIRED METROPOLITAN TRANSPORTATION
PLANNING ACTIVITIES**

The parties to this Memorandum of Understanding (MOU) are the Metropolitan Council of the Twin Cities (Council), the Region 7W Transportation Policy Board (Region 7W TPB), Wright and Sherburne Counties (Counties), the cities of Albertville, Elk River, Hanover, Otsego, and St. Michael;

WHEREAS, federal transportation law and regulations (23 USC 134 and 135; 49 USC 5303 and 5304; 23 CFR 450 Subpart A – *Transportation Planning and Programming Definitions*; and 23 CFR 450 Subpart C – *Metropolitan Transportation Planning and Programming*) require a metropolitan planning organization (MPO) to be designated for all urbanized areas with a population of more than 50,000 to establish and maintain a continuing, coordinated, and comprehensive transportation planning process;

WHEREAS, the Council was established by the Minnesota Legislature in 1967 to plan for the orderly and economic development of the seven county Minneapolis-St. Paul region and was designated by the governor as the MPO for the Minneapolis-St. Paul Urbanized Area in 1973;

WHEREAS, ~~on March 27, 2012, the U.S. Census Bureau identified portions of Wright County including the cities of Albertville, Hanover, Otsego, and St. Michael in Wright County and portions of Sherburne County including the cities of Elk River and Big Lake Township in Sherburne County, are included in contiguous~~ the contiguous urbanized area identified by the U.S. Census Bureau in both the 2010 and 2020 U.S. census for the Twin Cities metropolitan area, as depicted on the map on Figure 1; ~~the hereinafter referred to as “the extended area,” as part of the Minneapolis-St. Paul Urbanized Area, which is the first time the Minneapolis-St. Paul Urbanized Area has extended beyond the Council’s seven county jurisdictional area;~~

WHEREAS, under federal regulations, the MPO transportation planning area boundary must encompass, at a minimum, the entire “Urbanized Area” ~~or UZA~~ as defined by the U.S. Census Bureau and the area expected to become urbanized within the next 20 years;

WHEREAS, federal law does not require a re-designation of an MPO solely due to expansion of its boundary;

WHEREAS, US DOT policy encourages boundary changes ~~to be~~ to be accomplished through agreements between affected jurisdictions;

WHEREAS, an MOU between the Council and the urbanized areas of Wright and Sherburne counties was finalized and signed by all affected parties in 2012, and that the subsequent 2020 census did not result in any substantial changes to the urbanized areas of Wright and Sherburne counties that are included in the Twin Cities urbanized area as defined by the U.S. Census Bureau and that these changes have subsequently been discussed and agreed that only minor revisions were required to the adopted metropolitan urban area boundary;

WHEREAS, MN Statute 473.146, subd. 4 says “(a) The Metropolitan Council is the designated planning agency for any long-range comprehensive transportation planning required by section 134 of the Federal Highway Act of 1962, Section 4 of Urban Mass Transportation Act of 1964 and Section 112 of Federal Aid Highway Act of 1973 and other federal transportation laws. The Council shall assure administration and coordination of transportation planning with appropriate state, regional and other agencies, counties, and municipalities;”

WHEREAS, Wright and Sherburne Counties are part of the Central Minnesota Area Transportation Partnership (ATP) for federal transportation funding;

WHEREAS, Wright and Sherburne Counties are part of the Region 7W TPB established by Joint Powers Agreement duly executed by Benton, Sherburne, Stearns, and Wright Counties on January 4, 2000;

WHEREAS, the Region 7W TPB’s Statement of Purpose, as defined in the Joint Powers Agreement, is “to address ~~regionally significant~~ regionally significant transportation issues, conduct regional transportation studies and plans, and solicit and select projects seeking federal transportation funding that support the activities of MnDOT and the Central Minnesota ATP”;

WHEREAS, Section 176(c) of the CAA, 42 U.S.C. § 7506(c), requires ~~federally funded~~ federally funded transportation plans, programs, and projects that are funded or approved under 23 U.S.C. (Highways), or the Federal Transit Act, 49 U.S.C. ch. 53 (Public Transportation) to conform with State and Federal air quality implementation plans; and

NOW, THEREFORE, the parties recognize and agree:

1. **AGREEMENT PURPOSE.** As part of its charge from the state legislature to “assure administration and coordination of transportation planning with appropriate state, regional and other agencies, counties, and municipalities” the Council desires to enter into an agreement with the above named- counties and cities in the “extended area” to meet the metropolitan transportation planning requirements as required by federal law;
2. **APPLICABILITY.** This agreement only applies to federal metropolitan transportation planning requirements; it does not extend any of the Metropolitan Council’s other statutory roles and responsibilities, such as provision of wastewater treatment or transit service, nor the requirement for local land planning in conformance to the Metropolitan Development Guide, to be applicable to these parties;
3. **PLANNING AREA BOUNDARIES.** The metropolitan planning area boundary ~~selected~~ agreed upon by the “extended area” parties in accordance with federal law will be accepted by the

Council and certified by the Federal Highway Administration (FHWA) as the metropolitan transportation planning area for the affected areas of Wright and Sherburne Counties;

4. **TRANSPORTATION PLANNING.** The parties will conduct a transportation planning process that is continuing, cooperative, and comprehensive and provide for the consideration of projects, strategies, and services that address the requirements in 23 CFR 450 Subpart C – *Metropolitan Transportation Planning and Programming*. A primary responsibility of the MPO is to prepare an updated long-range multimodal transportation plan every four-five years. Under federal law, this plan must be “fiscally constrained”, so it does not plan for expenditures beyond those revenues expected to be reasonably available within the time frame of the plan. The Council will coordinate with the technical staff representing agencies Region 7W TPB, as representatives of the extended area, to discuss and agree upon projects in the extended area that are to be included in the MPO’s fiscally constrained plan, ~~and will also discuss and agree upon any “illustrative projects” in the extended area that could be reflected in the plan as projects that could be built if additional resources are secured within the plan timeframe.~~ The Council will coordinate with the Region 7W ~~TPB~~ technical representatives if plan amendments that impact the extended area are needed prior to the usual ~~four-five-year~~ five-year plan update cycle;
5. **TRANSPORTATION PROGRAMMING.** A primary responsibility of the MPO is to prepare a short range ~~short-range~~ Transportation Improvement Program to cover a four year period. The Council and its Transportation Advisory Board (TAB) will work cooperatively with the extended area participants, ~~and the Region 7W TPB, the Central Minnesota ATP, and~~ MnDOT District 3 to develop the Transportation Improvement Program for the Twin Cities Metropolitan Area, adopt it and transmit it to MnDOT for incorporation into the State Transportation Improvement Program (STIP) by October 1 of each year. The TAB will continue to select projects with federal funds for the seven-county area through its regional solicitation process. Projects to be funded with federal money in the extended area will be selected through the existing District 3/7W ATP process, and transmitted to the Council for inclusion in the MPO’s TIP and STIP. If a TIP amendment that impacts the extended area is needed prior to the usual annual TIP update cycle, MnDOT District 3 and the Region 7W TPB will submit the amendment to the Metropolitan Council for inclusion in the MPO’s TIP and subsequently the STIP;
6. **METROPOLITAN PLANNING FUNDING.** The parties agree that the Council will utilize funding from the Consolidated Planning Grant (CPG) utilize PL and Section 5303 funds from the US-DOT to carry out this planning work and will not request additional funding for metropolitan planning activities from the other parties in the extended area;
7. **AIR QUALITY CONFORMITY.** The MPO must assure that its transportation plan and TIP are in conformity with the federal Clean Air Act, as applicable. This will continue to be accomplished under the process described in the “Transportation Conformity Procedures for Minnesota.” Portions of Wright County, as well as portions of the original seven county MPO area, ~~have were been~~ included in the air quality maintenance area in the past and will may be included should

~~the region be designated as a non-attainment area by the US EPA in the future for the region since the maintenance area was designated by US EPA in 1999;~~

8. **COMMUNICATION.** Provision of a forum for interaction among local jurisdictions, between local jurisdictions and state agencies, and between state/local agencies and the public is a key responsibility of MPOs. In order to maintain open communication on transportation planning issues, the Council will coordinate ~~at least one meeting each year between the chair of the Council or the chair of the Council's transportation committee, the chair of the Council's Transportation Advisory Board, and local elected officials of the affected communities in the extended area~~ meetings with the extended area on an as-needed basis. The meetings shall include, at a minimum, key technical staff from both the Council and the extended area. Upon request from staff of the extended area, meetings may also include elected officials from extended area cities, and/or Wright and Sherburne counties, and/or TAB and Council leadership. All meetings will take place virtually or in-person within the extended area, unless an alternative meeting location is requested and agreed upon by the parties. - this If desired, the MTS At a staff level, each of the two counties (Sherburne and Wright)The extended area will be invited to send a representative to the MPO's Technical Advisory Committee (TAC), per the TAC Bylaws. The TAC reviews and recommends for approval the long-range transportation plan, the TIP, UPWP and other studies and plans undertaken by the Council;
9. **PUBLIC PARTICIPATION.** Public participation in the preparation of all transportation planning documents, including the ~~long range~~long range multimodal metropolitan transportation plan and the TIP, will be facilitated by provision of public meeting and/or public hearing ~~locations convenient to residents of the extended area~~ and dissemination of information through local channels in Sherburne and Wright Counties, such as libraries and community media. Material will also be electronically available on the Council's website;
10. **LEGAL AUTHORITY.** This MOU is not a legally binding agreement and creates no legally binding obligations for any party. Because of the mutual desire to proceed and achieve the goals stated in this MOU, each party fully intends to make a good faith effort to achieve the goals described above to work together to comply with the federal and state laws;
11. **GOVERNMENT DATA.** The parties acknowledge that this MOU, as well as any data created, collected, stored, or received under the terms of this MOU, are "Government Data" within the meaning of the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13), and that they must comply with the provisions of the Act as if related to such data;
12. **EFFECTIVE DATE.** This MOU shall be effective when all appropriate signatures have been obtained by the Council, the Region 7W TPB, Wright and Sherburne Counties, and the cities of Albertville, Elk River, Hanover, Otsego, and St. Michael;
13. **MODIFICATION.** Any amendments to this MOU must be mutually agreed to in writing. All parties agree to review the MOU (and amend as necessary) following the release of urban areas boundaries by the U.S. Census Bureau based on the 2020-2030 U.S. Census;

14. **TERMINATION.** The terms of this MOU may be terminated by any one of the parties by giving 90 days written notice to each of the other parties. This MOU will remain in effect until terminated as provided in this clause, or until replaced by a new MOU.

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I concur with this Memorandum of Understanding

Sherburne County

By: _____
Title:

Date: _____

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I concur with this Memorandum of Understanding

Wright County

By: _____

Title: _____

Date: _____

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I concur with this Memorandum of Understanding

City of Albertville

By: _____

Title: _____

Date: _____

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I concur with this Memorandum of Understanding

City of Elk River

By: _____
Title: _____

Date: _____

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I concur with this Memorandum of Understanding

City of Hanover

By: _____
Title: _____

Date: _____

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I concur with this Memorandum of Understanding

City of Otsego

By: _____
Title: _____

Date: _____

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I concur with this Memorandum of Understanding

City of St. Michael

By: _____

Title: _____

Date: _____

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I concur with this Memorandum of Understanding

Region 7W Transportation Policy Board

By: _____

Title: _____

Date: _____

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I concur with this Memorandum of Understanding

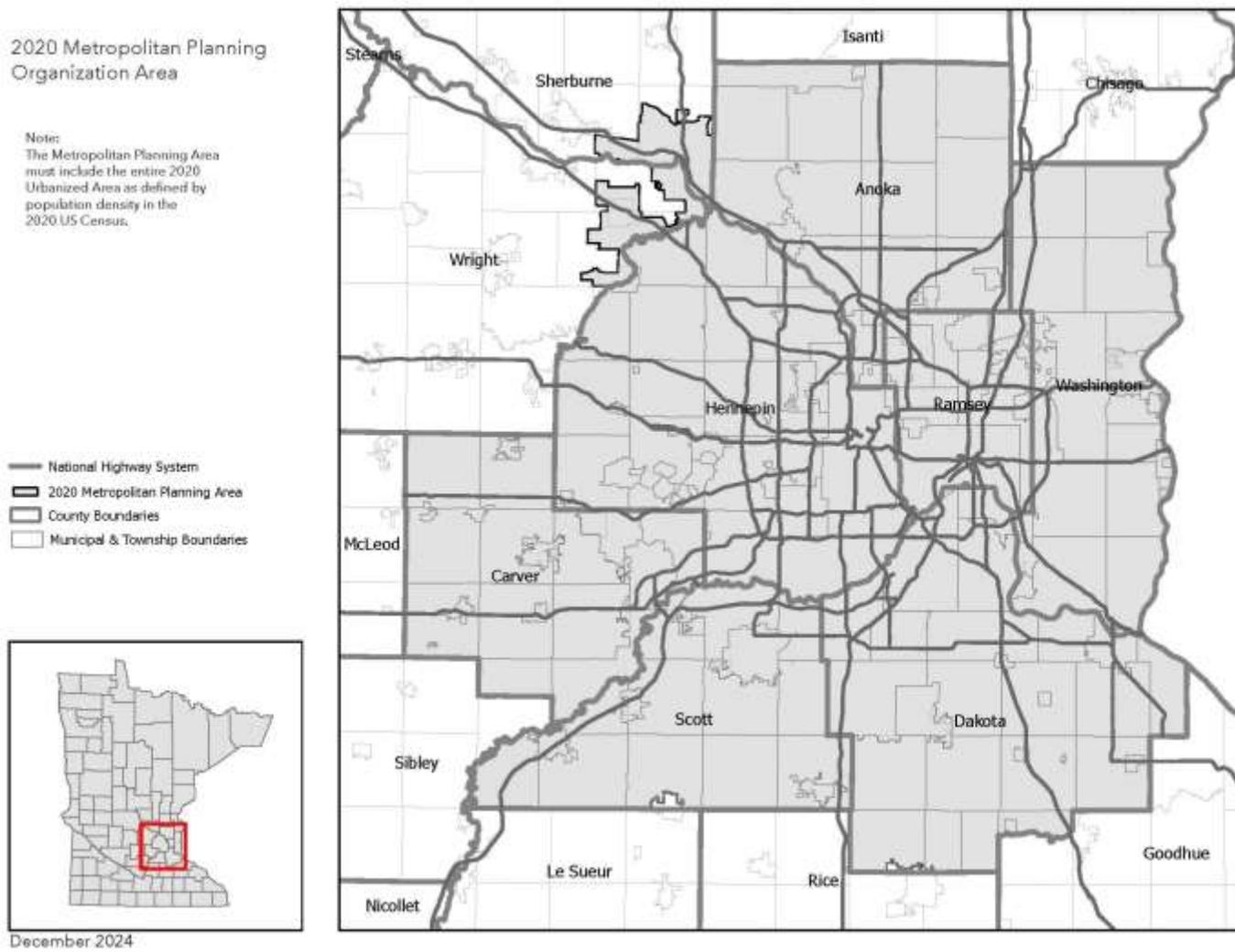
Metropolitan Council

By: _____
Title:

Date: _____

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Figure 1: Map of Metropolitan Planning Area Boundary





Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Planning	City Planner Licht	23 February 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty City Engineer Wagner City Attorney Kendall	3.6 – GRC of Otsego 7 th Addition

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
X	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommends the City Council approve partial release of development contracts and an assessment agreement.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	Yes, held by Planning Commission 19 May 2025
BACKGROUND/JUSTIFICATION:	
<p>Foss Swim School has acquired Outlot A, Great River Centre of Otsego Seventh Addition. A preliminary plat for platting one lot and a sketch plan for development of a private swim school and second principal building on the property was approved by the City Council at their meeting on 26 January 2026.</p> <p>The developer is preparing plans for submission of an application for final plat approval and site and building plan review for the proposed development. A title commitment prepared for the developers closing on the property identified two prior development contracts and an assessment agreement in effect over the property. The developer is requesting that these documents be released only as they apply to Outlot A, Great River Centre of Otsego Seventh Addition.</p> <p>City staff has reviewed the development contracts, which were put in place with the initial development of Great River Centre of Otsego and for the Due North (now Good Day) car wash. The assessment agreement was established to relieve the initial developer of obligations related to street and construction improvements with the overall development. The terms of the development contracts and assessment agreement are no longer applicable to Outlot A, Great River Centre of Otsego Seventh Addition.</p> <p>The City Attorney has drafted partial releases of these documents for Outlot A, Great River Centre of Otsego Seventh Addition.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> • Resolution 2026-12 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to adopt Resolution 2026-12 authorizing release of development contracts and a public improvement and special assessment agreement for Outlot A, Great River Centre of Otsego Seventh Addition.

BUDGET INFORMATION

FUNDING:	BUDGETED:
N/A	N/A

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-12

**AUTHORIZING RELEASE AND DISCHARGE OF
DEVELOPMENT CONTRACTS AND PUBLIC IMPROVEMENT AND
SPECIAL ASSESSMENT AGREEMENT FOR
OUTLOT A, GREAT RIVER CENTRE OF OTSEGO SEVENTH ADDITION**

WHEREAS, the City has been asked to release and discharge real property in Wright County, Minnesota, legally described as set forth on attached Exhibit A; and

WHEREAS, the property is subject to a development agreement between the City and Appello Group, LLC dated May 16, 2006, and recorded June 16, 2006, as Wright County Recorder Document Number A1014006; and

WHEREAS, the property is subject to a development agreement between the City and CN Otsego Properties LLC, dated October 28, 2022, and recorded November 18, 2022, as Wright County Recorder Document Number A1521342; and

WHEREAS, the property is subject to a Public Improvement and Special Assessment Agreement between the City and CN Otsego Properties LLC, dated October 28, 2022, and recorded as Wright County Recorder Document Number A1521338; and

WHEREAS, all requirements of the aforementioned Development Contracts and Public Improvement and Special Assessment Agreement have been met as to the Property and there is no longer a need to have the Development Contract or Public Improvement and Special Assessment Agreement recorded against the Property; and

WHEREAS, the City Attorney has drafted Release of Development Contract for the Property from Document No. A1014006 attached as Exhibit B; and

WHEREAS, the City Attorney has drafted Release of Development Contract for the Property from Document No. A1521342 attached as Exhibit C; and

WHEREAS, the City Attorney has drafted Release of Public Improvement and Special Assessment Agreement for the Property from Document No. A1521338 attached as Exhibit D.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. The Property described in Exhibit A is released and discharged from the Development Contract recorded as Wright County Recorder Document Number A1014006.
2. The Property described in Exhibit A is released and discharged from the Development Contract recorded as Wright County Recorder Document Number A1521342.
3. The Property described in Exhibit A is released and discharged from the Public Improvement and Special Assessment Agreement recorded as Wright County Recorder Document Number A1521338.

4. The City Administrator is authorized by Resolution 2019-80 to execute the releases of the Development Contracts recorded as Wright County Recorder Document Number A1014006 and A1521342 on behalf of the City of Otsego.
5. The Mayor and City Clerk are hereby authorized to execute release of the Public Improvement and Special Assessment Agreement recorded as Wright County Recorder Document Number A1521338on behalf of the City of Otsego.

(remainder of page blank signatures follow)

ADOPTED by the Otsego City Council this 23rd day of February, 2026.

MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:

CITY OF OTSEGO

Jessica L. Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk

EXHIBIT A
LEGAL DESCRIPTION

Outlot A, Great River Centre of Otsego Seventh Addition, Wright County, Minnesota, according to the recorded plat thereof.

EXHIBIT B

(reserved for recording information)

RELEASE OF DEVELOPMENT CONTRACT

RELEASE granted _____, 2026, by the **CITY OF OTSEGO**, a Minnesota municipal corporation ("City").

WHEREAS, the City has been asked to release and discharge real property in Wright County, Minnesota, legally described as set forth on attached **Exhibit "A"**, according to the recorded plat thereof ("Subject Property") from the Development Agreement between the City and Apello Group, LLC, a Minnesota limited liability company ("Developer") dated May 16, 2006, and recorded June 15, 2006, as Document No. **A1014006**, as amended, in the Office of the County Recorder, Wright County, Minnesota ("Development Contract");

WHEREAS, all requirements of the Development Contract have been met as to the Property and there is no longer a need to have the Development Contract recorded against the Property; and

WHEREAS, the City Council of Otsego adopted Resolution 2019-80 authorizing the City Administrator to execute an administrative release in this matter without further action of the City Council;

NOW, THEREFORE, by the City of Otsego, Minnesota:

The Subject Property described in Exhibit A is released and discharged from the Development Contract.

EXHIBIT "A"
LEGAL DESCRIPTION

Outlot A, Great River Centre of Otsego Seventh Addition, Wright County,
Minnesota, according to the recorded plat thereof.

EXHIBIT C

(reserved for recording information)

RELEASE OF DEVELOPMENT CONTRACT

RELEASE granted _____, 2026, by the **CITY OF OTSEGO**, a Minnesota municipal corporation ("City").

WHEREAS, the City has been asked to release and discharge real property in Wright County, Minnesota, legally described as set forth on attached **Exhibit "A"**, according to the recorded plat thereof ("Subject Property") from the Development Contract between the City and CN Otsego Properties LLC, a Minnesota limited liability company ("Developer") dated October 28, 2022, and recorded November 18, 2022, as Document No. **A1521342** in the Office of the County Recorder, Wright County, Minnesota ("Development Contract");

WHEREAS, all requirements of the Development Contract have been met as to the Property and there is no longer a need to have the Development Contract recorded against the Property; and

WHEREAS, the City Council of Otsego adopted Resolution 2019-80 authorizing the City Administrator to execute an administrative release in this matter without further action of the City Council;

NOW, THEREFORE, by the City of Otsego, Minnesota:

The Subject Property described in Exhibit A is released and discharged from the Development Contract.

EXHIBIT "A"
LEGAL DESCRIPTION

Outlot A, Great River Centre of Otsego Seventh Addition, Wright County,
Minnesota, according to the recorded plat thereof.

EXHIBIT D

(reserved for recording information)

PARTIAL RELEASE OF SPECIAL ASSESSMENT AGREEMENT

RECITALS:

A. CN Otsego Properties, LLC, a Minnesota limited liability company (“Owner”) is the fee owner of the property legally described in Exhibit “A” attached hereto and made a part hereof (the “Property”);

B. The City of Otsego, a Minnesota municipal corporation (hereinafter referred to as “City”), and Owner entered into a Public Improvement and Special Assessment Agreement dated October 28, 2022, and recorded as Wright County Recorder Document Number **A1521338** (“Agreement”) for the Property.

B. All assessments levied under the Special Assessment Agreement for the Property have now been paid in full.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City hereby confirms the satisfaction and payment in full of the assessments on the Property.
2. The Property is hereby released from the Special Assessment Agreement.

EXHIBIT "A"
TO PARTIAL RELEASE OF
SPECIAL ASSESSMENT AGREEMENT

Legal Description

Outlot A, Great River Centre of Otsego Seventh Addition, Wright County, Minnesota according to the recorded plat thereof.



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Planning	City Planner Licht	23 February 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty City Engineer Wagner	3.7 – Zachman Meadows

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
X	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommends the City Council approve Certificates of Plat Correction.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>Boyd Dollansky, LLC received City Council approval of a PUD Development Stage Plan and preliminary plat on 22 April 2024 to develop single family villa lots and 160,200 square feet of multiple tenant office/warehouse space within 14 buildings plus an office/clubhouse to be developed within the property to be known as “Zachman Meadows and Condo Suites of Otsego”. A final plat of the entire development was approved by the City Council and recorded with Wright County on 10 September 2024. A second addition final plat specific to the Condo Suites portion for the development was approved by the City Council and recorded with Wright County on 16 May 2025. A Common Interest Community plat for the Condo Suites was subsequently approved by the City Council and recorded with Wright County on 14 November 2025.</p> <p>The Wright County Surveyor identified errors in each of the recorded plats that require correction. Minnesota Statutes 505.174 outlines the process for correcting these errors by filing a certificate prepared by a registered surveyor stating the nature of the error and providing the information necessary to correct the error. The developer has submitted a Certificate of Plat Correction for each of the three plats approved by the City and recorded with Wright County. The Certificate of Plat Corrections are subject to approval of the City Council prior to being filed with Wright County.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> Resolution 2026-13 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to adopt Resolution 2026-13 approving Certificate of Plat Correction for Zachman Meadows, Zachman Meadows Condo Suites, and Zachman Meadows Condo Suites Commons.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 701 – Development Escrows	N/A

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-13

**APPROVING CERTIFICATE OF PLAT CORRECTION FOR
ZACHMAN MEADOWS, ZACHMAN MEADOWS CONDO SUITES,
AND ZACHMAN MEADOWS CONDO SUITES COMMONS**

WHEREAS, the City Council approved a final plat for Zachman Meadows on August 21, 2024, and filed with Wright County on September 10, 2024, as Document Number A1560622; and

WHEREAS, the City Council approved a final plat for Zachman Meadows Condo Suites on March 24, 2025, and filed with Wright County on May 16, 2025, as Document Number A1576810; and

WHEREAS, the City Council approved a common interest community plat for Zachman Meadows Condo Suites Commons on August 28, 2025, and filed with Wright County on November 14, 2025, as Document Number A1589747; and

WHEREAS, the Wright County Surveyor has identified that each of the plats contains errors, omissions, or defects that must be corrected; and

WHEREAS, the process to correct said errors, omissions, or defects is established by Minnesota Statutes 505.174 and 505.175; and

WHEREAS, the developer, Boyd Dollansky, LLC, has caused Certificates of Plat Correction to be prepared by a registered surveyor; and

WHEREAS, Certificate of Plat Correction for the plat of Zachman Meadows is attached as Exhibit A; and

WHEREAS, Certificate of Plat Correction for the plat of Zachman Meadows Condo Suites is attached as Exhibit B; and

WHEREAS, Certificate of Plat Correction for the plat of Zachman Meadows Condo Suites Commons is attached as Exhibit C; and

WHEREAS, the request for approval of Certificates of Plat Correction were considered by the City Council at their meeting on February 23, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA THAT:

1. The Certificate of Plat Correction for the plat of Zachman Meadows attached as Exhibit A is approved.
2. The Certificate of Plat Correction for the plat of Zachman Meadows Condo Suites attached as Exhibit B is approved.
3. The Certificate of Plat Correction for the plat of Zachman Meadows Condo Suites Commons attached as Exhibit C is approved.
4. The Mayor and City Clerk are hereby authorized to execute the Certificates of Plat Correction approved in accordance with this resolution on behalf of the City of Otsego.

(Remainder of page blank signatures follow)

ADOPTED by the Otsego City Council this 23rd day of February, 2026.

MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:

CITY OF OTSEGO

Jessica L. Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk

**EXHIBIT A
ZACHMAN MEADOWS**

SURVEYORS CERTIFICATE OF PLAT CORRECTION

Pursuant to the provisions of Minnesota Statutes, Section 505.175, I, Jerrod Gustavus LeSavage, a duly Licensed Land Surveyor in and for the State of Minnesota, declares as follows:

1. That the plat of Zachman Meadows dated August 21, 2024, and filed on September 10, 2024, in the office of County Recorder, Wright County, Minnesota as Document Number A1560622 was prepared by Lynn Caswell L.S. who is not available for the following reason: No longer an employee of Landform Professional Services.

2. That said plat contains errors, omissions or defects in particular as follows:

- a. In Inset B on Sheet 3 - A Missing set iron symbol on the southwesterly corner of Lot 4, Block 7
- b. In Inset C on Sheet 4 (Also shown on Detail A) – The bearing and distance of a tie from the most southerly corner of Outlot C to the northwest corner of Block 11 shown as 49.63 N 74°20'23" E.
- c. In Inset C on Sheet 4 – The bearing of a tie from the southeast corner of Block 17 to the southwest corner of Block 18 shown as S 88°59'21" W.
- d. In Inset C on Sheet 4 – The distance of a tie from the southerly corner of Outlot C to the intersection of a drainage and utility easement and Kadler Ave NE is shown as 177.45.
- e. In Inset C on Sheet 4 – The distance between the most southerly southeast corner of Block 10 and the drainage and utility easement is shown as 34.43.

3. The said plat is corrected to the following in particular as follows:

- a. On Inset B on Sheet 3- A set iron symbol on the southwesterly corner of Lot 4, Block 7
- b. In Inset C on Sheet 4 (Also shown on Detail A) – The bearing and distance from the most southerly corner of Outlot C to the northwest corner of Block 11 is corrected as 49.60 N 74°22'28" E.
- c. In Inset C on Sheet 4 – The bearing of a tie from the southeast corner of Block 17 to the southwest corner of Block 18 is corrected as S 88°59'12" W
- d. In Inset C on Sheet 4 – The distance from the southerly corner of Outlot C to the intersection of a drainage and utility easement and Kadler Ave NE is corrected as 177.49.
- e. In Inset C on Sheet 4 – The distance between the most southerly southeast corner of Block 10 and the drainage and utility easement is corrected as 34.83.

I hereby certify that this Surveyor's Certificate of Plat Correction was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this _____ day of _____, 20_____.

Jerrod Gustavus LeSavage, Licensed Land Surveyor
Minnesota License No. 58896

This Surveyor's Certificate of Plat Correction to the plat of ZACHMAN MEADOWS, was approved by the City Council of the City of Otsego, Minnesota at a regular meeting held this _____ day of _____, 20_____.

By: _____ Mayor

By: _____ City Clerk

This Surveyor's Certificate of Plat Correction has been reviewed and is approved this _____ day of _____, 20_____.

Charles E. Webb, Jr.
Wright County Surveyor

This instrument was drafted by:
Landform Professional Services
105 South 5th Ave Suite 513
Minneapolis, MN 55401

EXHIBIT B
ZACHMAN MEADOWS CONDO SUITES

SURVEYORS CERTIFICATE OF PLAT CORRECTION

Pursuant to the provisions of Minnesota Statutes, Section 505.175, I, Jerrod Gustavus LeSavage, a duly Licensed Land Surveyor in and for the State of Minnesota, declares as follows:

1. That the plat of Zachman Meadows Condo Suites dated March 24, 2025, and filed on May 16, 2025, in the office of County Recorder, Wright County, Minnesota as Document Number A1576810 was prepared by Lynn Caswell L.S. who is not available for the following reason: No longer an employee of Landform Professional Services.

2. That said plat contains errors, omissions or defects in particular as follows:
 - a. On Sheet 2 (Also shown on Detail A) – The bearing and distance of a tie from the most southerly corner of Outlot C Zachman Meadows to the northwest corner of Block 11 Zachman Meadows shown as 49.63 N 74°20'23" E.
 - b. On Sheet 2 – The bearing of a tie from the southeast corner of Block 17 to the southwest corner of Block 18 shown as S 88°59'21" W.
 - c. On Sheet 2 – The distance of a tie from the southerly corner of Outlot C to the intersection of a drainage and utility easement and Kadler Ave NE is shown as 177.45.
 - d. On Sheet 2 - The distance between the most southerly southeast corner of Block 2 and the drainage and utility easement is shown as 34.43.
 - e. On Sheet 2 – The distance of a northerly line of Lot 1, Block 2, said north line begins at the easterly termination point of the match line on sheet 2 and runs southeasterly to a corner of said lot. Said distance is shown as 104.21.
 - f. On Sheet 2 – The distance from the northeast corner of Block 14, Zachman Meadows along the east line of said block and its extension to an angle point in the drainage and utility easement per Zachman Meadows is shown as 190.00.
 - g. On sheet 2 - The distance from the northeast corner of Block 15, Zachman Meadows along the north line of said block and its extension to a corner of the drainage and utility easement per Zachman Meadows is shown as 100.00.

3. The said plat is corrected to the following in particular as follows:

- a. On Sheet 2 (Also shown on Detail A) – The bearing and distance from the most southerly corner of Outlot C to the northwest corner of Block 11 is corrected as 49.60 N 74°22'28" E.
- b. On Sheet 2 – The bearing of a tie from the southeast corner of Block 17 to the southwest corner of Block 18 is corrected as S 88°59'12" W
- c. On Sheet 2 – The distance from the southerly corner of Outlot C Zachman Meadows to the intersection of a drainage and utility easement and Kadler Ave NE is corrected as 177.49.
- d. On Sheet 2 – The distance between the most southerly southeast corner of Block 10 and the drainage and utility easement is corrected as 34.83.
- e. On Sheet 2 – The distance of a northerly line of Lot 1, Block 2, said north line begins at the easterly termination point of the match line on sheet 2 and runs southeasterly to a corner of said lot. Said distance is corrected as 104.65.
- f. On Sheet 2 – The distance from the northeast corner of Block 14, Zachman Meadows along the east line of said block and its extension to an angle point in the drainage and utility easement per Zachman Meadows is corrected as 197.23.
- g. On sheet 2 - The distance from the northeast corner of Block 15, Zachman Meadows along the north line of said block and its extension to a corner of the drainage and utility easement per Zachman Meadows is corrected as 110.00.

I hereby certify that this Surveyor's Certificate of Plat Correction was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this _____ day of _____, 20_____.

Jerrod Gustavus LeSavage, Licensed Land Surveyor
Minnesota License No. 58896

This Surveyor's Certificate of Plat Correction to the plat of ZACHMAN MEADOWS CONDO SUITES, was approved by the City Council of the City of Otsego, Minnesota at a regular meeting held this _____ day of _____, 20_____.

By: _____ Mayor

By: _____ City Clerk

This Surveyor's Certificate of Plat Correction has been reviewed and is approved this _____ day of _____, 20_____.

Charles E. Webb, Jr.
Wright County Surveyor

This instrument was drafted by:
Landform Professional Services
105 South 5th Ave Suite 513
Minneapolis, MN 55401

EXHIBIT C
ZACHMAN MEADOWS CONDO SUITES COMMONS

SURVEYORS CERTIFICATE OF PLAT CORRECTION

Pursuant to the provisions of Minnesota Statutes, Section 505.175, I, Jerrod Gustavus LeSavage, a duly Licensed Land Surveyor in and for the State of Minnesota, declares as follows:

1. That the plat of Zachman Meadows Condo Suites Commons dated August 28, 2025, and filed on November 14, 2025, in the office of County Recorder, Wright County, Minnesota as Document Number A1589747 was prepared by Lynn Caswell L.S. who is not available for the following reason: No longer an employee of Landform Professional Services.

2. That said plat contains errors, omissions or defects in particular as follows:
 - a. On Sheet 2 (Also shown on Detail A) – The bearing and distance of a tie from the most southerly corner of Outlot C Zachman Meadows to the northwest corner of Block 11 Zachman Meadows shown as 49.63 N 74°20'23" E.
 - b. On Sheet 2 – The bearing of a tie from the southeast corner of Block 17 to the southwest corner of Block 18 shown as S 88°59'21" W.
 - c. On Sheet 2 – The distance of a tie from the southerly corner of Outlot C to the intersection of a drainage and utility easement and Kadler Ave NE is shown as 177.45.
 - d. On Sheet 2 - The distance between the most southerly southeast corner of Block 2 and the drainage and utility easement is shown as 34.43.
 - e. On Sheet 2 – The distance of a northerly line of Lot 1, Block 2, said north line begins at the easterly termination point of the match line on sheet 2 and runs southeasterly to a corner of said lot. Said distance is shown as 104.21.
 - f. On Sheet 2 – The distance from the northeast corner of Block 14, Zachman Meadows along the east line of said block and its extension to an angle point in the drainage and utility easement per Zachman Meadows is shown as 190.00.
 - g. On sheet 2 - The distance from the northeast corner of Block 15, Zachman Meadows along the north line of said block and its extension to a corner of the drainage and utility easement per Zachman Meadows is shown as 100.00.
 - h. On sheet 2 -The distance from the southeast corner of Lot 1, Block 1 to the southeast corner of Lot 2, Block 1 is missing and is not shown.

3. The said plat is corrected to the following in particular as follows:

- a. On Sheet 2 (Also shown on Detail A) – The bearing and distance from the most southerly corner of Outlot C to the northwest corner of Block 11 is corrected as 49.60 N 74°22'28" E.
- b. On Sheet 2 – The bearing of a tie from the southeast corner of Block 17 to the southwest corner of Block 18 is corrected as S 88°59'12" W
- c. On Sheet 2 – The distance from the southerly corner of Outlot C Zachman Meadows to the intersection of a drainage and utility easement and Kadler Ave NE is corrected as 177.49.
- d. On Sheet 2 – The distance between the most southerly southeast corner of Block 10 and the drainage and utility easement is corrected as 34.83.
- e. On Sheet 2 – The distance of a northerly line of Lot 1, Block 2, said north line begins at the easterly termination point of the match line on sheet 2 and runs southeasterly to a corner of said lot. Said distance is corrected as 104.65.
- f. On Sheet 2 – The distance from the northeast corner of Block 14, Zachman Meadows along the east line of said block and its extension to an angle point in the drainage and utility easement per Zachman Meadows is corrected as 197.23.
- g. On sheet 2 - The distance from the northeast corner of Block 15, Zachman Meadows along the north line of said block and its extension to a corner of the drainage and utility easement per Zachman Meadows is corrected as 110.00.
- h. On sheet 2 -The distance from the southeast corner of Lot 1, Block 1 to the southeast corner of Lot 2, Block 1 is corrected as 601.64.

I hereby certify that this Surveyor's Certificate of Plat Correction was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this _____ day of _____, 20_____.

Jerrod Gustavus LeSavage, Licensed Land Surveyor
Minnesota License No. 58896

This Surveyor's Certificate of Plat Correction to the plat of ZACHMAN MEADOWS CONDO SUITES COMMONS, was approved by the City Council of the City of Otsego, Minnesota at a regular meeting held this _____ day of _____, 20_____.

By: _____ Mayor

By: _____ City Clerk

This Surveyor's Certificate of Plat Correction has been reviewed and is approved this _____ day of _____, 20_____.

Charles E. Webb, Jr.
Wright County Surveyor

This instrument was drafted by:
Landform Professional Services
105 South 5th Ave Suite 513
Minneapolis, MN 55401



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Administration	City Clerk Etzel	February 23, 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Consent	City Administrator/Finance Director Flaherty	3.8 – Advisory Commissions

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
X	Is a strong organization that is committed to leading the community through innovative communication. Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommends that the City Council adopt a resolution appointing advisory commissioners.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	No
BACKGROUND/JUSTIFICATION:	
<p>The City has four Advisory Commissions including: Planning; Parks and Recreation; Public Safety and Heritage Preservation. On February 28, 2026, there will be expiring Commission seat appointments to fill.</p> <p>City staff began advertising in early December for Advisory Commission applicants through the City website, newsletter, social media, and Star News. The deadline to submit applications was January 20, 2026. The City received applications from nine individuals. The City Council interviewed eight (one withdrew) of the candidates on February 12, 2026, and directed staff to prepare the attached resolution appointing commissioners.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> • Resolution 2026-14 • Advisory Commission Appointments 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:
Motion to adopt Resolution 2026-14 Appointing Commissioners to Advisory Commissions.

BUDGET INFORMATION

FUNDING:	BUDGETED:
General Fund – Commission Departments	Yes

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-14

APPOINTING COMMISSIONERS TO ADVISORY COMMISSIONS

WHEREAS, the City has established advisory commissions including the Planning Commission, Parks and Recreation Commission, Heritage Preservation Commission and Public Safety Commission; and

WHEREAS, individuals are appointed to serve on these advisory commissions in accordance with the City Code and bylaws of each body and at the discretion of the City Council; and

WHEREAS, the terms of certain individuals appointed to these advisory commissions will expire on February 28, 2026; and

WHEREAS, the City Council must make appointments to the new terms of these advisory commission positions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. That the following appointments are hereby made to the respective City advisory commission:

Planning Commission

- Laurie Jones for the term expiring February 28, 2030.

Heritage Preservation Commission

- none

Public Safety Commission

- Jim Buchanan (Alternate) for the term expiring February 28, 2030.

Parks and Recreation Commission

- Matt Danzl for the term expiring February 28, 2030.
- Kim Shelmidine for the term expiring February 28, 2030.
- Jeremy Willgohs (Alternate) for the term expiring February 28, 2030.

ADOPTED by the Otsego City Council this 23rd day of February, 2026.

MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:

CITY OF OTSEGO

Jessica L. Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk



**City of Otsego
Advisory Commission Appointments**

Expiring	Expiring	Expiring	Expiring
28-Feb	29-Feb	28-Feb	28-Feb
2027	2028	2029	2030

Planning (7 members)

Appointed	Stritesky Kincanon	Heidner Foster	Offerman Metzger	Jones
Alternates				

Parks and Recreation (7 members)

Appointed	Baltos Baldry	McCool	Dehn Tyberghein	Danzl Shelmidine
Alternates				Willgohs

Public Safety (7 members)

Appointed	Green Heltemes	Greeman Hubbard Sibert	Freiberg Becker
Alternates			Buchanan

Heritage Preservation (5 member)

Appointed	Nault Stinski	Kiffmeyer	Serosek
Alternates		Wilson	

February 23, 2026 - pending City Council Approved

January 26, 2026 - City Council accept Resignation of Jim Penick OHPC (Term Expiring 2/29/2028)



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Parks and Recreation	Parks and Recreation Director Jacobs	February 23, 2026
PRESENTER(S)	REVIEWED BY:	ITEM #:
Parks and Recreation	City Administrator/Finance Director Flaherty	4.1 – Lily Pond Park

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
X	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff are recommending the City Council authorize staff to proceed with Lily Pond Park Renovation project.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
Yes	No
BACKGROUND/JUSTIFICATION:	
<p>Constructed in 2005 Lily Pond Park sits in the northwestern corner of the Otsego Parks system. The existing play equipment at Lily Pond Park has reached the end of its useful life and no longer meets current expectations for accessibility, safety, or play value.</p> <p>While the playground is the focus, the broader goal of this project is to make the necessary investments now, so Lily Pond Park does not require another major renovation for the next 20 years. Rather than replacing the playground alone and returning later to address parking, trails, and courts staff have taken a comprehensive approach to renovating the park all at once. This allows for a more competitive bid process, reduces future maintenance needs, and avoids multiple construction disruptions.</p> <p>Community Input</p> <p>Community feedback showed strong support for replacing the playground and improving accessibility throughout the park. Residents expressed interest in:</p> <ul style="list-style-type: none"> • All new playground equipment • Adventure and climbing-style play • Accessible surfacing and inclusive features • A park that works well for a wide range of ages <p>This input reinforced the need to replace aging play equipment with durable, modern improvements.</p>	

Playground Improvements

- New play areas for ages 2–5 and 5–12
- Modern, durable equipment focused on climbing, movement, balance, and swinging
- Accessible surfacing and transfer points
- Equipment that meets current safety and accessibility standards

The playground design was developed in collaboration with Midwest Playscapes.

Park-Wide Improvements

- Removal and replacement of existing playground equipment
- Parking lot milling, resurfacing, striping, and ADA upgrades
- Trail resurfacing and edging
- Basketball and tennis court improvements
- New landscaping
- Screened portable restroom enclosure

An optional zip line feature is included as an alternate. If bids are under budget, the City Council could choose to include the alternate in this project at time of award.

Cost:

- Base project estimate: approximately \$576,629 (CIP budget is \$580,000)
- Playground quote: \$174,944.83 (budget was \$175,000)
- Optional zip line alternate: approximately \$52,600

Project Schedule

- February 23: Authorize bidding
- March 18: Project bids opened
- March 23: City Council consideration of bid award
- May: Construction begins
- Mid-August: Substantial completion

This schedule allows the park to reopen before the end of the summer season.

The Parks and Recreation Commission reviewed the Lily Pond Park Renovation plans at its January 20, 2026, meeting and recommended that the City Council consider approval.

SUPPORTING DOCUMENTS ATTACHED:

- **Plans and Specifications**
- **Quote – Midwest Playscapes**
- **Lily Pond Park Presentation**

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to approve the Lily Pond Park Renovation project plans and specifications and to authorize the bid process.

Motion to accept the quote and authorize staff to procure the playground equipment from Midwest Playscapes in the amount of \$174,944.83.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 205 – Parks Capital Equipment	Yes

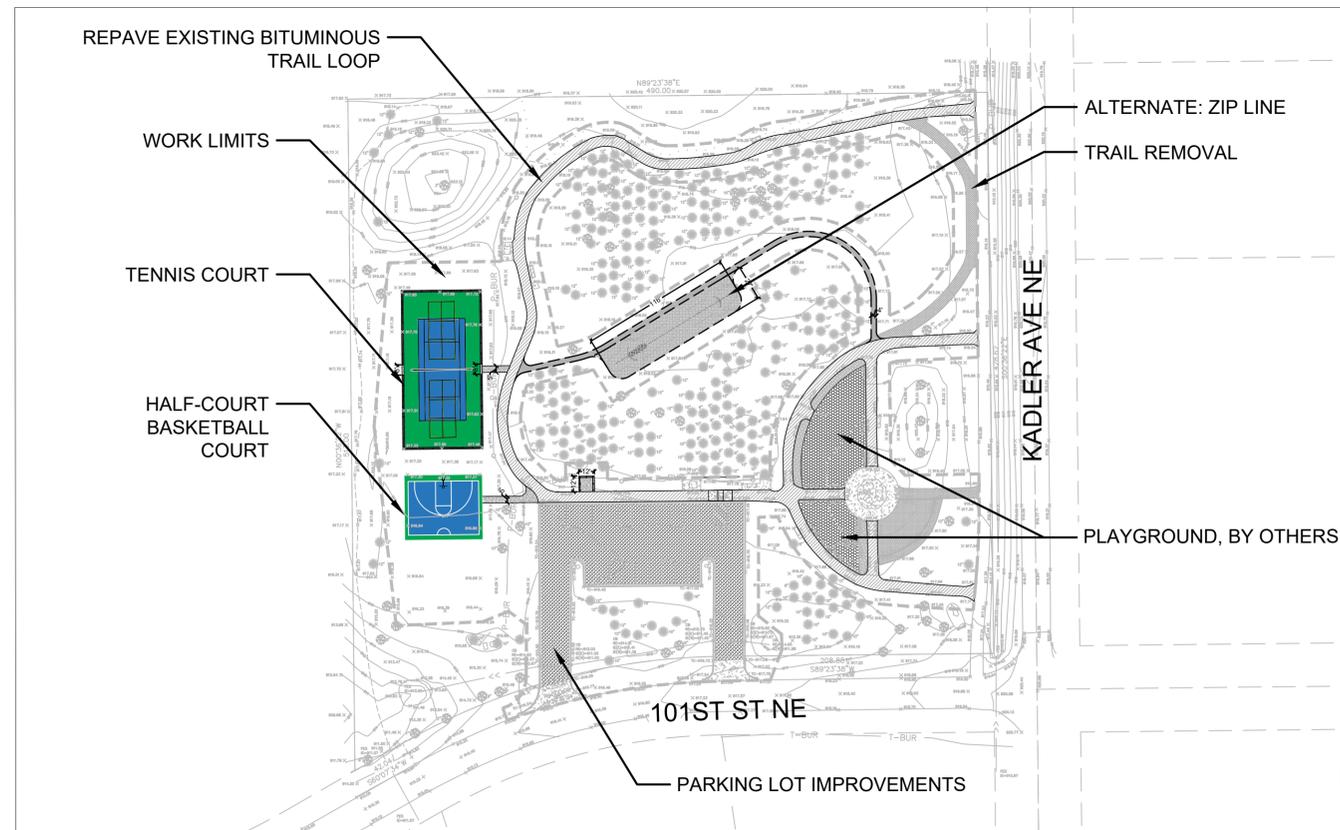
OVERALL SITE WORK

OWNER: CITY OF OTSEGO
 CITY CONSTRUCTION PROJECT MANAGER: NICK JACOBS 763-334-3170
 CITY ENGINEER (HAKANSON ANDERSON): RON WAGNER 763-852-0478
 LANDSCAPE ARCHITECT (HKGi): GABRIELLE GRINDE 608-852-3370

SHEET INDEX

- T100 TITLE SHEET
- C100 EXISTING CONDITIONS
- C200 REMOVALS PLAN
- C300 EROSION CONTROL AND GRADING PLAN
- C400 DETAILS
- L100 LANDSCAPE LAYOUT
- L200 PLANTING PLAN
- L300 LANDSCAPE DETAILS
- L301 LANDSCAPE DETAILS
- L302 LANDSCAPE DETAILS

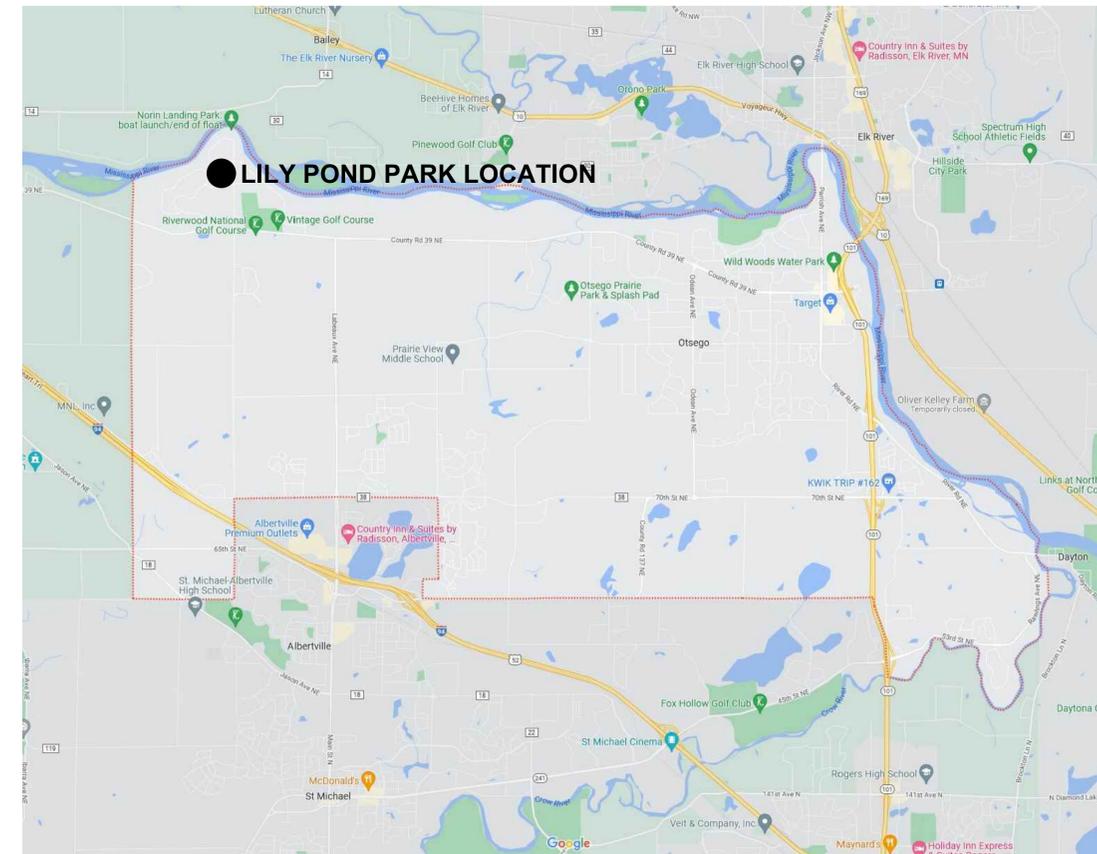
SUMMARY OF WORK



GENERAL NOTES

1. CONTRACTOR SHALL INSPECT THE SITE AND BECOME FAMILIAR WITH EXISTING CONDITIONS RELATING TO THE NATURE AND SCOPE OF WORK.
2. CONTRACTOR SHALL CONTACT GOPHER STATE ONE (811) FOR LOCATION OF UNDERGROUND WIRES, CABLES, CONDUITS, PIPES, MANHOLES, VALVES OR OTHER BURIED STRUCTURES BEFORE DIGGING. CONTRACTOR SHALL REPAIR OR REPLACE THE ABOVE IF DAMAGED DURING CONSTRUCTION AT NO ADDITIONAL COST TO THE OWNER.
3. CONTRACTOR SHALL BE RESPONSIBLE FOR HIRING A PRIVATE UTILITY LOCATOR TO COMPLETE THE PRIVATE UTILITY LOCATIONS.
4. CONTRACTOR SHALL ASSURE COMPLIANCE WITH APPLICABLE CODES AND REGULATIONS GOVERNING THE WORK AND/OR MATERIALS SUPPLIED.
5. CONTRACTOR IS RESPONSIBLE FOR ALL PERMITS NEEDED RELATING TO THE NATURE AND SCOPE OF WORK.
6. CONTRACTOR TO BE RESPONSIBLE FOR COORDINATING CONSTRUCTION STAKING WITH CITY ENGINEER. OWNER WILL BE RESPONSIBLE FOR SPECIAL INSPECTION AND MATERIAL TESTING.
7. CONTRACTOR SHALL COORDINATE ALL PHASES OF CONSTRUCTION AND RESTORATION WITH OTHER CONTRACTORS WORKING ON SITE.
8. CONTRACTOR TO BE RESPONSIBLE FOR SECURING CONSTRUCTION SITE.
9. A PEDESTRIAN DETOUR ROUTE SHALL BE SIGNED IF NEEDED FOR DURATION OF TRAIL CLOSURE.
10. TREES TO REMAIN IN CONSTRUCTION AREA SHALL BE PROTECTED ACCORDING TO TREE PROTECTION SPECIFICATION SECTION.
11. LIMITS OF WORK SHOWN ON PLAN ARE ONLY APPROXIMATE AND MAY BE ADJUSTED IN FIELD BY LANDSCAPE ARCHITECT. WORK OUTSIDE OF THESE LIMITS WILL BE DONE AT CONTRACTOR'S EXPENSE UNLESS DIRECTED BY LANDSCAPE ARCHITECT OR OWNER IN WRITING.
12. CONTRACTOR SHALL PREPARE AND SUBMIT AS-BUILT DRAWING(S) OF SITE IMPROVEMENTS UPON COMPLETION OF CONSTRUCTION INSTALLATION AND PRIOR TO FINAL PROJECT ACCEPTANCE.
13. REPAIR/REPLACE PAVEMENT, CURBING OR TURF DAMAGED BY CONSTRUCTION OPERATIONS IS INCIDENTAL. ALL CURB AND GUTTER SHOULD BE REPLACED TO CITY STANDARDS FOLLOWING CITY PAVEMENT AND CURB STANDARD SECTIONS, DETAILS, AND SPECIFICATIONS.
14. PROTECT AND PRESERVE THE EXISTING IRRIGATION SYSTEM DURING CONSTRUCTION. IRRIGATION REPAIR AND REPLACEMENT WILL BE PROVIDED UNDER A SEPARATE CONTRACT. THE CONTRACTOR WILL COORDINATE WITH THE IRRIGATION CONTRACTOR AS NEEDED.

LOCATION MAP



800 WASHINGTON AVE N. #207
 MINNEAPOLIS, MN 55401
 www.hkgi.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed Landscape Architect under the laws of the State of Minnesota.

Gabrielle Grinde

Gabrielle Grinde, PLA (MN)

Registration No. 50416

Date 02.24.26



Hakanson Anderson Assoc., Inc.
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka,
 Minnesota 55303 763-427-5860
 FAX 763-427-0520
 www.haa-inc.com

LILYPOND PARK
 9990 101st St NE
 Otsego, MN 55362

CITY OF OTSEGO

PROJECT:
 CLIENT:

KEY DESCRIPTION	DATE
75% CD SET	12.12.25
100% REVIEW SET	01.14.26
BID SET	02.24.26

Project Number: 021-020

Date: 02.24.26

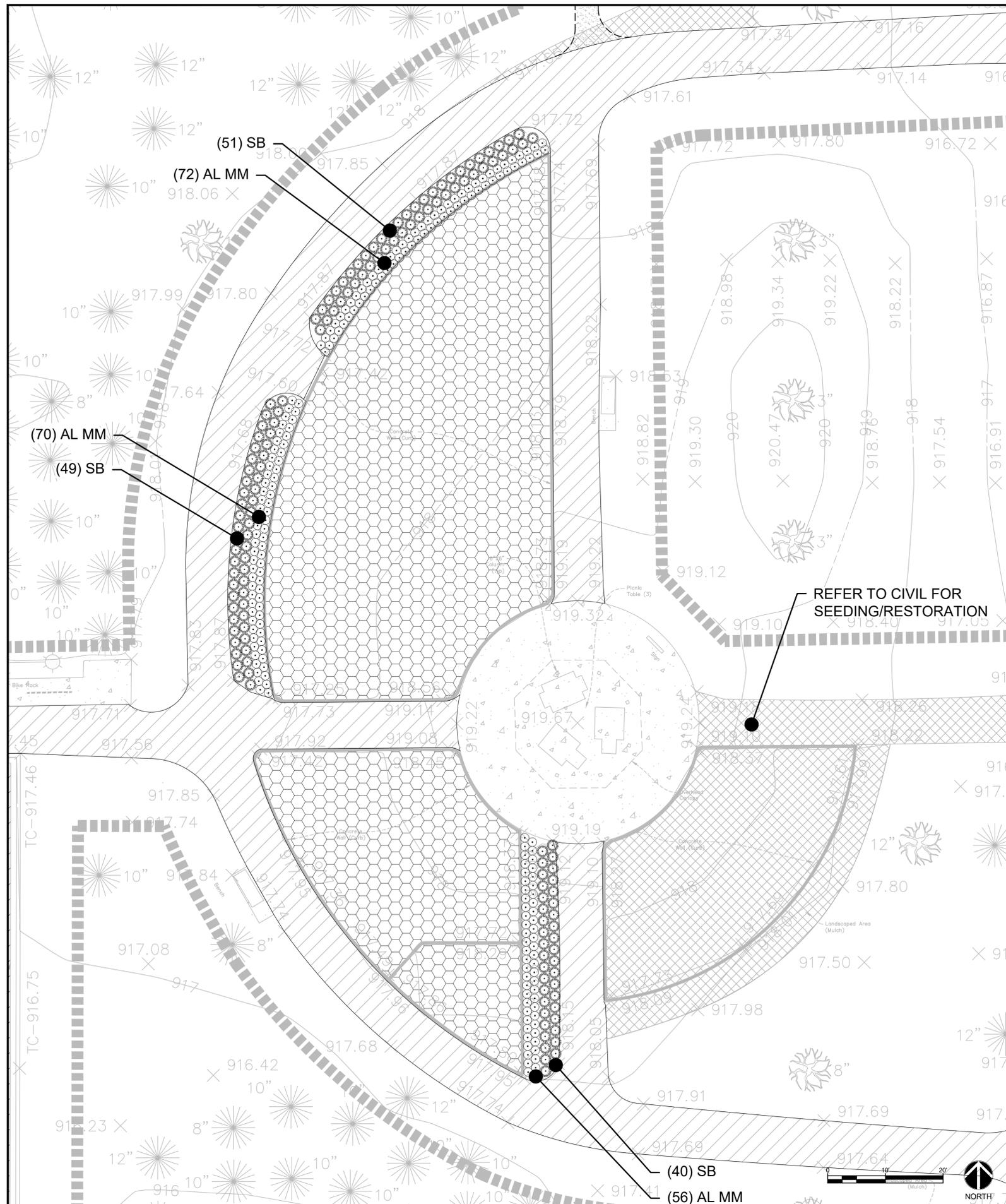
Drawn by: HS

Checked By: GG, AB

Sheet Number:

T100

TITLE SHEET



PLANT SCHEDULE

SYMBOL	CODE	QTY	COMMON / BOTANICAL NAME	SIZE	CONTAINER
PERENNIAL 1 GAL CONT					
	SB	142	Blue Heaven Little Bluestem Schizachyrium scoparium 'MinnblueA'	1 gal.	Cont.
	AL MM	198	Millenium Ornamental Onion Allium x 'Millenium'	1 gal.	Cont.
		340	SUBTOTAL:		



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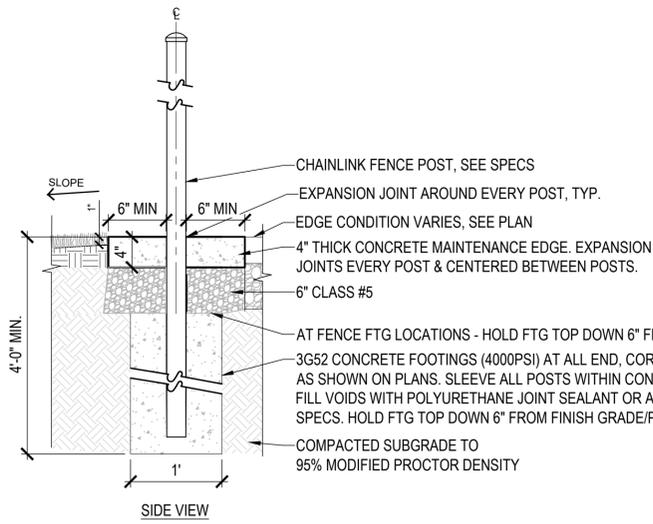
Drawn by: HS

Checked By: GG, AB

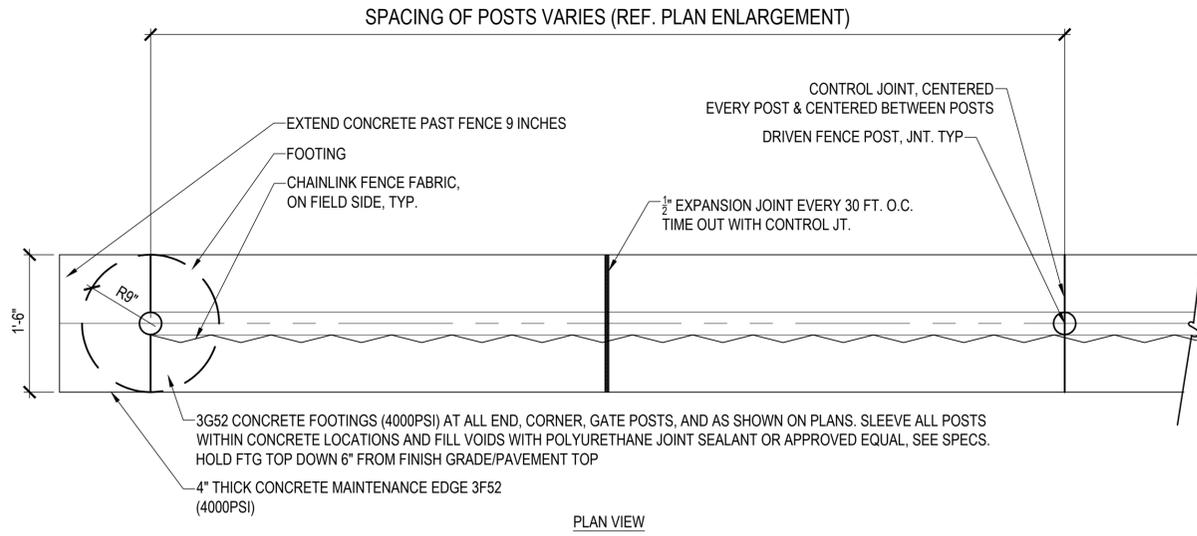
Sheet Number:

L200

PLANTING PLAN



- CHAINLINK FENCE POST, SEE SPECS
- EXPANSION JOINT AROUND EVERY POST, TYP.
- EDGE CONDITION VARIES, SEE PLAN
- 4" THICK CONCRETE MAINTENANCE EDGE. EXPANSION JOINTS EVERY POST & CENTERED BETWEEN POSTS.
- 6" CLASS #5
- AT FENCE FTG LOCATIONS - HOLD FTG TOP DOWN 6" FROM FINISH GRADE
- 3G52 CONCRETE FOOTINGS (4000PSI) AT ALL END, CORNER, GATE POSTS, AND AS SHOWN ON PLANS. SLEEVE ALL POSTS WITHIN CONCRETE LOCATIONS AND FILL VOIDS WITH POLYURETHANE JOINT SEALANT OR APPROVED EQUAL, SEE SPECS. HOLD FTG TOP DOWN 6" FROM FINISH GRADE/PAVEMENT TOP
- COMPACTED SUBGRADE TO 95% MODIFIED PROCTOR DENSITY



- 3G52 CONCRETE FOOTINGS (4000PSI) AT ALL END, CORNER, GATE POSTS, AND AS SHOWN ON PLANS. SLEEVE ALL POSTS WITHIN CONCRETE LOCATIONS AND FILL VOIDS WITH POLYURETHANE JOINT SEALANT OR APPROVED EQUAL, SEE SPECS. HOLD FTG TOP DOWN 6" FROM FINISH GRADE/PAVEMENT TOP
- 4" THICK CONCRETE MAINTENANCE EDGE 3F52 (4000PSI)

NOTES:

1. SLEEVE ALL POSTS WITHIN CONCRETE LOCATIONS AND FILL VOIDS WITH POLYURETHANE JOINT SEALANT OR APPROVED EQUAL.
2. IMPREGNATED FELT EXPANSION JOINT MATERIAL
- 2.1. 1/2" EXPANSION JOINT TO OCCUR 30' O.C. MAXIMUM AND AT OTHER VERTICAL OBSTRUCTIONS.
3. MAINTENANCE EDGING TO RUN CONTINUOUSLY AROUND ALL POSTS TO CREATE A UNIFORM EDGE. SEE PLANS FOR ALIGNMENT.

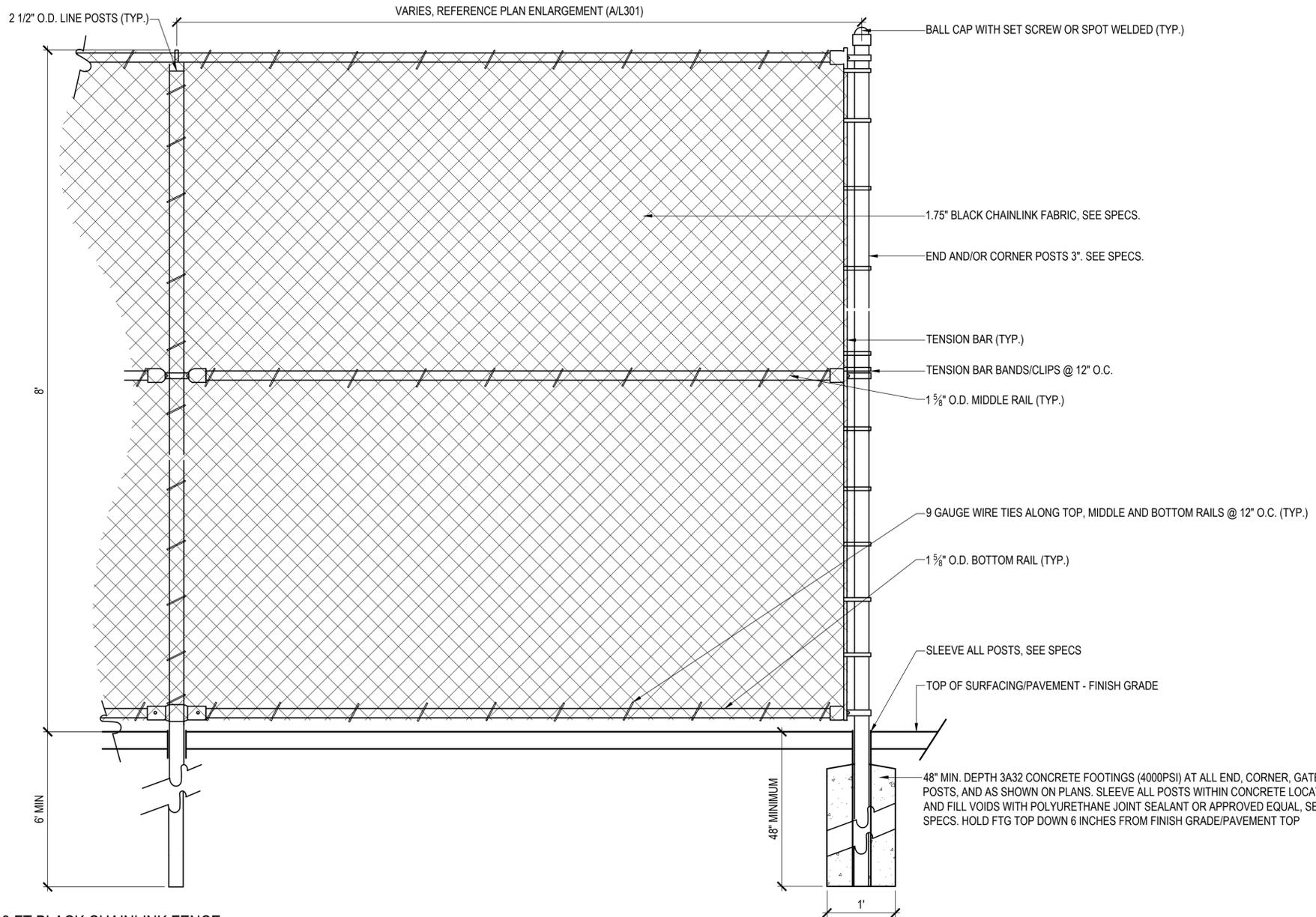
HKGI
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Gabrielle Grinde
 Gabrielle Grinde, PLA (MN)
 Registration No. 50416
 Date 02.24.26

A
L300
 18" CONCRETE MAINTENANCE EDGE

SCALE: N.T.S.



- BALL CAP WITH SET SCREW OR SPOT WELDED (TYP.)
- 1.75" BLACK CHAINLINK FABRIC, SEE SPECS.
- END AND/OR CORNER POSTS 3". SEE SPECS.
- TENSION BAR (TYP.)
- TENSION BAR BANDS/CLIPS @ 12" O.C.
- 1 5/8" O.D. MIDDLE RAIL (TYP.)
- 9 GAUGE WIRE TIES ALONG TOP, MIDDLE AND BOTTOM RAILS @ 12" O.C. (TYP.)
- 1 5/8" O.D. BOTTOM RAIL (TYP.)
- SLEEVE ALL POSTS, SEE SPECS
- TOP OF SURFACING/PAVEMENT - FINISH GRADE
- 48" MINIMUM
- 48" MIN. DEPTH 3A32 CONCRETE FOOTINGS (4000PSI) AT ALL END, CORNER, GATE POSTS, AND AS SHOWN ON PLANS. SLEEVE ALL POSTS WITHIN CONCRETE LOCATIONS AND FILL VOIDS WITH POLYURETHANE JOINT SEALANT OR APPROVED EQUAL, SEE SPECS. HOLD FTG TOP DOWN 6 INCHES FROM FINISH GRADE/PAVEMENT TOP

B
L300
 8 FT BLACK CHAINLINK FENCE

Hakanson Anderson Assoc., Inc.
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka,
 Minnesota 55303 763-427-5860
 FAX 763-427-0520
 www.haa-inc.com

PROJECT: **LILYPOND PARK**
 9990 101st St NE
 Otsego, MN 55362

CLIENT: **CITY OF OTSEGO**

KEY	DESCRIPTION	DATE
.....	75% CD SET	12.12.25
.....	100% REVIEW SET	01.14.26
.....	BID SET	02.24.26
.....		
.....		

Project Number: 021-020
 Date: 02.24.26
 Drawn by: HS
 Checked by: GG, AB
 Sheet Number:



LILYPOND PARK
9990 101st St NE
Otsego, MN 55362

CITY OF OTSEGO

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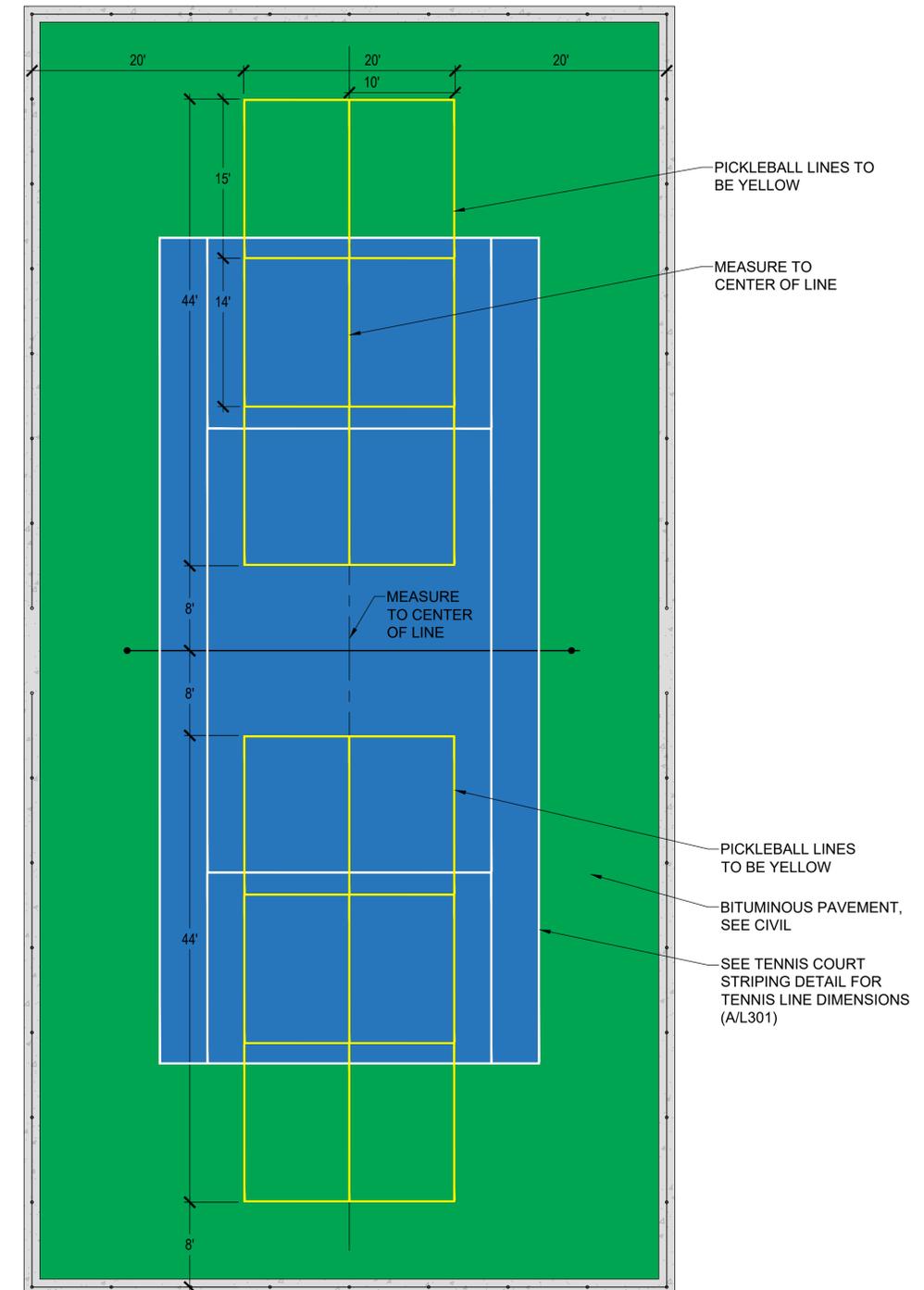
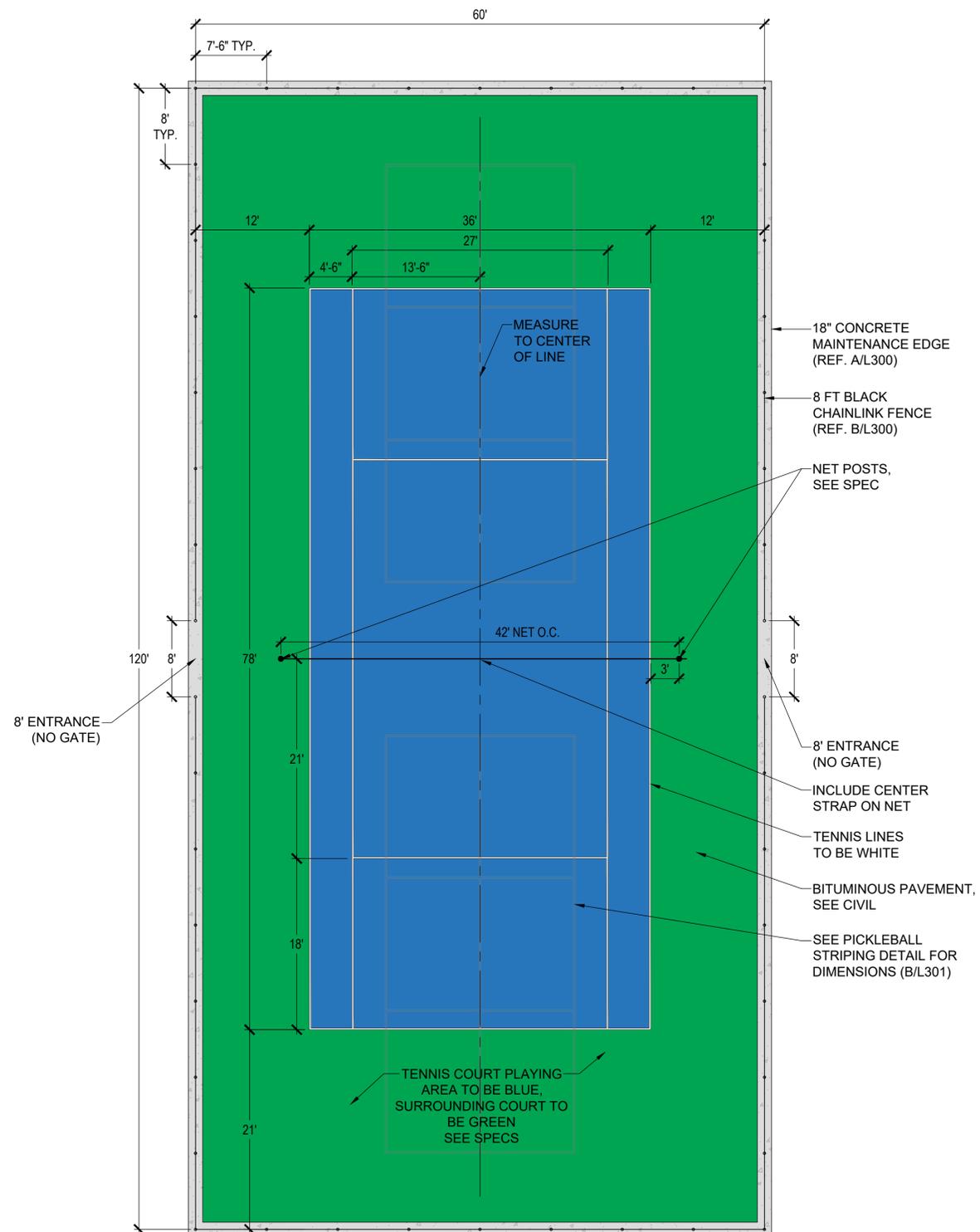
Drawn by: HS

Checked By: GG, AB

Sheet Number:

L301

LANDSCAPE
DETAILS



I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly licensed Landscape Architect under the laws of the State of Minnesota.

Gabrielle Grinde

Gabrielle Grinde, PLA (MN)

Registration No. 50416

Date 02.24.26



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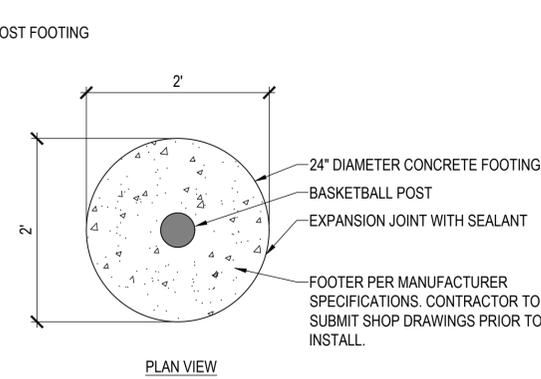
Checked By: GG, AB

Sheet Number:

L302

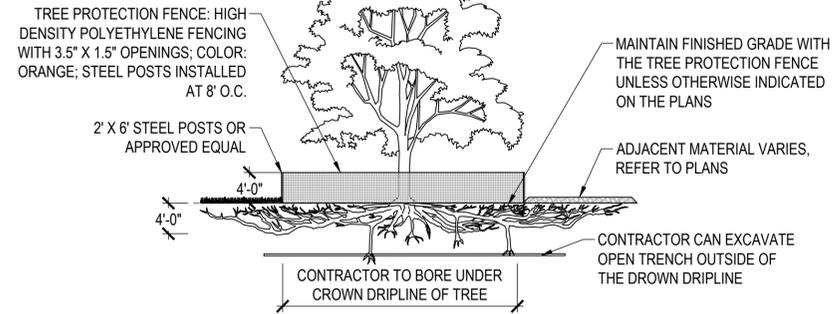
LANDSCAPE
DETAILS

CROWN DRIPLINE OR OTHER LIMIT OF TREE PROTECTION AREA; SEE TREE PRESERVATION FENCING ON PLANS FOR ALIGNMENT



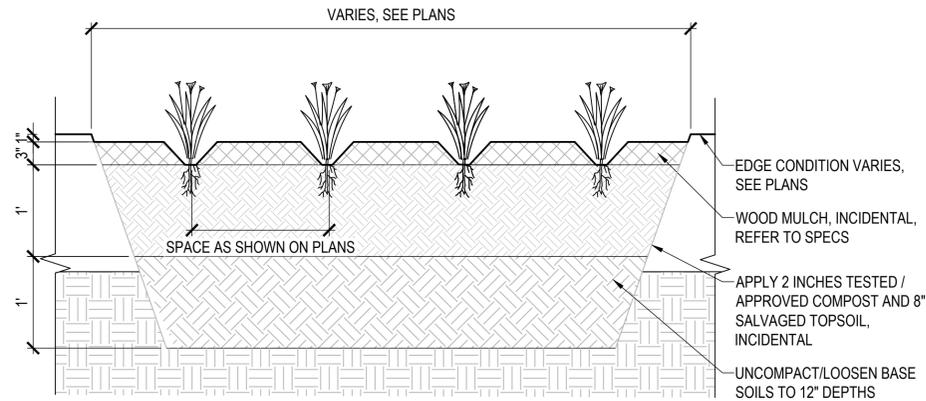
E 2 FT DIAMETER BASKETBALL GOAL CONCRETE FOOTING
L302

SCALE: N.T.S.



D TREE PROTECTION FENCING
L302

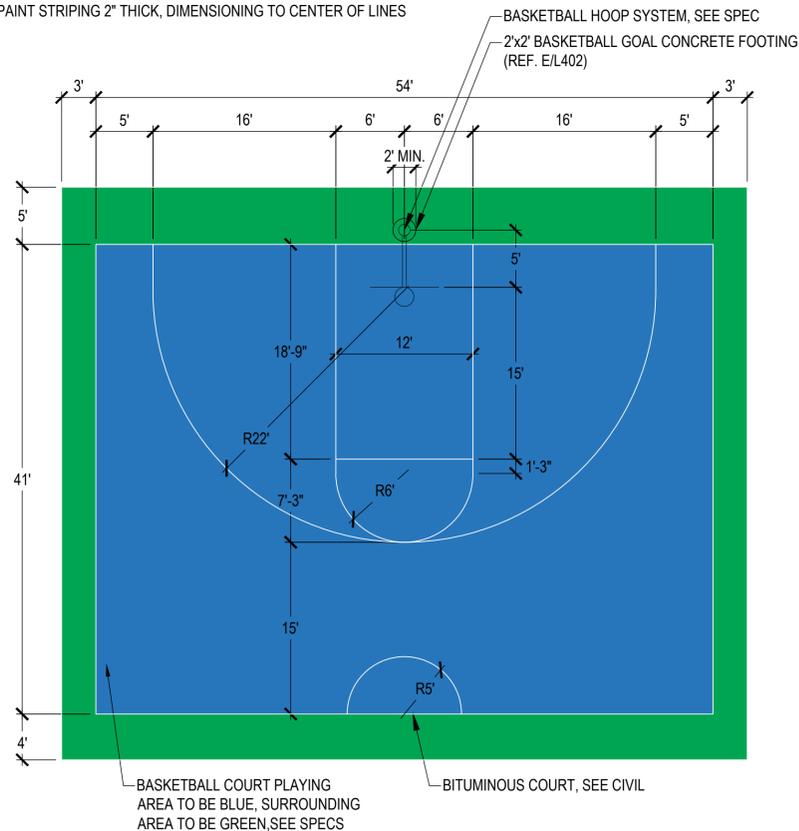
- NOTES:
1. REMOVE ALL EXISTING VEGETATION, WEEDS, AND MULCH.
 2. HAND LOOSEN ROOTS OF CONTAINERIZED MATERIAL, TYP.
 3. REFER TO LAYOUT SHEETS FOR EDGE CONDITION
 4. VERIFY A FREE-DRAINING SUBBASE EXISTS WITH PROJECT MANAGER PRIOR TO INSTALLING SOILS
 - 4.1. IF NOT, CONTRACTOR REQUIRED TO LOOSEN BASE MATERIALS. SEE SPECS



C PLANTING BED RENOVATIONS
L302

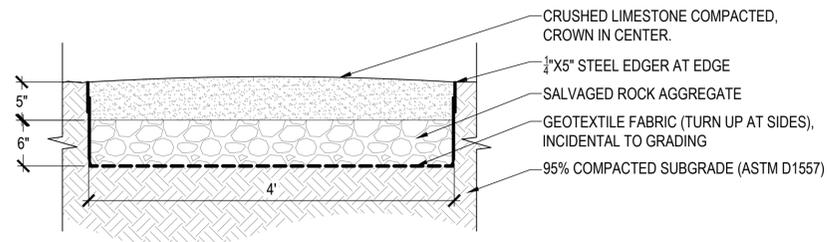
SCALE: N.T.S.

- NOTES:
1. ALLOW A MINIMUM OF 3' FROM SIDELINE TO EDGE OF PAVEMENT.
 2. PAINT STRIPING 2" THICK, DIMENSIONING TO CENTER OF LINES



A 50'X60' BASKETBALL COURT STRIPING LAYOUT
L302

SCALE: N.T.S.



B CRUSHED AGGREGATE WALK WITH STEEL EDGER
L302

SCALE: N.T.S.

City of Otsego, MN
LILY POND PARK
PLAYGROUND RENOVATION

BASE PROJECT + ALTERNATES PROPOSAL

JANUARY 6, 2026



PROPOSAL BY:



Tim Solomonson | PLA(MN) | CPSI
Project Manager | Architectural Liaison

PREPARED FOR:



TOLL FREE: 1-800-747-1452
Info@MidwestPlayscapes.com
8632 Eagle Creek Circle
Savage, MN 55378



Lily Pond Park

Midwest Playscapes | Playground Renovation Proposal:

JANUARY 6, 2026

To: Nick Jacobs – Parks Director – City of Otsego
From: Tim Solomonson – Project Manager – Midwest Playscapes

Mr. Jacobs,

We are pleased to present our proposals for the City's playground renovation at Lily Pond Park. Our proposal includes a base project quote that meets the City's desire for a playground with a unitary surface network and meets the \$175,000 budget requirements. Our proposal also includes two alternates options for a zipline, each in a distinct location.

Midwest Playscapes is prepared to collaboratively review our proposal with the Parks & Recreation Commission to finalize equipment selections, colors, and layout if desired.

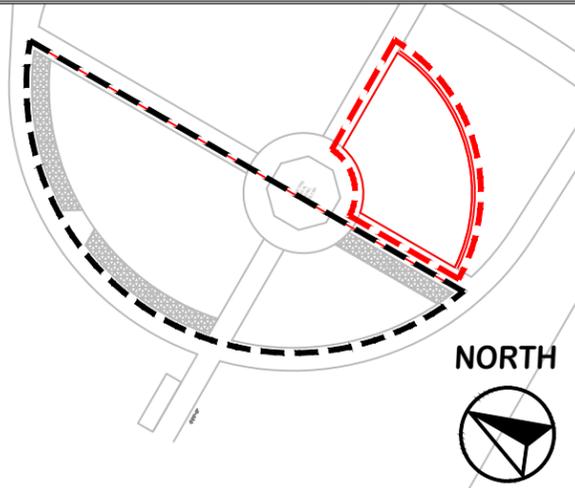
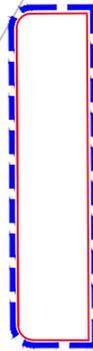
With Gratitude. Sincerely,

A handwritten signature in black ink, appearing to read 'Tim Solomonson'.

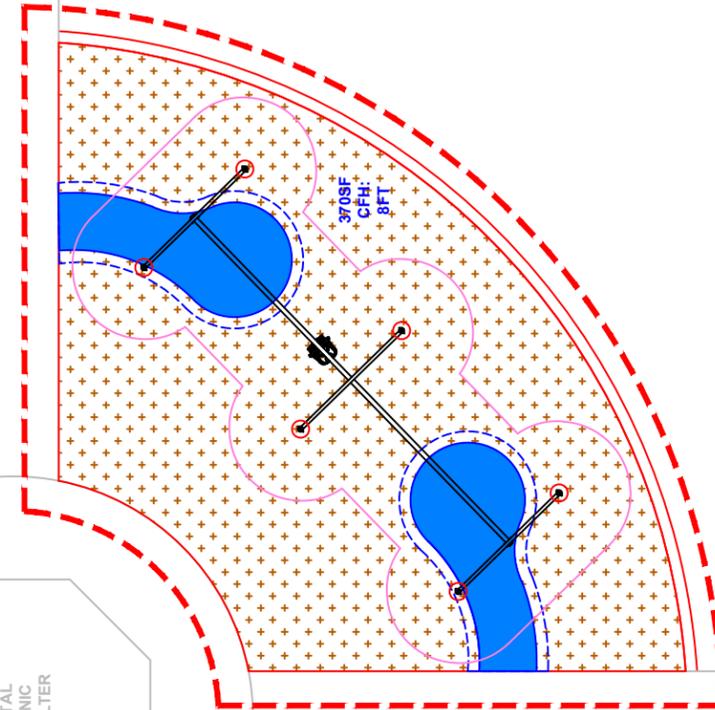
Tim Solomonson – Project Manager | PLA(MN) | CPSI
January 6, 2026



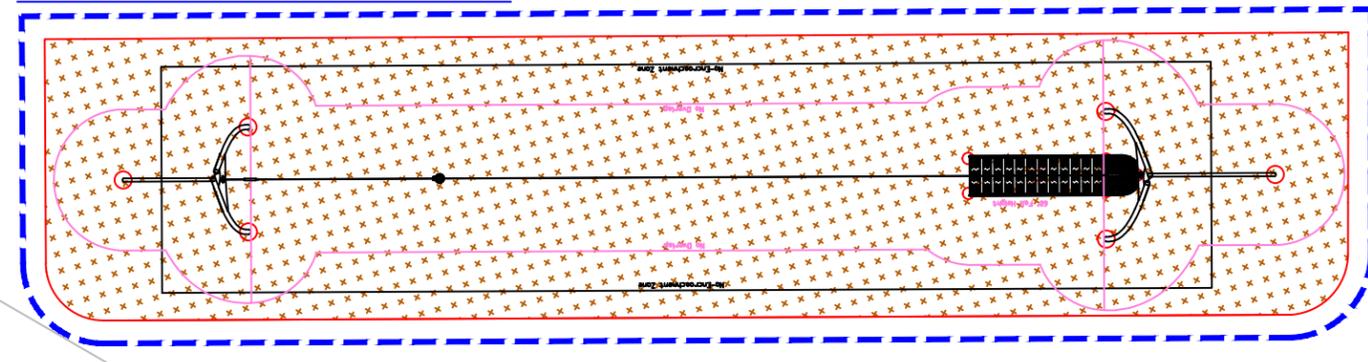
LAYOUT REFERENCE



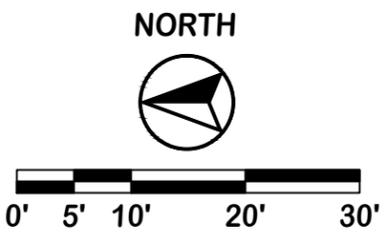
**ADD ALTERNATE 1:
ADA ZOOMTRAX AREA**



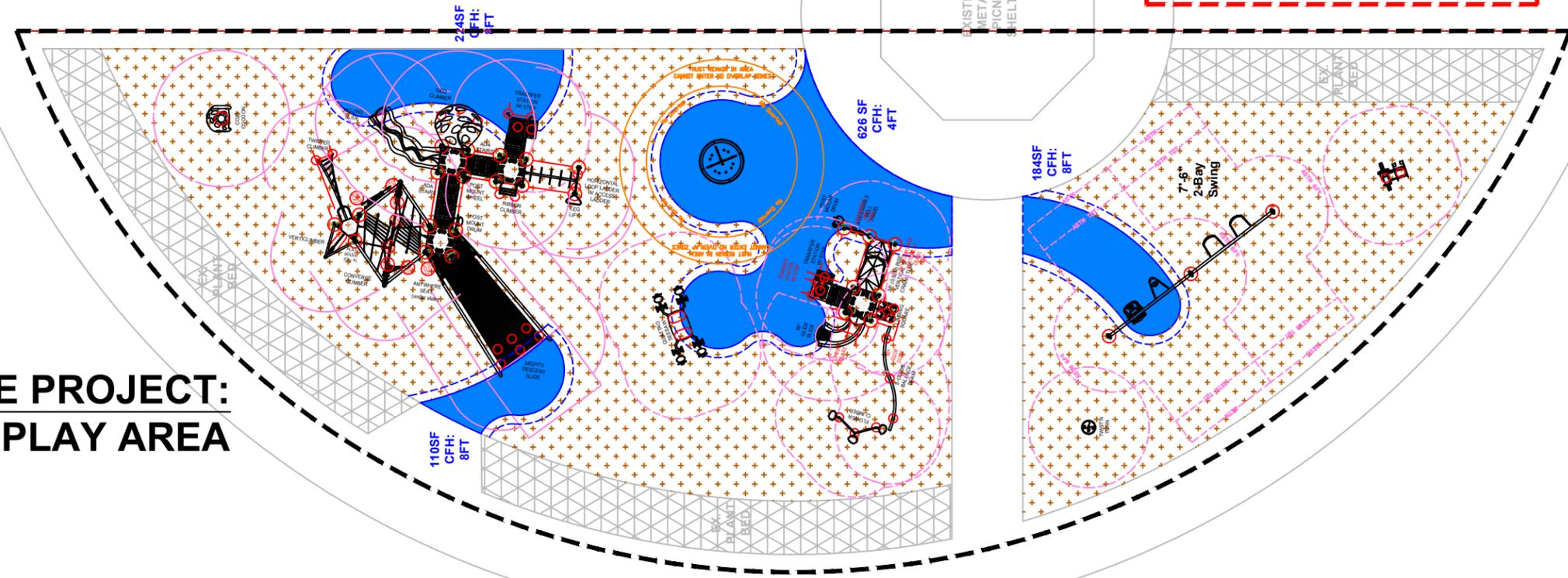
ADD ALTERNATE 2: ZIPLINE AREA



TOTAL AREA:	5300 SqFt.
PERIMETER:	200 Ft.
FALL HEIGHT:	VARIES (MAX 7.5FT)
AGE GROUP:	2-12
DESIGN OPTION	



**BASE PROJECT:
2-12 PLAY AREA**



ASTM F1487-11
AS-4685-14
CPSC #325

PROJECT NO:	SCALE: 1/16" = 1'-0"
DRAWN BY: Tim Solomonson	Paper Size B
DATE: 12-23-25	

PLAYGROUND SUPERVISION REQUIRED

LILY POND PARK

QUOTATION - BASE PROJECT

Project: Otsego - Lily Pond Park	Sourcwell Info:	Phone: 763-334-3170
Contact: Nick Jacobs	Playworld Systems: #010521-LTS-8	Fax:
Ship To:		Bill To:
Email: njacobs@otsegomn.gov	Customer Name / Contract #:	Date: 1/6/26
Shipping Contact: tims@midwestplayscapes.com		

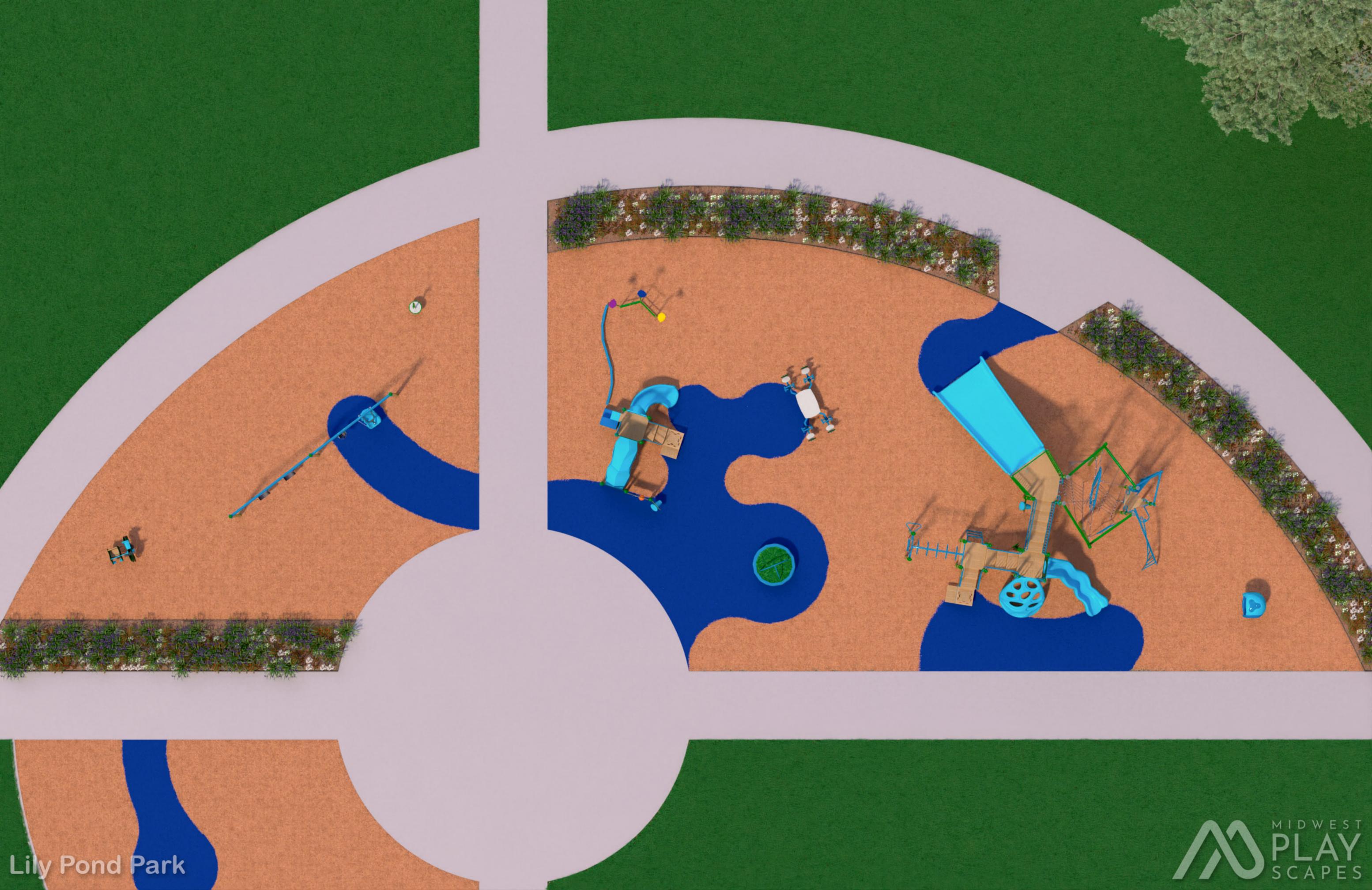
Qty	Design / Item	Description	Unit Price	Total
		Border/Surfacing		
City to Perform Equipment and EWF Removals, Container Prep., and Restoration. Assumes Reuse of Existing Container				
90	TON	Container Drain Aggregate (3-4" depth) + Tile	\$ 55.00	\$ 4,950.00
166	CY	Engineered Wood Fiber	\$ 25.00	\$ 4,150.00
1145	SF	Poured-in-place Safety Surface	\$ 19.17	\$ 21,949.65
1145	SF	Poured-in-place Aggregate Base	\$ 4.69	\$ 5,370.05
		Play Equipment		
1	350-2204	Challengers - Adventure Mountain (Ages 5-12)	\$ 66,500.00	\$ 66,500.00
1	350-2231	Challengers (Ages 2-5) w/ Slide & Tunnel	\$ 18,000.00	\$ 18,000.00
1	ZZXX1361	Turf Twister	\$ 3,750.00	\$ 3,750.00
1	ZZXX0483	Cozy Cocoon	\$ 4,531.00	\$ 4,531.00
1	ZZXX0600	Quattro Seesaw	\$ 9,734.00	\$ 9,734.00
1	ZZXX0584	Sidewinder Cycle w/ Sidecar	\$ 4,034.00	\$ 4,034.00
1	ZZXX1362	Turn 'N Twist	\$ 1,288.00	\$ 1,288.00
1	ZZXX0479	Flower Climber	\$ 2,006.00	\$ 2,006.00
1	ZZXX1020	S-Curve Balance Beam	\$ 916.00	\$ 916.00
1	ZZXX0818	Single Post Swing	\$ 1,791.00	\$ 1,791.00
1	ZZXX00819	Single Post Swing Add a Bay	\$ 1,231.00	\$ 1,231.00
2	ZZXX0260	Belt Seats	\$ 187.00	\$ 374.00
1	ZZXX0892	Accessible Swing Seat	\$ 1,631.00	\$ 1,631.00
1	ZZXX0265	Tot Swing Seat	\$ 324.00	\$ 324.00
		Installation		\$ 24,963.65
		Sourcwell Discount (10%) <i>on non-sale items</i>		\$ (9,811.00)
			Subtotal	\$167,682.35
			Freight	\$ 7,262.48
	Tax Exempt # _____	* Please provide certificate	Sales Tax	
			Local Sales Tax	
			Total	\$ 174,944.83

Any Insurance requirements above \$1,000,000 General Liability will be subject to a surcharge

UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3to4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. Price does not include prevailing wages, unless otherwise noted. If we can be of Other Assistance, please feel free to contact us.

Name: _____
 Signed: _____
 Date: _____





Lily Pond Park









Lily Pond Park

TOLL FREE: 1-800-747-1452
 Info@MidwestPlayscapes.com
 8632 Eagle Creek Circle
 Savage, MN 55378



QUOTATION - ADD ALTERNATE 1

Project: Otsego - Lily Pond Park	Sourcewell Info:	Phone: 763-334-3170
Contact: Nick Jacobs	Playworld Systems: #010521-LTS-8	Fax:
Ship To:		Bill To:
Email: njacobs@otsegomn.gov	Customer Name / Contract #:	Date: 1/6/26
Shipping Contact: tims@midwestplayscapes.com		

Qty	Design / Item	Description	Unit Price	Total
<u>Border/Surfacing</u>				
City to Perform Equipment and EWF Removals, Container Prep., and Restoration. Assumes Reuse of Existing Container				
47	TON	Container Drain Aggregate (3-4" depth) + Tile	\$ 55.00	\$ 2,585.00
84	CY	Engineered Wood Fiber	\$ 25.00	\$ 2,100.00
87	LF	Conc. Container Edger	\$ 42.00	\$ 3,654.00
48	CY	Container Excavation	\$ 55.00	\$ 2,640.00
370	SF	Poured-in-place Safety Surface	\$ 19.17	\$ 7,092.90
370	SF	Poured-in-place Aggregate Base	\$ 4.69	\$ 1,735.30
<u>Play Equipment</u>				
1	ZZXX1138	Zoomtrax w/ Accessible Seat	\$ 14,725.00	\$ 14,725.00
<u>Installation</u>				
				\$ 3,681.25
<u>Sourcewell Discount (10%)</u>				
<i>on non-sale items</i>				\$ (1,472.50)
			Subtotal	\$36,740.95
			Freight	\$ 2,800.00
Tax Exempt # _____			Sales Tax	
			Local Sales Tax	
			Total	\$ 39,540.95

Any Insurance requirements above \$1,000,000 General Liability will be subject to a surcharge

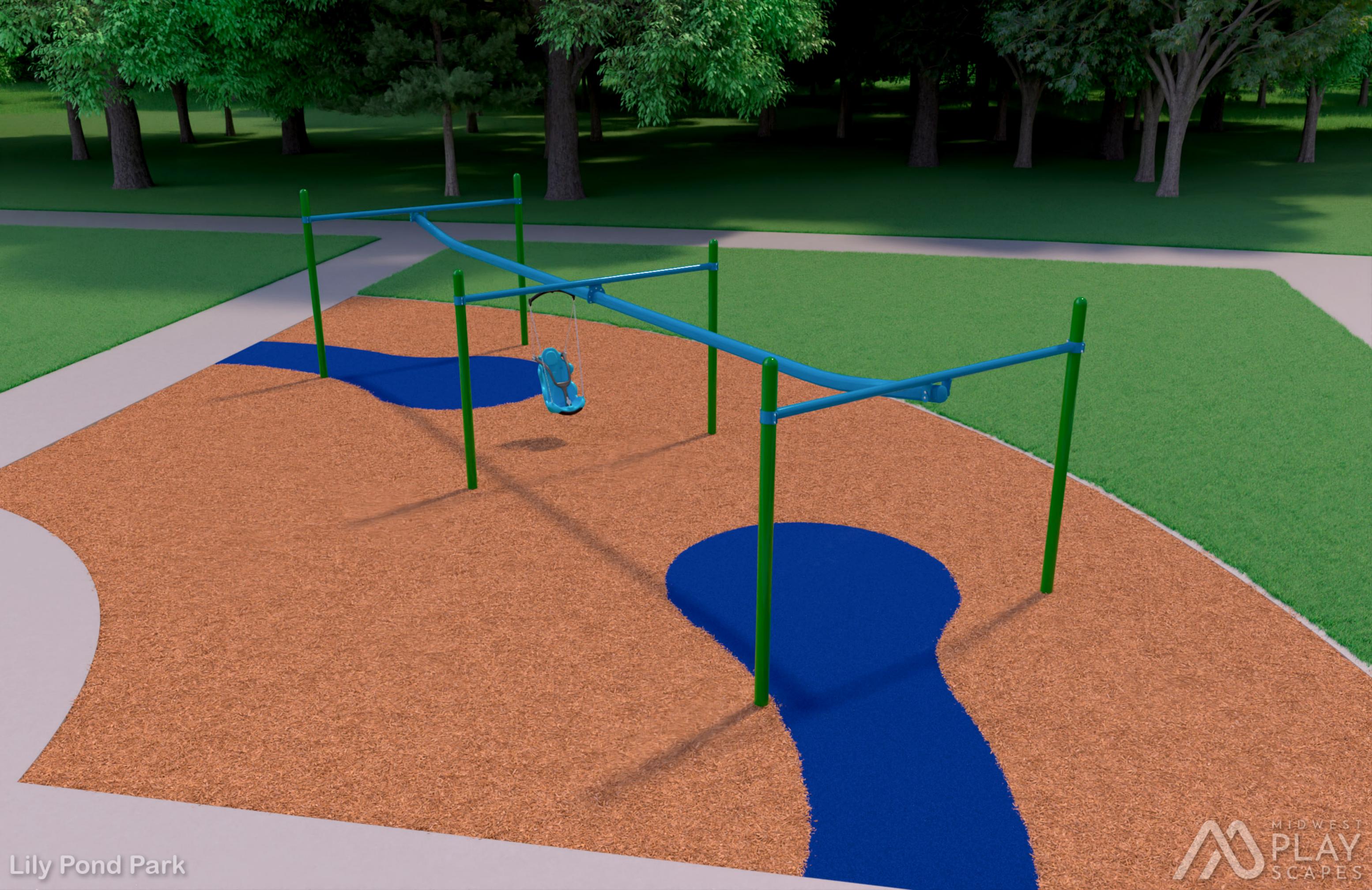
UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

days after the shipment of materials. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3to4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. Price does not include prevailing wages, unless otherwise noted. If we can be of Other Assistance, please feel free to contact us.

Name: _____

Signed: _____

Date: _____



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 Info@MidwestPlayscapes.com
 8632 Eagle Creek Circle
 Savage, MN 55378



QUOTATION - ADD ALTERNATE 2

Project: Otsego - Lily Pond Park	Sourcewell Info:	Phone: 763-334-3170
Contact: Nick Jacobs	Playworld Systems: #010521-LTS-8	Fax:
Ship To:		Bill To:
Email: njacobs@otsegomn.gov	Customer Name / Contract #:	Date: 1/6/26
Shipping Contact: tims@midwestplayscapes.com		

Qty	Design / Item	Description	Unit Price	Total
		<u>Border/Surfacing</u>		
		Spade Edge Container (No Container Edger - Grass Lawn meets EWF)		
62	TON	Container Drain Aggregate (3-4" depth) + Tile	\$ 55.00	\$ 3,410.00
112	CY	Engineered Wood Fiber	\$ 25.00	\$ 2,800.00
140	CY	Container Excavation	\$ 55.00	\$ 7,700.00
		<u>Play Equipment</u>		
1	ZZXX1145	LiveWire Zip Line	\$ 26,117.00	\$ 26,117.00
		<u>Installation</u>		\$ 6,137.50
		<u>Sourcewell Discount (10%)</u> <i>on non-sale items</i>		\$ (2,611.70)
			Subtotal	\$43,552.80
			Freight	\$ 2,250.00
	Tax Exempt # _____	* Please provide certificate	Sales Tax	
			Local Sales Tax	
			Total	\$ 45,802.80

Any Insurance requirements above \$1,000,000 General Liability will be subject to a surcharge

UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

after the shipment of materials. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3to4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. Price does not include prevailing wages, unless otherwise noted. If we can be of Other Assistance, please feel free to contact us.

Name: _____
 Signed: _____
 Date: _____



LILY POND PARK IMPROVEMENTS

CITY COUNCIL MEETING

February 23rd, 2026



Agenda

- 1] Project Overview
- 2] Proposed Park Design
- 3] Cost Estimates
- 4] Next Steps



1] PROJECT OVERVIEW

PROJECT STATUS + SCHEDULE UPDATES

COMPLETED

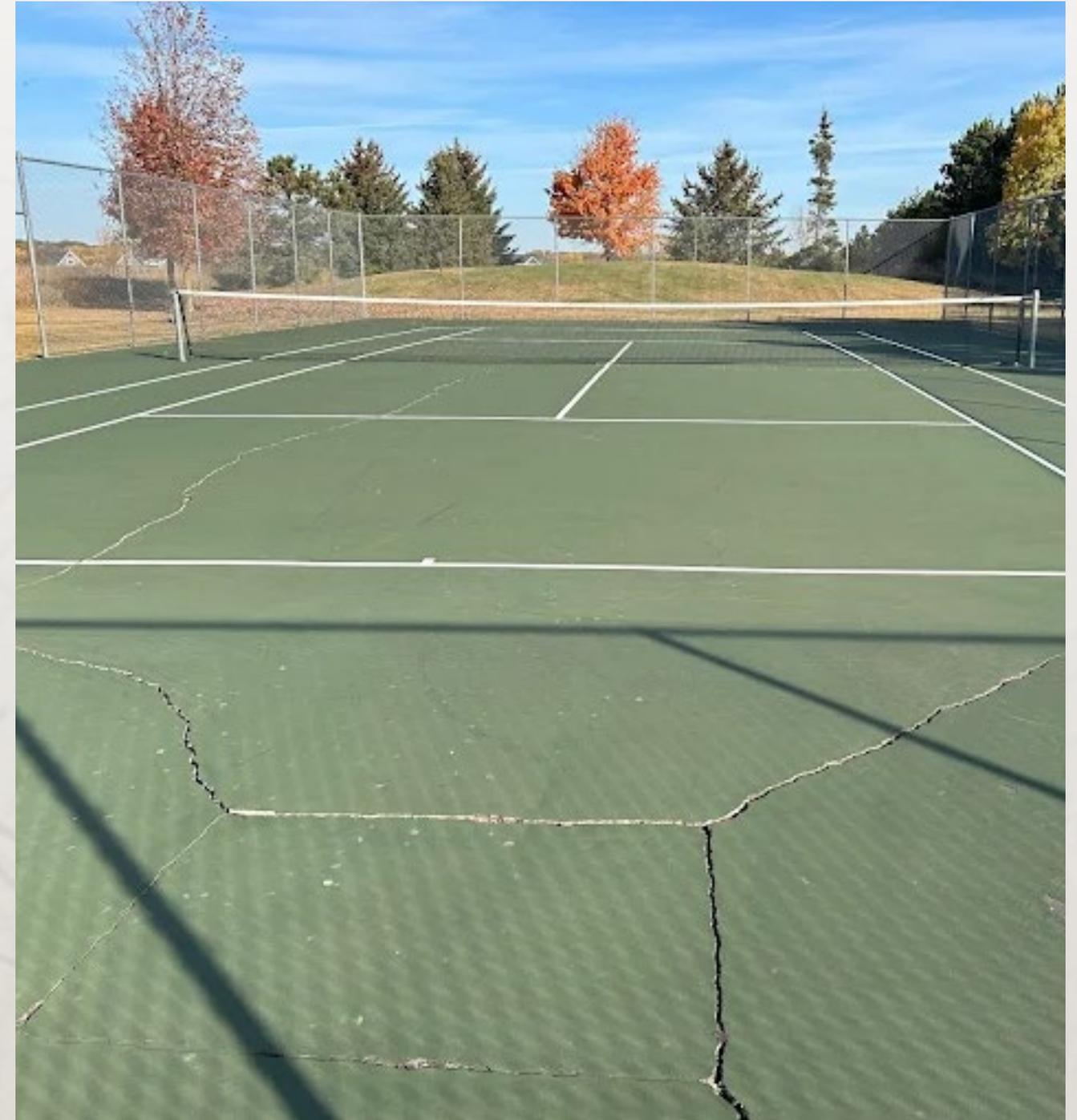
- **June - July 2025:** Community Engagement
- **Aug - Sept 2025:** Prepare Preferred Master Plan and Cost Estimate
- **Oct 2025:** Park Commission Meeting #3 - Final Plan was Approved
- **Nov 2025:** Site Survey was Received
- **Today:** Present Site Plan and Final Cost Estimate
- **Feb 9th:** 100% Bid Set and Project Manual due to City

REMAINING

- **Today:** Request Council Authorization to Bid and Potential Playground Order
- **March 18th:** Bid Opening
- **March 23rd:** Bid Award at City Council Meeting
- **May:** Construction Start
- **Mid-August:** Construction Completion

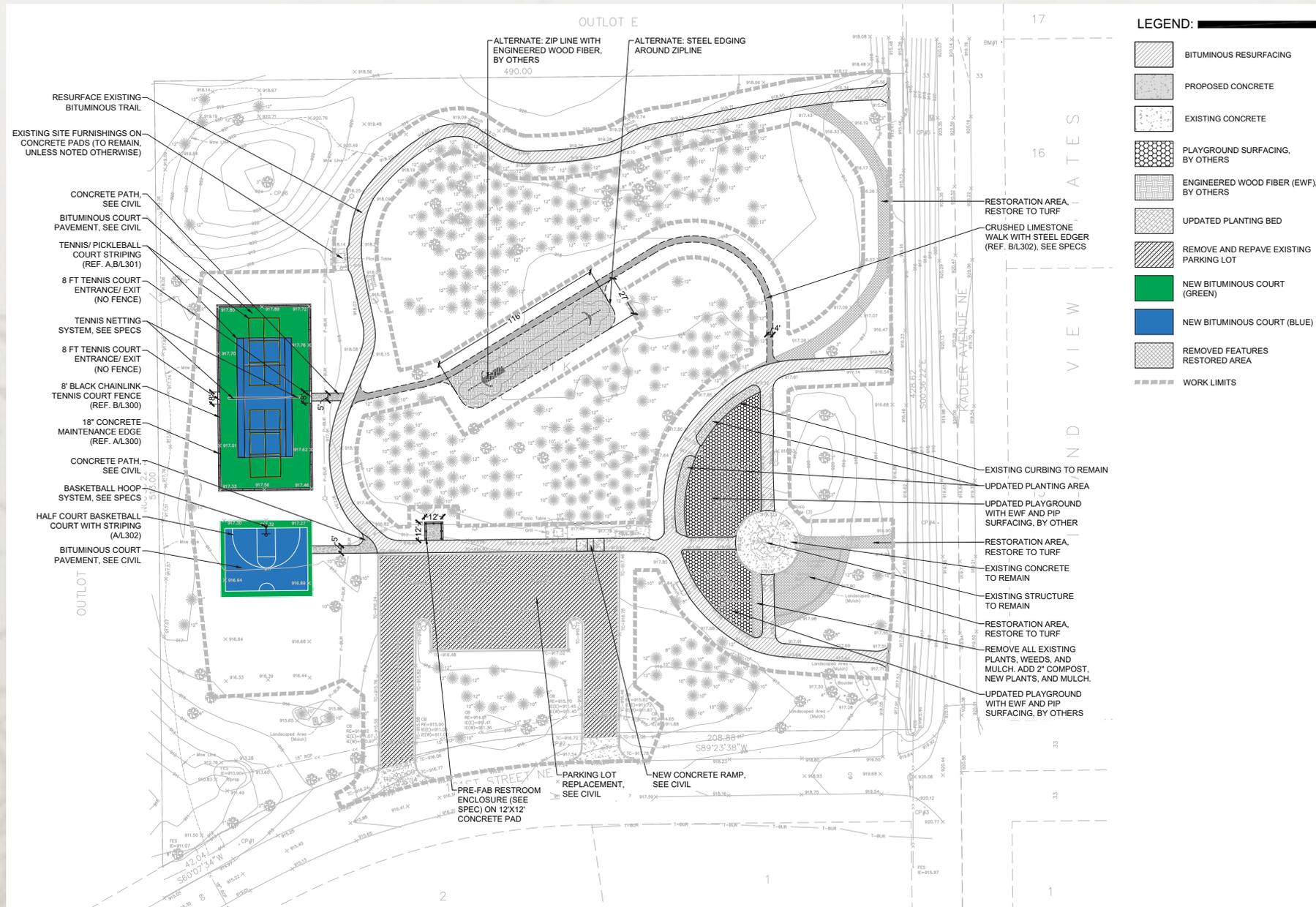
PROJECT GOALS

- \$580k Budget
- Top Priorities
 - » Tennis Court
 - » Playground
 - » Trails
- Other Priorities Include
 - » Basketball Court
 - » Parking Lot
 - » Other Site Improvements: Furnishings, Irrigation, etc.



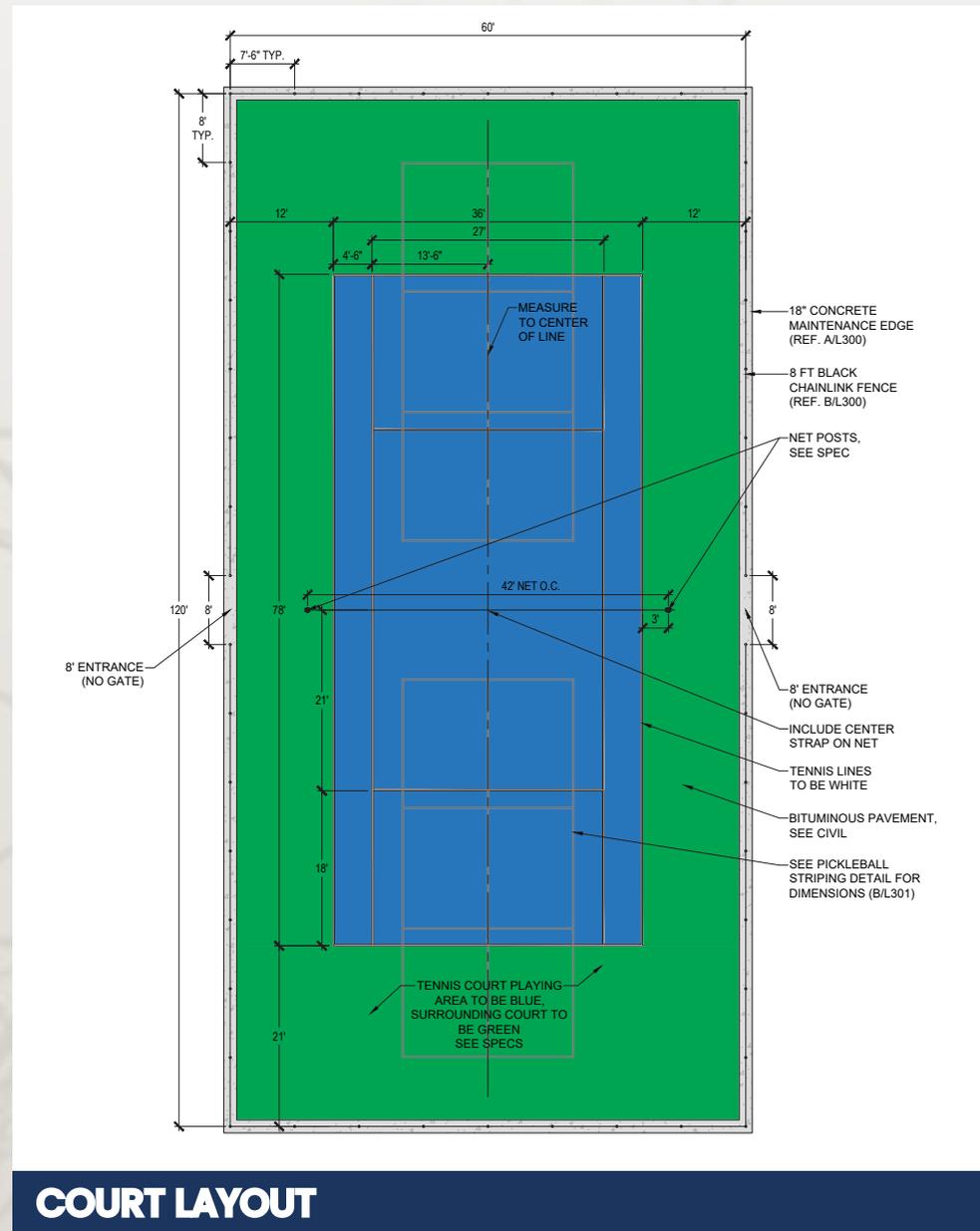
2] PROPOSED PARK DESIGN

PREFERRED CONCEPT



- Key Features
 - » Update Playground
 - » Replace Tennis Court/ Add Pickleball Striping
 - » New Half Court Basketball
 - » Resurface Parking Lot
 - » Resurface Trails
 - » Remove Existing Trail Segments
 - » Add Zip Line (Alternate)

TENNIS COURT



TENNIS NET



ADJUSTABLE CENTER STRAP



SIDEWINDER POSTS

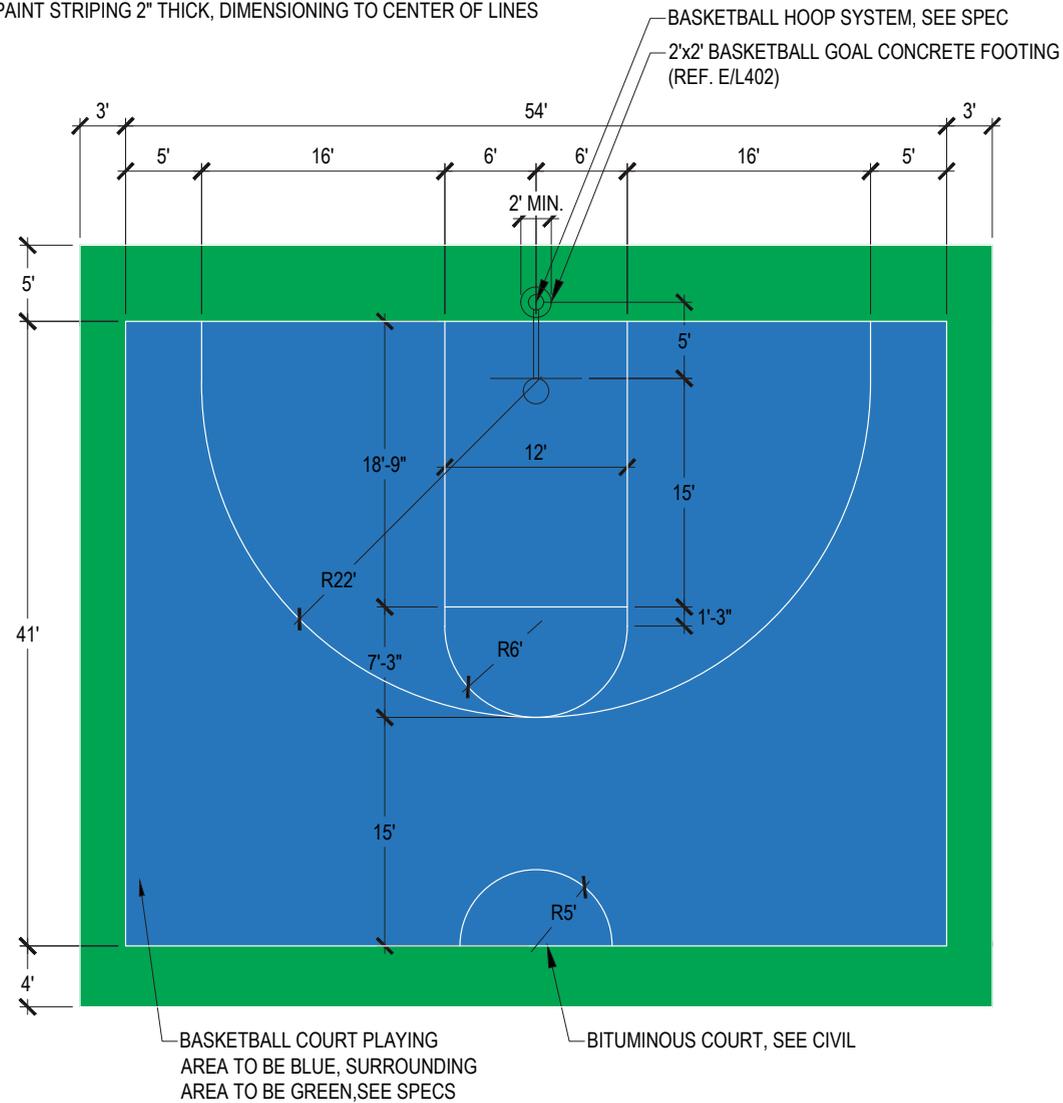


BLACK POWDER COATED COURT FENCING

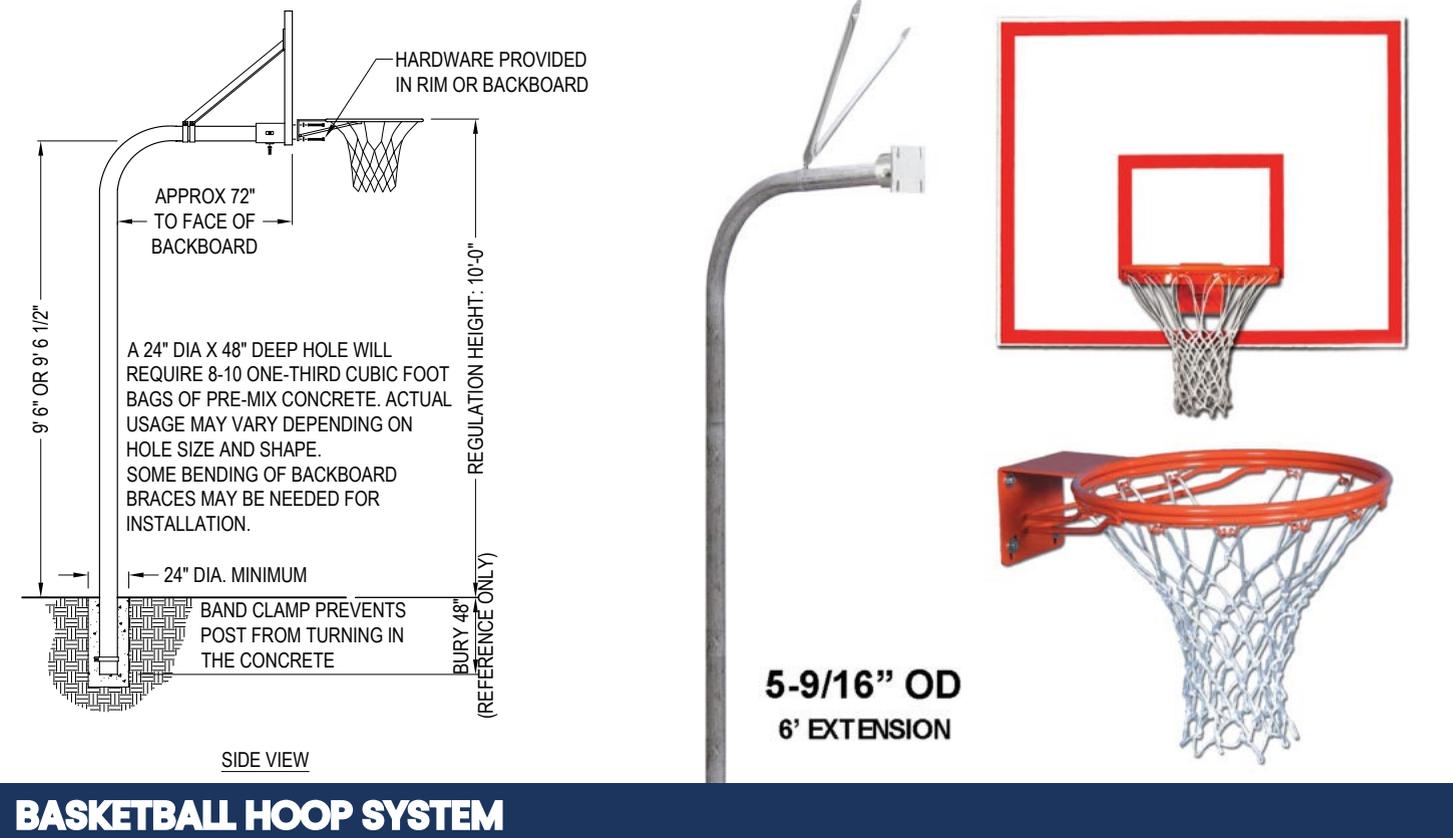
BASKETBALL COURT

NOTES :

1. ALLOW A MINIMUM OF 3' FROM SIDELINE TO EDGE OF PAVEMENT.
2. PAINT STRIPING 2" THICK, DIMENSIONING TO CENTER OF LINES



COURT LAYOUT



RESTROOM ENCLOSURE

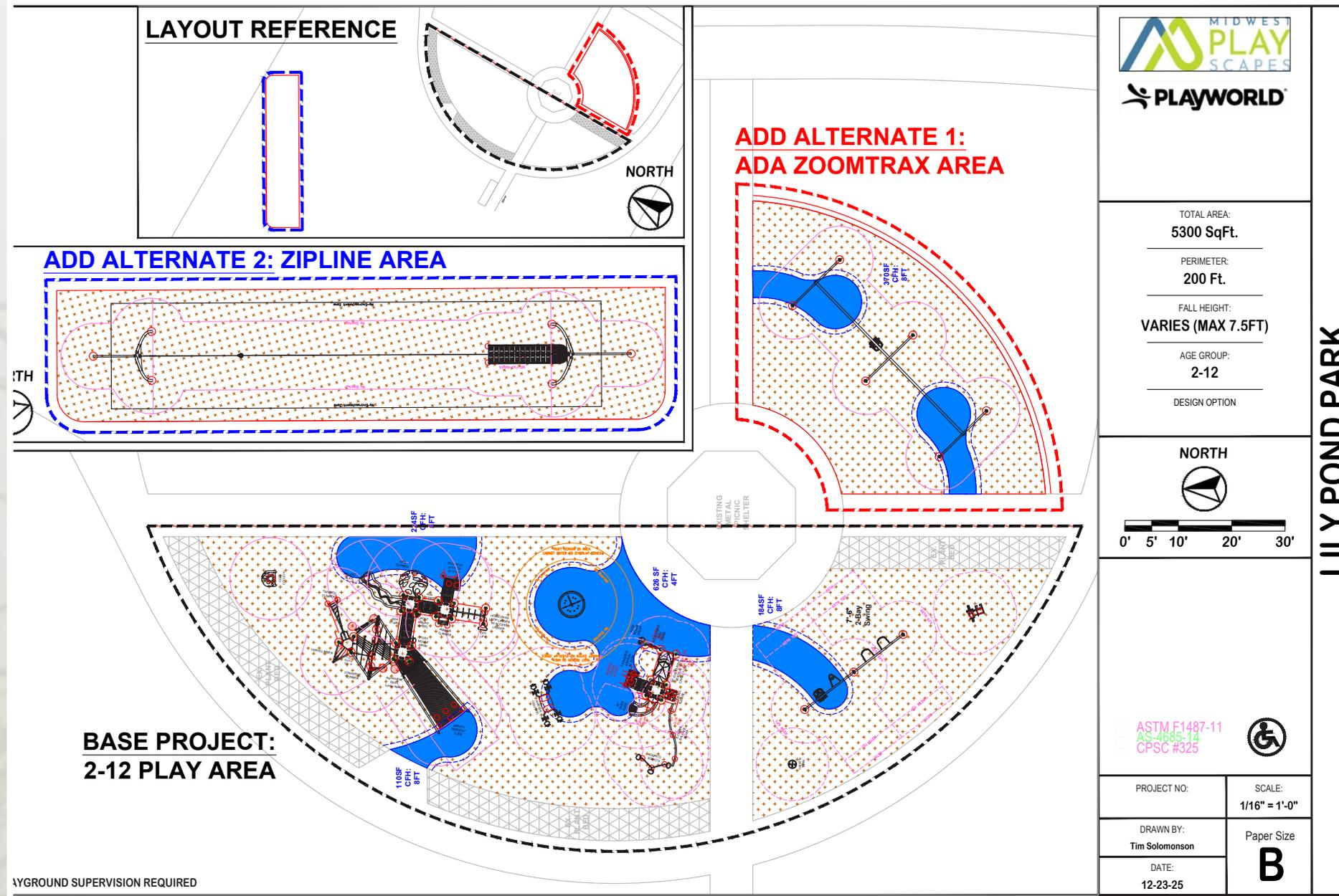


SCREENED PORTABLE RESTROOM ENCLOSURE

PLAYGROUND WHAT WE HEARD

- **61% Prefer New Equipment**
 - » 23% opted to refurnish/repair equipment
 - » 9% voted to keep the existing equipment
- **Playground Style**
 - » 40% voted for Adventure/Climbing Play
 - » 33% voted for Traditional Play
 - » 12% voted for Nature Inspired Play
- **Top Accessible Features**
 - » Paved paths (39%)
 - » Accessible swings (37%)
 - » Accessible spinning play (36%)
- **Top Playground Design Components**
 - » Dynamic movement (64%)
 - » Climbing components (60%)
 - » Traditional swings (49%)
 - » Multi-generational play (42%)
 - » Age separation (33%)
 - » Group swings (30%)

PLAYGROUND LAYOUT



- **Midwest Playscapes**
 - » Playworld
- **Key Features**
 - » Challengers - Adventure Mountain (Ages 5-12)
 - » Challengers (Ages 2-5) w/ Slide Tunnel
 - » Turf Twister
 - » Cozy Cocoon
 - » Quattro Seesaw
 - » Sidewinder Cycle w/ Sidecar
 - » Turn 'N Twist
 - » Flower Climber
 - » S-Curve Balance Beam
 - » Swing Set

PLAYGROUND



Lily Pond Park

BIRD'S-EYE VIEW LOOKING SOUTHWEST



Lily Pond Park

BIRD'S-EYE VIEW LOOKING NORTHEAST

PLAYGROUND



Lily Pond Park

CHALLENGERS (AGES 5-12) ADVENTURE MOUNTAIN



Lily Pond Park

CHALLENGERS (AGES 2-5) W/ SLIDE AND TUNNEL

PLAYGROUND ZIP LINE (ALTERNATE)



LIVEWIRE ZIP LINE

4] COST ESTIMATES

COST ESTIMATE PLAYGROUND

\$175K IS THE PLAYGROUND TARGET BUDGET

TOLL FREE: 1-800-747-1452
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 8632 Eagle Creek Circle
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QUOTATION - BASE PROJECT

Project: Otsego - Lily Pond Park	Sourcewell Info:	Phone: 763-334-3170
Contact: Nick Jacobs	Playworld Systems: #010521-LTS-8	Fax:
Ship To:		Bill To:
Email: njacobs@otsegomn.gov	Customer Name / Contract #:	Date: 1/6/26
Shipping Contact: tims@midwestplayscapes.com		

Qty	Design / Item	Description	Unit Price	Total
<u>Border/Surfacing</u>				
City to Perform Equipment and EWF Removals, Container Prep., and Restoration. Assumes Reuse of Existing Container				
90	TON	Container Drain Aggregate (3-4" depth) + Tile	\$ 55.00	\$ 4,950.00
166	CY	Engineered Wood Fiber	\$ 25.00	\$ 4,150.00
1145	SF	Poured-in-place Safety Surface	\$ 19.17	\$ 21,949.65
1145	SF	Poured-in-place Aggregate Base	\$ 4.69	\$ 5,370.05
<u>Play Equipment</u>				
1	350-2204	Challengers - Adventure Mountain (Ages 5-12)	\$ 66,500.00	\$ 66,500.00
1	350-2231	Challengers (Ages 2-5) w/ Slide & Tunnel	\$ 18,000.00	\$ 18,000.00
1	ZZXX1361	Turf Twister	\$ 3,750.00	\$ 3,750.00
1	ZZXX0483	Cozy Cocoon	\$ 4,531.00	\$ 4,531.00
1	ZZXX0600	Quattro Seesaw	\$ 9,734.00	\$ 9,734.00
1	ZZXX0584	Sidewinder Cycle w/ Sidecar	\$ 4,034.00	\$ 4,034.00
1	ZZXX1362	Turn 'N Twist	\$ 1,288.00	\$ 1,288.00
1	ZZXX0479	Flower Climber	\$ 2,006.00	\$ 2,006.00
1	ZZXX1020	S-Curve Balance Beam	\$ 916.00	\$ 916.00
1	ZZXX0818	Single Post Swing	\$ 1,791.00	\$ 1,791.00
1	ZZXX00819	Single Post Swing Add a Bay	\$ 1,231.00	\$ 1,231.00
2	ZZXX0260	Belt Seats	\$ 187.00	\$ 374.00
1	ZZXX0892	Accessible Swing Seat	\$ 1,631.00	\$ 1,631.00
1	ZZXX0265	Tot Swing Seat	\$ 324.00	\$ 324.00
<u>Installation</u>				
				\$ 24,963.65
<u>Sourcewell Discount (10%)</u>				
<i>on non-sale items</i>				
				\$ (9,811.00)
Subtotal				\$ 167,682.35
Freight				\$ 7,262.48
Sales Tax				
Tax Exempt # _____ * Please provide certificate				
Total				\$ 174,944.83

PLAYGROUND BASE BID TOTAL = \$174,944.83

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 Info@MidwestPlayscapes.com
 8632 Eagle Creek Circle
 Savage, MN 55378



QUOTATION - ADD ALTERNATE 2

Project: Otsego - Lily Pond Park	Sourcewell Info:	Phone: 763-334-3170
Contact: Nick Jacobs	Playworld Systems: #010521-LTS-8	Fax:
Ship To:		Bill To:
Email: njacobs@otsegomn.gov	Customer Name / Contract #:	Date: 1/6/26
Shipping Contact: tims@midwestplayscapes.com		

Qty	Design / Item	Description	Unit Price	Total
<u>Border/Surfacing</u>				
Spade Edge Container (No Container Edger - Grass Lawn meets EWF)				
62	TON	Container Drain Aggregate (3-4" depth) + Tile	\$ 55.00	\$ 3,410.00
112	CY	Engineered Wood Fiber	\$ 25.00	\$ 2,800.00
140	CY	Container Excavation	\$ 55.00	\$ 7,700.00
<u>Play Equipment</u>				
1	ZZXX1145	LiveWire Zip Line	\$ 26,117.00	\$ 26,117.00
<u>Installation</u>				
				\$ 6,137.50
<u>Sourcewell Discount (10%)</u>				
<i>on non-sale items</i>				
				\$ (2,611.70)
Subtotal				\$ 43,552.80
Freight				\$ 2,250.00
Sales Tax				
Tax Exempt # _____ * Please provide certificate				
Total				\$ 45,802.80

ZIP LINE (ALTERNATE) TOTAL = \$45,802.80

COST ESTIMATE PROJECT BASE BID

\$580K IS THE OVERALL TARGET BUDGET

LILY POND PARK					
Owner: City of Otsego					
Hakanson Anderson - Cost Estimate					
BID SCHEDULE "A" Base Bid			1/27/26		
Line Item	Item Description	UofM	Quantity	Engineer Estimate	
				Unit Price	Extension
1	MOBILIZATION	LS	1	\$ 25,000.00	\$ 25,000.00
2	SAW CUT ASPHALT PAVEMENT	LF	177	\$ 5.00	\$ 885.00
3	SAW CUT CONCRETE CURB	LF	2	\$ 100.00	\$ 200.00
4	REMOVE CONCRETE CURB	LF	170	\$ 20.00	\$ 3,400.00
5	REMOVE ASPHALT PAVEMENT	SY	3194	\$ 6.00	\$ 19,164.00
6	TRAIL MILLING	LS	1	\$ 5,000.00	\$ 5,000.00
7	REMOVE PLAYGROUND EQUIPMENT AND SURFACING	LS	1	\$ 10,000.00	\$ 10,000.00
8	REMOVE BASKETBALL HOOP AND FOOTING	LS	1	\$ 1,000.00	\$ 1,000.00
9	REMOVE TENNIS COURT FENCE, NET AND ASSOCIATED FOOTINGS	LS	1	\$ 4,000.00	\$ 4,000.00
10	IMPORT TOPSOIL	CY	75	\$ 50.00	\$ 3,750.00
11	SITE GRADING/EXCAVATION	LS	1	\$ 10,000.00	\$ 10,000.00
12	CONSTRUCTION ENTRANCE	EA	1	\$ 1,500.00	\$ 1,500.00
13	AGGREGATE BASE, CLASS V	TN	400	\$ 30.00	\$ 12,000.00
14	BITUMINOUS MATERIAL FOR TACK COAT	GAL	140	\$ 10.00	\$ 1,400.00
15	TYPE SP 12.5 NON WEAR COURSE MIXTURE (2,B)(2" THICK)	TN	168	\$ 110.00	\$ 18,480.00
16	TYPE SP 9.5 WEAR COURSE MIXTURE (2,B)(1.5" THICK)	TN	470	\$ 110.00	\$ 51,700.00
17	VALLEY GUTTER	LF	100	\$ 45.00	\$ 4,500.00
18	LIMESTONE AGGREGATE FOR TRAIL	TN	60	\$ 50.00	\$ 3,000.00
19	TRAIL EDGING	LF	710	\$ 3.00	\$ 2,130.00
20	PAINTING/STRIPING FOR COURTS	LS	1	\$ 15,000.00	\$ 15,000.00
21	BASKETBALL HOOP	EA	1	\$ 6,500.00	\$ 6,500.00
22	TENNIS NET AND POSTS	EA	1	\$ 6,000.00	\$ 6,000.00

LILY POND PARK					
Owner: City of Otsego					
Hakanson Anderson - Cost Estimate					
BID SCHEDULE "A" Base Bid			1/27/26		
Line Item	Item Description	UofM	Quantity	Engineer Estimate	
				Unit Price	Extension
23	CONCRETE MAINTENANCE STRIP FOR FENCE	LF	360	\$ 45.00	\$ 16,200.00
24	8' CHAIN LINK FENCE	LF	345	\$ 90.00	\$ 31,050.00
25	RE_GROUT STORM MANHOLE	EA	6	\$ 250.00	\$ 1,500.00
26	CONCRETE (4" THICK)	SF	360	\$ 15.00	\$ 5,400.00
27	CONCRETE (6" THICK)	SF	290	\$ 20.00	\$ 5,800.00
28	EROSION CONTROL - SILT FENCE	LF	260	\$ 4.50	\$ 1,170.00
29	EROSION CONTROL - INLET PROTECTION	EA	4	\$ 300.00	\$ 1,200.00
30	RESTORATION: SEEDING	LS	1	\$ 5,000.00	\$ 5,000.00
31	PARKING LOT STRIPING	LF	500	\$ 3.00	\$ 1,500.00
32	PAVEMENT MARKING HANDICAP SYMBOL	EA	2	\$ 100.00	\$ 200.00
33	6' FENCE ENCLOSURE AND INSTALLATIOIN	LS	1	\$ 10,000.00	\$ 10,000.00
34	IRRIGATION REPAIR ALLOWANCE	LS	1	\$ 15,000.00	\$ 15,000.00
35	LANDSCAPE PLANTINGS	LS	1	\$ 9,500.00	\$ 9,500.00
36	PLAYGROUND EQUIPMENT	EA	1	\$ 175,000.00	\$ 175,000.00
37	DESIGN AND ENGINEEING	LS	1	\$ 45,500.00	\$ 45,500.00
SUB-TOTAL					\$ 528,629.00
CONTIGENCY			10%		\$ 48,000.00
ESTIMATE TOTAL					\$ 576,629.00

BASE BID TOTAL = \$576,629

6] NEXT STEPS

NEXT STEPS

- **March 18th:** Bid Opening
- **March 23rd:** Bid Award at City Council Meeting
- **May:** Construction Start
- **Mid-August:** Construction Completion



A photograph of a park path with trees and a fence in the background. The path is paved and leads through a grassy area with several trees. In the background, there is a chain-link fence and some buildings. The overall scene is dimly lit, suggesting dusk or dawn.

THANK YOU!



Request for City Council Action

DEPARTMENT INFORMATION

ORIGINATING DEPARTMENT	REQUESTOR:	MEETING DATE:
Public Works	City Engineer Wagner	February 23, 2026
PRESENTER(s)	REVIEWED BY:	ITEM #:
Public Works	City Administrator/Finance Director Flaherty	5.1 – 2026 Street Renewal Project

STRATEGIC VISION

MEETS:	THE CITY OF OTSEGO:
	Is a strong organization that is committed to leading the community through innovative communication.
X	Has proactively expanded infrastructure to responsibly provide core services.
	Is committed to delivery of quality emergency service responsive to community needs and expectations in a cost-effective manner.
	Is a social community with diverse housing, service options, and employment opportunities.
	Is a distinctive, connected community known for its beauty and natural surroundings.

AGENDA ITEM DETAILS

RECOMMENDATION:	
City staff recommends the City Council adopt a resolution receiving a feasibility report and calling a hearing on an improvement project.	
ARE YOU SEEKING APPROVAL OF A CONTRACT?	IS A PUBLIC HEARING REQUIRED?
No	Yes, proposed to be held March 23, 2026
BACKGROUND/JUSTIFICATION:	
<p>The 2026 Street Renewal Project Feasibility Report, authorized by the City Council in October 2025, has been completed and was presented for review and discussion at a Special City Council meeting on February 23, 2026.</p> <p>The Feasibility Report outlined two proposed methods of reconstruction of 70th Street NE from Kadler Avenue west to the intersection with 71st Street NE and for reconstruction of 71st Street NE within the I-94 West Industrial Park.</p> <p>A Public Hearing to present the study to residents will need to be held to continue forward with the project with the potential for assessments in accordance with Minnesota Statutes, Chapter 429.</p> <p>The Capital Improvement Plan (CIP) included a budget in the amount of \$486,375 for this improvement project. The total estimated project costs within the Feasibility Report range from \$522,034 to \$1,351,228 and will be funded by special assessments in an amount to be determined during discussion at the February 23, 2026, Special City Council meeting, and the remaining balance of the project paid with funds from the City's Pavement Management Fund.</p>	
SUPPORTING DOCUMENTS ATTACHED:	
<ul style="list-style-type: none"> • Feasibility Report • Resolution 2026-15 	

POSSIBLE MOTION

PLEASE WORD MOTION AS YOU WOULD LIKE IT TO APPEAR IN THE MINUTES:

Motion to adopt Resolution 2026-15 Receiving Feasibility Report and Calling Hearing on Improvement.

BUDGET INFORMATION

FUNDING:	BUDGETED:
Fund 201 – Pavement Management	Yes

**FEASIBILITY REPORT
FOR
CITY OF OTSEGO
2026 STREET RENEWAL PROJECT**

RECONSTRUCTION OF:

70TH STREET NE (WEST END TO KADLER AVE NE)

**OTSEGO I-94 WEST INDUSTRIAL PARK
71ST STREET NE**

January 9, 2026

Prepared by:



3601 Thurston Avenue
Anoka, MN 55303
Telephone: 763-427-5860

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under State of Minnesota Statutes Sections 326.02 to 326.16.

A handwritten signature in black ink, appearing to read 'Matthew Kind', is written over a horizontal line.

Matthew Kind

44985

Reg. No.

January 9, 2026

Date

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V.	RIGHT-OF-WAY / EASEMENTS.....	12
VI.	PERMITS	12
VII.	COMPLETION.....	12
VIII.	PRELIMINARY PROJECT SCHEDULE	12
IX.	ESTIMATED PROJECT COST	12
X.	PROPOSED FUNDING.....	16
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XIII.	CONCLUSION AND RECOMMENDATION	18

EXHIBITS

A.	2026 STREET RENEWAL MAP	2
B.	2025 CITY PCI RATING MAP	8
C.	TYPICAL STREET SECTIONS	10
D.	ENGINEER'S ESTIMATE	14
E.	BENEFITING PROPERTY MAP.....	17

ATTACHMENTS

1.	PRELIMINARY ASSESSMENT ROLL
----	-----------------------------

I. INTRODUCTION

The purpose of this Feasibility Report is to present the City of Otsego with a preliminary examination of municipal street improvements for the following list of streets within Otsego, Minnesota. This report discusses the proposed scope of improvements, preliminary cost estimates, and a project schedule.

For this project, two options are being considered for the reconstruction of the proposed streets.

Option A1: Full-depth reclamation of both existing rural streets with no additional improvements.

Option B1: 70th Street NE widening with right turn lanes at entrances of 71st St NE. 71st Street NE adds curb & gutter, and storm sewer.

Funding for Options A1 or B1: 70th Street would be paid 100% by the City of Otsego via the City Pavement Management Fund 201, while the funding source for 71st Street would be 100% assessed. Costs for stormwater improvements may be covered via City Storm Water Fund 603. Apportionment of funding between benefiting parcels and City for the entire project to be determined.

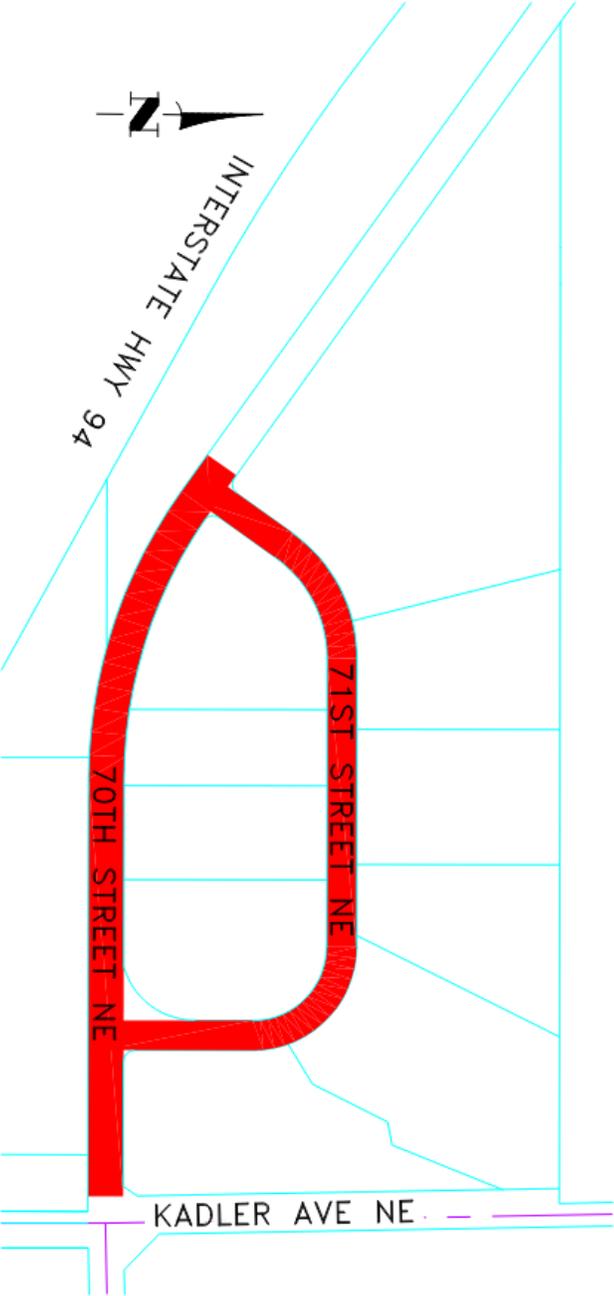
This report has been prepared in compliance with Minnesota State Statute 429 for projects resulting in special assessments.

1. 70th Street NE (West End of 71st to Kadler Ave NE)
2. 71st Street NE

The following map shows the streets (highlighted in red) being proposed for reconstruction and identifies the eligible assessable parcels numbered 1 to 10.

EXHIBIT A

2026 Street Renewal Map



The following table lists each street, with its respective Pavement Condition Index (PCI) number, build year, and improvement year, if any.

Street	2025 PCI	Built	Overlay
70 th Street NE (71 st west entrance to Kadler)	42	1992	2008
71 st Street NE	54	2001	-

The PCI rating for 70th Street NE has a rating of 42, from existing businesses. An overlay was installed on 70th St only from 71st St to Kadler Ave in 2008 due to accelerated wear from heavy trucks. 71st Street is about 25 years old and to date has never been reconstructed. The road sections considered for this project have an average PCI rating of 48, which is well below the average of all streets in the City of Otsego. A PCI rating of around 50 shows that structural degradation will accelerate and thus will require more frequent repairs. When repairs of low PCI streets become a substantial annual cost to the City, it is recommended that the street be reconstructed.

Existing street surfaces are 24-33 years old, with the one overlay being nearly 18 years old. The pavements are experiencing block, alligator, edge, and thermal cracking due to usage and aging. As shown in the provided photos (pages 4-7), the streets listed for this feasibility report have a high number of patches.

70th Street NE



70th Street NE



71st Street NE

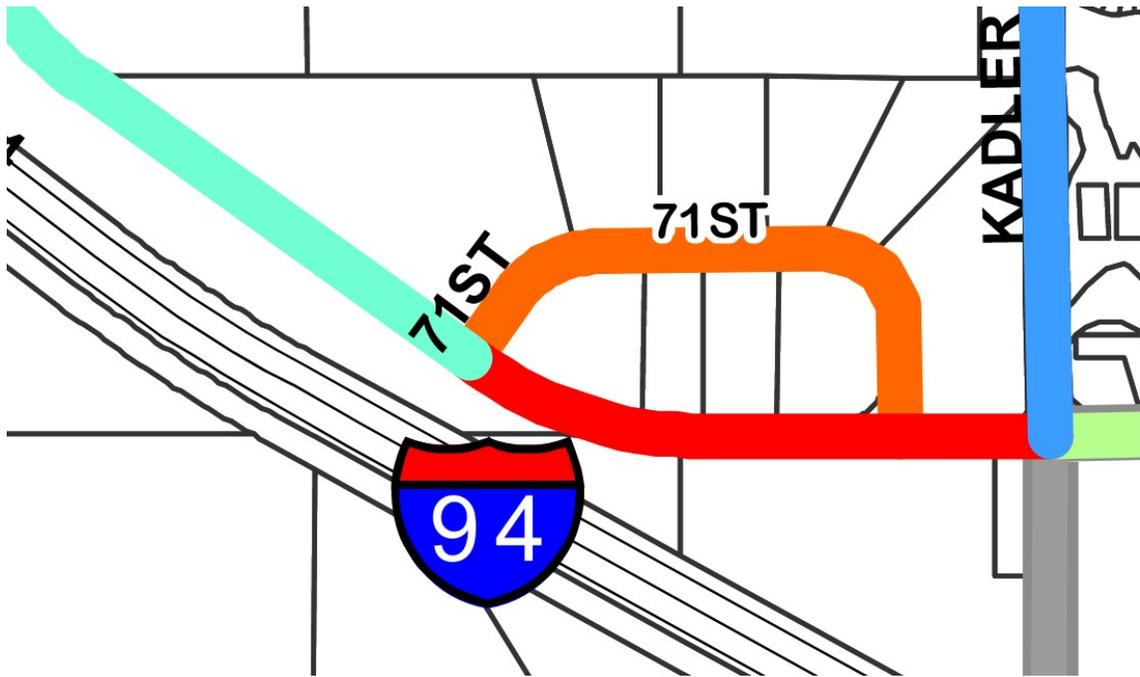


71st Street NE



EXHIBIT B

2025 City PCI Rating Map



Legend

— Future/Gravel	
— 42	— 79 - 81
— 43 - 57	— 82 - 87
— 58 - 63	— 88 - 93
— 64 - 66	— 94 - 96
— 67 - 72	— 97 - 100
— 73 - 78	

II. PROPOSED PROJECT

The 2026 Street Renewal Project is scheduled to reconstruct 2 municipal streets. Currently both streets fall under the definition of a rural street section (no curb) using ditches and culverts to convey storm water. For consideration, two options will be presented.

Option A1: This option will use the full depth reclamation process, where it will grind, mix, and place the existing asphalt and aggregate as the new road base for asphalt paving. The resulting combined asphalt/aggregate base is thicker and more robust than the original base, thus substantially improving the structural strength of the road. This process typically results in the road profile increasing by 3.5 to 4.0 inches and will require driveway entrances to be modified to match the road. This will require removal of a part of the existing entrance (minimum of 5 ft in length) to suitable point where it can be sloped to match the new road. Concrete drives will be left as-is with the street cross slope transitioned to match the driveway edge. All driveway entrances will be rebuilt in-kind. Existing road widths for 70th and 71st Streets are 28 ft and 40 ft, respectively. Each originally built with 2 ft gravel shoulders. Typical sections provided in Exhibit C.

Option B1: This choice proposes upgrades to both streets to bring them up to current City standards.

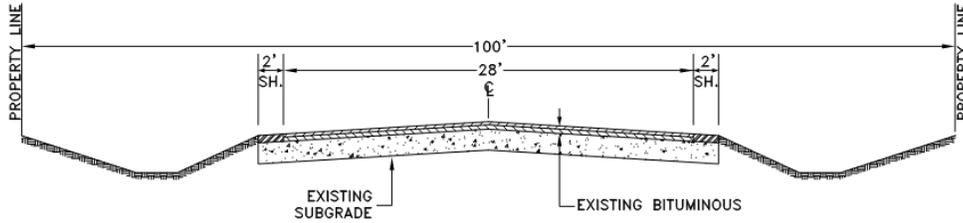
70th Street is proposed to be widened to a 42 ft wide surface with 2 ft gravel shoulders and two right turn lanes constructed at both intersections of 71st Street. Curb and gutter were considered for 70th, but topography and other mitigating factors showed that it would be too costly and unnecessary.

71st Street is proposed to add curb & gutter and storm sewer, thereby upgrading it from a rural to urban street. Ditches will be filled with proposed storm sewer routed to existing ponds.

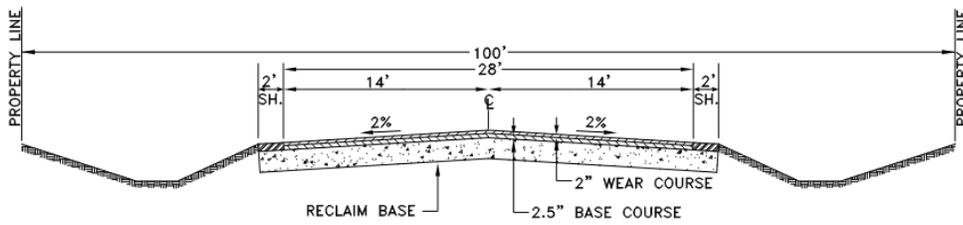
Full depth reclamation will be part of the process for Option B1 as well, however, changes in centerline profiles will be minimal by using the excess reclaim material for street widening.

EXHIBIT C

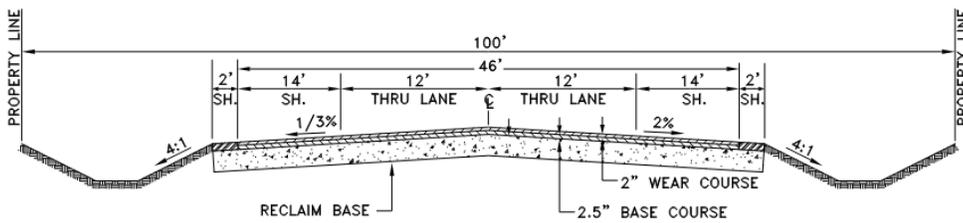
Typical Street Sections 70th Street NE



EXISTING TYPICAL STREET SECTION— 70TH ST NE
NO SCALE



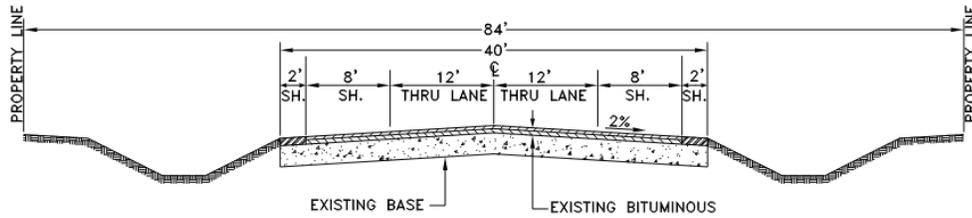
PROPOSED TYPICAL STREET SECTION OPTION A1 – 70TH ST NE
RURAL RECLAIM – NO WIDENING
NO SCALE



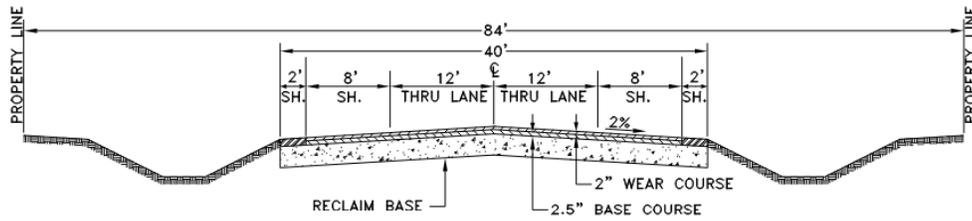
PROPOSED TYPICAL STREET SECTION OPTION B1 – 70TH ST NE
RURAL RECONSTRUCTION – WIDENED TO 46 FT.
NO SCALE

EXHIBIT C

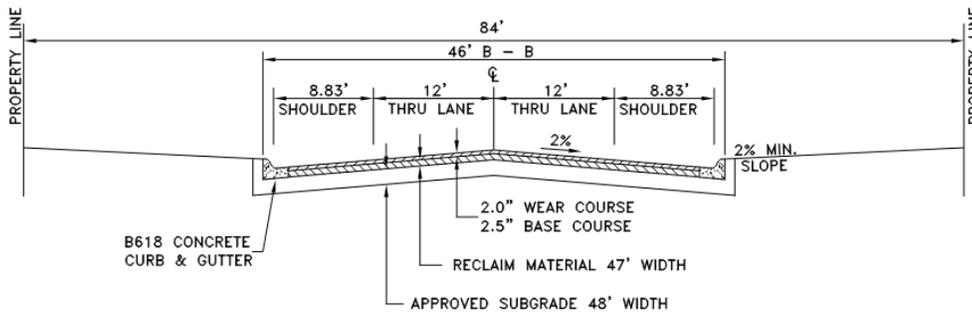
Typical Street Sections 71st Street NE



EXISTING TYPICAL STREET SECTION- 71ST ST NE
NO SCALE



PROPOSED TYPICAL STREET SECTION OPTION A1 - 71ST ST NE
RURAL RECLAIM - NO UPGRADES
NO SCALE



PROPOSED TYPICAL STREET SECTION OPTION B1 - 71ST ST NE
URBAN RECONSTRUCTION - W/CURB AND STORM SEWER
NO SCALE

III. INITIATION

The feasibility report was initiated by the City Council per resolution 2025-56 on October 27, 2025 as the streets were included for the 2026 Capital Improvement Plan. This was due to the PCI ratings being some of the lowest in the City and in accordance with the City's policy on the streets renewal program.

IV. FEASIBILITY

From an engineering standpoint, the project is feasible and the value of existing businesses is positively benefited by accessing a bituminous paved street in good condition. It can be conducted as proposed and need not be constructed in conjunction with any other project. The City and the persons assessed should review the project for benefit to determine the economic feasibility of the proposed improvements. An appraisal will be performed to determine the benefit for the assessed parcels.

V. RIGHT-OF-WAY / EASEMENTS

The existing streets and proposed street improvements are within the existing right of ways (70th St NE - 100 feet, 71st St NE – 84 feet)

VI. PERMITS

No permits would be needed to complete the work for Option A1. NPDES and/or Construction Stormwater permits may be needed for Option B1 depending on the total area of disturbance for the project.

VII. COMPLETION

This project is proposed to be completed during the 2026 construction season.

VIII. PRELIMINARY PROJECT SCHEDULE

The preliminary project schedule for the 2026 Otsego Street Renewal Project has yet to be determined.

IX. ESTIMATED PROJECT COST

This report includes a detailed estimate of construction costs for both options as described in this report.

OPTION A1 - RURAL RECLAIM

70th Street NE	
Construction Cost	\$ 191,972.50
15% Admin, Legal & Engineering	\$ 28,795.88
Pavement Mgt. Fund 201 Project Total	\$ 220,768.38
71st Street NE	
Construction Cost	\$ 261,970.00
15% Admin, Legal & Engineering	\$ 39,295.50
Assessed Project Total	\$ 301,265.50
Option A1 Project Total	\$ 522,033.88

OPTION B1 - RECONSTRUCTION WITH WIDENING (70th), CURB/STORM (71st)

70th Street NE	
Construction Cost	\$ 518,248.00
15% Admin, Legal & Engineering	\$ 77,737.20
Pavement Mgt. Fund 201 Project Total	\$ 595,985.20
71st Street NE	
Construction Cost	\$ 656,733.00
15% Admin, Legal & Engineering	\$ 98,509.95
Assessed Project Total	\$ 755,242.95
Option B1 Project Total	\$ 1,351,228.15

The quantities and unit prices provided shown in Exhibit D are estimates only and are not guaranteed. Unit prices were derived from earlier similar projects. Contractors will be paid only for work completed.

EXHIBIT D

Engineer's Estimate OPTION A1

Bid Schedule "Option A1"				70th Street NE		71st Street NE		
Item No.	Spec. Ref	Description	Unit	Est. Unit Price	Estimated Quantity	Extension	Estimated Quantity	Extension
1	2021.501	Mobilization	LS	\$ 15,000.00	1	\$ 15,000.00	1	\$ 15,000.00
2	2104.503	Remove Sewer Pipe (Storm)	LF	\$ 11.00	120	\$ 1,320.00	0	\$ -
3	2104.504	Remove Bituminous Pavement (Driveways)	SY	\$ 6.00	107	\$ 642.00	367	\$ 2,202.00
4	2104.513	Sawing Bituminous Pavement (Full Depth)	LF	\$ 3.00	107	\$ 321.00	290	\$ 870.00
5	2104.603	Sprinkler System Allowance	LS	\$ 2,000.00	0	\$ -	0	\$ -
6	2105.607	Haul & Dispose of Excess Material (LV)	CY	\$ 9.00	0	\$ -	0	\$ -
7	2105.607	Haul & Stockpile Excess Material (LV)	CY	\$ 6.00	187	\$ 1,122.00	230	\$ 1,380.00
8	2211.509	Aggregate Class 5 Mod (driveaway)	TON	\$ 30.00	17	\$ 510.00	18	\$ 540.00
9	2211.509	Aggregate Shoulder (from excess reclaim)	CY	\$ 12.00	187	\$ 2,244.00	196	\$ 2,352.00
10	2211.509	Bit. Driveway Type SP 9.5 Wearing Course Mixture (2.B)	SY	\$ 15.00	123	\$ 1,845.00	783	\$ 11,745.00
11	2215.504	Full Depth Reclamation	SY	\$ 2.50	6621	\$ 16,552.50	9864	\$ 24,660.00
12	2232.501	Mill Bituminous Surface	SY	\$ 6.00	21	\$ 126.00	105	\$ 630.00
13	2357.506	Bituminous Material For Tack Coat	GAL	\$ 4.00	364	\$ 1,456.00	559	\$ 2,236.00
14	2360.509	Type SP 12.5 Non Wear Course Mixture (2.B)	TON	\$ 69.00	1024	\$ 70,656.00	1573	\$ 108,537.00
15	2360.509	Type SP 9.5 Wearing Course Mixture (2.B)	TON	\$ 71.00	818	\$ 58,078.00	1258	\$ 89,318.00
16	2501.502	18" RC Pipe Apron	EACH	\$ 1,450.00	2	\$ 2,900.00	0	\$ -
17	2501.502	24" RC Pipe Apron	EACH	\$ 1,500.00	2	\$ 3,000.00	0	\$ -
18	2501.503	18" RC Pipe Culvert	LF	\$ 100.00	60	\$ 6,000.00	0	\$ -
19	2501.503	24" RC Pipe Culvert	LF	\$ 110.00	60	\$ 6,600.00	0	\$ -
20	2563.601	Traffic Control	LS	\$ 2,500.00	1.0	\$ 2,500.00	1.0	\$ 2,500.00
21	2573.503	Silt Fence, Type MS	LF	\$ 4.00	0	\$ -	0	\$ -
22	2574.525	Pulverized Topsoil Borrow (LV)	CY	\$ 60.00	0	\$ -	0	\$ -
23	2575.505	Turf Establishment	SY	\$ 5.00	220.0	\$ 1,100.00	0.0	\$ -
Bid Schedule "Option A1"					70th Street NE		71st Street NE	
					Const. Cost \$	191,972.50	Const. Cost \$	261,970.00
					15% Admin, Legal & Engineering \$	28,795.88	15% A. L. & E. \$	39,295.50
					Pavement Mgt. Fund 201 Project Total \$	220,768.38	Assessed Project Total \$	301,265.50
					Option A1 Project Total		\$	522,033.88



EXHIBIT D

Engineer's Estimate OPTION B1

Bid Schedule "Option B1"				70th Street NE			71st Street NE		
Item No.	Spec. Ref	Description	Unit	Est. Unit Price	Estimated Quantity	Extension	Estimated Quantity	Extension	
1	2021.501	Mobilization	LS	\$ 90,000.00	0.5	\$ 45,000.00	0.5	\$ 45,000.00	
2	2104.502	Salvage Mailbox	EACH	\$ 100.00	0	\$ -	9	\$ 900.00	
3	2104.502	Salvage Sign	EACH	\$ 45.00	0	\$ -	5	\$ 225.00	
4	2104.503	Remove Sewer Pipe (Storm)	LF	\$ 11.00	180	\$ 1,980.00	755	\$ 8,305.00	
5	2104.504	Remove Bituminous Pavement (Driveways)	SY	\$ 6.00	240	\$ 1,440.00	460	\$ 2,760.00	
6	2104.504	Remove Concrete Pavement (Driveways)	SY	\$ 10.00	0	\$ -	235	\$ 2,350.00	
7	2104.513	Sawing Bituminous Pavement (Full Depth)	LF	\$ 3.00	130	\$ 390.00	290	\$ 870.00	
8	2104.513	Sawing Concrete Pavement (Full Depth)	LF	\$ 5.00	0	\$ -	130	\$ 650.00	
9	2104.603	Sprinkler System Allowance	LS	\$ 10,000.00	0.0	\$ -	0.5	\$ 5,000.00	
10	2105.607	Haul & Dispose of Excess Material (LV)	CY	\$ 9.00	0	\$ -	1150	\$ 10,350.00	
11	2105.607	Haul & Stockpile Excess Material (LV)	CY	\$ 6.00	1007	\$ 6,042.00	1150	\$ 6,900.00	
12	2106.507	Common Embankment (CV)	CY	\$ 3.00	2817	\$ 8,451.00	0	\$ -	
13	2106.507	Common Excavation (CV) (inc. 4" ts stripping)	CY	\$ 10.00	3311	\$ 33,110.00	0	\$ -	
14	2106.507	Select Granular (CV)	TON	\$ 15.00	2901	\$ 43,515.00	0	\$ -	
15	2106.507	Topsoil (CV) 4"	CY	\$ 3.00	1172	\$ 3,516.00	0	\$ -	
16	2211.509	Aggregate Class 5 Mod (widening)	TON	\$ 23.00	229	\$ 5,267.00	30	\$ 690.00	
17	2211.509	Aggregate Class 5 Mod (driveway)	TON	\$ 23.00	46	\$ 1,058.00	2422	\$ 55,706.00	
18	2211.509	Base - Excess Reclaim for Widening	CY	\$ 23.00	992	\$ 22,816.00	0	\$ -	
19	2211.509	Bit. Driveway Type SP 9.5 Wearing Course Mixture (2.B)	SY	\$ 15.00	131	\$ 1,965.00	529	\$ 7,935.00	
20	2215.504	Full Depth Reclamation	SY	\$ 3.00	7461	\$ 22,383.00	9629	\$ 28,887.00	
21	2232.501	Mill Bituminous Surface	SY	\$ 6.00	1000	\$ 6,000.00	100	\$ 600.00	
22	2357.506	Bituminous Material For Tack Coat	GAL	\$ 5.00	633	\$ 3,165.00	553	\$ 2,765.00	
23	2360.509	Type SP 12.5 Non Wear Course Mixture (2.B)	TON	\$ 68.00	1780	\$ 121,040.00	1557	\$ 105,876.00	
24	2360.509	Type SP 9.5 Wearing Course Mixture (2.B)	TON	\$ 70.00	1424	\$ 99,680.00	1245	\$ 87,150.00	
25	2501.502	15" RC Pipe Apron	EACH	\$ 1,300.00	4	\$ 5,200.00	2	\$ 2,600.00	
26	2501.502	18" RC Pipe Apron	EACH	\$ 1,450.00	2	\$ 2,900.00	1	\$ 1,450.00	
27	2501.503	15" RC Pipe Culvert	LF	\$ 100.00	126	\$ 12,600.00	0	\$ -	
28	2501.503	18" RC Pipe Culvert	LF	\$ 110.00	63	\$ 6,930.00	0	\$ -	
29	2503.541	15" RC Pipe Sewer Design 3006 CL III (All Depths)	LF	\$ 65.00	0	\$ -	1215	\$ 78,975.00	
30	2503.541	18" RC Pipe Sewer Design 3006 CL III (All Depths)	LF	\$ 80.00	0	\$ -	469	\$ 37,520.00	
31	2506.502	Construct Drainage Structure 24" X 36"	EACH	\$ 2,800.00	0	\$ -	8	\$ 22,400.00	
32	2506.502	Construct Drainage Structure Design 48-4020	EACH	\$ 4,200.00	0	\$ -	8	\$ 33,600.00	
33	2531.503	Curb & Gutter B618	LF	\$ 19.00	0	\$ -	4551	\$ 86,469.00	
34	2540.602	Install Salvaged Mailbox	EACH	\$ 200.00	0	\$ -	9	\$ 1,800.00	
35	2540.602	Install Salvaged Sign	EACH	\$ 300.00	0	\$ -	5	\$ 1,500.00	
36	2563.601	Traffic Control	LS	\$ 10,000.00	0.5	\$ 5,000.00	0.5	\$ 5,000.00	
37	2573.503	Silt Fence, Type MS	LF	\$ 4.00	4275	\$ 17,100.00	1000	\$ 4,000.00	
38	2574.525	Pulverized Topsoil Borrow (LV)	CY	\$ 60.00	570	\$ 34,200.00	100	\$ 6,000.00	
39	2575.505	Turf Establishment	ACRE	\$ 2,500.00	3	\$ 7,500.00	1	\$ 2,500.00	
Bid Schedule "Option B1"				70th Street NE			71st Street NE		
				Const. Cost \$	518,248.00		Const. Cost \$	656,733.00	
				15% Admin, Legal & Engineering	\$ 77,737.20		15% A. L. & E.	\$ 98,509.95	
				Pavement Mgt. Fund 201 Project Total	\$ 595,985.20		Assessed Project Total	\$ 755,242.95	
				Option B1 Project Total			\$1,351,228.15		



X. PROPOSED FUNDING

The funding for the CIP street renewal project is expected to be provided by two sources: City of Otsego and benefiting property owners.

More specifically, 70th Street would be fully funded by the City of Otsego via Pavement Management Fund 201, and 71st Street would be funded by benefiting property owners. Costs related to storm sewer improvements for the entire project could be sourced via the City's Stormwater Fund 603 per the Public Improvement Assessment Policy, Section 6.C.4.

XI. ESTIMATED ASSESSMENT

The estimated assessment for the 10 parcels on 71st St NE has been calculated using the methods described in the City of Otsego's *Public Improvement Assessment Policy* dated 3/22/21. The policy describes 4 distinct methods to calculate individual assessments. They are: "Adjusted Front Footage" method, "Area" method, "Per Lot" method, and "Per Unit" method. For this project, the "Per Unit" method uses traffic data to calculate the assessment.

For this study, the 4 methods were applied to the 2 project options as previously described providing a total of 8 unique assessment values for each of the 10 parcels on 71st St NE. All industrial zone properties were assessed at 100% per the Public Improvement Assessment Policy, Section 6.2.a.(2).

The estimated total project costs for each option are:

\$522,033.88 OPTION A1 - Rural Reclaim, and
\$1,351,228.15 OPTION B1 - Reconstruction with Widening (70th), Curb/Storm (71st), as shown in Section IX. The estimated cost per the 2026 CIP is \$486,375.00.

The four variations of the preliminary assessment roll are provided as Attachment 1 at the end of this document.

XII. ASSESSMENT

The assessment values provided in Attachment 1 will be reviewed prior to the final value assigned to the eligible parcels.

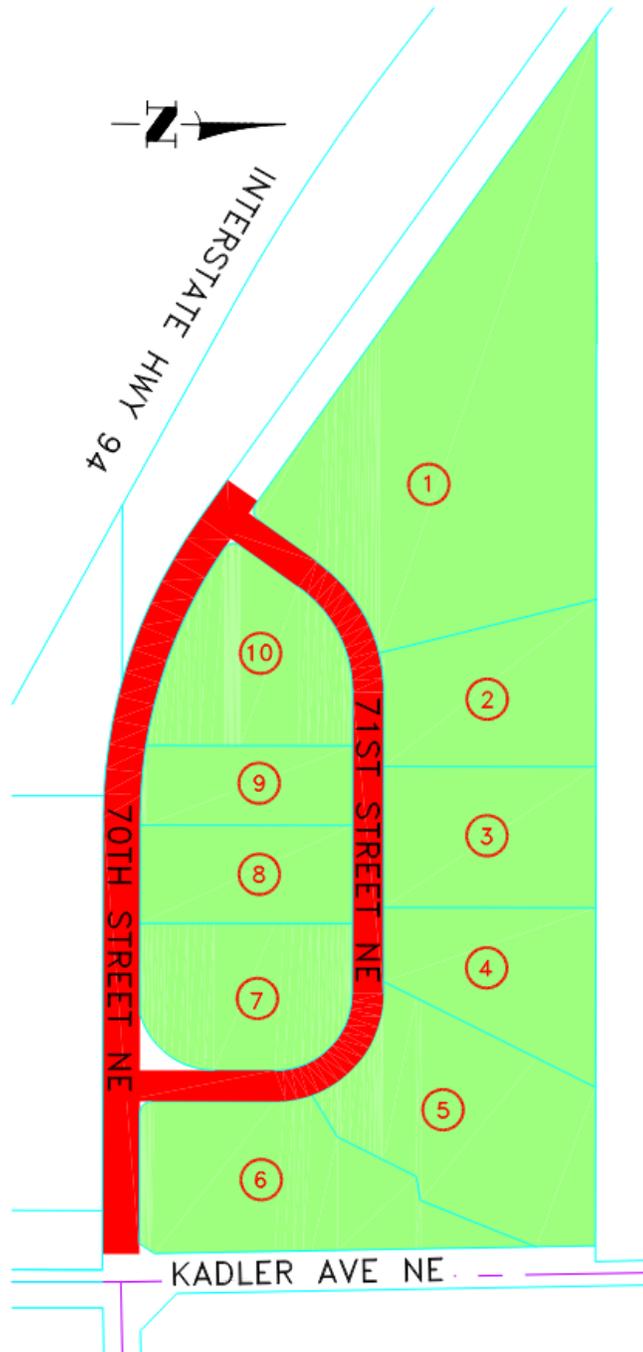
Assessments can be paid in full or partially prepaid once the assessment roll has been adopted by the City Council after all costs are determined. Any unpaid portion of the assessment will be added to the property tax of each property payable starting in 2027. The length of assessment and the interest rate are determined by the City Council and typically correlate with the City bond length and rate which the City receives.

Exhibit E

Benefiting Property Map

A total of 10 properties within Otsego I-94 West Industrial Park will be included in the 2026 Street Renewal Project. Only those properties addressed to 71st Street NE will be assessed.

List of property owners is provided in **Attachment 1**.



XIII. CONCLUSION AND RECOMMENDATION

This report analyzed the feasibility of improving streets. The proposed improvements are necessary, cost effective, and feasible from a technical and engineering standpoint. The improvements also benefit the assessed properties proposed as shown in the map and tables provided in Exhibit E and Attachment 1.

Attachment 1

**City of Otsego
2026 Street Renewal Project
Preliminary Assessment Roll**

71st STREET NE ASSESSMENT ROLL - "ADJUSTED FRONT FOOTAGE" METHOD					
REF #	PID	OWNER/TAX PAYER	Share of Total Assessment	Reclaim Rural OPTION A1	Reconstruct Upgrade OPTION B1
1	118166001010	Trudell Family LP	31.49%	\$ 94,882.90	\$ 237,862.09
2	118166002010	Knife River Corp - North Central	8.18%	\$ 24,630.22	\$ 61,745.55
3	118169001010	Eudlid Chemical Company	8.16%	\$ 24,581.06	\$ 61,622.30
4	118238001010	Minncomm Utility Constr. Co.	7.87%	\$ 23,696.14	\$ 59,403.90
5	118238001020	Acuity Land Holdings, LLC	4.31%	\$ 12,978.80	\$ 32,536.58
6	118238001030	Ortiz Properties LLC	3.51%	\$ 10,569.86	\$ 26,497.59
7	118238002010	Hippo Group LLC	6.20%	\$ 18,681.61	\$ 46,832.95
8	118238002020	County of Wright - HWY	7.34%	\$ 22,122.96	\$ 55,460.07
9	118402000010	City of Otsego*	10.84%	\$ 32,643.65	\$ 81,834.42
10	118402001010	Arns Enterprises LLC	12.11%	\$ 36,478.30	\$ 91,447.50
TOTAL			100.00%	\$ 301,265.50	\$ 755,242.95

*Costs shown is not an assessment to the City, but will be paid directly to the project.

71st STREET NE ASSESSMENT ROLL - "AREA" METHOD					
REF #	PID	OWNER/TAX PAYER	Share of Total Assessment	Reclaim Rural OPTION A1	Reconstruct Upgrade OPTION B1
1	118166001010	Trudell Family LP	31.28%	\$ 94,226.25	\$ 236,215.93
2	118166002010	Knife River Corp - North Central	10.23%	\$ 30,834.32	\$ 77,298.61
3	118169001010	Eudlid Chemical Company	8.36%	\$ 25,172.13	\$ 63,104.06
4	118238001010	Minncomm Utility Constr. Co.	9.05%	\$ 27,264.68	\$ 68,349.87
5	118238001020	Acuity Land Holdings, LLC	3.25%	\$ 9,785.74	\$ 24,531.90
6	118238001030	Ortiz Properties LLC	3.27%	\$ 9,847.29	\$ 24,686.18
7	118238002010	Hippo Group LLC	10.21%	\$ 30,772.78	\$ 77,144.33
8	118238002020	County of Wright - HWY	9.19%	\$ 27,695.50	\$ 69,429.89
9	118402000010	City of Otsego*	0.00%	\$ -	\$ -
10	118402001010	Arns Enterprises LLC	15.16%	\$ 45,666.80	\$ 114,482.18
TOTAL			100.00%	\$ 301,265.50	\$ 755,242.95

*Costs shown is not an assessment to the City, but will be paid directly to the project.

**City of Otsego
2026 Street Renewal Project
Preliminary Assessment Roll**

71st STREET NE ASSESSMENT ROLL - "PER LOT" METHOD					
REF #	PID	OWNER/TAX PAYER	Share of Total Assessment	Reclaim Rural OPTION A1	Reconstruct Upgrade OPTION B1
1	118166001010	Trudell Family LP	10.00%	\$ 30,126.55	\$ 75,524.30
2	118166002010	Knife River Corp - North Central	10.00%	\$ 30,126.55	\$ 75,524.30
3	118169001010	Eudlid Chemical Company	10.00%	\$ 30,126.55	\$ 75,524.30
4	118238001010	Minncomm Utility Constr. Co.	10.00%	\$ 30,126.55	\$ 75,524.30
5	118238001020	Acuity Land Holdings, LLC	10.00%	\$ 30,126.55	\$ 75,524.30
6	118238001030	Ortiz Properties LLC	10.00%	\$ 30,126.55	\$ 75,524.30
7	118238002010	Hippo Group LLC	10.00%	\$ 30,126.55	\$ 75,524.30
8	118238002020	County of Wright - HWY	10.00%	\$ 30,126.55	\$ 75,524.30
9	118402000010	City of Otsego*	10.00%	\$ 30,126.55	\$ 75,524.30
10	118402001010	Arns Enterprises LLC	10.00%	\$ 30,126.55	\$ 75,524.30
TOTAL			100.00%	\$ 301,265.50	\$ 755,242.95

*Costs shown is not an assessment to the City, but will be paid directly to the project.

71st STREET NE ASSESSMENT ROLL - "PER UNIT" METHOD VIA TRAFFIC DATA					
REF #	PID	OWNER/TAX PAYER	Share of Total Assessment	Reclaim Rural OPTION A1	Reconstruct Upgrade OPTION B1
1	118166001010	Trudell Family LP	23.66%	\$ 71,264.77	\$ 178,653.77
2	118166002010	Knife River Corp - North Central	21.14%	\$ 63,689.92	\$ 159,664.36
3	118169001010	Eudlid Chemical Company	10.60%	\$ 31,933.42	\$ 80,053.94
4	118238001010	Minncomm Utility Constr. Co.	7.75%	\$ 23,351.56	\$ 58,540.06
5	118238001020	Acuity Land Holdings, LLC	2.41%	\$ 7,260.65	\$ 18,201.74
6	118238001030	Ortiz Properties LLC	1.31%	\$ 3,945.72	\$ 9,891.53
7	118238002010	Hippo Group LLC	6.95%	\$ 20,941.95	\$ 52,499.42
8	118238002020	County of Wright - HWY	4.54%	\$ 13,667.52	\$ 34,263.12
9	118402000010	City of Otsego*	0.00%	\$ -	\$ -
10	118402001010	Arns Enterprises LLC	21.65%	\$ 65,209.99	\$ 163,475.02
TOTAL			100.00%	\$ 301,265.50	\$ 755,242.95

*Costs shown is not an assessment to the City, but will be paid directly to the project.

**CITY OF OTSEGO
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO: 2026-15

RECEIVING FEASIBILITY REPORT AND CALLING HEARING ON IMPROVEMENT

WHEREAS, pursuant to resolution 2025-56 of the City Council adopted October 27, 2025, a report has been prepared by Hakanson Anderson Associates, Inc. with reference to proposed Improvement No. 2026-01, the improvement of 70th Street NE west of Kadler Ave NE and 71st Street NE within the plat of Otsego I-94 West Industrial Park, and this report was received by the City Council on February 23, 2026; and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OTSEGO, MINNESOTA:

1. The City Council will consider the improvement of such streets in accordance with the report and the assessment of abutting properties for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$522,033.88 (A1) or \$1,351,228.15 (B1).
2. A Public Hearing shall be held on such proposed improvements on the 23rd day of March 2026 in the City Council chambers within the Prairie Center at 7:00 p.m. and the City Clerk shall give mailed and published notice of such hearing and improvement as required by law.

ADOPTED by the Otsego City Council this 23th day of February, 2026.

MOTION BY:
SECONDED BY:
IN FAVOR:
OPPOSED:

CITY OF OTSEGO

Jessica L. Stockamp, Mayor

ATTEST:

Audra Etzel, City Clerk